

**Approved  
BRUNSWICK TOWN COUNCIL  
Minutes  
April 27, 2015  
7:00 P.M. – Regular Meeting  
Council Chambers  
Town Hall  
85 Union Street**

**Councilors Present:** W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Daniel E. Harris, Jane F. Millett, Sarah E. Brayman, Katherine E. Wilson, and John Richardson, Jr.

**Councilors Absent:** None

**Town Staff Present:** John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Steve Langsdorf, Town Attorney; Richard Rizzo, Police Chief; Anna Breinich, Director of Planning and Development; Tom Farrell, Director of Parks and Recreation; John Foster, Public Works Director; Julie Henze, Finance Director; Linda Smith, Business Development Manager; Terry Goan, Police Officer; and TV video crew

Chair Brayman called the meeting to order, asked the Clerk for roll call, acknowledged that the meeting was properly noticed, and led the Pledge of Allegiance.

**Adjustments to Agenda - None**

**CONSENT AGENDA** *(This item was discussed at 7:03 p.m.)*

- a) **Approval of the minutes of April 6, 2015**
- b) **Appointment of Jeff Hutchinson as Codes Officer and Local Plumbing Inspector with a term to expire on 05/03/2016**
- c) **Appointment of Carl Adams as alternate Codes Officer and alternate Local Plumbing Inspector with a term to expire on 05/03/2016**
- d) **Approval of a Quitclaim Deed for the mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 181**
- e) **Approval of a Quitclaim Deed for the mobile home on land depicted as Map 045 Lot 003 Sub 000 Typ 034**
- f) **Approval of a Quitclaim Deed for a certain parcel of land with any buildings depicted as Map U16 Lot 033 Sub 000 Typ 000**
- g) **Permission to accept and expend a grant from the Department of Homeland Security, for \$2,350 to purchase a “Forensic Photographic Table”**  
Items below require public input, so it is suggested they be removed from the Consent Agenda to allow for comments from those requesting Council action.
- h) **Approval Poem in Your Pocket Proclamation**
- i) **Approval of a Welcome to Brunswick Gateway Sign**

Councilor Perreault requested that item CA(g) be considered separately.

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**Councilor Perreault moved, Councilor Millett seconded, to approve the Consent Agenda items (a) through (f). The motion carried with nine (9) yeas.**

Item CA(g)

Chief Rizzo spoke regarding this item and responded to questions from Councilor Perreault and Councilor Harris.

**Councilor Perreault moved, Councilor Watson seconded, to approve item CA(g), a grant from the Department of Homeland Security, for \$2,350 to purchase a “Forensic Photographic Table.” The motion carried with nine (9) yeas.**

Item CA(h)

**Kathy Koerber**, organizer of Poem in your Pocket Day, spoke regarding this item.

**Councilor Millett moved, Councilor K. Wilson seconded, to approved item CA(h), for the Poem In Your Pocket Proclamation. The motion carried with nine (9) yeas.**

Item CA(i)

Manager Eldridge and **Debora King** from BDA spoke regarding this item.

Councilor Watson spoke regarding this item.

**Councilor Millett moved, Councilor Harris seconded, to approve item CA(i), for the Welcome to Brunswick Sign. The motion carried with nine (9) yeas.**

*(A copy of supporting materials for Items CA(d), CA e), CA(f), CA (g), CA(h) and CA(i) will be attached to the official minutes.)*

**Public Comments** *(This item was discussed at 7:15 p.m.)*

None

**Correspondence** *(This item was discussed at 7:15 p.m.)*

None

**Committee Reports** *(This item was discussed at 7:15 p.m.)*

Councilor S. Wilson spoke regarding the Teen Center’s fund raiser at Gelato Fiasco on April 29th.

**MANAGER’S REPORT:**

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- (a) Report from Northern New England Passenger Railway Authority (NNEPRA)** *(This item was discussed at 7:18 p.m.)*

**Patricia Quinn**, Executive Director of NNEPRA, provided a presentation on this item.

Councilor Walker, Councilor Perreault, Councilor Harris, Councilor Millett, and Councilor Richardson asked questions, to which Ms. Quinn responded.

Councilor Perreault announced that he will be bringing an agenda item for the next Council meeting, regarding a request for a wayside station to be installed by NNEPRA.

*(A copy of the presentation will be attached to the official minutes.)*

- (b) Report from the Brunswick Downtown Association** *(This item was discussed at 8:17 p.m.)*

**Debora King**, Executive Director, provided this report. She responded to questions from Councilor Richardson.

Councilor Perreault spoke regarding this item.

- (c) Report from the Downtown and Outer Pleasant Street Master Plan Implementation Committee** *(This item was discussed at 8:31 p.m.)*

**Margo Knight**, Committee Chair, provided this report.

- (d) Financial Update** *(This item was discussed at 8:41 p.m.)*

Manager Eldridge provided this update.

