

**Approved
BRUNSWICK TOWN COUNCIL
Minutes
July 6, 2015
7:00 P.M.
Council Chambers
Town Hall
85 Union Street**

Councilors Present: W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Daniel E. Harris, Jane F. Millett, Sarah E. Brayman, Katherine E. Wilson, and John Richardson Jr.

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Steve Langsdorf, Town Attorney; Linda Smith, Business Development Manager; Anna Breinich, Director of Planning and Development; Cathy Jamison, Assessor; Julie Henze, Finance Director; Mark Waltz, Police Commander; Dan Devereaux, Marine Resource officer; and TV video crew

Chair Brayman called the meeting to order, asked the Clerk for roll call, acknowledged that the meeting was properly noticed, and led the Pledge of Allegiance.

Adjustments to Agenda

To remove Item CA-b from the consent agenda to be voted on separately, and to put item 77 as the first business item.

CONSENT AGENDA *(This item was discussed at 7:05 p.m.)*

- a) **Approval of the Minutes of June 15, 2015**
- b) **Approval of the Minutes of June 29, 2015**
- c) **Approval of a quitclaim deed for a mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 467**

Councilor Perreault moved, Councilor K. Wilson seconded, to approve Consent Agenda items CA -a and CA-c. The motion carried with nine (9) yeas.

Councilor Perreault moved, Councilor Millett seconded, to approve Consent Agenda item b. The motion carried with six (6) yeas. Councilor Richardson, Councilor Walker, and Councilor S. Wilson abstained as they were not at the meeting of June 29th.

(A copy of the quitclaim for item CA-c will be attached to the official minutes.)

Public Comments *(This item was discussed at 7:07 p.m.)*

Richard Fisco, 2 Lincoln Street, spoke regarding the school presentation and the lack of school maintenance. He did not like the architect's comments. He looked at the schools and they

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appeared to be rather nice. Maintenance is part of responsible ownership, and the school should hire a full-time maintenance person.

Correspondence *(This item was discussed at 7:10 p.m.)*

Councilor Perreault congratulated the Brunswick Boys Lacrosse Team on winning the state championship.

Councilor Walker said he received calls expressing concern that an overabundance of outdoor cats are getting into people's yards and presenting dangers to the bird population. He would like to explore the idea of a cat licensing ordinance.

Committee Reports *(This item was discussed at 7:14 p.m.)*

A report was given regarding the Finance Committee.

MANAGER'S REPORT:

(a) Announcement of Notice of Availability and Public Comment Period on a Proposed Plan regarding Installation Restoration Site 12 – Former Naval Air Station *(This item was discussed at 7:15 p.m.)*

Manager Eldridge provided this report.

(A copy of the announcement will be attached to the official minutes.)

(b) Nomination papers availability *(This item was discussed at 7:16 p.m.)*

Fran Smith, Town Clerk, provided information on this item.

(c) Update on workshop with School Board regarding facilities *(This item was discussed at 7:18: p.m.)*

Manager Eldridge provided this report, and responded to questions from Councilor S. Wilson.

(d) Report on Planning Board Special Permits *(This item was discussed at 7:20: p.m.)*

Manager Eldridge provided this report.

Anna Breinich, Director of Planning and Development, responded to questions from Councilor Millett, Councilor Walker, and Councilor Perreault.

(A copy of the letter from Ms. Breinich will be attached to the official minutes.)

(e) Acknowledgement that Downtown Brunswick is being considered for a Commercial Historic District nomination by the Maine Historic Preservation Commission *(This item was discussed at 7:31 p.m.)*

Manager Eldridge provided this report.

(A copy of the Commission's letter, a map, and fact sheet will be attached to the official minutes.)

PUBLIC HEARING

73. **The Town Council will hear public comments on the following Special Amusement license application, and will take any appropriate action. (Manager) *(This item was discussed at 7:33 p.m.)***

Special Amusement

1337 Beer LLC

D/B/A: Ebenezer's Brew Pub

112 Pleasant Street

Christopher & Jennifer Lively

Chair Brayman opened the public hearing.

Town Clerk Fran Smith explained this item.

Chair Brayman closed the public hearing.

Councilor Perreault moved, Councilor Walker seconded, to approve a Special Amusement license for Ebenezer's Brew Pub, located at 112 Pleasant Street. The motion carried with nine (9) yeas.

74. **The Town Council will hear public comments on a Community Development Block Grant MicroEnterprise Assistance Program contract amendment, which is assisting two Brunswick businesses, Anew Studio and Fair Winds, Inc., with grant funds to undertake building/leasehold improvements and technical system enhancements, and will take any appropriate action. (Manager) *(This item was discussed at 7:35 p.m.)***

Chair Brayman opened the public hearing.

Linda Smith, Business Development Manager, spoke regarding this item. She responded to questions from Councilor Harris and Councilor Perreault.

Chair Brayman closed the public hearing.

Councilor Perreault moved, Councilor Walker seconded, to adopt the "Brunswick Town Council Resolution – Micro Enterprise Assistance Grant Program for Anew Studio and Fair Winds, LLC" (located on page 7 in the contract amendment document) approving acceptance of an additional \$72,000 as a MicroEnterprise Assistance program grant contract amendment.

Councilor Harris, Councilor Millett, Councilor Perreault, Councilor Richardson, Councilor K. Wilson, Chair Brayman, and Councilor S. Wilson spoke regarding this item.

