

BRUNSWICK TOWN COUNCIL
Agenda
November 3, 2014
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Pledge of Allegiance

Roll Call

Acknowledgment that meeting was properly noticed

Public Comment

Correspondence

Council Committee Updates

Adjustments to the Agenda

MANAGER'S REPORT:

- a) Recognition of Mike Andreotti's service to the Town of Brunswick (*Action required*)
- b) Update from MRRA
- c) Acceptance of Forfeited Asset (*Action required*)
- d) Election Reminder
- e) Announcement of a DEP public hearing on the Stormwater Application for the proposed layover facility

NEW BUSINESS

- 126. The Town Council will consider setting a public hearing for November 17, 2014, for the Midcoast Regional Redevelopment Authority's Community Development Block Grant to support the Make it in America grant, and will take any appropriate action. (Manager)
ACTION
- 127. The Town Council will consider setting a public hearing for November 17, 2014, for the Frosty's Donuts, LLC Community Development Block Grant project update, and will take any appropriate action. (Manager)
ACTION
- 128. The Town Council will consider authorizing the Town Manager to issue a Quitclaim Deed for the parcel depicted as Map 011 Lot 012 Sub 000 Typ 000 simultaneously with the property's sale closing and the payment of taxes, and will take any appropriate action. (Manager)
ACTION

CONSENT AGENDA

- a) Approval of the Minutes of October 20, 2014
- b) Approval of tax abatement assessed in error

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
November 3, 2014
Council Notes and Suggested Motions

COUNCIL COMMITTEE UPDATES

Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER'S REPORT:

- a) Recognition of Mike Andreotti's service to the Town of Brunswick: This item is to recognize Detective Andreotti, who retired from the Brunswick Police Department on October 31st. He joined the Department on August 23, 1990. He was appointed as the Junior High School Resource Officer on May 13, 1998. A copy of a proposed resolution is included in your packet.

Suggested Motion:

Motion to adopt a Resolution recognizing Detective R. Michael Andreotti for his service to the Town of Brunswick.

- b) Update from MRRA: This item is an opportunity for Steve Levesque, Executive Director, to update the Council and public on activities at Brunswick Landing.

Suggested Motion: No motion is required

- c) Acceptance of Forfeited Asset (Action required): The Court has awarded the Police Department forfeiture funds resulting from a drug arrest. The Police are requesting the Council accept these assets in the amount of \$3,722.00 in cash. A copy of the court document is included in your packet.

Suggested Motion:

Motion to accept and expend Forfeited Assets related to Criminal Action Docket No. CR-14-3515, with a total value of \$3,722.00.

- d) Election reminder: This is a reminder that voting for municipal offices and the state general election will take place on Tuesday, November 4th at Brunswick Junior High School, 65 Columbia Avenue. The polling hours are 7:00 a.m. to 8:00 p.m.

Suggested Motion: No motion is required

- e) Announcement of a DEP public hearing on the Stormwater Application for the proposed layover facility: This item is to let residents know about this public hearing which will be held on November 13, 2014, at the Brunswick High School cafeteria starting at 6:00 p.m. A copy of the public hearing notice is included in your packet.

Suggested Motion: No motion is required

NEW BUSINESS

126. This item is to consider setting a public hearing for the Midcoast Regional Redevelopment Authority's Community Development Block Grant to support the Make it in America grant. The Town of Brunswick requested and was awarded a CDBG grant for \$250,000 through their economic development program to provide funding as a match for the U.S. Department of Labor and U.S. Department of Commerce "Make it in America" grant award. As a part of the CDBG program requirements, the Town Council is required to hold a Public Hearing in order to provide the general public with a project update. Linda Smith and representatives from MRRA will be at the meeting to answer any questions. A copy of a memo from Ms. Smith is included in your packet.

Suggested Motion:

Motion to set a public hearing for November 17, 2014, for the Midcoast Regional Redevelopment Authority's Community Development Block Grant to support the Make it in America grant.

127. This item is to consider setting a public hearing for the Community Development Block Grant project update for Frosty's Donuts, LLC. The Town of Brunswick requested and was awarded a \$160,050 CDBG grant through their economic development program to provide funding to assist Frosty's Donuts, LLC in creating a new production facility at 119 Orion Street at Brunswick Landing. As a part of the CDBG program requirements, the Town Council is required to hold a Public Hearing in order to provide the general public with a project update. Ms. Smith will be available at the meeting to answer any questions. A copy of her memo is included in your packet.

