

**BRUNSWICK TOWN COUNCIL**

**Agenda**

**February 23, 2015**

**7:00 P.M.**

**Council Chambers**

**Town Hall**

**85 Union Street**

Roll Call of Members

Acknowledgement of Meeting Notice

Pledge of Allegiance

Adjustments to Agenda

**CONSENT AGENDA**

- a) Approval of the Minutes of February 2, 2015
- b) Approval of games of chance for the St. John the Baptist Parish Bazaar on June 19, 2015, June 20, 2015, and June 21, 2015

Public Comments

Correspondence

Committee Reports

**MANAGER'S REPORT:**

- (a) Financial Update
- (b) Recognition of Sergeant Jonathan O'Connor for receiving the Act of Bravery Award
- (c) Update on Frank Wood Bridge Project
- (d) Update on the NNEPRA Stormwater Management Permit process

**PUBLIC HEARING**

- 15. The Town Council will hear public comments on amendments to Chapter 11 "Marine Activities, Structures and Ways" relative to a Harbor Ordinance and mooring requirements, and will take any appropriate action. (Councilor S. Wilson and Councilor Walker)

**HEARING/ACTION**

- 16. The Town Council will hear public comments on amendments to Chapter 12, "Personnel Ordinance" to clarify language regarding vacation time accumulation and use, and will take any appropriate action. (Manager)

**HEARING/ACTION**

**NEW BUSINESS**

17. The Town Council will consider submitting a letter to the Maine Department of Environmental Protection expressing the Town of Brunswick's interest in identifying funding for a watershed plan for Mare Brook, and will take any appropriate action.  
(Councilor Walker)

**ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council**  
**Agenda**  
**February 23, 2015**  
**Council Notes and Suggested Motions**

**CONSENT AGENDA**

- a) Approval of the Minutes of February 2, 2015: A copy of the draft minutes is included in your packet.
  
- b) Approval of games of chance for the St. John the Baptist Parish Bazaar on June 19, 2015, June 20, 2015, and June 21, 2015: This is the annual request from this group, which would allow games of chance at the Bazaar. The games include the pan game, high roller, beat the house, and sealed tickets. A copy of their application is included in your packet.

*The Council always has the option to remove any item from the Consent Agenda to be considered separately.*

*Suggested motion:*

Motion to approve the Consent Agenda

**COUNCIL COMMITTEE UPDATES**

Council Committee updates will be done after correspondence. Councilors with information on the Committees they are involved with will share information with the Council and public.

**MANAGER'S REPORT:**

- (a) Financial Update: Manager Eldridge will update the Council on the Town's financial picture to date for the current fiscal year. Copies of financial reports will be posted online, but are not included in your packet.
  
- (b) Recognition of Sergeant Jonathan O'Connor for receiving the Act of Bravery Award: This item recognizes the lifesaving measures Sergeant O'Connor took with a drowning woman last August. He was nominated for, and received this award, from the Maine Chiefs of Police Association. A copy of the article from the Bangor Daily News is included in your packet.
  
- (c) Update on the Frank Wood Bridge Project: This item is to provide the Council an update on the options for this bridge and remind the public of the February 25<sup>th</sup> public hearing.
  
- (d) Update on the NNEPRA Stormwater Management Permit process: This item is to update the public and Council on this process. A copy of a letter from Maine Department of Environmental Protection (MDEP) is included in your packet.

*Suggested Motion:* There are no motions required for the Manager's Report.

## **PUBLIC HEARING**

15. This item is the required public hearing on amendments to Chapter 11 “Marine Activities, Structures and Ways” relative to a Harbor Management Ordinance and mooring requirements. The amendments, sponsored by Councilor S. Wilson and Councilor Walker, contain the recommended ordinance language from the Rivers and Coastal Waters Committee. Copies of a memo from the Commission, the draft language, and a memo from the Town Attorney regarding the status of the proposed amendments are included in your packet.

*Suggested motion:*

Motion to adopt amendments to Chapter 11 “Marine Activities, Structures and Ways” relative to a Harbor Ordinance and mooring requirements.

16. This item is the required public hearing for amendments to Chapter 12, “Personnel Ordinance” to clarify language regarding vacation time accumulation and use. The proposed amendment to the Personnel Policy will require that exceeding the maximum allowable accrued balance can only be accomplished with a written request and written approval. Under the proposed amendment, the authorization to exceed the maximum shall expire the following year unless another exception is requested and approved in writing. The amendment also makes it clear that compliance with the policy will be measured each June 30th. The measurement date is consistent with the Town’s past practice. Copies of a memo from Manager Eldridge, the proposal language, and sample exception form are included in your packet.

*Suggested motion:*

Motion to adopt amendments to Chapter 12, “Personnel Ordinance” to clarify language regarding vacation time accumulation and use.

## **NEW BUSINESS**

17. This item is sponsored by Councilor Walker. Recently Councilor Walker has been in contact with MDEP staff regarding the anticipated 2015 availability of funding to complete a watershed plan for Mare Brook. MDEP is very interested in working within the Mare Brook watershed and hopes to kick off field studies (using Department funds) this spring. Brunswick will then be asked to participate in a grant process this summer with the potential of securing funds to complete a 2-year watershed planning process. At this time, the Council is being asked to submit a letter to MDEP expressing the Town’s interest in identifying funding for a watershed plan. MDEP is willing to begin field work for the project this spring using Department funding with the assurance that the town has an interest in pursuing formal grant opportunities in the summer of 2015. Submitting a letter at this time does not commit the town to a match requirement, or to filing any specific grant application. Those actions would come before the Council for a subsequent vote later this summer. Copies of a memo from Councilor Walker, along with supporting reports, are included in your packet.

Suggested motion:

Motion to submit a letter to Maine Department of Environmental Protection expressing the Town of Brunswick's interest in identifying funding for a watershed plan for Mare Brook.

Suggested motion:

Motion to adjourn the meeting.