Councilor Perreault moved, Councilor Walker seconded, to adopt the “Brunswick Town Council Resolution – Micro Enterprise Assistance Grant Program for Anew Studio and Fair Winds, LLC” (located on page 7 in the contract amendment document) approving acceptance of an additional \$72,000 as a MicroEnterprise Assistance program grant contract amendment. The motion carried with eight (8) yeas. Councilor Harris was opposed as he did not support Anew’s application.

(A copy of the application will be attached to the official minutes.)

NEW BUSINESS

Item 77 was taken up as the first business item.

75. The Town Council will consider setting a public hearing for July 20, 2015, on amendments to Chapter 15 “Traffic and Vehicles” of the Municipal Code regarding restriction of overnight parking in municipal lots on Union Street, and other miscellaneous parking changes, and will take any appropriate action. (Manager) *(This item was discussed at 8:16 p.m.)*

Manager Eldridge and Commander Waltz spoke regarding this item.

Councilor Millett asked questions, to which Commander Waltz responded.

Councilor S. Wilson spoke regarding this item.

Councilor Perreault moved, Councilor Richardson seconded, to set a public hearing for July 20, 2015, on amendments to Chapter 15 “Traffic and Vehicles” of the Municipal Code regarding a restriction on overnight parking in municipal lots on Union Street and other miscellaneous parking changes. The motion carried with nine (9) yeas.

76. The Town Council will consider setting a public hearing for July 20, 2015, on amendments to Chapter 10 “Licenses and Business Regulations” of the Municipal Code regarding sellers of prepared food on a public way to require a sixty inch pedestrian walkway when placing outdoor seating on the sidewalk, and will take any appropriate action. (Manager) *(This item was discussed at 8:24 p.m.)*

Manager Eldridge spoke regarding this item, and responded to questions from Councilor Millett.

Councilor Millett, Councilor Perreault, Councilor Richardson, Councilor Watson, Councilor S. Wilson, Councilor K. Wilson, and Councilor Walker spoke regarding this item.

Councilor Perreault moved, Councilor Walker seconded, to set a public hearing for July 20, 2015, on amendments to Chapter 10 “Licenses and Business Regulations” of the Municipal Code regarding sellers of prepared food on a public way to require a 72 inch pedestrian walkway when placing outdoor seating on the sidewalk. The motion carried with eight (8) yeas. Councilor Millett was opposed.

77. **The Town Council will consider authorizing an overexpenditure of the Town’s appropriation for social services in the amount of \$17,888.08 plus interest to provide a grant to Family Focus for 2014 property taxes, and will take any appropriate action. (Manager) (This item was discussed at 8:00 p.m.)**

Manager Eldridge introduced this item.

Councilor Richardson said he was abstaining since he is on the Board of Family Focus.

Councilor S. Wilson, Councilor Perreault and Councilor K. Wilson asked questions, to which Manager Eldridge responded.

Chair Brayman opened the floor to public comment.

Ben Tucker, Maine Street, and Family Focus Board member, spoke regarding this item. He responded to questions from Councilor Millett and Councilor Watson.

Manager Eldridge responded to questions from Chair Brayman.

Councilor Millett and Councilor Harris spoke regarding this item.

Councilor Walker moved, Councilor Watson seconded, to authorize an overexpenditure of the Town’s appropriation for social services in the amount of \$17,888.08 plus interest to provide a grant to Family Focus for 2014 property taxes. The motion carried with eight (8) yeas. Councilor Richardson abstained.

(A copy of the memos from Manager Eldridge and Assessor Cathy Jamison, along with articles of incorporation for Family Focus, will be attached to the official minutes.)

78. **The Town Council will consider approving a 1% COLA for non-union hourly employees, and will take any appropriate action. (Manager) (This item was discussed at 8:43 p.m.)**

Manager Eldridge spoke regarding this item.

Councilor Perreault and Councilor S. Wilson spoke regarding this item.

Councilor Richardson and Councilor Watson asked questions, to which Manager Eldridge responded.

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Councilor Millett moved, Councilor Harris seconded, to approve a 1% COLA for non-union hourly employees for the fiscal year 2015-16. The motion carried with nine (9) yeas.

(A memo from Manager Eldridge and a proposed pay scale will be attached to the official minutes.)

- 79. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)**
(This item was discussed at 8:50 p.m.)

Councilor Millett made the following nominations:

Davis Fund Committee

Alison Harris – reappointment for a term to expire on 06/30/2018

Sande Updegraph - reappointment for a term to expire on 06/30/2018

Personnel Board

Jessica Flaherty – appointment as alternate for a term to expire on 01/12/2018

Recycling and Sustainability Committee

Pamela Edgerton– reappointment for a term to expire on 01/12/2018

Trust Fund Advisory

John Donovan – reappointment for a term to expire on 05/10/2018

Village Review Board

Sande Updegraph – appointment for a term to expire on 10/20/2017

Laura Lienert – moving her current appointment to the district representative spot and keeping her expiration the same 10/20/2016.

The Council supported the slate with eight (8) yeas. Councilor S. Wilson was not present for the vote.

Councilor Watson moved, Councilor Richardson seconded, to adjourn the meeting. The motion carried with eight (8) yeas. Councilor S. Wilson was not present for the vote.

The meeting adjourned at 8:55 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances M. Smith
Town Clerk
July 10, 2015*

July 20, 2015
Date of Approval

Council Chair