Suggested Motion:

Motion to set a public hearing for November 17, 2014, for the Community Development Block Grant project update for Frosty's Donuts, LLC.

128. This item authorizes the Town Manager to issue a Quitclaim Deed for a property where the taxes will be paid prior to its issuance and will be done in conjunction with the sale of the property to a different owner. Mr. Eldridge will provide additional information to the Council at the meeting. A memo from Ms. Henze is included in your packet.

Suggested Motion:

Motion to authorize the Town Manager to issue a Quitclaim Deed for the parcel depicted as Map 011 Lot 012 Sub 000 Typ 000 simultaneously with the sale closing and the payment of taxes.

CONSENT AGENDA

- a) Approval of the Minutes of October 20, 2014: A copy of the minutes is included in your packet.
- b) Abatement of personal property taxes that were assessed in error: The Assessor has identified an account that was assessed in error and is requesting an abatement. A copy of her memo is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER REPORT A BACK UP MATERIALS



**TOWN OF BRUNSWICK
TOWN COUNCIL RESOLUTION
RECOGNIZING DETECTIVE R. MICHAEL ANDREOTTI
FOR HIS SERVICE TO THE TOWN OF BRUNSWICK**

Whereas, Detective Andreotti has served the Brunswick Police Department since August 23, 1990, and,

Whereas, Detective Andreotti has announced his retirement from this position effective October 31, 2014, and,

Whereas, Detective Andreotti has served the Brunswick Police Department with honor and dedication for twenty four years and,

Whereas, Detective Andreotti has served as the Brunswick Junior High School Resource Officer since 1998, and,

Whereas, Detective Andreotti, through his work as a Youth Aid Detective, DARE officer, and school resource officer, has had a focused commitment to assist youths in this community,

Whereas, The Town Council wishes to thank Detective Andreotti for his service,

NOW THEREFORE, the Brunswick Town Council adopts this resolution to recognize the great work Officer Detective R. Michael Andreotti has provided to the Town of Brunswick's Police Department and its community to bring this organization to its current level of service.

Given under our hands this 3rd day of November 2014

Benet Pols
Chair, Brunswick Town Council

Attest: _____
Town Clerk

**MANAGER'S REPORT - B
NO BACK UP MATERIALS**

MANAGER'S REPORT - C BACK UP MATERIALS

JANET T. MILLS
ATTORNEY GENERAL



TEL: (207) 626-8800
TTY USERS CALL MAINE RELAY 711

STATE OF MAINE
OFFICE OF THE ATTORNEY GENERAL
6 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0006

September 25, 2014

REGIONAL OFFICES
84 HARLOW ST. 2ND FLOOR
BANGOR, MAINE 04401
TEL: (207) 941-3070
FAX: (207) 941-3075

415 CONGRESS ST., STE. 301
PORTLAND, MAINE 04101
TEL: (207) 822-0260
FAX: (207) 822-0259

14 ACCESS HIGHWAY, STE. 1
CARIBOU, MAINE 04736
TEL: (207) 496-3792
FAX: (207) 496-3291

Chief Richard Rizzo
Brunswick Police Department
28 Federal Street
Brunswick, ME 04011

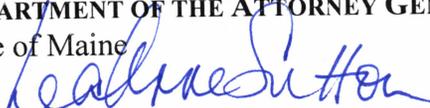
RE: State v. Melvin Givens, CR-14-3515 and \$3,722.00 US Currency
Town of Brunswick Approval

Dear Chief:

Enclosed please find a Town of Brunswick Approval form for the forfeiture of the money seized in this case. As you can see, the City/Town Council, or a representative thereof, needs to sign this form and return it to me so that I can provide you with a court order that will transfer the money that was seized to the City/Town. Please let me know if you have any questions for me.

Thank you.

Sincerely,

DEPARTMENT OF THE ATTORNEY GENERAL
State of Maine
By: 
Lea-Anne Sutton
Assistant Attorney General

**STATE OF MAINE
Cumberland, SS**

**UNIFIED CRIMINAL DOCKET
Criminal Action
Docket No. CR-14-3515**

State of Maine

}
}
}
}
}
}
}
}

**City/Town Of Brunswick
Approval Of Transfer
15 M.R.S.A. §5824(3)
and §5826(6)**

v.

