

Approved
BRUNSWICK TOWN COUNCIL
Minutes
December 1, 2014
6:30 P.M. – Executive Session
7:00 P.M. – Regular Meeting
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Jane F. Millett, Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: None

Town Staff Present: John Eldridge, Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Anna Breinich, Director of Planning and Development; Linda Smith, Business Development Manager; Mark Waltz, Police Commander; Steve Langsdorf, Town Attorney; Dan Devereaux, Marine Resources Officer; and TV video crew

Chair Pols called the meeting to order, asked the Clerk for roll call, and acknowledged that the meeting was properly noticed.

Executive session – Acquisition of real property [1 M.R.S.A. §405(6)(C)]

Chair Pols moved, Councilor Millett seconded, to go into executive session to discuss acquisition of real property that could enhance water access per 1 M.R.S.A. §405(6)(C). The motion carried with eight (8) yeas. Councilor Wilson arrived after the vote.

MEETING RESUMED AT 7:00 P.M.

Chair Pols resumed the meeting and led the Pledge of Allegiance.

Public Comment *(This item was discussed at 7:02 p.m.)*

Debora King, Executive Director of the Brunswick Downtown Association, spoke about recent events including the Early Bird bed races, swing dance, Small Business Saturday, and the tree lighting. She discussed the upcoming Cookie Crawl and business window decorating events.

Alison Harris, 38 Cumberland Street, spoke regarding the Downeaster and the Brunswick promotion they did in their flyer.

Correspondence *(This item was discussed at 7:11 p.m.)*

Councilor Perreault congratulated the Brunswick High School Football Team for their second place finish in Class B this season.

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Councilor Favreau thanked public safety for providing the football team with a hero's welcome upon their return to town. He also thanked the Public Works staff for their work clearing the roads and also CMP for their work getting the power back on in the recent Thanksgiving Day winter storm. He also thanked the Taste of Maine Restaurant for providing the CMP crews a Thanksgiving Dinner.

Council Committee Updates (*This item was discussed at 7:14 p.m.*) None

Adjustments to the Agenda (*This item was discussed at 7:14 p.m.*) None

MANAGER'S REPORT:

- a) **Announcement of Sewer District's public hearing on December 11, 2014, on proposed Charter amendment to expand District's debt limit from \$20,000,000 to \$40,000,000**
(*This item was discussed at 7:14 p.m.*)

Mr. Eldridge spoke regarding this item.

- b) **Update on status of tax acquired properties subject to sale** (*This item was discussed at 7:16 p.m.*)

Mr. Eldridge spoke regarding this item.

PUBLIC HEARING

138. **The Town Council will hear public comments on amendments to the Code of Ordinance Chapter 11 "Marine Activities, Structures and Ways" relative to allowing a late fee for a Letter of Intent and to changing bushel license requirements, and will take any appropriate action. (Manager)** (*This item was discussed at 7:18 p.m.*)

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Officer Devereaux spoke regarding this item, and responded to questions from Councilor Perreault.

Councilor Wilson spoke regarding this item.

Councilor Wilson moved, Councilor Watson seconded, to adopt amendments to the Code of Ordinance Chapter 11 "Marine Activities, Structures and Ways" relative to allowing a late fee for a Letter of Intent and changing the bushel license requirements. The motion carried with nine (9) yeas.

(*A copy of the adopted ordinance language will be attached to the official minutes.*)

139. **The Town Council will hear public comments on amendments to the Code of Ordinance Chapter 15 “Traffic and Vehicles” relative to allowing overnight parking permits to residents of Longfellow Avenue, and will take any appropriate action. (Councilor Walker) (This item was discussed at 7:30 p.m.)**

Councilor Walker and Commander Waltz spoke regarding this item.

Chair Pols opened the public hearing.

The following people spoke regarding this item:

Connie Lundquist, 11 Longfellow Avenue, who provided prepared materials

Jill Pearlman, 34 Longfellow Avenue

Joe Ciarrocca, Harpswell Road

Chair Pols closed the public hearing and spoke regarding this item.

Councilor Favreau, Councilor Walker, Councilor Wilson, Councilor Watson, and Councilor Richardson spoke regarding this item.

Councilor Millett, Councilor Brayman, Councilor Favreau, Councilor Walker, and Councilor Perreault asked questions, to which Commander Waltz responded.

Councilor Walker moved, Councilor Favreau seconded, to adopt amendments to the Code of Ordinance Chapter 15 “Traffic and Vehicles” relative to allowing an overnight parking permit to residents of Longfellow Avenue.

The Council discussed possible ways to check back to see how the ordinance is working. The following was suggested and incorporated into the motion and ordinance language:

The Police Department will report to Town Council by the second meeting of January 2016 to update the Council on how the permit process is working.

Councilor Walker moved, Councilor Favreau seconded, to adopt amendments to the Code of Ordinance Chapter 15 “Traffic and Vehicles” relative to allowing an overnight parking permit to residents of Longfellow Avenue with the Police Department reporting back to the Council in January 2016. The motion carried with five (5) yeas. Councilor Watson, Councilor Brayman, Councilor Perreault, and Councilor Richardson were opposed.

(A copy of the adopted ordinance language will be attached to the official minutes.)

