

**BRUNSWICK TOWN COUNCIL**  
**Special Meeting Agenda**  
**May 28, 2015**  
**7:00 P.M.**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

Roll Call

Acknowledgment of Meeting Notice

Pledge of Allegiance

**NEW BUSINESS ITEMS:**

57. The Town Council will consider adopting the 2015-2016 School Budget Articles, and will take any appropriate action. (Manager) **ACTION**
58. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 9, 2015, and will take any appropriate action. (Manager) **ACTION**
59. The Town Council will consider adopting the “Budget Resolution for the July 1, 2015 – June 30, 2016 Fiscal Year,” and will take any appropriate action. (Manager) **ACTION**
60. The Town Council will consider adopting the “Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2016 - 2020,” and will take any appropriate action. (Manager) **ACTION**
61. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating \$50,000 from the Unassigned Balance of the General Fund to Fund the Third and Final Payment for the 2013-14 Town-wide Telephone System,” and will take any appropriate action. (Manager) **ACTION**
62. The Town Council will consider any other matters related to the adoption of the 2015-2016 Budget and will take any appropriate action. (Manager) **ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION**  
**SHOULD CONTACT THE TOWN MANAGER’S OFFICE AT 725-6659**  
**(TDD 725-5521)**

**Brunswick Town Council**  
**May 28, 2015**  
**Council Notes and Suggested Motions**

57. This item is to consider adopting the 2015-2016 School Budget Articles. Each Article will need to be voted on separately. Copies of the Articles and the “Notice of Amounts Adopted at the Town Council Meeting for Voters at School Budget Validation Referendum” are included in your packet.

**REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT EDUCATION BUDGET ARTICLES**

**ARTICLE 1. Region Ten Technical High School Budget.**

**Motion:** To approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$2,053,751 with Brunswick’s assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$785,399 for operating expenditures and \$0 for debt service expenditures.

**ARTICLE 2. Merrymeeting Adult Education Budget.**

**Motion:** To approve the Merrymeeting Adult Education budget in an amount not to exceed \$700,439 with Brunswick’s assessment as part of the total appropriation to the Brunswick School Department not to exceed \$121,399.

**K-12 ARTICLES**

**ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.**

**Motion:** As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$26,771,389 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,771,389 to raise the sum of \$16,945,308 as the Town’s contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,771,389 to accept state subsidy anticipated in the amount of \$9,826,081.

**ARTICLE 4. Non-State-Funded Debt Service.**

**Motion:** As part of the total appropriation to the: Brunswick School Department: To appropriate the sum of \$199,612 and to raise the sum of \$199,612 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12.

**ARTICLE 5. Additional Local Funds.**

**Motion:** As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$5,990,346 in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$5,405,938.

The School Board recommends \$5,990,346 in additional local funds which amount exceeds the State’s Essential Programs and Services allocation model by \$5,405,938 for the following reasons: The State’s EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are inadequate to fully fund the 2015-16 program approved by the school board in the proposed budget.

**ARTICLE 6. Other Funds.**

**Motion:** As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$195,000

Tuition and other charges	102,000
Miscellaneous	<u>93,000</u>
	\$ 195,000

**ARTICLE 7. Unexpended Balances.**

**Motion:** As part of the total appropriation to the Brunswick School Department: To appropriate \$3,067,309 from the existing, or estimated, unexpended balances of the Brunswick School Department, and to appropriate \$119,800 in unused bond proceeds and other funds remaining from the Harriet Beecher Stowe construction project. Total to appropriate \$3,187,109.

**ARTICLE 8. Kindergarten to Grade 12 total Budget.**

**Motion:** To authorize the Brunswick School Department to expend \$36,343,456 for the fiscal year beginning July 1, 2015 and ending June 30, 2016 from the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

**ADULT EDUCATION AND FOOD SERVICE**

**ARTICLE 9. Adult Education.**

**Motion:** As part of the total appropriation to the Brunswick School Department: To raise and appropriate \$121,399 for adult education; with authorization to expend the herein appropriated \$121,399 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.



58. This item is to approve the warrant for the June 9, 2015 School Budget Validation Referendum election. A copy of the Warrant for the election is included in your packet.

Suggested Motion:

Motion to approve the Election Warrant for the School Budget Validation Referendum to be held on June 9, 2015.

59. This item is to consider adopting the 2015-2016 Budget Resolution for the Town. A copy of the Resolution is included in your packet.

Suggested Motion:

Motion to adopt the “Budget Resolution for the July 1, 2015 – June 30, 2016 Fiscal Year.”

60. This item is to approve a resolution adopting the “Capital Improvements Program For the Fiscal Years Ending June 30, 2016 – 2020.” A copy of the Resolution is included in your packet.

Suggested Motion:

Motion to adopt the “Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2016 – 2020.”

61. This item is to consider adopting the “Supplemental Budget Resolution Appropriating \$50,000 from the Unassigned Balance of the General Fund to Fund the Third and Final Payment for the 2013-14 Town-wide Telephone System.” A copy of the draft resolution is included in your packet.

Suggested Motion:

Motion to adopt the “Supplemental Budget Resolution Appropriating \$50,000 from the Unassigned Balance of the General Fund to Fund the Third and Final Payment for the 2013-14 Town-wide Telephone System.”

62. This item is to consider any other matters related to the adoption of the 2015-2016 Budget. At this point there are none, but the item acts as a place holder, if needed, for Thursday’s meeting.

Suggested Motion:

None at this time.

ITEM 57

BACK UP MATERIALS

**Town of Brunswick  
School Budget Articles  
For the fiscal year July 1, 2015 – June 30, 2016**

**REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT  
EDUCATION BUDGET ARTICLES**

**ARTICLE 1. Region Ten Technical High School Budget.** To approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$2,053,751 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$785,399 for operating expenditures and \$0 for debt service expenditures.

*Explanation: This article approves the Region Ten Technical High School budget and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated within Articles 3 through 12.*

**ARTICLE 2. Merrymeeting Adult Education Budget.** To approve the Merrymeeting Adult Education budget in an amount not to exceed \$700,439 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$121,399.

*Explanation: This article approves the Merrymeeting Adult Education budget for adult education and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated in the Adult Education Article (Article 9).*

**K-12 ARTICLES**

**ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.** As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$26,771,389 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,771,389 to raise the sum of \$16,945,308 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,771,389 to accept state subsidy anticipated in the amount of \$9,826,081.

*Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

**ARTICLE 4. Non-State-Funded Debt Service.** As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$199,612 and to raise the sum of \$199,612 for the annual payments on debt service previously approved by the legislative body

for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12.

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality/district long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

**ARTICLE 5. Additional Local Funds.** As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$5,990,346 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$5,405,938.

The School Board recommends \$5,990,346 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$5,405,938 for the following reasons: The State's EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are inadequate to fully fund the 2015-16 program approved by the school board in the proposed budget.

**ARTICLE 6. Other Funds.** As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$195,000

Tuition and other charges	102,000
Miscellaneous	<u>93,000</u>
	\$ 195,000

**ARTICLE 7. Unexpended Balances.** As part of the total appropriation to the Brunswick School Department: To appropriate \$3,067,309 from the existing, or estimated, unexpended balances of the Brunswick School Department, and to appropriate \$119,800 in unused bond proceeds and other funds remaining from the Harriet Beecher Stowe construction project. Total to appropriate \$3,187,109.

**ARTICLE 8. Kindergarten to Grade 12 total Budget.** To authorize the Brunswick School Department to expend \$36,343,456 for the fiscal year beginning July 1, 2015 and ending June 30, 2016 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

*Explanation: This article authorizes expenditure but does not raise or appropriate funds. Funds are raised and appropriated in the preceding K-12 Articles (Articles 3 through 7). The amount authorized in this article, \$36,343,456 must be added to the \$121,399 authorized in the Adult Education article (Article 9) and the \$61,000 authorized in the Food Service article (Article 10) that follow to compute the total amount \$36,525,855 the school department is authorized to expend for the July 1, 2015 - June 30, 2016 fiscal year.*

#### **ADULT EDUCATION AND FOOD SERVICE**

**ARTICLE 9. Adult Education.** As part of the total appropriation to the Brunswick School Department: To raise and appropriate \$121,399 for adult education; with authorization to expend the herein appropriated \$121,399 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

*The amount raised and appropriated in this article, \$121,399 must be added to the \$36,343,456, authorized in the Kindergarten to Grade 12 Total Budget Article (Article 8) and to the \$61,000 in Article 10 to compute the total amount \$36,525,855 the school department is authorized to expend for the July 1, 2015-June 30, 2016 fiscal year.*

**ARTICLE 10. Food Service.** As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$61,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$61,000 for the stated purpose.

*The amount raised and appropriated in this article, \$61,000 must be added to the \$36,343,456, authorized in the Kindergarten to Grade 12 Total Budget Article (Article 8) and to the \$121,399 in Article 9 to compute the total amount \$36,525,855 the school department is authorized to expend for the July 1, 2015-June 30, 2016 fiscal year.*

**ARTICLE 11. Cost Center Allocation.** Pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$36,525,855 to the various cost centers as recommended by the Brunswick School Board May 27, 2015 as follows:

<u>Cost Center Summary Budget Category</u>	<u>Amount Recommended by School Board</u>	<u>Amount Approved by Town Council</u>
Regular Instruction	\$ 15,676,015	\$ 15,676,015
Special Education	\$ 4,927,035	\$ 4,927,035
Career and Technical Education	\$ 785,399	\$ 785,399
Other Instruction	\$ 727,959	\$ 727,959
Student and staff support	\$ 3,486,944	\$ 3,486,944
System Administration	\$ 903,920	\$ 903,920
School Administration	\$ 1,484,215	\$ 1,484,215
Transportation and Buses	\$ 1,892,812	\$ 1,892,812
Facilities Maintenance	\$ 4,569,917	\$ 4,569,917
Debt Service and Other Commitments	\$ 1,889,240	\$ 1,889,240
Other	\$ 0	\$ 0
<b>Total to June 9 Public Referendum</b>	<b>\$ 36,343,456</b>	<b>\$ 36,343,456</b>
Food Service	\$ 61,000	\$ 61,000
Adult Education	\$ 121,399	\$ 121,399
<b>Summary of Total Expenditures voted By School Board May 27, 2015</b>	<b>\$ 36,525,855</b>	<b>\$ 36,525,855</b>

**GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE**

**ARTICLE 12. Grants, Donations, and other revenues.** To authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received.