**Melvin Givens,
Defendants**

AND
\$3,722.00 US CURRENCY
DEFENDANTS IN REM

NOW COMES the City/Town of Brunswick, Maine, by and through its legislative body, the City/Town Council, and does hereby grant approval pursuant to Section 5824(3) and Section 5826(6) of Title 15 of the Maine Revised Statutes Annotated, to the transfer of the above captioned Defendant(s) *In Rem*, namely \$3,722.00 US Currency, on grounds that the City/Town of Brunswick Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the City/Town of Brunswick Town/City Council does hereby approve of the transfer of the Defendant(s) *In Rem* to the City/Town of Brunswick, Maine pursuant to 15 M.R.S.A. §5824(3) and §5826(6).

Dated: _____

Chairperson/Mayor/Selectman/Clerk

(Impress Legislative Body Seal Here)

**MANAGER'S REPORT - D
NO BACK UP MATERIALS**

MANAGER'S REPORT - E BACK UP MATERIALS

NOTICE OF PUBLIC MEETING

Please take notice that the Maine Department of Environmental Protection will hold a public meeting at the Brunswick High School cafeteria on November 13, 2014 starting at 6:00 PM. The purpose of the meeting is to gather public feedback on the proposal by Northern New England Passenger Rail Authority (applicant) to construct a passenger rail equipment layover facility between Stanwood Street and Church Road in the town of Brunswick.

The applicant filed a Stormwater Management permit application with the Department on September 12, 2014, pursuant to the provisions of 38 M.R.S.A. § 420-D. The application was accepted by the Department for processing on October 3, 2014.

The applicant is seeking approval from the Department to construct a stormwater management system to serve a proposed layover facility building for overnight storage and maintenance of passenger trains. The proposed layover facility also includes the construction of rail spurs accessing the building, vehicular access drives, a parking area for personnel and utilities to support the facility.

In an effort to keep the public informed as to the project's status, the Department has established a link on our website under the "Major Projects Before DEP" tab.

The link to the page is: <http://www.maine.gov/dep/permits/blf/index.html>

Please utilize this resource to receive updates regarding the project's status. Please check the website regularly for updates.

Written public comments on the application may be sent electronically to Bill.Bullard@maine.gov or mailed to: Maine Department of Environmental Protection, 312 Canco Road, Portland, ME 04103.

ITEM 126

BACK UP MATERIALS



Town of Brunswick, Maine

INCORPORATED 1739

ECONOMIC AND COMMUNITY
DEVELOPMENT

28 FEDERAL STREET

BRUNSWICK, MAINE 04011-1583

TELEPHONE 207-721-0292

FAX 207-725-6663

TO: Brunswick Town Council Members

FROM: Linda Smith, Business Development Manager

SUBJECT: Request to Set a Public Hearing for November 17, 2014 for the Midcoast Regional Redevelopment Authority's Community Development Block Grant to support the Make it in America grant

DATE: October 30, 2014

The Town of Brunswick requested and was awarded a \$250,000 grant from the Department of Economic and Community Development, Office of Community Development's Community Development Block Grant (CDBG) economic development program to provide funding as match for the U.S. Department of Labor and U.S. Department of Commerce "Make it in America" grant award. As a part of the CDBG program requirements, the Town Council is required to hold a Public Hearing in order to provide the general public with a project update.

The Midcoast Regional Innovation Initiative (MRRA, Coastal Counties Workforce Inc., and Maine MEP) *Make it in America* grant federal grant was designed to accelerate Foreign Direct Investment (FDI), re-shore jobs, and expand manufacturing employment by establishing an advanced manufacturing and technology accelerator and providing workforce training and supply chain technical assistance within a 50-mile radius of the former Naval Air Station Brunswick. MRRA. The co-applicants were awarded the grant for their integrated multi-faceted strategy to:

- Improve regional infrastructure by renovating a 93,000 square foot, former Navy maintenance/repair facility to create an advanced manufacturing accelerator, TechPlace, that targets four sectors with growth potential: aerospace/aviation, advanced materials/composites, renewable energy, and biotechnology;
- Strengthen Small and Medium Sized Enterprises (SMEs) in the four targeted sectors by undertaking supply chain initiatives that better position regional manufacturers for growth opportunities;
- Institute training programs to build a highly-skilled and diverse workforce capable of meeting employer demand in the four targeted technology sectors.