140. **The Town Council will hear public comments on “An Ordinance Authorizing the Upgrading of Heating, Ventilation, Cooling, and Related Improvements at Emerson Station, with Total Project Costs Not to Exceed \$150,000 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$150,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder,” and will take any appropriate action. (Manager) (This item was discussed at 8:28 p.m.)**

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Mr. Eldridge spoke regarding this item.

Chair Pols opened the public hearing.

The following people spoke regarding this item:

Richard Fisco, Lincoln Street

Dan Harris, Mountain Ash Avenue

Joe Ciarrocca, Harpswell Road

Chair Pols closed the public hearing.

Councilor Perreault, Councilor Wilson, Councilor Watson, and Chair Pols asked questions, to which Mr. Eldridge responded.

Councilor Millett, Councilor Richardson, and Councilor Favreau spoke regarding this item.

Chair Pols moved, Councilor Millett seconded, to adopt “An Ordinance Authorizing the Upgrading of Heating, Ventilation, Cooling, and Related Improvements at Emerson Station, with Total Project Costs Not to Exceed \$150,000 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$150,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder.” The motion carried with eight (8) yeas. Councilor Walker was opposed.

(A copy of the adopted ordinance language will be attached to the official minutes.)

NEW BUSINESS

141. **The Town Council will consider approving a letter of support for a Land for Maine’s Future Grant to address public access needs in upper Woodward Cove, and will take any appropriate action. (Councilor Walker)** *(This item was discussed at 8:53 p.m.)*

Councilor Walker spoke regarding this item.

Councilor Richardson moved, Councilor Brayman seconded, to approve a letter of support for a Land for Maine’s Future Grant to address public access needs in upper Woodward Cove. The motion carried with nine (9) yeas.

(A copy of the letter will be attached to the official minutes.)

142. **The Town Council will consider sending a letter to IF& W regarding opening the Simpson Point boat ramp to boats on a seasonal basis October 1st to April 30th, and will take any necessary action. (Manager)** *(This item was discussed at 8:56 p.m.)*

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Officer Devereaux spoke regarding this item and responded to questions from Chair Pols and Councilor Perreault.

Councilor Wilson and Councilor Walker spoke regarding this item.

Councilor Richardson moved, Councilor Favreau seconded, to send a letter to IF&W regarding opening the Simpson's Point boat ramp for boats on a seasonal basis October 1st to April 30th. The motion carried with nine (9) yeas.

(A copy of the letter will be attached to the official minutes.)

- 143. The Town Council will discuss CGI Communications producing a video about the Town of Brunswick at no charge, by having the Town provide a letter of introduction to its businesses to solicit interest in purchasing CGI Communications video production services, and will determine if any future action is needed. (Manager) (This item was discussed at 9:08 p.m.)**

Chair Pols spoke regarding this item.

Linda Smith, Business Development Manager, spoke regarding this item. She responded to questions from Councilor Perreault, Councilor Brayman, Councilor Millett, and Councilor Watson.

Councilor Richardson, Councilor Millett, Councilor Watson, and Councilor Favreau spoke regarding this item.

Steve Langsdorf, Town Attorney, spoke regarding the draft contract.

No action was taken by the Council.

- 144. The Town Council will consider supporting a Letter of Intent for a CDBG grant for Blue Dog Daycare for a project at Brunswick Landing, and will take any appropriate action. (Manager) (This item was discussed at 9:27 p.m.)**

Linda Smith spoke regarding this item.

Councilor Brayman asked questions, to which the applicant responded.

Councilor Millett moved, Councilor Richardson seconded, to authorize the Town Manager to sign and submit the Letter of Intent to the Department of Economic & Community Development (DECD) on behalf of Blue Dog Daycare in order to meet the Friday, December 5, 2014 deadline. The motion carried with nine (9) yeas.

(A copy of the Letter of Intent will be attached to the official minutes.)

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145. The Town Council will consider authorizing the Town Manager to issue a Quitclaim Deed for the parcel depicted as Map 051 Lot 001 Sub 000 Typ 288 simultaneously with the property's sale closing and the payment of taxes, and will take any appropriate action. (Manager) *(This item was discussed at 9:31 p.m.)*

Mr. Eldridge spoke regarding this item.

Chair Pols moved, Councilor Millett seconded, to authorize the Town Manager to issue a Quitclaim Deed for the parcel depicted as Map 051 Lot 001 Sub 000 Typ 288 simultaneously with the sale closing and the payment of taxes. The motion carried with nine (9) yeas.

(A copy of the Quitclaim Deed and a memo from Finance will be attached to the official minutes.)

CONSENT AGENDA *(This item was discussed at 9:32 p.m.)*

- a) Approval of the Minutes of November 17, 2014
- b) Approval of the Minutes of October 27, 2014
- c) Approval of Quitclaim Deeds for parcels depicted as Map U40 Lot 012 Sub 000 Typ 000; Map CC2 Lot 047 Sub 000 Typ 000; Map U40 Lot 336 Sub 000 Typ 000; and a mobile home located on property at Map 051 Lot 001 Sub 000 Typ 311
- d) Appointment of Fran Smith at Registrar of Voters

Councilor Favreau moved, Councilor Watson seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas

(A copy of materials for CA-c will be attached to the official minutes.)

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 9:33 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
December 8, 2014*

December 15, 2014
Date of Approval

Council Chair