Proposed to Town Council: May 28, 2015

Adopted by Town Council:

ITEM 58

BACK UP MATERIALS

**WARRANT  
SCHOOL BUDGET VALIDATION REFERENDUM  
(20-A M.R.S.A. §§ 1486 AND 2307)  
TOWN OF BRUNSWICK, MAINE**

Cumberland County, ss

State of Maine

**TO:** Elin M. Gould, Resident of the Town of Brunswick, Maine: You are hereby required in the name of the State of Maine to notify the voters of the Town of Brunswick, Maine of the referendum election described in this warrant.

**TO THE VOTERS OF THE TOWN OF BRUNSWICK, MAINE:**

You are hereby notified that a school budget validation referendum election will be held at:  
**All Districts Brunswick Junior High School – 65 Columbia Ave**

in the Town of Brunswick, Maine on **Tuesday, June 9, 2015**, for the purpose of determining the following question:

**Question 1:** Do you favor approving the Town of Brunswick school budget for the upcoming school year that was adopted at the Brunswick Town Council meeting held May 28, 2015?

Voting on the question shall be by secret ballot referendum, and the polls shall be opened at 7:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

**Pursuant to Title 21-A, M.R.S.A. section 759(7), absentee ballots will be processed as follows:**

**During** Election Day (6/9/15) Processing Time(s): 9:00 a.m., 1:30 p.m., 5:00 p.m. and 8:00 p.m.

Given under our hands this day, May 28, 2015, at Brunswick, Maine.

\_\_\_\_\_  
Suzan Wilson

\_\_\_\_\_  
Jane F. Millett

\_\_\_\_\_  
Daniel E. Harris

\_\_\_\_\_  
Sarah E. Brayman

\_\_\_\_\_  
John Richardson, Jr

\_\_\_\_\_  
Stephen S. Walker

\_\_\_\_\_  
W. David Watson

\_\_\_\_\_  
John M. Perreault

\_\_\_\_\_  
Katherine E. Wilson

A majority of the municipal officers of the Town of Brunswick, Maine.

A true copy of the Warrant, attest:

\_\_\_\_\_  
Frances M. Smith

Clerk of  
Brunswick, Maine

**RETURN**

Cumberland County, ss

State of Maine

TO: The municipal officers of the Town of Brunswick, Maine

I certify that I have notified the voters of the Town of Brunswick, Maine of the time and place of the referendum election by posting an attested copy of the within warrant as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said town and being at least seven days next prior to the date of the referendum election.

Dated at the Town of Brunswick, Maine, \_\_\_\_\_, 2015

\_\_\_\_\_  
Elin M. Gould, Resident  
Town of Brunswick, Maine

ITEM 59

BACK UP MATERIALS

**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**WHEREAS**, the Charter of the Town of Brunswick, Maine requires that the Town Council adopt an annual budget; and

**WHEREAS**, A public hearing was held on a proposed budget at least ten days prior to the date of this resolution;

**NOW THEREFORE BE IT RESOLVED:**

That the following amounts be appropriated to the several departments or purposes herein, and that the revenue estimates be adopted in the following amounts, all for the fiscal year **July 1, 2015 to June 30, 2016**.

**EXPENDITURES**

**General Government**

Administration	\$	583,769
Finance Department		710,161
Technology Services		363,164
Municipal Officers		85,665
Municipal Building 85 Union		214,863
Risk Management		479,057
Cable TV		61,298
Assessing		295,863
Town Clerk & Elections		363,719
Planning		480,995
Economic Development		115,106
<b>Subtotal</b>	<b>\$</b>	<b>3,753,660</b>

**Public Safety**

Fire Department	\$	3,154,491
Central Fire Station		59,158
Emerson Fire Station		49,328
Police Department		3,836,175
Emergency Services Dispatch		812,214
Police Station Building		101,431
Streetlights		211,000
Traffic Signals		31,600
Fire Suppression (Hydrants)		465,000
Emergency Management		2,000
<b>Subtotal</b>	<b>\$</b>	<b>8,722,397</b>

**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**Public Works**

Administration	\$ 446,577
General Maintenance	1,713,865
Refuse Collection & Disposal	611,556
Recycling	298,631
Central Garage	724,112
<b>Subtotal</b>	<b>\$ 3,794,741</b>

**Human Services**

General Assistance	\$ 169,994
Health & Social Services	12,766
<b>Subtotal</b>	<b>\$ 182,760</b>

**Education**

School Department	\$ 36,525,855
<b>Subtotal</b>	<b>\$ 36,525,855</b>

**Recreation & Culture**

Recreation Administration	\$ 439,700
Buildings & Grounds Maintenance	699,391
Recreation Building	173,982
Teen Center	15,000
People Plus Center	118,300
Curtis Memorial Library	1,325,000
<b>Subtotal</b>	<b>\$ 2,771,373</b>

**County Tax**

<b>Subtotal</b>	<b>\$ 1,360,042</b>
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**Unclassified**

Promotion & Development	\$ 161,917
Additional School Assistance	10,000
Cemetery Care	3,000
Salary, Wage & Benefits Reserve	43,000
<b>Subtotal</b>	<b>\$ 217,917</b>

**Debt Service**

Principal & Interest Payments	\$ 899,505
<b>Subtotal</b>	<b>\$ 899,505</b>

<b>TOTAL EXPENDITURES</b>	<b>\$ 58,228,250</b>
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**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**Other Uses of Funds**

Transfer to Capital Projects - Municipal		
Sidewalk Construction/Reconstruction	\$	25,000
Street Resurfacing Program		630,000
Fire Vehicle Replacement		104,040
Police Vehicle Replacement		109,208
PW Equipment Replacement		283,968
P&R Vehicle Replacement		22,020
	<b>Subtotal</b>	<b>\$ 1,174,236</b>
Transfer to Enterprise Fund		
Solid Waste Facilities Fund Subsidy	\$	150,000
Train Station/Visitors Center		44,000
	<b>Subtotal</b>	<b>194,000</b>
<b>TOTAL OTHER USES</b>	<b>\$</b>	<b>1,368,236</b>
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	<b>\$</b>	<b>59,596,486</b>

**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**REVENUES**

**Taxes**

Auto Excise Tax	\$ 2,865,000
Watercraft Excise Tax	25,000
Aircraft Excise Tax	3,500
Interest on Taxes	65,000
Tax Lien Costs	13,000
Tax Lien Interest	13,000
Payments In Lieu Of Taxes (PILOT)	175,000
<b>Subtotal</b>	<b>\$ 3,159,500</b>

**Intergovernmental**

State Tax Exemptions	\$ 40,000
Highway Grant Fund	195,000
Snowmobile Receipts	1,400
Gen. Asst. Reimbursement	24,000
<b>Subtotal</b>	<b>\$ 260,400</b>

**Administration**

Property Rental	1,200
<b>Subtotal</b>	<b>1,200</b>

**Finance Department**

Passport Fees	9,500
Passport Photos	3,000
Auto Registration Fees	47,000
Boat, ATV, Snowmobile Regs.	1,500
Miscellaneous	4,000
<b>Subtotal</b>	<b>65,000</b>

**Codes Enforcement**

Building Permits	145,000
Electrical Permits	34,000
Plumbing Permits	22,000
<b>Subtotal</b>	<b>201,000</b>

**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**Town Clerk**

Hunting & Fishing Licenses	1,100
Dog Licenses	2,500
Vital Statistics	50,000
General Licenses	21,270
Victualer Licenses	18,250
Shellfish Licenses	17,400
Neutered/Spayed Dog License	4,730
Unlicensed Dogs	10,000
Miscellaneous	1,300
<b>Subtotal</b>	<b>126,550</b>

**Planning Department**

Planning Fees	22,500
Miscellaneous	200
<b>Subtotal</b>	<b>22,700</b>

**Fire Department**

Fire Code Permits	500
Ambulance Service Fees	845,000
Special Detail, Fire	1,000
Fire False Alarms	1,000
Emergency Mgmt Planning Grant	15,000
Miscellaneous	5,800
<b>Subtotal</b>	<b>868,300</b>

**Police Department**

Concealed Weapons Permits	600
Witness Fees	3,000
Police Reports	4,500
School Resource Officer	86,000
Special Details	3,000
Ordinance Fines	600
Parking Violations	30,000
Leash Law Receipts	100
False Alarm Fines	100
Miscellaneous	10,000
Dispatch Services Fees	143,760
<b>Subtotal</b>	<b>281,660</b>

**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**Public Works Department**

Opening Permits	8,000
Solid Waste Recycling	25,000
Miscellaneous	2,000
<b>Subtotal</b>	<b>35,000</b>

**Unclassified**

CATV Fees	225,000
Interest on General Funds	20,000
From BDC	94,000
From MRRRA - for MCOG dues	15,000
<b>Subtotal</b>	<b>354,000</b>