- (e) Update of budget workshop and meeting schedule** *(This item was discussed at 8:42 p.m.)*

Manager Eldridge provided this update.

- (f) Recognition of Government Finance Officers Association's Certificate of Achievement** *(This item was discussed at 8:44 p.m.)*

Manager Eldridge spoke regarding this award.

- (g) Report on nominations for the MMA Executive Committee and Vice President** *(This item was discussed at 8:45 p.m.)*

Manager Eldridge provided this update.

- (h) Report on Growstown School** *(This item was discussed at 8:46 p.m.)*

Manager Eldridge provided this update.

*(A copy of a memo from Manager Eldridge will be attached to the official minutes.)*

**(i) Report on spring cleanup services** *(This item was discussed at 8:47 p.m.)*

Manager Eldridge provided this update.

**PUBLIC HEARINGS**

**39. The Town Council will hear public comments on special amusement license applications, and will take any appropriate action. (Manager)** *(This item was discussed at 8:47 p.m.)*

**Special Amusement**

**BATS LLC  
D/B/A: McAvoy's On The Green  
165 River Road**

**Timothy Troy Kavanaugh**

**Hung Alan Hoang  
D/B/A: Lemongrass LLC  
212E Maine Street**

**Hung Alan Hoang**

Chair Brayman opened the public hearing.

Fran Smith, Town Clerk, introduced this item.

Chair Brayman closed the public hearing.

**Councilor S. Wilson moved, Councilor Millett seconded, to approve special amusement license applications for McAvoy's On The Green, located at 165 River Road, and Lemongrass, located at 212E Maine Street. The motion carried with nine (9) yeas.**

**40. The Town Council will hear public comments regarding amendments to the Municipal Code of Ordinance, Chapter 15 "Traffic and Vehicles" Article VI "Stopping, Standing, Parking" Section 15-76, regarding proposed changes to on-street parking regulations for the west side of Federal Street, which would allow a sharrow and bike lane, and will take any appropriate action. (Councilor K. Wilson)** *(This item was discussed at 8:49 p.m.)*

Chair Brayman opened the public hearing.

Councilor K. Wilson introduced this item.

**Richard Cromwell**, Co-Chair of BBPAC, spoke regarding this item. He responded to questions from Councilor Millett and Councilor Perreault.

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Councilor Millett spoke regarding this item.

The following citizens spoke during the public hearing:

**John Blood**, Woodside Road and member of BBPAC

Merrymeeting Wheelers representative

**Charles Cary**, Harpswell Resident and member of biking groups

**Jeannette MacNeille**, Topsham resident

Chair Brayman closed the public hearing.

**Councilor K. Wilson moved, Councilor Watson seconded, to adopt amendments to the Municipal Code of Ordinance, Chapter 15 “Traffic and Vehicles” Article VI “Stopping, Standing, Parking” Section 15-76, regarding proposed changes to on-street parking regulations for the west side of Federal Street, which would allow a sharrow and a bike lane. The motion carried with nine (9) yeas.**

*(A copy of the adopted amendments will be attached to the official minutes.)*

**NEW BUSINESS**

- 41. The Town Council will consider setting the Charter required public hearing for May 14, 2015, on the proposed Municipal Budget for 2015-2016 and Capital Improvement Plan for 2016-2020, and will take any appropriate action. (Manager) (This item was discussed at 9:06 p.m.)**

Manager Eldridge introduced this item.

There were no public comments.

**Councilor Millett moved, Councilor S. Wilson seconded, to set the Charter required public hearing for May 14, 2015, on the proposed Municipal Budget for 2015-2016 and Capital Improvement Plan for 2016-2020. The motion carried with nine (9) yeas.**

- 42. The Town Council will consider adopting “A Resolution Authorizing an Appropriation from Recreation Impact Fees for the Purpose of Funding Costs of the Development and Construction of a Bike/Pedestrian Path Beginning at the Terminus of Pine Street and Connecting to the Perimeter Road at Brunswick Landing,” and will take any appropriate action. (Manager) (This item was discussed at 9:09 p.m.)**

Manager Eldridge introduced this item.

Councilor Walker and Councilor Perreault asked questions, to which John Foster, Public Works Director, responded.

**Catherine Ferdinard**, Bowdoin College, spoke regarding this item.

Councilor S. Wilson spoke regarding this item.

Jeannette MacNeille, Topsham resident, spoke regarding this item.

**MOTION:**

**Councilor K. Wilson moved, Councilor Watson seconded, to adopt “A Resolution Authorizing an Appropriation from Recreation Impact Fees for the Purpose of Funding Costs of the Development and Construction of a Bike/Pedestrian Path Beginning at the Terminus of Pine Street and Connecting to the Perimeter Road at Brunswick Landing.”**

Councilor Harris, Councilor K. Wilson, Councilor Millett, Councilor Watson, and Councilor Walker spoke regarding this item.

Manager Eldridge spoke again on this item.

