

**BRUNSWICK TOWN COUNCIL**  
**Agenda**  
**July 20, 2015**  
**6:30 P.M. – Executive Session**  
**7:00 P.M. – Regular Meeting**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

Roll Call of Members

Acknowledgement of Meeting Notice

**Executive Session: Labor Negotiations [1 M.R.S.A. §405(6)(D)]**

Pledge of Allegiance

Adjustments to Agenda

**CONSENT AGENDA**

- a) Approval of the minutes of July 6, 2015
- b) Abatement of personal property taxes that were assessed in error
- c) Approval of Games of Chance for the Brunswick Knights of Columbus Council, #5008, 2 Columbus Drive
- d) MMA Annual Election of Vice President and Executive Board

Public Comments

Correspondence

Committee Reports

**MANAGER'S REPORT:**

- (a) Report on the creation of the Mid Coast – Parkview Health System
- (b) Financial update
- (c) Nomination papers availability
- (d) Update on Zoning Ordinance Rewrite
- (e) Report on the process to name the Kate Furbish Preserve trails
- (f) Update on upcoming roadwork on Nancy Drive, Patricia Road, and Pierce Lane
- (g) Update on Pine Street Bicycle and Pedestrian Access to Brunswick Landing
- (h) Reminder of the public meeting regarding downtown Brunswick's consideration for a Commercial Historic District nomination by the Maine Historic Preservation Commission

**PUBLIC HEARING**

80. The Town Council will hear public comments on amendments to Chapter 15 “Traffic and Vehicles” of the Municipal Code regarding restriction of overnight parking in municipal lots on Union Street, and other miscellaneous parking changes, and will take any appropriate action. (Manager)

**HEARING/ACTION**

81. The Town Council will hear public comments on amendments to Chapter 10 “Licenses and Business Regulations” of the Municipal Code regarding sellers of prepared food on a public way to require a 72 inch pedestrian walkway when placing outdoor seating on the sidewalk, and will take any appropriate action. (Manager)

**HEARING/ACTION**

**NEW BUSINESS**

82. The Town Council will consider adopting the “Solarize Brunswick” program, and will take any appropriate action. (Councilor Walker and Chair Brayman)

**ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council**  
**Agenda**  
**July 20, 2015**  
**Council Notes and Suggested Motions**

**Executive Session: Labor Negotiations [1 M.R.S.A. §405(6)(D)]**

Suggested motion:

Motion to go into executive session to discuss labor negotiations per 1 M.R.S.A. §405(6)(D)

**CONSENT AGENDA**

- a) Approval of the minutes of July 6, 2015: A copy of the minutes is included in the packet.
- b) Abatement of personal property taxes that were assessed in error: The Assessor has identified an account that was assessed in error and is requesting an abatement. A copy of her memo is included in your packet.
- c) Approval of Games of Chance for the Brunswick Knights of Columbus Council, #5008, 2 Columbus Drive: This is the six month renewal of beano for this organization. A copy of the application is included in your packet.
- d) MMA Annual Election of Vice President and Executive Board: The Council will vote for the MMA Vice-President and Executive Committee Members. There are no contested races. A copy of the information from MMA is included in your packet.

**COUNCIL COMMITTEE REPORT**

Councilors with information on the Committees they are involved with will share information with the Council and public.

**MANAGER'S REPORT:**

- (a) Report on creation of the Mid Coast – Parkview Health System: Lois Skillings, President and CEO of Mid Coast, and Randee Reynolds, President and CEO of Parkview, will inform the Council and public about combining these local healthcare organizations.
- (b) Financial update: Manager Eldridge will update the Council on the Town's financial status at the end of the fiscal year. Copies of financial reports will be included in your packet.
- (c) Nomination papers availability: Nomination papers for Town Council and School Board will be available starting Friday, July 24<sup>th</sup>, and need to be returned no later than Friday, September 4<sup>th</sup>. Districts 3, 4 and one of the At Large seats for both the Town Council and School Board will be up for election in November.
- (d) Update on Zoning Ordinance Rewrite: This item provides an update on this process. Anna Breinich will be at the meeting to answer any questions.
- (e) Report on the process to name the Kate Furbish Preserve trails: The Council will receive a report regarding the process underway to name the trails on the Kate Furbish Preserve. Bridger Tomlin, the Bowdoin Fellow, will be providing this brief report.
- (f) Update on roadwork on Nancy Drive, Patricia Road, and Pierce Lane: This item is to provide information on these road projects. On July 9th the Town opened four bids for the storm drain work contemplated for these streets. The bid was awarded to Crooker Construction, LLC. The storm drain work was estimated at \$200,000 and is the first phase in the estimated \$580,000 road reconstruction project the Town has voted to bond. The second phase includes reconstruction of the base. The final phase is paving. Construction

is expected to start by mid-August and be completed next year. Copies of a memo from Manager Eldridge and the bid results are included in your packet.