**Total Municipal Revenues** **5,375,310**

**Education Revenues**

State School Subsidy	9,826,081
Tuition, etc.	102,000
Miscellaneous	93,000
<b>Total Education Revenues</b>	<b>10,021,081</b>

**TOTAL REVENUES** **15,396,391**

**Other Sources**

Other Road Reconstruction Fund	500,000
<b>Total Other Sources</b>	<b>500,000</b>

**Use of General Fund Balances**

Unassigned Fund Balance	825,000
State Revenue Sharing Balance	50,000
Restricted Fund Balances - Education	3,187,109
<b>Total Use of General Fund Balances</b>	<b>4,062,109</b>

**TOTAL REVENUES, SOURCES AND USE OF BALANCES** **19,958,500**

**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**PROPERTY TAXES**

Total Expenditures and Other Uses	59,596,486
Less Total Revenue, Sources, and Use of Balances	19,958,500
<b>Net Before Deductions</b>	<b>39,637,986</b>
Less State Revenue Sharing	1,088,154
<b>Net Required from Property Taxes</b>	<b>38,549,832</b>
Plus Allowance for Deferred Property Taxes	200,000
Plus Allowance for Tax Abatements	75,000
Plus Supplemental Taxes	-
Other Property Tax Additions/Credits	(4)
<b>TOTAL REQUIRED FROM PROPERTY TAXES</b>	<b>38,824,828</b>

**BE IT FURTHER RESOLVED,**

- A) In accordance with 36 M.R.S.A. Section 505(1), the tax lists cited in 36 M.R.S.A. Section 709 shall be committed on or before September 1, 2015;
- B) In accordance with 36 M.R.S.A. Section 505(2), personal property taxes shall be due and payable in full on October 15, 2015 and real estate taxes shall be due and payable in two equal installments, with one-half due on October 15, 2015 and the second half due April 15, 2016.
- C) In accordance with 36 M.R.S.A. Section 505(4) taxes shall be delinquent if not paid on or before the due date(s). Interest from the due date(s) shall be charged on all delinquent taxes at a rate of 7.0%;
- D) In accordance with 36 M.R.S.A. Section 506, the Tax Collector and Town Treasurer are authorized to accept prepayment of taxes not yet committed and pay no interest thereon;
- E) In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of 3.0%.

**TOWN OF BRUNSWICK, MAINE**  
**BUDGET RESOLUTION**  
**For the July 1, 2015 - June 30, 2016**  
**Fiscal Year**

**BE IT FURTHER RESOLVED,**

That the Town of Brunswick is authorized to accept payments from the State of Maine under any of the State's property tax exemption programs in order to provide the exemptions to those qualifying under the program(s).

**BE IT FURTHER RESOLVED,**

That the appropriation contained herein for the Brunswick School Department is subject to the resolutions prepared separately by the Brunswick School Department and adopted along with this resolution.

**BE IT FURTHER RESOLVED,**

That the amount appropriated for Additional School Assistance is to provide transportation of non-public school students as permitted by Title 30-A M.R.S.A. section 5724 ss 5.

**BE IT FURTHER RESOLVED,**

That the Town and the School Department are authorized to accept and expend any and all state and federal funds; and any grants or contributions received by the Town of Brunswick.

**BE IT FURTHER RESOLVED,**

That, the Town Manager is authorized, for the purpose of increasing salaries, wages or benefits, to transfer appropriated amounts from the Salary, Wage and Benefits account to any of the functions or departments. The Town Manager is further authorized to reduce, within functions or departments, appropriations for employee benefits when the Town Manager deems there to be excess funding appropriated for employee benefits within the function or department, with the excess transferred to the Salary, Wages and Benefits account.

**BE IT FURTHER RESOLVED,**

That the amounts appropriated and transferred to other funds are, for budgetary purposes, considered to be expended from the General Fund and deemed encumbered for the purpose(s) of the receiving fund(s). They shall remain encumbered so long as the purpose remains for which they were transferred continues to exist. Further, the Town Manager is authorized to transfer amounts within the identified funds, so long as the transfers in total do not exceed the total amount appropriated for any fund, plus any interest a fund may earn.

ITEM 60

BACK UP MATERIALS

**TOWN OF BRUNSWICK, MAINE**  
**Capital Improvements Program**  
**For the Fiscal Years Ending June 30, 2016 - 2020**

**WHEREAS**, Section 601 of the Charter of the Town of Brunswick (the “Charter”) requires the Town Manager to prepare a 5-year Capital Improvement Program (the “CIP”); and

**WHEREAS**, pursuant to the Charter and the Town’s Capital Improvement Program Policy (the “CIP Policy”), the Town Manager delivered a recommended CIP to the Town Council’s Finance Committee in November 2014; and

**WHEREAS**, in accordance with the CIP Policy, the Finance Committee reviewed the CIP recommended by the Town Manager and on March 16, 2015 submitted a proposed CIP to the Town Council; and

**WHEREAS**, pursuant to Section 602 of the Charter and in accordance with the CIP Policy, a public hearing was held on May 14, 2015; and

**WHEREAS**, the Town Council has reviewed the CIP Committee’s recommendations; and

**WHEREAS**, the Town Council directed certain changes be made to the proposed CIP;

**NOW THEREFORE BE IT RESOLVED**, In accordance with Article VI of the Charter the Brunswick Town Council adopts a Capital Improvement Program (the “CIP”) for the fiscal years ending June 30, 2016 - 2020, as attached hereto in summary form.

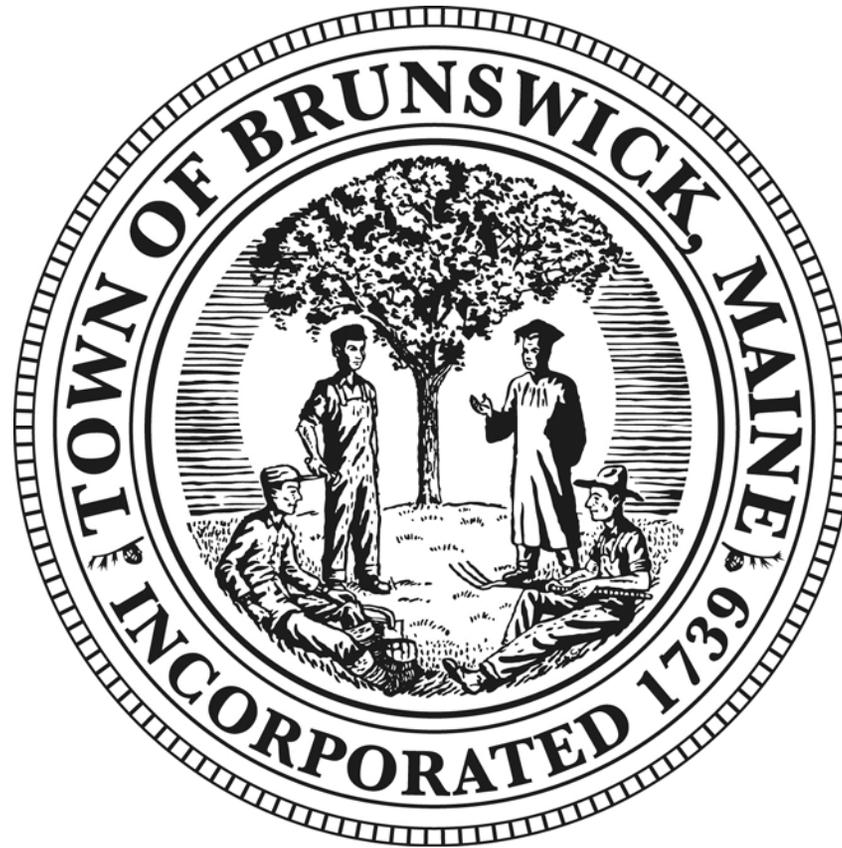
**BE IT FURTHER RESOLVED**, Adoption of the CIP does not appropriate any funds for, nor does it obligate the Town to complete, the projects specified therein.

Proposed to Town Council: March 16, 2015

Public Hearing: May 14, 2015

Adopted by Town Council:

# Town of Brunswick, Maine



## Capital Improvement Program in Summary Fiscal Years Ending 2016 – 2020

May 28, 2015

Proposed: March 16, 2015  
Public Hearing: May 14, 2015  
Adopted:

**Town of Brunswick, Maine  
Capital Improvement Program**

**For Fiscal Years Ending 2016-2020**

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**Town of Brunswick, Maine  
Capital Improvement Program**

For Fiscal Years Ending 2016-2020

<b>PROJECTS</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>TOTALS</b>
Facilities - Improvements	\$ 1,770,080	\$ -	\$ 685,530	\$ -	\$ -	\$ -	\$ 685,530
Infrastructure	625,000	160,000	1,000,000	-	-	-	1,160,000
Capital Acquisitions	50,000	175,500	-	-	525,000	-	700,500
Other Projects	-	400,000	-	-	-	-	400,000
Municipal vehicle replacement	373,860	519,236	643,860	656,737	669,872	683,269	3,172,975
Municipal annual work programs	530,000	655,000	975,000	1,045,000	1,050,000	1,025,000	4,750,000
School vehicle replacement	169,000	185,000	185,400	190,962	196,691	202,592	960,645
School annual work programs	153,000	390,000	584,000	433,985	430,000	55,000	1,892,985
<b>TOTALS</b>	<b>\$ 3,670,940</b>	<b>\$ 2,484,736</b>	<b>\$ 4,073,790</b>	<b>\$ 2,326,684</b>	<b>\$ 2,871,563</b>	<b>\$ 1,965,861</b>	<b>\$ 13,722,635</b>
<b>FUNDING SOURCES</b>							
General Obligation Bonds	\$ 1,184,080	\$ 525,500	\$ 553,030	\$ -	\$ 525,000	\$ -	\$ 1,603,530
General Fund Balance	1,100,000	50,000	132,500	-	-	-	182,500
Municipal Revenues - Annual Prog	903,860	1,174,236	1,618,860	1,701,737	1,719,872	1,708,269	7,922,975
School Revenues	322,000	575,000	769,400	624,947	626,691	257,592	2,853,630
U.S. Government	-	-	-	-	-	-	-
State of Maine	-	100,000	800,000	-	-	-	900,000
TIF Revenues	-	-	-	-	-	-	-
Impact Fees	-	60,000	-	-	-	-	60,000
Reserves	161,000	-	-	-	-	-	-
Other	-	-	200,000	-	-	-	200,000
<b>TOTALS</b>	<b>\$ 3,670,940</b>	<b>\$ 2,484,736</b>	<b>\$ 4,073,790</b>	<b>\$ 2,326,684</b>	<b>\$ 2,871,563</b>	<b>\$ 1,965,861</b>	<b>\$ 13,722,635</b>

