

BRUNSWICK TOWN COUNCIL

Agenda

June 1, 2015

7:00 P.M.

Council Chambers

Town Hall

85 Union Street

Roll Call of Members

Acknowledgement of Meeting Notice

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

- a) Approval of the Minutes of April 30, 2015
- b) Approval of the Minutes of May 14, 2015
- c) Approval of the Minutes of May 18, 2015
- d) Adoption of policies required as part of the Community Development Block (CDBG) Grant Phase II Project Development
- e) Approval of a request from the Brunswick Downtown Association to hold their annual Outdoor Arts Festival on August 15, 2015, and to waive the \$500 fee

Item below requires public input, so it is suggested that it be removed from the Consent Agenda to allow for comments from those requesting Council action.

- f) Acceptance of sculpture donated by Brunswick Public Art

Public Comments

Correspondence

Committee Reports

MANAGER'S REPORT:

- a) Recognition of donation of granite bench in memory of Jacquelin A. Toth
- b) Election reminder for June 9th School Budget Validation Referendum
- c) Update regarding NNEPRA action on an auxiliary power unit
- d) CDBG Program Overview

NEW BUSINESS

63. The Town Council will consider amending the Council Rules regarding how Council action items will be handled at Council meetings, and will determine if any future action is needed. (Chair Brayman)

DISCUSSION

64. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

Executive Session: Acquisition of Property [1 M.R.S.A. §405(6)(C

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
June 1, 2015
Council Notes and Suggested Motions

CONSENT AGENDA

- a) Approval of the Minutes of April 30, 2015: A copy of the minutes is included in your packet.
- b) Approval of the Minutes of May 14, 2015: A copy of the minutes is included in your packet.
- c) Approval of the Minutes of May 18, 2015: A copy of the minutes is included in your packet.
- d) Adoption of policies required as part of the Community Development Block (CDBG) Grant Phase II Project Development: The Maine Department of Economic and Community Development (DECD) has four components in its CDBG application and award process: (a) the Letter of Intent, (b) the Public Hearing and Application; (c) the Phase II Project Development; and, (d) the contract award. As part of the Phase II Project Development process, the Town must provide assurances that it has adopted certain policies required by DECD. While DECD allows communities to use copies of documents they have on file, it requests that the Town update its policies every three to five years. Our documents must be updated since they were last adopted in October 2010. Copies of a memo from Linda Smith and the standard policies, with customized language for the Town of Brunswick, are included in your packet.
- e) Approval of a request from the Brunswick Downtown Association to hold their annual Outdoor Arts Festival on August 15, 2015, and to waiving the \$500 fee: This item is to consider approval of the request from the Brunswick Downtown Association to hold their annual Outdoor Arts Festival. The event requires Council approval under Chapter 10, Section 26(b)(14) of the Municipal Code. This ordinance also allows the Council to waive the \$500 fee (except for the \$25 application fee), which the BDA is asking the Council to do. The fee has been waived in the past. If you do not wish to waive the fee, the Council will want to pull this item off the Consent Agenda and vote on it separately. A copy of their letter is included in your packet.

Item below requires public input, so it is suggested that it be removed from the Consent Agenda to allow for comments from those requesting Council action.

- f) Acceptance of sculpture donated by Brunswick Public Art: This item is for the Council to support a resolution accepting this donation. The sculpture, located near the Visitor's Center, will be installed between June 17th and June 19th. The unveiling celebration will be on Monday, June 29, 2015. Copies of a draft resolution and photo of the sculpture are included in your packet.

The Council has the option to remove any item from the Consent Agenda to be considered separately.

Suggested motion:

Motion to approve the Consent Agenda.

Suggested motion:

Motion to approve the Consent Agenda for item CA(f) approving the resolution for the donation of a sculpture by Brunswick Public Art.

COUNCIL COMMITTEE UPDATES

Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER'S REPORT:

- a) Recognition of donation of granite bench in memory of Jacquelin A. Toth: This item is to recognize the donation of this bench in memory of Ms. Toth and to thank those who donated on her behalf. A copy of the letter from Mr. Farrell, thanking the family for their generous donation, is included in your packet.
- b) Election reminder for June 9th School Budget Validation Referendum: Absentee ballots are available in the Town Clerk's office until Thursday, June 4th. Tuesday and Wednesday office hours are 8:30 a.m. to 4:30 p.m. On Thursday, the office will be open until 7:00 p.m. On June 9th the polls are open 7:00 a.m. to 8:00 p.m. at the Junior High School, 65 Columbia Avenue.
- c) Update regarding NNEPRA action on an auxiliary power unit: This item is to update the Council and the public on what NNEPRA will be doing regarding this installation. On Friday, May 22nd, Patricia Quinn left a voice mail message for the Town Manger indicating that NNEPRA was planning to go ahead with the installation of the Auxiliary Power Unit at Brunswick West. We understand the issue was also discussed at a recent NNEPRA Board meeting. The Town Manager hopes to have additional information for the Council at Monday's meeting.
- d) CDBG Program overview: This item is to provide an overview of this program. At the April 16, 2015 Council meeting, several Councilors asked for a brief overview of the Community Development Block Grant (CDBG) programs. Linda Smith has prepared a summary chart on the various programs, which are articulated in detail in the Department of Economic and Community Development's Office of Community Development's 2015 Program Statement. Copies of the memo from Ms. Smith, along with supporting materials, are included in your packet.

NEW BUSINESS

63. This item is for the Council to discuss amending the Council Rules regarding how Council action items will be handled at Council meetings. Per the rules, the Council cannot make changes at this time, but if you wish, the changes can be made at the next meeting. A copy of the drafted changes is included in your packet.

Suggested Motion: No motion, with possible action at the next meeting.

64. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Committee's report and the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

Executive Session: Acquisition of Property [1 M.R.S.A. §405(6)(C)]

Suggested Motion:

Motion to go into Executive Session to discuss Acquisition of Property per 1 M.R.S.A. §405(6)(C).

No action will be taken after coming out of executive session.

Suggested Motion:

Motion to adjourn the meeting.