- (g) Update on Pine Street Bicycle and Pedestrian Access to Brunswick Landing: This item is to inform the Council and the public of the construction of this access from the terminus of Pine Street to the Perimeter Road on Brunswick Landing. Work is expected to begin the week of July 27<sup>th</sup> and be completed by September. A copy of a memo from Manager Eldridge, providing additional information on the schedule and funding, is included in your packet.
- (h) Reminder of the public meeting regarding downtown Brunswick's consideration for a Commercial Historic District nomination by the Maine Historic Preservation Commission: This item is to remind the Council and public of the meeting on July 24<sup>th</sup> at Town Hall at 10:30 a.m. to allow for public input on this nomination.

## **PUBLIC HEARING**

- 80. This item is the required public hearing on amendments to Chapter 15 "Traffic and Vehicles" of the Municipal Code regarding a restriction on overnight parking in municipal lots on Union Street, and other miscellaneous parking changes. Included in the miscellaneous changes are the following: providing for 30 minute spots at Town Hall during business hours, and no parking on sections of Barrows Drive at Coffin School, a section of Federal Street on Railroad Bridge, the corner of McLellan Street and Harpswell Road, the intersection of Storer Road and Old Bath Road, and a section of Page Street. Details on these changes are outlined in a memo from Commander Waltz. Copies of the memo and draft amendments are included in your packet.

### Suggested motion:

Motion to adopt amendments to Chapter 15 "Traffic and Vehicles" of the Municipal Code regarding restriction of overnight parking in municipal lots on Union Street, and providing for 30 minute spots at Town Hall during business hours, and no parking on sections of Barrows Drive at Coffin School, a section of Federal Street on Railroad Bridge, the corner of McLellan Street and Harpswell Road, the intersection of Storer Road and Old Bath Road, and a section of Page Street.

- 81. This item is the required public hearing on amendments to Chapter 10 "Licenses and Business Regulations" of the Municipal Code regarding sellers of prepared food on a public way to require a 72 inch pedestrian walkway when placing outdoor seating on the sidewalk (originally proposed as 60 inches, but the Council voted to go to public hearing with 72 as it was more restrictive and could be changed back to 60 if that was the decision of the Council). Further research by staff determined that the United States Access Board's technical requirements call for a minimum of a 60 inch passing zone on sidewalks. This amendment comes as the result of concerns by Councilors and citizens regarding restaurants that have outdoor seating extending too far onto the sidewalk. This will ensure that those getting town permits must provide adequate space for pedestrians to pass. Copies of the draft amendment and a memo from Manager Eldridge along with Technical Requirements from the US Access Board, are included in your packet. The Town is also preparing an inventory of current sidewalk seating and sidewalk distances. Due to the amount of work this entails, this information will be provided prior to the meeting.

Suggested motion:

Motion to adopt amendments to Chapter 10 “Licenses and Business Regulations” of the Municipal Code regarding sellers of prepared food on a public way to require a 72 OR 60 inch pedestrian walkway when placing outdoor seating on the sidewalk.

**NEW BUSINESS**

82. This item, sponsored by Councilor Walker and Chair Brayman, is for the Council to consider adopting the “Solarize Brunswick” program, as discussed at your June 15<sup>th</sup> meeting. Alex Anesko from the Recycling and Sustainability Committee will be at the meeting to make a presentation and answer questions. Copies of the PowerPoint presentation, background information, draft RFP, and a sample flyer are included in your packet.

Suggested motion:

Motion to adopt the “Solarize Brunswick” program as outline by the Recycling and Sustainability Committee and attached to the official minutes.

Suggested Motion:

Motion to adjourn the meeting.