Project Summary

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL	FUNDING
<b>I. PROJECTS RECOMMENDED FOR FUNDING</b>								
<i>Capital Improvements</i>								
<b>Facilities - Improvements</b>								
McLellan Building Improvements	1,100,000	-	-	-	-	-	-	Gen. Fund Bal.
Library Building Upgrades	-	-	132,500	-	-	-	132,500	Gen. Fund Bal.
Emerson Fire Station Improvements	150,000	-	-	-	-	-	-	G.O. Bonds
Recreation Boiler Building Roof	50,000	-	-	-	-	-	-	Reserves
Recreation Building Roof (partial)	16,000	-	-	-	-	-	-	Reserves
BJHS Air Quality	454,080	-	-	-	-	-	-	G.O. Bonds
BHS Boiler Plant Replacement	-	-	553,030	-	-	-	553,030	G.O. Bonds
<b>Total Facilities - Improvements</b>	<b>1,770,080</b>	<b>-</b>	<b>685,530</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>685,530</b>	
<b>Infrastructure</b>								
Crosswalk lights	25,000	-	-	-	-	-	-	Reserves
Crosswalk lights	-	100,000	-	-	-	-	100,000	M.D.O.T
Nancy/Patricia/Pierce Reconstr	580,000	-	-	-	-	-	-	G.O. Bonds
Androscoggin Bike Path Design	20,000	-	-	-	-	-	-	Reserves
Pine Street access	-	60,000	-	-	-	-	60,000	Impact Fees
Riverwalk	-	-	800,000	-	-	-	800,000	M.D.O.T
Riverwalk	-	-	200,000	-	-	-	200,000	Other
<b>Total Infrastructure</b>	<b>625,000</b>	<b>160,000</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,160,000</b>	
<b>Capital Acquisitions</b>								
Telecommunications	50,000	-	-	-	-	-	-	Reserves
Telecommunications	-	50,000	-	-	-	-	50,000	Gen. Fund Bal.
P&R Sidewalk tractor/snowblower	-	125,500	-	-	-	-	125,500	G.O. Bonds
Engine 2 Replacement	-	-	-	-	525,000	-	525,000	G.O. Bonds
<b>Total Capital Acquisitions</b>	<b>50,000</b>	<b>175,500</b>	<b>-</b>	<b>-</b>	<b>525,000</b>	<b>-</b>	<b>700,500</b>	
<b>Other Projects</b>								
Property Revaluation	-	400,000	-	-	-	-	400,000	G.O. Bonds
<b>Total Other Projects</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	
<b>Total Capital Improvements</b>	<b>\$ 2,445,080</b>	<b>\$ 735,500</b>	<b>\$ 1,685,530</b>	<b>\$ -</b>	<b>\$ 525,000</b>	<b>\$ -</b>	<b>\$ 2,946,030</b>	

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL	FUNDING
<i>Annual Programs/Reserves</i>								
<b>Municipal Vehicle Replacement</b>								
Fire Vehicle Replacement	\$ 30,000	\$ 104,040	\$ 106,121	\$ 108,243	\$ 110,408	\$ 112,616	\$ 541,429	Munic. Revenues
Police Vehicle Replacement	106,440	109,208	144,032	146,913	149,851	152,848	702,851	Munic. Revenues
PW Vehicle Replacement	227,420	283,968	340,647	347,460	354,409	361,497	1,687,981	Munic. Revenues
P&R Vehicle Replacement	10,000	22,020	53,060	54,121	55,204	56,308	240,713	Munic. Revenues
<b>Total vehicle replacement</b>	<b>373,860</b>	<b>519,236</b>	<b>643,860</b>	<b>656,737</b>	<b>669,872</b>	<b>683,269</b>	<b>3,172,975</b>	
<b>Municipal Annual Work Programs</b>								
PW - Sidewalks	-	25,000	50,000	50,000	50,000	50,000	225,000	Munic. Revenues
PW - Street Resurfacing	530,000	630,000	725,000	750,000	775,000	775,000	3,655,000	Munic. Revenues
Woodward Point reconstruction	-	-	200,000	170,000	-	-	370,000	Munic. Revenues
Range Road Culvert	-	-	-	75,000	-	-	75,000	Munic. Revenues
Bowdoin/Whittier/Berry reconstr	-	-	-	-	225,000	-	225,000	Munic. Revenues
Oak St reconstruction	-	-	-	-	-	200,000	200,000	Munic. Revenues
<b>Total annual work programs</b>	<b>530,000</b>	<b>655,000</b>	<b>975,000</b>	<b>1,045,000</b>	<b>1,050,000</b>	<b>1,025,000</b>	<b>4,750,000</b>	
<b>Total Municipal Programs/Reserves</b>	<b>\$ 903,860</b>	<b>\$ 1,174,236</b>	<b>\$ 1,618,860</b>	<b>\$ 1,701,737</b>	<b>\$ 1,719,872</b>	<b>\$ 1,708,269</b>	<b>\$ 7,922,975</b>	
<b>School Department</b>								
School Vehicle Replacement	169,000	185,000	185,400	190,962	196,691	202,592	960,645	School Revenues
School Annual Work Program	153,000	390,000	584,000	433,985	430,000	55,000	1,892,985	School Revenues
<b>Total School Programs/Reserves</b>	<b>\$ 322,000</b>	<b>\$ 575,000</b>	<b>\$ 769,400</b>	<b>\$ 624,947</b>	<b>\$ 626,691</b>	<b>\$ 257,592</b>	<b>\$ 2,853,630</b>	
<b>Total Annual Programs/Reserves</b>	<b>\$ 1,225,860</b>	<b>\$ 1,749,236</b>	<b>\$ 2,388,260</b>	<b>\$ 2,326,684</b>	<b>\$ 2,346,563</b>	<b>\$ 1,965,861</b>	<b>\$ 10,776,605</b>	

Project Summary

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL	FUNDING
<b>II. PROJECTS IN DEVELOPMENT</b>								
<i>Capital Improvements</i>								
<b>Facilities</b>								
Town Hall Exterior Trim	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	G.O. Bonds
Town Hall HVAC	-	-	-	-	400,000	-	400,000	G.O. Bonds
BHS Track Replacement	-	300,000	-	-	-	-	300,000	G.O. Bonds
Jordan Acres demo & site work	-	325,000	-	-	-	-	325,000	G.O. Bonds
Elementary grades transition	-	-	215,000	-	-	-	215,000	G.O. Bonds
Elementary School Solution	-	-	5,000,000	-	-	-	5,000,000	G.O. Bonds
Junior High School Solution	-	-	-	5,000,000	-	-	5,000,000	G.O. Bonds
BJHS sprinkler system	-	-	-	248,000	-	-	248,000	G.O. Bonds
Tennis Courts	-	-	208,060	-	-	-	208,060	G.O. Bonds
Bus Garage	-	-	-	-	-	2,200,000	2,200,000	G.O. Bonds
Central Fire Station	-	-	-	-	6,000,000	-	6,000,000	G.O. Bonds
Vehicle Wash Bay	-	20,000	255,000	-	-	-	275,000	GF Bal/Bonds
Aquatics Facility	-	-	-	-	1,500,000	-	1,500,000	G.O. Bonds
Aquatics Facility	-	-	-	-	1,500,000	-	1,500,000	Other
Land for Brunswick's Future	-	-	50,000	50,000	50,000	50,000	200,000	Gen. Fund Bal.
East Brunswick Fields	-	-	-	250,000	250,000	-	500,000	G.O. Bonds
<b>Total Facilities</b>	<b>\$ -</b>	<b>\$ 845,000</b>	<b>\$ 5,728,060</b>	<b>\$ 5,548,000</b>	<b>\$ 9,700,000</b>	<b>\$ 2,250,000</b>	<b>\$ 24,071,060</b>	
<b>Infrastructure</b>								
Cooks Corner Road Development	-	1,400,000	-	-	-	-	1,400,000	G.O. Bonds
Cooks Corner Road Development	45,801	130,000	-	-	-	-	130,000	Impact Fees
Cooks Corner Road Development	-	500,000	-	-	-	-	500,000	Other
Maine St Sidewalks/Lighting	-	50,000	50,000	-	-	-	100,000	TIF revenues
BHS Egress Road	-	-	500,000	-	-	-	500,000	G.O. Bonds
Union Street storm sewer	-	-	1,300,000	-	-	-	1,300,000	G.O. Bonds
Androscoggin Bike Path	-	-	-	300,000	-	-	300,000	G.O. Bonds
Androscoggin Bike Path	-	-	-	100,000	-	-	100,000	Impact Fees
Androscoggin Bike Path	-	-	-	1,600,000	-	-	1,600,000	U.S. D.O.T.
<b>Total Infrastructure</b>	<b>\$ 45,801</b>	<b>\$ 2,080,000</b>	<b>\$ 1,850,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,800,000</b>	
<b>Total Projects in Development</b>	<b>\$ 45,801</b>	<b>\$ 2,925,000</b>	<b>\$ 7,578,060</b>	<b>\$ 7,548,000</b>	<b>\$ 9,700,000</b>	<b>\$ 2,250,000</b>	<b>\$ 27,871,060</b>	