To achieve these goals, the Town of Brunswick applied on MRRA's behalf for \$250,000 in Maine DECD Community Development Block Grant (CDBG) funds to complete a \$1.5 million renovation of Building 250 at Brunswick Landing: Maine's Center for Innovation (formerly NASB). The scope of work included roof repair, HVAC system repair, general construction, Americans with Disabilities Act upgrades and compliance, National Fire Protection Act 101 Life Safety Code compliance, and Project Management.

The construction phase of the project began in early September 2014 and is scheduled to be completed by January 2015. The Public Hearing proposed for November 17, 2014 is intended to provide the Midcoast Regional Redevelopment Authority an opportunity to provide an update on the TechPlace project. Steve Levesque, MRRA Executive Director, or Kristine Schuman, MRRA Business Development Coordinator, will be available at the November 17, 2014 Town Council meeting to provide a project update and answer any questions.



What Can TechPlace Be For You?

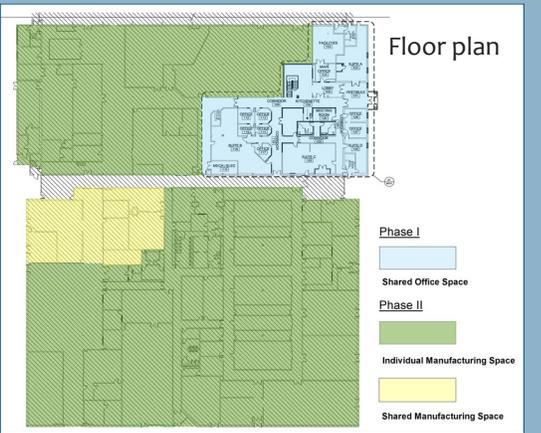
TechPlace, Brunswick Landing's Technology Accelerator, will support the business development needs of early stage companies in a shared workspace.

TechPlace will give entrepreneurs a place to network with others, research and develop ideas, build prototypes, test products, assemble, grow, and become successful manufacturing and technology companies.

Phase 1 construction of TechPlace is under way at the 93,000 SF former Navy aircraft repair facility at Brunswick Landing. We will be open for business in December 2014.

TechPlace target industrial sectors:

- Advanced Materials
- Composites Technology
- Aerospace / Aviation
- Biotech / Biomed
- Renewable Energy
- Information Technology



Learn more at techplacemaine.us

TechPlace community to include:

- Co-working office space
- Co-working manufacturing / prototype lab
- Warehousing
- Private office / shop space
- Shared administrative equipment
- Shared administrative services
- VTC enabled conference room
- Access to support programs and networks

For more information, contact TechPlace Administrator Kristine Schuman 207-798-6512, ext. 211
74 Orion St. Brunswick, ME 04011 | Visit techplacemaine.us | Email: kristines@mr.ra.us

TechPlace

You can make it here.



Overhead bridge cranes in shared manufacturing space are capable of lifting six tons.



Birds eye view of 74 Orion Street, the former Navy aircraft maintenance facility (93,000 SF).



Interior renovations are moving along quickly. The building will be ready for occupancy in December.



TechPlace is located next to Brunswick Executive Airport and connected to massive Hangar 4.

TechPlace is part of an integrated project through the U.S. Economic Development Association's "Make it in America Challenge" Program.

MRRRA, Maine Manufacturing Extension Partnership, and Coastal Counties Workforce, Inc. are the three recipient organizations of a \$2.4 million federal grant.

MRRRA is providing the Brunswick Landing facility and managing the accelerator program.

MMEP is connecting regional supply chains and providing certification training.

CCWI is building a highly skilled and diverse workforce to meet employer demand via internships, skills training, and co-op experiences.

Bangor Daily News

Feds Award \$2 Million Grant to Create High-Tech Manufacturing Incubator Hub in Brunswick

BRUNSWICK, Maine — A building at the former Brunswick Naval Air Station will become a business incubator and technology accelerator for advanced manufacturing companies, thanks to a \$2 million grant from the federal government announced Tuesday.

