

**BRUNSWICK ZONING REWRITE COMMITTEE
OCTOBER 22, 2013**

MEMBERS PRESENT PLANNING BOARD: Charlie Frizzle, Margaret Wilson, and Richard Visser

STAFF PRESENT: Anna Breinich, Jeremy Doxsee, Jeff Hutchinson (4:40)

CLARION ASSOCIATES: Don Elliot via Skype

A meeting of the Brunswick Zoning Rewrite Committee was held on Tuesday, October 22, 2013 at the Municipal Meeting Facility at Brunswick Station, 16 Station Ave. Chairman Charlie Frizzle called the meeting to order at 4:30 P.M.

Elect Chair and Vice Chair of Committee

MOTION BY ANNA BREINICH TO NOMINATE CHARLIE FRIZZLE TO CHAIR OF THE BRUNSWICK ZONING REWRITE COMMITTEE. SECONDED BY RICHARD VISSER, APPROVED UNANIMOUSLY AMONG THOSE PRESENT.

MOTION BY CHARLIE FRIZZLE TO NOMINATE MARGARET WILSON TO VICE CHAIR OF THE BRUNSWICK ZONING REWRITE COMMITTEE. SECONDED BY RICHARD VISSER, APPROVED UNANIMOUSLY AMONG THOSE PRESENT.

Don Elliot introduced himself and discussed what he will be doing to assist in the Brunswick Zoning Ordinance rewrite.

Discuss member expectations for ordinance rewrite

Charlie Frizzle stated that this item was placed on the agenda per his request; he believes that it is important to capture the suggestions made by the Brunswick Comprehensive Plan on how the zoning ordinance should be shaped in the future. Margaret Wilson replied that in addition to the Comprehensive Plan, she would like to look at simplification of the ordinance and other impacts. Richard Visser replied that he too wanted to simplify the ordinance, cut down the number of zoning districts and clarify procedures. Anna Breinich stated that she was in agreement with what the other members have suggested and added that staff is going to strive for as much public comment and engagement as possible. Jeremy Doxsee also agreed with what the other members had suggested and stated that the focus will mostly be on the downtown area and the growth area with discussions on parking standards and providing specificity as well as flexibility within these standards. Jeremy stated that “in the community development field, it’s about wanting to make a document that can be accessible and understandable by the public and by developers/builders and that can be viewed as development friendly but also affords the protection that the community wants and desires in terms of our resources in the community, historic preservation and the character.” Jeff Hutchinson agreed that the growth district needs to be looked at for consolidation and added that overall the existing ordinance seems to work well. Jeff pointed out

that the Zoning Board of Appeals does not meet very often. Richard suggested looking at the best practices of other communities to see how they may effect and work within Brunswick. Anna stated that she agrees that the ZBA does not meet much but pointed out that there have been many zoning amendments. Charlie reminded members that another area to explore is Form Based Planning.

Members discussed how the meeting minutes should be taken and it was agreed that the minutes should reflect the main points and actions of the discussion as well as public comment.

Determine schedules for Committee Meetings and Public Engagement Meetings for first quarter (November 2013 – January 2014) with consultant

Discussion on meeting schedule. It was decided to set one more ZORC meeting prior to the December meeting with Don Elliot with subsequent meetings to be set as needed.

Tentative Meeting Schedule – Times, dates and location subject to change

- Zoning Order Rewrite Committee meeting with Clarion via Skype set for Tuesday November 12th at 4:30pm.
- ½ day open workshop on December 4th with Don Elliot to establish expectations
- Public Comment / Input for Voting Districts to be determined.

Discussion by Don Elliot on what he believes will come out of the public meeting. Don stated that he would generate an outline of the committee's goals, their priorities and leading the public on how this will be different from what they may have participated in before.

Notifications to be sent out to residents 2-3 weeks prior to the meeting.

- Meeting breakfast with the Brunswick Downtown Association on December 4th in the morning at the Brunswick Inn.
- Town Boards, Commissions, Committees, meeting thru Skype in November; Anna to poll availability
- November 12 at 7:00 for Planning Board meeting / interview with Don Elliot thru Skype
- Staff Review Committee to meet after the district meetings

Discussion of having voting district meetings the week of December 9th.

Draft list for stakeholder interviews for December 3-5

Review of the stakeholder list provided in the packet including but not limited to the development community, existing neighborhood communities, Bowdoin College, Marine Resources Committee, Downtown Master Plan Committee and BTLT.

Other Business

Adjourned

This meeting was adjourned at 5:52 P.M.

Attest



Tonya D. Jenusaitis
Recording Secretary