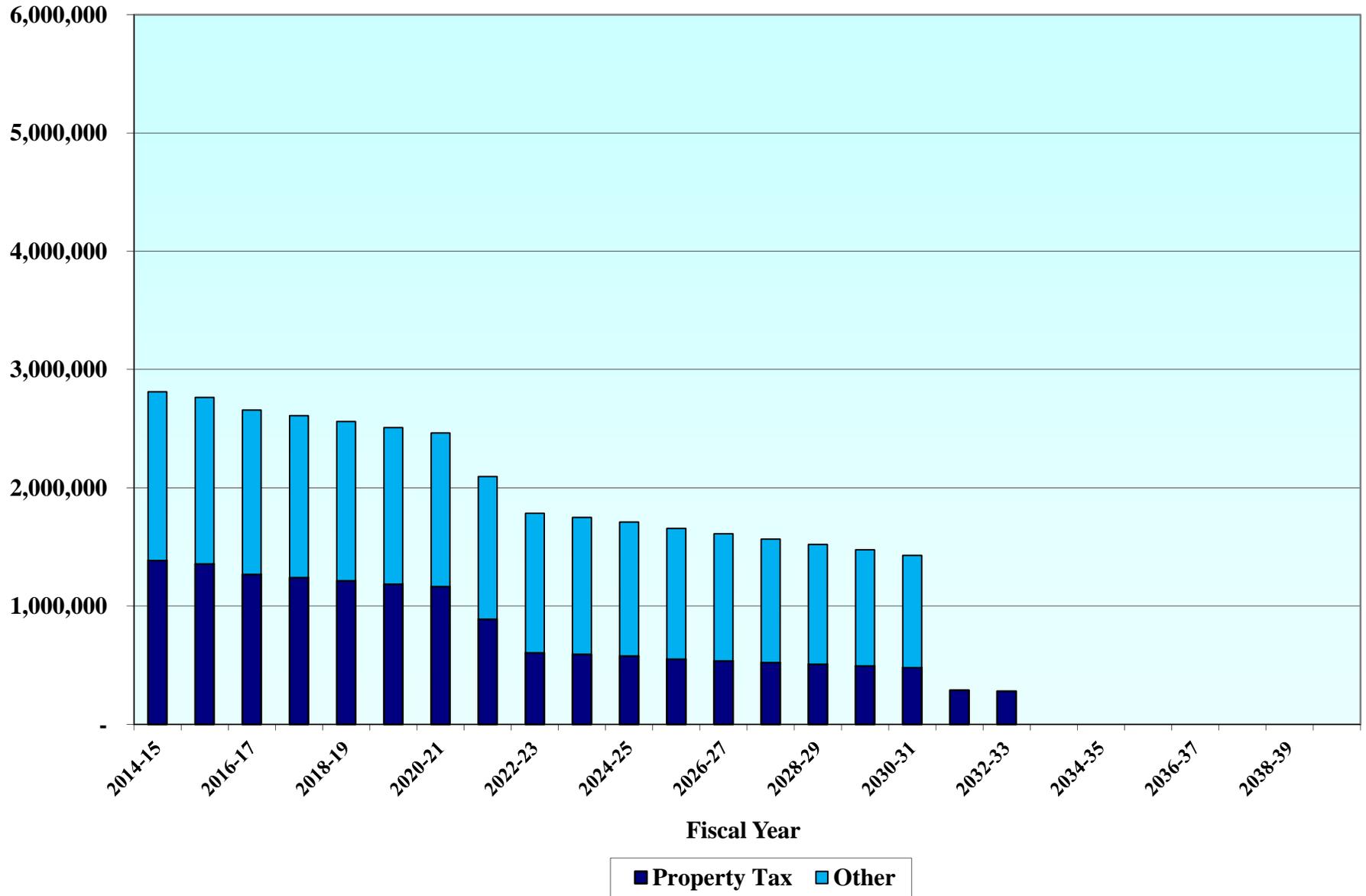
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	TOTAL	FUNDING
<b>III. PROPOSED BY DEPARTMENTS BUT NOT RECOMMENDED</b>								
<i>Capital Improvements</i>								
<b>Facilities</b>								
Lamb Boat Launch	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ 120,000	I.F.W. - D.O.C.
Lamb Boat Launch	-	-	-	-	30,000	-	30,000	Gen. Fund Bal.
Landfill Wastewater Treatment	-	-	1,000,000	-	-	-	1,000,000	G.O. Bonds
People Plus Parking Lot	-	-	-	100,000	-	-	100,000	Gen. Fund Bal.
Skate Park	-	-	100,000	-	-	-	100,000	G.O. Bonds
<b>Total Projects Not Recommended</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,100,000</u>	<u>\$ 100,000</u>	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ 1,350,000</u>	
<b>IV. NON-TOWN PROJECTS</b>								
Black Bridge road removal	\$ 244,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	M.D.O.T.
Solar installation - Rec building	400,000	-	-	-	-	-	-	Other
Frank J.Wood Bridge/Rt 201 rehab	-	550,000	-	-	-	-	550,000	M.D.O.T.
New Meadows Bridge rehab	-	1,450,000	-	-	-	-	1,450,000	M.D.O.T.
Route 24 preservation paving	-	1,418,500	-	-	-	-	1,418,500	M.D.O.T.
Route 1 preservation paving	-	647,800	-	-	-	-	647,800	M.D.O.T.
Maine Region 10 master plan	-	-	3,400,000	-	-	-	3,400,000	MR 10 Bonds
<b>Total Non-Town Projects</b>	<u>\$ 644,000</u>	<u>\$ 4,066,300</u>	<u>\$ 3,400,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,466,300</u>	