The Midcoast Regional Redevelopment Authority, along with Coastal Counties Workforce Inc., will receive a \$2 million Make it in America Challenge grant to create TechPlace, the advanced manufacturing incubator, and to provide workforce training to support the businesses that will occupy it. MRRRA is one of only 10 organizations throughout the country to receive such a grant.

"We feel pretty fortunate to be in some pretty lofty company nationally for this award," Steve Levesque, MRRRA's executive director, told the Bangor Daily News on Tuesday.

TechPlace will offer low-cost office, shop, laboratory and manufacturing space to startup companies within five target sectors: aerospace, composites, information services, energy and biotechnology, said Levesque, who was reached on his cellphone while attending an aviation industry conference in Las Vegas.

While TechPlace is a new initiative, Levesque said the idea of building a small-business incubator is something MRRRA has always wanted to do.

"It's something we talked about, but we needed to find the money to kick it off," he said. "And this Make it in America Challenge is the initial foray into that."

President Barack Obama announced the creation of the Make it in America Challenge in March as a way to "help distressed regions build on existing assets, promote a competitive environment for foreign-owned and domestic firms to establish and grow their U.S. operations, create jobs and develop a skilled workforce for specific industries," according to a news release from the federal government.

For more information, contact TechPlace Administrator Kristine Schuman 207-798-6512, ext. 211
74 Orion St. Brunswick, ME 04011 | Visit techplacemaine.us | Email: kristines@mrra.us

ITEM 127

BACK UP MATERIALS



Town of Brunswick, Maine

INCORPORATED 1739

ECONOMIC AND COMMUNITY
DEVELOPMENT

28 FEDERAL STREET

BRUNSWICK, MAINE 04011-1583

TELEPHONE 207-721-0292

FAX 207-725-6663

TO: Brunswick Town Council Members

FROM: Linda Smith, Business Development Manager

SUBJECT: Request to Set a Public Hearing for November 17, 2014 for the Frosty's Donuts, LLC Community Development Block Grant project update

DATE: October 30, 2014

The Town of Brunswick requested and was awarded a \$160,050 grant from the Department of Economic and Community Development, Office of Community Development's Community Development Block Grant (CDBG) economic development program to provide funding to assist Frosty's Donuts, LLC in creating a new production facility at 119 Orion Street at Brunswick Landing. As a part of the CDBG program requirements, the Town Council is required to hold a Public Hearing in order to provide the general public with a project update.

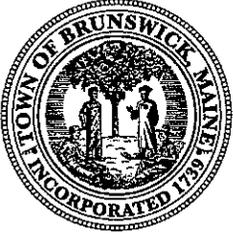
Frosty's Donut Shop was established in 1965 in Brunswick, Maine. In its nearly 50 years, Frosty's has become regarded as an "iconic institution" in the community and has attained regional and national recognition. Since Nels and Shelby Omdal purchased the business in 2012, they have grown the company from a start-up which they ran themselves to having 23 full time employees. They have grown from one to four retail locations and developed a thriving wholesale division that is continuing to expand. In early 2014, they realized they were unable to further develop the business without a larger production facility.

Frosty's has leased the former NASB Building # 51 located at 119 Orion Street at the Brunswick Landing. They will do all donut production in that facility and will have the capacity to add new products to the Frosty's brand and in turn hire more employees. The project involves general building improvements, including new walls and flooring, lighting, and installing a back-up generator as well as in the purchase of equipment for a new production kitchen and training for the new employees. Frosty's will hire a minimum of seven (7) new employees within the next year.

The construction phase of the project began in early July 2014 and is scheduled to be completed by December 2014. The Public Hearing proposed for November 17, 2014 is intended to provide Frosty's Donuts, LLC with an opportunity to give an update on the project. Shelby and/or Nels Omdal will be available at the November 17, 2014 Town Council meeting to provide a project update and answer any questions.

ITEM 128

BACK UP MATERIALS



Town of Brunswick, Maine

INCORPORATED 1739

OFFICE OF THE FINANCE DIRECTOR

85 UNION STREET

BRUNSWICK, MAINE 04011-2418

TELEPHONE 207-725-6652

FAX 207-725-4107

Date: October 29, 2014

To: Town Council
Brunswick, Maine

From: Julie Henze
Deputy Finance Director

Subject: Request for Authorization to issue Quitclaim Deed

In accordance with the Town Council's decision to take action on tax acquired properties, the Town Manager has been in discussions with previous owners to facilitate payment of outstanding taxes and fees before the deadline of December 15, 2014.