**Councilor K. Wilson moved, Councilor Watson seconded, to adopt “A Resolution Authorizing an Appropriation from Recreation Impact Fees for the Purpose of Funding Costs of the Development and Construction of a Bike/Pedestrian Path Beginning at the Terminus of Pine Street and Connecting to the Perimeter Road at Brunswick Landing.” The motion carried with eight (8) yeas. Councilor Harris was opposed.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

43. **The Town Council will consider setting a public hearing for May 18, 2015, regarding ordinance amendments relative to increasing permit fees for Street Openings, Street Entrances, and Street Obstruction, and will take any appropriate action. (Manager) (This item was discussed at 9:36 p.m.)**

Manager Eldridge introduced this item.

Councilor Perreault abstained due to the fact that his business would be affected by any fee changes.

Councilor Walker asked a question, to which Manager Eldridge responded.

**Councilor S. Wilson moved, Councilor Watson seconded, to set a public hearing for May 18, 2015, on ordinance amendments relative to increasing permit fees for Street Openings, Street Entrances, and Street Obstruction. The motion carried with eight (8) yeas. Councilor Perreault abstained.**

44. **The Town Council will consider giving the Town permission to apply for a Shore and Harbor Planning grant through the Maine Coastal Program, and will take any appropriate action. (Manager) (This item was discussed at 9:42 p.m.)**

Dan Devereaux introduced this item.

Manager Eldridge spoke regarding this item.

**Councilor Millett moved, Councilor Walker seconded, to grant permission to the Town to apply for a Shore and Harbor Planning grant through the Maine Coastal Program in the amount of \$30,000. The motion carried with nine (9) yeas.**

*(A copy of a memo from the Rivers and Coastal Waters Commission will be attached to the official minutes.)*

45. **The Town Council will consider amending the by-laws of the Brunswick Cable TV Advisory Committee, and take any appropriate action. (Councilor Watson)**  
*(This item was discussed at 9:45 p.m.)*

Councilor Watson introduced this item.

Councilor Walker and Councilor Millett spoke regarding this item.

**MOTION:**

**Councilor Watson moved, Councilor Millett seconded, to approve amendments to the by-laws of the Brunswick Cable TV Advisory Committee to change the Library representative to a School Department member and to name the IT Cable Manager as the staff person, along with adjustments to the records section.**

Councilor Harris and Councilor Richardson spoke regarding this item.

Chair Brayman asked a question, to which Councilor Watson responded.

**VOTE ON MOTION:**

**Councilor Watson moved, Councilor Millett seconded, to approve amendments to the by-laws of the Brunswick Cable TV Advisory Committee to change the Library representative to a School Department representative, to name the IT Cable Manager as the committee staff person, and to change and clarify the Access and Records section from maintaining minutes to maintaining a record of each meeting. The motion carried with nine (9) yeas.**

*(A copy of adopted changes will be attached to the official minutes.)*

46. **The Town Council will consider authorizing the Town to participate in the pre-application process for TIGER grants for the completion of the Androscoggin River Bike and Pedestrian Path and the creation of a parking facility near Town Hall, and will take any appropriate action. (Manager)** *(This item was discussed at 9:51 p.m.)*

Manager Eldridge introduced this item.

Councilor Perreault requested to add another parking facility at the municipal lot on Bank Street.

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Councilor Harris requested to include a quiet zone for the railroad.

Manager Eldridge spoke again regarding this item.

Councilor Richardson requested a traffic circle at Pleasant Street and Stanwood Street be considered.

Councilor Millett suggested sidewalk resurfacing to be considered.

**Councilor S. Wilson moved, Councilor Watson seconded, to authorize the Town to participate in the pre-application process for TIGER grants relative to the completion of the Androscoggin River Bike and Pedestrian Path (in the amount of \$2.2 million) and creating a parking facility near Town Hall (in the amount of \$5 million.)**

**Councilor Harris moved, Councilor Millett seconded, to table this item. The motion failed with three (3) yeas. Councilor Watson, Councilor Walker, Councilor S. Wilson, Councilor Perreault, Chair Brayman, and Councilor K. Wilson were opposed.**

**MOTION WITHDRAWN:**

**Councilor S. Wilson moved, Councilor Watson seconded, to authorize the Town to participate in the pre-application process for TIGER grants relative to the completion of the Androscoggin River Bike and Pedestrian Path (in the amount of \$2.2 million) and creating a parking facility near Town Hall (in the amount of \$5 million.)**

**MOTION:**

**Councilor Watson moved, Councilor Millett seconded, to hold special meeting on April 30, 2015, to finalize the Councilor's choices for the TIGER Grant projects to allow time for staff to research and evaluate newly suggested projects. The motion carried with nine (9) yeas.**

**Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas,**

The meeting adjourned at 10:07 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT [WWW.BRUNSWICKME.ORG](http://WWW.BRUNSWICKME.ORG).**

*Frances M. Smith  
Town Clerk  
April 28, 2015*

May 4, 2015  
*Date of Approval*

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*Council Chair*