*Projects with Proposed Debt*

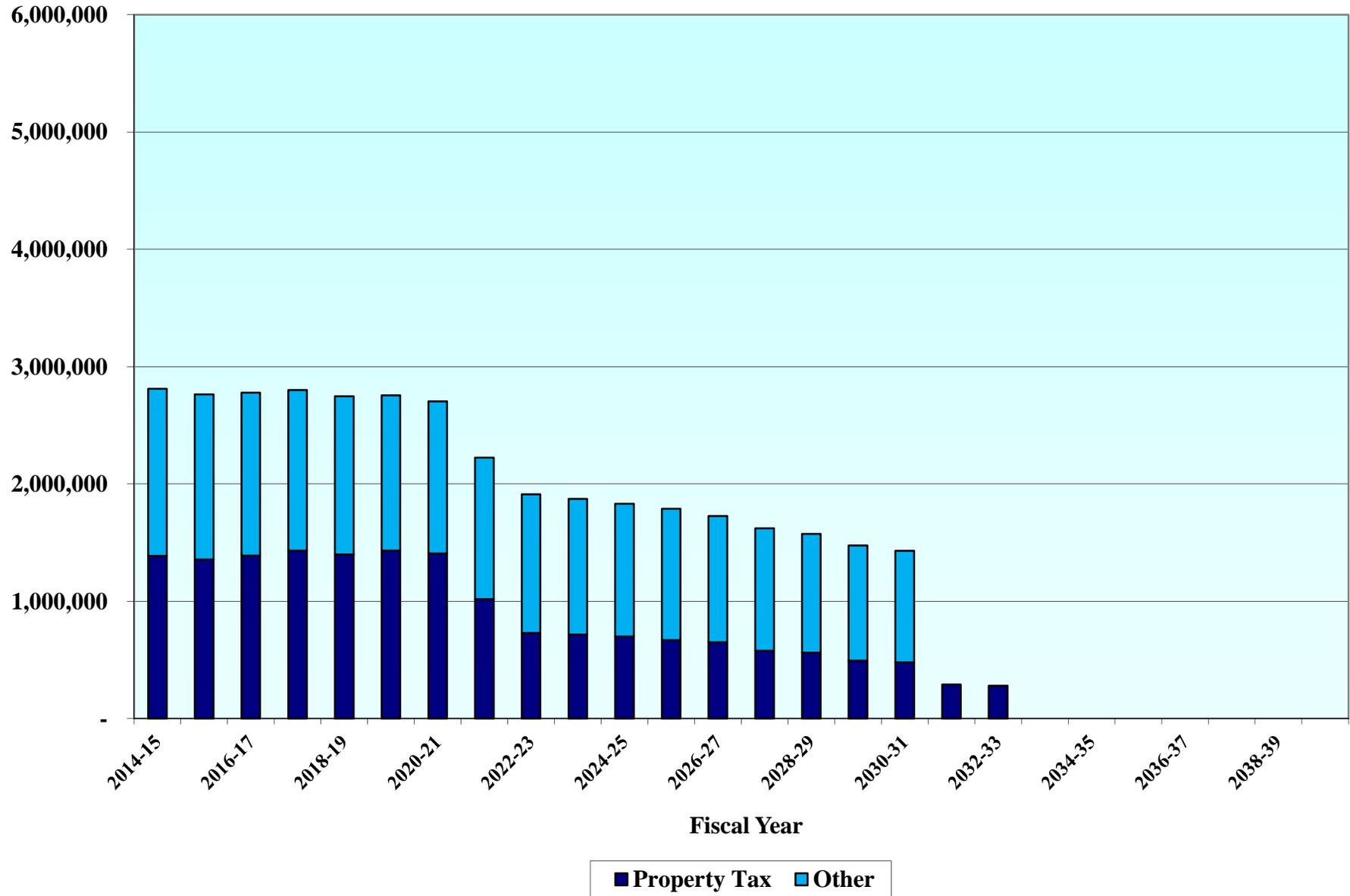
	Bond Tier	Bond Year	Fiscal Year	Estimated Project Cost	Assumed Bond Years	Assumed Interest Rate	Projected First Year Debt Service (a)	Estimated First Yr Tax Rate Impact (b)	Estimated Total Debt Service (c)
<b>Debt Authorized But Not Issued</b>									
BJHS Air Quality	5	31	2016-17	454,080	5	2.90%	103,984	0.28%	493,585
Nancy/Patricia/Pierce Road Reconstr.	15	31	2016-17	580,000	15	3.30%	57,807	0.15%	733,120
Emerson Station Building Repairs	10	31	2016-17	150,000	10	3.10%	19,650	0.05%	175,575
Sidewalk Tractor	5	31	2016-17	146,000	5	2.90%	33,434	0.09%	158,702
				<b>\$ 1,330,080</b>			<b>\$ 214,875</b>		<b>\$ 1,560,982</b>
<b>Debt on Recommended Projects</b>									
P&R Sidewalk Tractor/Snowblower	5	31	2016-17	125,500	5	2.90%	28,740	0.08%	136,419
BHS Boiler Plant Replacement	10	32	2017-18	553,030	10	3.30%	73,553	0.20%	653,405
Engine 2 Replacement	10	34	2019-20	525,000	10	3.70%	71,925	0.19%	597,188
Property Revaluation	5	31	2016-17	400,000	5	2.90%	91,600	0.24%	434,800
				<b>\$ 1,603,530</b>			<b>\$ 265,817</b>		<b>\$ 1,821,811</b>
<b>Debt on Projects in Development</b>									
Town Hall Exterior Trim	10	31	2016-17	200,000	10	3.10%	26,200	0.07%	234,100
Town Hall HVAC	10	34	2019-20	400,000	10	3.70%	54,800	0.15%	481,400
Jordan Acres Demolition/Site Work	10	31	2016-17	325,000	10	3.10%	42,575	0.11%	380,413
BHS Track Replacement	10	31	2016-17	300,000	10	3.10%	39,300	0.10%	351,150
Elementary Grades Transition	10	32	2017-18	215,300	10	3.30%	28,635	0.08%	254,377
Elementary School Solution	20	32	2017-18	5,000,000	20	3.70%	435,000	1.16%	6,942,500
Junior High School Solution	20	33	2018-19	5,000,000	20	3.90%	445,000	1.19%	7,047,500
BJHS Sprinkler system	10	33	2018-19	248,000	10	3.50%	33,480	0.09%	295,740
Tennis Courts	10	32	2017-18	208,060	10	3.30%	27,672	0.07%	245,823
Bus Garage	20	35	2020-21	2,200,000	20	4.30%	204,600	0.55%	3,193,300
Central Fire Station	20	34	2019-20	6,000,000	20	4.10%	546,000	1.46%	8,583,000
Aquatics Facility	20	34	2019-20	1,500,000	20	4.10%	136,500	0.36%	2,145,750
Vehicle Wash Bay	20	32	2017-18	255,000	20	3.70%	22,185	0.06%	354,068
East Brunswick Fields	20	34	2019-20	500,000	20	4.10%	45,500	0.12%	715,250
BHS Egress Road	20	32	2017-18	500,000	20	3.70%	43,500	0.12%	694,250
Union St Storm Sewer	20	32	2017-18	1,300,000	20	3.70%	113,100	0.30%	1,805,050
Androscoggin Bike Path	20	33	2018-19	300,000	20	3.90%	26,700	0.07%	422,850
Cooks Corner Road Project	15	31	2016-17	1,400,000	15	3.30%	139,533	0.37%	1,769,600
				<b>\$ 25,851,360</b>			<b>\$ 2,410,280</b>		<b>\$ 35,916,120</b>
<b>From Other Sources</b>									
TIF Revenues - Cooks Corner Road Development				\$ 1,400,000			\$ 139,533		\$ 1,769,600
				<b>\$ 24,451,360</b>			<b>\$ 2,270,747</b>		<b>\$ 34,146,520</b>