The previous owner of the property at 720 Old Portland Road is currently negotiating a sale of the property, with a portion of the sale proceeds to pay the outstanding obligations to the Town. We are requesting Council authorization for the Town Manager to issue a quitclaim deed for this property, on the same day and simultaneous with the sale closing and the payment of taxes.

MUNICIPAL QUITCLAIM DEED

The Town of Brunswick, a body corporate, located at 85 Union Street, Brunswick, Maine, by and through its Town Manager duly authorized by its Town Council, on November 3, 2014 for consideration paid, release to **HARRIMAN, VALECIA**, of Rockland, ME any interest the Town of Brunswick may have acquired in real estate by virtue of Tax Lien-Certificates filed in the Cumberland County Registry of Deeds as follows:

Book	Page	Date Recorded	For Tax Year
29866	171	August 24, 2012	2011
30957	27	August 23, 2013	2012
31725	181	August 22, 2014	2013

The real estate is located in the Town of Brunswick, County of Cumberland and State of Maine, and is described as follows:

A certain parcel of land with any buildings depicted as Map 011 Lot 012 Sub 000 Typ 000 as shown on the Tax Maps and further described in the records of the Tax Assessor of the Town of Brunswick, Maine. Said maps and records dated, April 1, 2011, April 1, 2012 and April 1, 2013.

The Town of Brunswick has caused this instrument to be signed in its corporate name by its duly authorized Town Manager this 17th day of **November 2014**.

Signed, Sealed and Delivered by John S. Eldridge, III, Town Manager of the Town of Brunswick.

TOWN OF BRUNSWICK

Witness

John S. Eldridge, III
Town Manager

STATE OF MAINE
Cumberland, ss.

November 17, 2014

Personally appeared the above named John S. Eldridge, III, Town Manager of the Town of Brunswick, and acknowledged the above instrument to be his free act and deed in his said capacity and the free act and deed of the Town of Brunswick.

Before me,

Frances M. Smith
Notary Public
Commission expires – January 23, 2015

CONSENT AGENDA - A BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Minutes
October 20, 2014
7:00 P.M. – Regular Meeting
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, and Jane F. Millett

Councilors Absent: Sarah Brayman and John Richardson, Jr.

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Anna Breinich, Director of Planning and Development; Linda Smith, Business Development Manager; Steve Langsdorf, Town Attorney; Terry Goan, Police Officer; and TV video crew

Chair Pols called the meeting to order, led the Pledge of Allegiance, asked the Clerk for Roll Call, and acknowledged that the meeting was properly noticed.

Public Comment *(Time item discussion began was 7:01 p.m.)*

Rob Jarrett, Brunswick Public Art, spoke regarding a reception for the unveiling of a sculpture for Maine Street Station on October 22, 2014. He also responded to questions from Councilor Favreau.

Richard Fisco, Lincoln Street, spoke regarding the Zoning Ordinance rewrite and concerns he has with the consultant's work. He also indicated that schools should be built to last 100 years, not 40 years as discussed at a School Board candidates' debate. He also asked for a room to be available for citizens to use, and said the town server continues to not work properly.

Correspondence *(Time item discussion began was 7:09 p.m.)*

Councilor Walker discussed a grant application relative to the Woodward Cove Wetland Project and the Town's contribution of \$1,000. **Angela Twitchell**, Brunswick and Topsham Land Trust, also spoke regarding this item.

Councilor Perreault spoke regarding the Brunswick High School Football team's success.

Council Committee Updates *(Time item discussion began was 7:16 p.m.)*

None

Adjustments to the Agenda *(Time item discussion began was 7:15 p.m.)*

The executive session originally scheduled for this meeting has been rescheduled for next week in a special meeting.

MANAGER'S REPORT

a) Financial update (*Time item discussion began was 7:16 p.m.*)

Mr. Eldridge spoke regarding this item.

b) Update on the environmental study at the Town Commons (*Time item discussion began was 7:18 p.m.*)

Mr. Eldridge spoke regarding this item.

c) Update on Longfellow Avenue parking (*Time item discussion began was 7:19 p.m.*)

Mr. Eldridge spoke regarding this item.

d) Election and absentee voting reminders (*Time item discussion began was 7:20 p.m.*)

Fran Smith, Town Clerk, spoke regarding this item.

e) Reminder on Right-to-Know Law and conflict of interest workshop on October 27th (*Time item discussion began was 7:23 p.m.*)

Mr. Eldridge spoke regarding this item.

f) Report on Brunswick being awarded Google's 2014 eCity of Maine (*Time item discussion began was 7:24 p.m.*)

Mr. Eldridge and Linda Smith spoke regarding this item.

Councilor Perreault and Councilor Favreau spoke regarding this item.

(A copy of the letter from Google will be attached to the official minutes.)

PUBLIC HEARING

- 121. The Town Council will hear public comments on applications for Special Amusement Licenses, and will take any appropriate action. (Manager) (*Time item discussion began was 7:28 p.m.*)**

Special Amusement

Bumpers Bar and Grill

D/B/A: Yankee Lanes

276 Bath Road

Nelson Moody

Boston East Brunswick Holdings, LLC

D/B/A: The Daniel

Abhijit Das

10 Water Street

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Councilor Perreault moved, Councilor Watson seconded, to approve special amusement applications for Yankee Lanes, 276 Bath Road, and The Daniel, 10 Water Street. The motion carried with seven (7) yeas.

NEW BUSINESS

122. The Town Council will receive an update from the Zoning Ordinance Rewrite Committee, and will take any appropriate action. (Manager) (Time item discussion began was 7:29 p.m.)

Mr. Eldridge and Anna Breinich spoke regarding this item.

Councilor Watson, Councilor Walker, Councilor Perreault, Councilor Millett, and Chair Pols asked questions, to which Ms. Breinich, and Planning Board members **Charles Frizzle** and **Margaret Wilson** responded.

Councilor Perreault, Councilor Millett and Councilor Watson spoke regarding this item.

(A copy of a memo from Mr. Eldridge will be attached to the official minutes.)

123. The Town Council will be updated on staff discussions with Cooks Corner businesses, and will determine if any future action is necessary. (Manager) (Time item discussion began was 8:23 p.m.)

Mr. Eldridge and Linda Smith, Business Development Manager, spoke regarding this item.

Councilor Walker and Councilor Millett asked questions, to which Ms. Smith responded.

(A copy of the memo from Ms. Smith will be attached to the official minutes.)

CONSENT AGENDA (Time item discussion began was 8:31 p.m.)

a) Approval of the Minutes of October 6, 2014

Councilor Wilson moved, Councilor Watson seconded, to approve the Consent Agenda. The motion carried with six (6) yeas.

(Councilor Perreault left prior to this vote.)

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with six (6) yeas.

Town Council Minutes

October 20, 2014

Page 4

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances Smith

Town Clerk/Assistant to the Town Manager

October 27, 2014

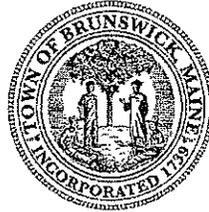
November 3, 2014

Date of Approval

Council Chair

CONSENT AGENDA - B BACK UP MATERIALS

85 Union Street
Brunswick, Maine 04011



Telephone 207 725-6650
FAX 207 725-6663

Town of Brunswick, Maine

Incorporated 1739

Assessing Department

www.brunswickme.org

MEMO

TO: John Eldridge, Town Manager
Town Council Members

FROM: Cathleen M. Jamison, Assessor *g*

DATE: October 28, 2014

SUBJECT: Abatement

It has recently come to my attention that Jane Leighton D/B/A Jane's Tailor Shop was assessed for personal property for the 2013 tax year in error. We recently discovered that Mrs. Leighton passed away on March 4, 2013 prior to the April 1, 2013 assessment date. Therefore, I am requesting that the Town Council grant abatement under Title 36 M.R.S.A § 841(1) for the 2013 tax year as follows:

<u>Year</u>	<u>Assessment</u>	<u>Tax</u>
2013	500	\$13.27

If approved, please complete and forward to the Tax Collector to process the abatement:

Presented to Town Council (date): _____

Approved by Town Council (date): _____

Town Clerk attestation: _____