Town of Brunswick  
Capital Improvement Program

Debt Service - Existing Debt and Authorized Debt

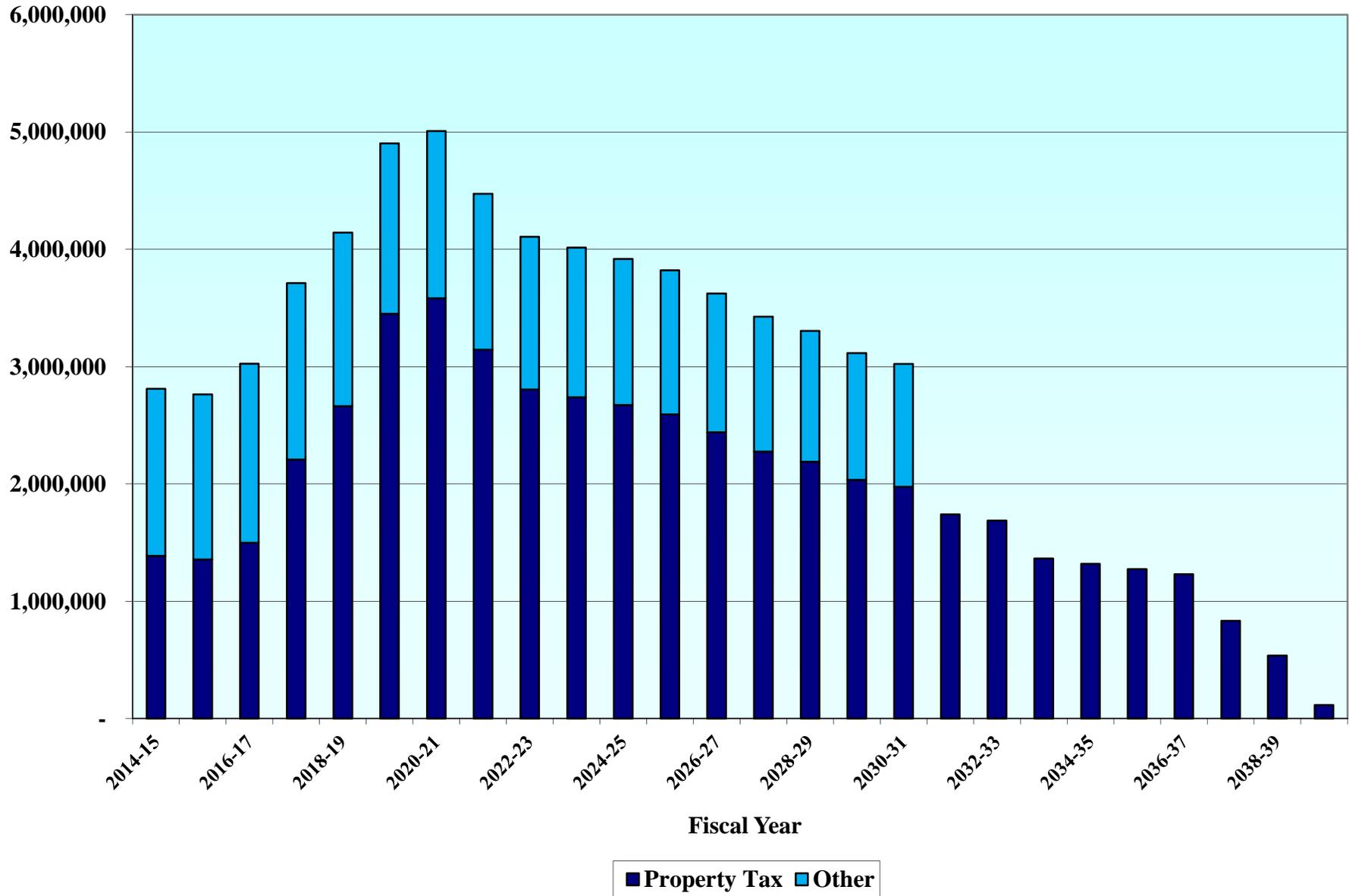


**Town of Brunswick  
Capital Improvement Program  
Debt Service - Existing, Authorized, and Proposed**



Town of Brunswick  
Capital Improvement Program

Debt Service - Existing, Authorized, Proposed and Projects in Development



	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>TAX IMPACT OF RECOMMENDED PROJECTS</b>						
<b>Projects Financed with Debt</b>						
Existing Debt Service						
Existing Debt Service	\$ 2,811,249	\$ 2,763,279	\$ 2,442,928	\$ 2,400,711	\$ 2,355,906	\$ 2,309,211
TIF Subsidy	(83,480)	(82,060)	(78,315)	(76,245)	(74,175)	(72,105)
School Subsidy (estimated)	(1,341,739)	(1,325,706)	(1,310,649)	(1,292,704)	(1,272,507)	(1,250,665)
<b>Existing Debt Service - Net</b>	<b>1,386,030</b>	<b>1,355,513</b>	<b>1,053,965</b>	<b>1,031,762</b>	<b>1,009,224</b>	<b>986,441</b>
New Debt Service						
Authorized But Not Issued	-	-	214,875	209,654	204,432	199,211
Proposed Debt Service	-	-	120,340	190,845	185,972	246,724
TIF Subsidy	-	-	-	-	-	-
<b>New Debt Service - Net</b>	<b>-</b>	<b>-</b>	<b>335,214</b>	<b>400,498</b>	<b>390,404</b>	<b>445,934</b>
<b>Existing and New Debt Service - Net</b>	<b>1,386,030</b>	<b>1,355,513</b>	<b>1,389,179</b>	<b>1,432,260</b>	<b>1,399,628</b>	<b>1,432,376</b>
Change from Previous Year	(102,591)	(30,518)	33,667	43,081	(32,632)	32,748
<b>Tax Rate Impact - Debt Service</b>	<b>-0.27%</b>	<b>-0.08%</b>	<b>0.09%</b>	<b>0.11%</b>	<b>-0.09%</b>	<b>0.09%</b>
<b>Projects Financed with other than Debt</b>						
Non-Debt Sources						
Municipal Revenues	903,860	1,174,236	1,618,860	1,701,737	1,719,872	1,708,269
School Revenues	322,000	575,000	769,400	624,947	626,691	257,592
<b>Non-Debt Projects</b>	<b>1,225,860</b>	<b>1,749,236</b>	<b>2,388,260</b>	<b>2,326,684</b>	<b>2,346,563</b>	<b>1,965,861</b>
Change from Previous Year	(297,365)	523,376	639,024	(61,576)	19,879	(380,702)
<b>Tax Rate Impact - Non-Debt Projects</b>	<b>-0.79%</b>	<b>1.40%</b>	<b>1.70%</b>	<b>-0.16%</b>	<b>0.05%</b>	<b>-1.02%</b>
<b>Projects Financed Debt and Non-Debt</b>						
Debt and Non-Debt Projects	2,611,890	3,104,749	3,777,439	3,758,945	3,746,191	3,398,237
Change from Previous Year	(399,956)	492,858	672,691	(18,495)	(12,754)	(347,954)
<b>Tax Rate Impact - Capital Projects</b>	<b>-1.07%</b>	<b>1.31%</b>	<b>1.79%</b>	<b>-0.05%</b>	<b>-0.03%</b>	<b>-0.93%</b>

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Operating Costs Related to New Projects</b>						
Operating Costs	-	-	-	-	-	-
Change from Previous Year	-	-	-	-	-	-
<i>Tax Rate Impact - Operating Costs</i>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Recommended Projects &amp; Operating Costs - Total</b>	<b>2,611,890</b>	<b>3,104,749</b>	<b>3,777,439</b>	<b>3,758,945</b>	<b>3,746,191</b>	<b>3,398,237</b>
Change from Previous Year	(399,956)	492,858	672,691	(18,495)	(12,754)	(347,954)
<i>Tax Rate Impact - Projects &amp; Operating</i>	<b>-1.07%</b>	<b>1.31%</b>	<b>1.79%</b>	<b>-0.05%</b>	<b>-0.03%</b>	<b>-0.93%</b>
Estimates assume a 1% tax increase is equal to:	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>

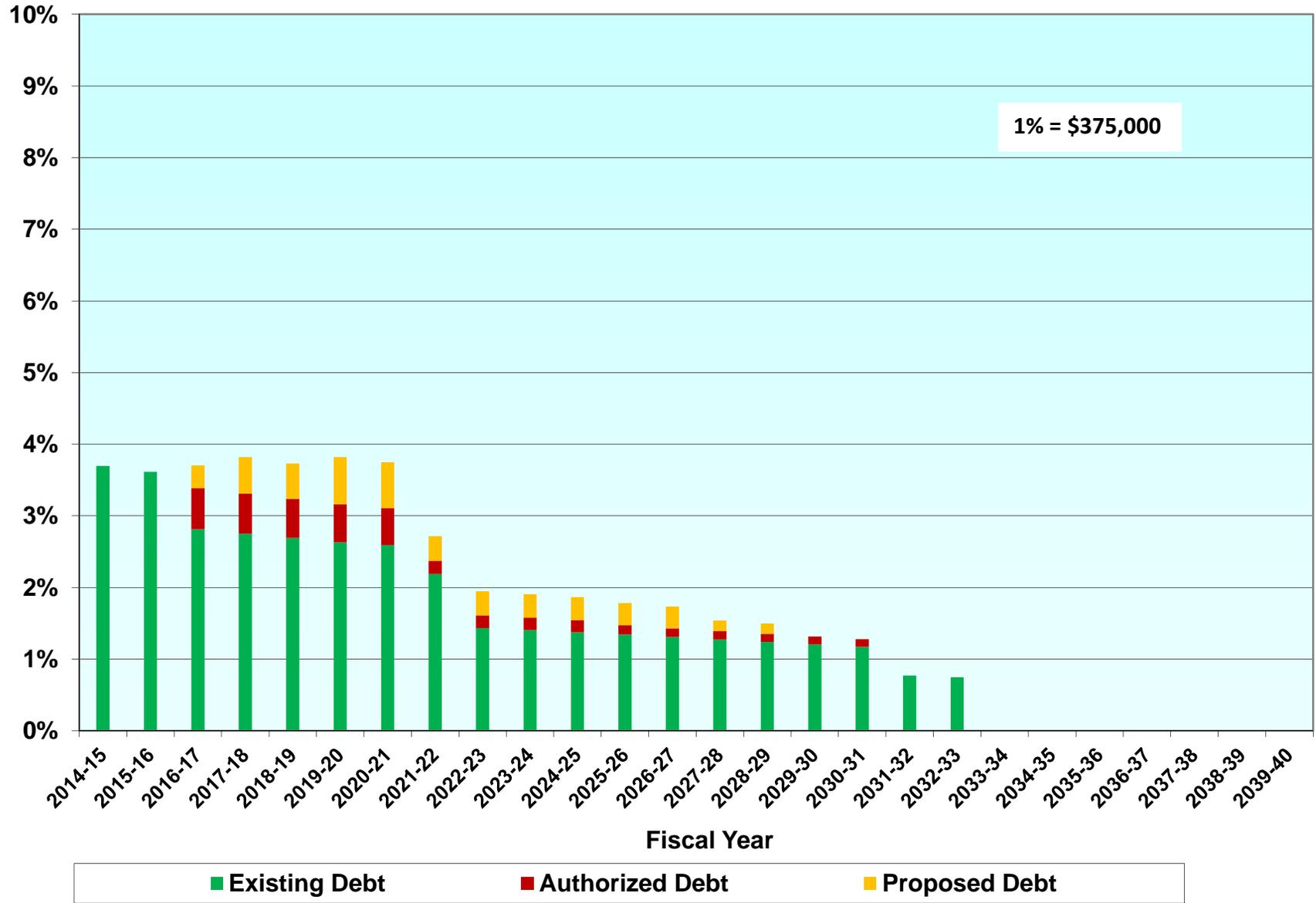
**TAX IMPACT OF ADDING PROJECTS UNDER DEVELOPMENT**

**Projects Under Development**

Estimated Debt Service	-	-	108,075	775,609	1,263,783	2,018,374
Change from Previous Year	-	-	108,075	667,534	488,174	754,591
<i>Tax Rate Impact - Projects under Development</i>	<b>0.00%</b>	<b>0.00%</b>	<b>0.29%</b>	<b>1.78%</b>	<b>1.30%</b>	<b>2.01%</b>
<b>Total Proposed and Projects Under Development</b>	<b>2,611,890</b>	<b>3,104,749</b>	<b>3,885,514</b>	<b>4,534,554</b>	<b>5,009,974</b>	<b>5,416,611</b>
Change from Previous Year	(399,956)	492,858	780,766	649,040	475,420	406,637
<i>Tax Rate Impact - Recommended Projects and Projects Under Development</i>	<b>-1.07%</b>	<b>1.31%</b>	<b>2.08%</b>	<b>1.73%</b>	<b>1.27%</b>	<b>1.08%</b>
Estimates assume a 1% tax increase is equal to:	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>

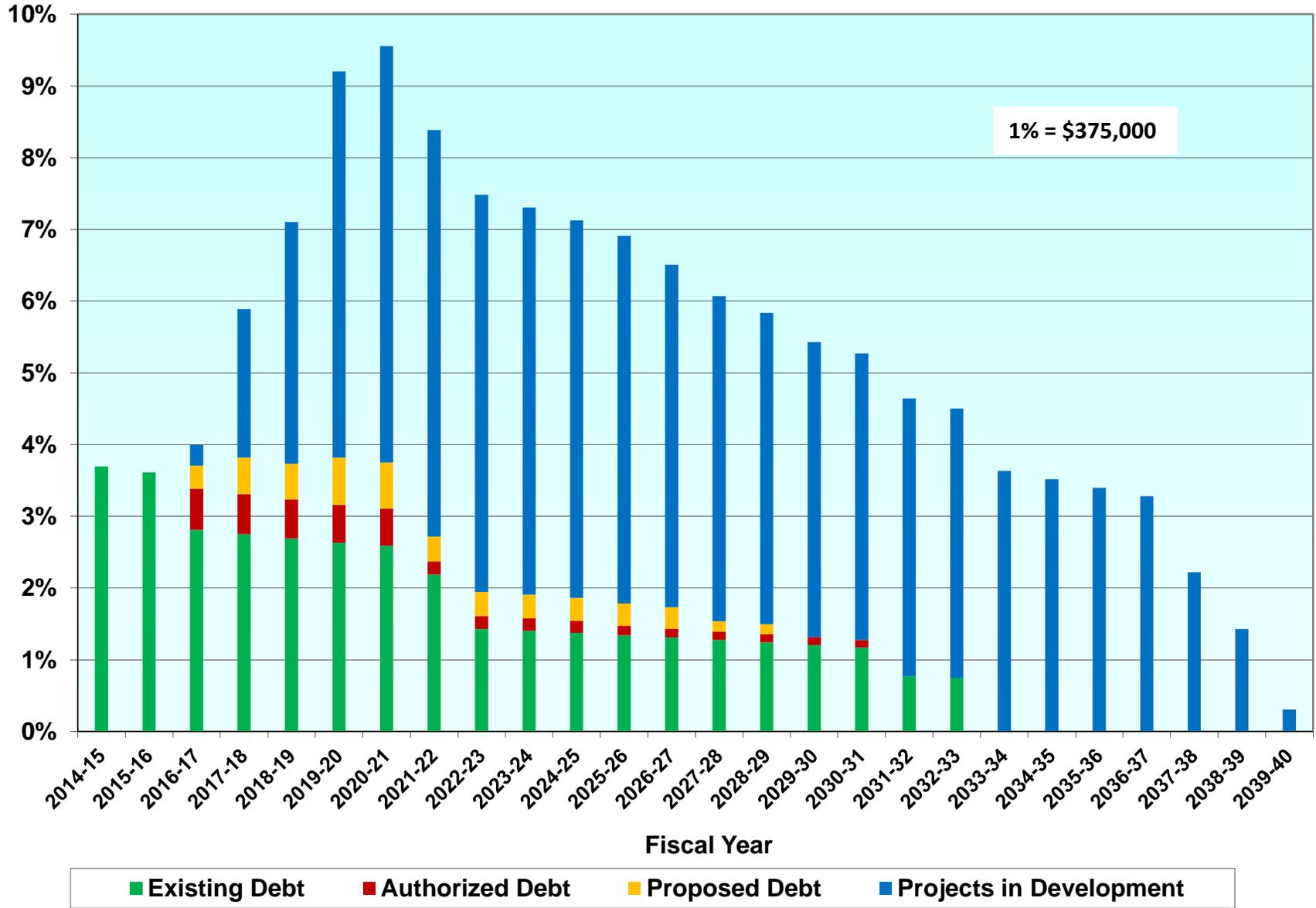
Town of Brunswick  
Capital Improvement Program

**Net Debt Service Effect on Tax Rate**



Town of Brunswick  
Capital Improvement Program

**Net Debt Service Effect on Tax Rate  
Including Projects in Development**



**Town of Brunswick, Maine**  
**Capital Improvement Program**  
*Assumptions*

Tier	Bond Years	Bond Year Start						
		29	30	31	32	33	34	35
5	0-5	2.50%	2.70%	2.90%	3.10%	3.30%	3.50%	3.70%
10	6-10	2.70%	2.90%	3.10%	3.30%	3.50%	3.70%	3.90%
15	11-15	2.90%	3.10%	3.30%	3.50%	3.70%	3.90%	4.10%
20	16-20	3.10%	3.30%	3.50%	3.70%	3.90%	4.10%	4.30%
25	21-25	3.30%	3.50%	3.70%	3.90%	4.10%	4.30%	4.50%
30	26-30	3.50%	3.70%	3.90%	4.10%	4.30%	4.50%	4.70%
<b>Base:</b>	<b>2.50%</b>							
<b>Year Inc.</b>	<b>0.20%</b>							
<b>Tier Inc:</b>	<b>0.50%</b>							

Bond Year	Fiscal Year	
29	2014-15	
30	2015-16	
31	2016-17	<b>Elementary School</b>
32	2017-18	<b>State Subsidy:</b> 87.04%
33	2018-19	<b>Taxes</b>
34	2019-20	<b>One percent:</b> \$375,000
35	2020-21	

- (a) The first year debt service payment is an estimate assuming level principal payments and the rates and terms shown. Actual rates and terms will be determined if and when bonds are issued.
- (b) Assumes a 1% Tax Rate increase equals: **\$375,000**
- (c) This is the estimated total debt service over the life of the bonds. It assumes the rates and terms shown.

## **Terms used in this Capital Improvement Program**

### **CIP Project Classifications**

CIP Projects are classified in one of four classifications:

***CIP Projects Recommended for Funding*** - Projects and acquisitions included have been sufficiently developed and defined as to clearly identify the scope and cost of the project and the recommended funding sources. It is highly likely that projects in this class will eventually be authorized for completion and funding.

***CIP Projects In Development*** - Projects and acquisitions of this class are under active consideration but have not been sufficiently developed or defined to clearly identify the scope or cost of the project. Typically, projects in this category are being evaluated from several alternatives, or there is not sufficient confidence in the cost estimates to determine whether the project should be recommended for funding.

***CIP Projects Not Recommended*** - Projects and acquisitions of this class have been identified or requested by departments or others but are either insufficiently developed or defined, or have been deemed to be beyond the funding capacity of the Town. These projects may receive consideration at a future date should circumstances warrant.

***CIP Projects Non-Town Funded*** - Projects to be completed and funded solely by entities other than the Town, with an estimated operational cost impact to the Town of less than \$25,000, are of interest to the Town in its planning efforts. However, as they have a minimal, or no, impact on Town finances, they are shown separately from Town funded projects.

## Terms used in this Capital Improvement Program

### CIP Definitions

**Capital Project or Acquisition** – a CIP project, item, or a network or system of items must have a cost of at least \$100,000 and a life expectancy of five years or more. The terms “project” and “projects” shall include items that are acquisitions.

**Network or System of Items** - items that are intended to be a part of a larger network or system, that when purchased individually may have a cost of less than \$100,000. For example, a computer network may be comprised of several components, each of which cost less than \$100,000, but as a group comprise a network costing \$100,000 or more.

**Vehicle Replacement Program** – a systematic annual funding process for the replacement of fleet vehicles and equipment. These programs shall be included as items in the CIP even when the annual funding is less than \$100,000.

**Work Programs** – refers to capital project work generally performed by department or contracted resources and funded annually. These programs shall be included as items in the CIP.

**Minor Capital** – Refers to items that, although capital in nature, do not meet the above definitions of a project or acquisition, or of a system or network or items. Minor capital items should be included in the Town’s annual operating budget.

**Operating costs** – Refers the ongoing annual costs associated with a capital project or acquisition. The Town shall identify the estimated annual operating cost impact (net increase or decrease) related to a project when those operating cost impact to the Town is estimated to be \$25,000 or greater.

### Debt - Related Terminology

**Existing Debt Service** - The existing debt service costs taken from the current debt service schedules. It represents the actual current obligations of the Town.

**Enterprise Debt** - This is debt on the Town's solid waste landfill facilities. The debt service for those facilities is intended to be recovered through user fees or subsidy.

**TIF Debt** - This is debt intended to be paid with Tax Increment Financing (TIF) Revenues.

**Debt Authorized But Not Issued** - This is an estimate of the debt service costs on projects that have been authorized but for which debt has not yet been issued. These are estimates. The actual costs will be determined by project costs, structure of the bond issues, and prevailing interest rates at the time the bonds are issued.

**Proposed New Debt** - The debt service costs for new projects proposed in the CIP. These are estimates. The actual costs will be determined by project costs, structure of the bond issues, and prevailing interest rates at the time the bonds are issued.

**State School Construction Debt Service Subsidy** - The State of Maine Department of Education (DOE) assists school units with state-approved construction projects under a complex arrangement. First, the DOE, after extensive review of a proposed school construction project, determines a level of project costs that it deems eligible for state subsidy. Then, the annual debt service for those eligible costs is included in the calculation of the unit’s annual subsidy of all of its education costs, using the State’s Essential Programs and Service (EPS) funding model. The EPS model uses a number or variables that will change annually. Further, the model is subject to change by the actions of the State Legislature and the DOE. Also the annual level of EPS funding is determined in the State budget process. School debt service subsidy estimates are intended only for planning purposes. Future estimates and actual subsidy payments may be materially different.

ITEM 61

BACK UP MATERIALS

**TOWN OF BRUNSWICK, MAINE**

**Supplemental Budget Resolution Appropriating \$50,000 from  
the Unassigned Balance of the General Fund  
to Fund the Third and Final Payment  
for the 2013-14 Town-wide Telephone System**

**WHEREAS**, the Town of Brunswick (the “Town”) has prepared a Capital Improvements Program for the fiscal years ending June 30, 2016-2020 (the “CIP”); and

**WHEREAS**, the CIP proposes one project in year one of the CIP (2015-16) to be by an appropriation from the unassigned balance of the Town’s General Fund; and

**WHEREAS**, the Town Council has reviewed year one of the CIP and wants to authorize and fund certain acquisitions and projects;

**NOW THEREFORE THE FOLLOWING RESOLUTION IS ADOPTED:**

**Section 1.** The sum of \$50,000 is appropriated from the Town’s unassigned General Fund Balance for the following project as further defined in the CIP:

Telecommunications Equipment – To fund the third and final year’s repayment of the 2013-14 three-year advance for a new Town-wide telephone system.

**Section 2.** The Town is authorized, and has established a capital project fund to account for this project. No interest shall accrue to this fund. Upon a determination by the Finance Director that the project is complete or abandoned, any remaining balance in the capital projects fund shall be transferred to the Town’s General Fund.

**Section 3.** Acquisition and project costs for the project described in Section 1 shall include any, and all, costs determined by the Town’s Finance Director to be acquisition and project costs.

**Section 4.** The Town Manager or the Town Manager’s designee is authorized to execute contracts and take any other steps they deem necessary in order to proceed with the project. Any action taken by the Town of Brunswick relating to this project, including the solicitation of proposals, or participation in any process that solicited proposals, as well as any subsequent negotiations or contracts with vendors, are hereby ratified, confirmed, and approved.

Proposed to Town Council: May 28, 2015

Adopted by Town Council:

ITEM 62

NO BACK UP MATERIALS