

**BRUNSWICK TOWN COUNCIL**  
**Agenda**  
**November 16, 2015**  
**7:00 P.M. – Regular Meeting**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

Roll Call of Members

Acknowledgement of Meeting Notice

Pledge of Allegiance

Adjustments to Agenda

**CONSENT AGENDA**

- a) Approval of the Minutes of November 2, 2015
- b) Approval of Brunswick Lodge of Elks 2043 renewal of games of chance and request for card games
- c) Permission to apply for, and, if received, expend Maine Bureau of Highway Safety Grant to conduct OUI enforcement details in 2016

Public Comments

Correspondence

Committee Reports

**MANAGER'S REPORT**

- a) Financial Update
- b) Update on Zoning Ordinance Rewrite

**PUBLIC HEARING**

113. The Town Council will hear public comments regarding amendments to the Harbor Ordinance concerning setting mooring fees in the amount of \$50 for residents, commercial, and public field moorings, and \$100 for non-resident moorings, and will take any appropriate action. (Councilor Walker and Councilor S. Wilson)

**HEARING/ACTION**

114. The Town Council will hear public comments regarding amendments to the Code of Ordinances that would establish a “Master Schedule of Revenues, Charges, Fees and Fines,” and will take any appropriate action. (Manager)

**HEARING/ACTION**

**NEW BUSINESS**

115. The Town Council will declare the official results of the November 3, 2015 Sewer District Election, and will take any appropriate action. (Manager)

**ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council**  
**Agenda**  
**November 16, 2015**  
**Council Notes and Suggested Motions**

**CONSENT AGENDA**

- a) Approval of the Minutes of November 2, 2015: A copy of the minutes is included in your packet.
- b) Approval of Brunswick Lodge of Elks 2043 renewal of games of chance and request for card games: This item is the semi-annual approval of games of chance for the Elks. They are also requesting approval of a one card license, as the state only issues this license annually. Copies of their applications are included in your packet.
- c) Permission to apply for, and, if received, expend Maine Bureau of Highway Safety Grant to conduct OUI enforcement details in 2016: This item allows the Police Department to apply for and expend a grant from the Bureau of Highway Safety regarding OUI enforcement details. They will be conducted in 2016 and will consist of 24 roving enforcement details and one stationary roadblock. The amount requested is \$5,500 and requires no Town match.

*The Council has the option to remove any item from the Consent Agenda to be considered separately.*

Suggested motion:

Motion to approve the Consent Agenda.

**COUNCIL COMMITTEE REPORTS**

Councilors with information on the Committees they are involved with will share information with the Council and public.

**MANAGER'S REPORT**

- a) Financial Update: Manager Eldridge will update the Council and the public on the Town's financial picture over the past month. Copies of the financial reports are included in your packet.
- b) Update on Zoning Ordinance Rewrite: Anna Breinich will update the Council and the public on this process and what the next steps will be.

**PUBLIC HEARING**

- 113. This item, sponsored by Councilor S. Wilson and Councilor Walker, is for the Council to hear public comments on amendments to the Harbor Ordinance regarding setting mooring fees in the amount of \$50 for residents, commercial and public fields, and \$100 for non-residents. The proposed schedule sets the fee for those moorings belonging to residents, whether located near their property or in either a commercial or public mooring field, at \$50 per year. Nonresident moorings are set at \$100 annually. In addition, there is a provision for someone who installs a helix mooring in an eel grass habitat to pay no fees for this mooring for five years. Copies of a memo from Manager Eldridge, surveys of other municipalities, and the proposed language are included in your packet

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to adopt amendments to the Harbor Ordinance concerning setting mooring fees in the amount of \$50 for residents, commercial, and public field moorings, and \$100 for non-resident moorings, and someone who installs a helix mooring in an eel grass habitat will pay no fees for this mooring for five years.

*If Item 114 is adopted, the mooring fees will be placed in the Master Schedule, and the language in the included draft will be changed as follows in Chapter 11 MARINE ACTIVITIES, STRUCTURES AND WAYS, Sec. 11-4 Moorings.*

(E) ~~Fees. The Rivers and Coastal Waters Commission will recommend mooring registration fees to be adopted by the Brunswick Town Council. Mooring registration fees may be amended from time to time. Mooring registration fee schedules will be available at the Town Clerk's Office and on the Town of Brunswick's website.~~ The annual mooring registration fees shall be charged in accordance with the Master Schedule of Revenues, Charges, Fees and Fines, Appendix A to this Municipal Code of Ordinances.

114. This item is for the Council to hear public comments on amendments to the Code of Ordinances to establish a “Master Schedule of Revenues, Charges, Fees, and Fines.” For some time, staff has been working on amending the Municipal Code of Ordinances to remove these references from the body of each Code section they are mentioned in. Instead, those sections would reference a table that would be an appendix to the Municipal Code. Creating such a table would facilitate a more timely review of those revenues. This proposed schedule now includes state statute references for those fees set by state law. Copies of a memo from Manager Eldridge, along with the proposed schedule and affected sections of ordinances, are included in your packet

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to adopt amendments to the Code of Ordinances to establish a “Master Schedule of Revenues, Charges, Fees and Fines.”

*(If the Mooring fees are approved, they will be included in this Schedule, as follows:*

<b>Chapter 11 - Marine Activities, Structures and Ways</b>			
Sec. 11-4	??	Resident mooring	\$50
		Non-resident mooring	\$100
		Mooring in a commercial field	\$50
		Moorings in a public mooring field	\$50
		Helix mooring (replacement of regular)	Free for 5 years
		Late registration (after deadline)	double fee

**NEW BUSINESS**

115. This item is for the Council to declare the official results of the November 3, 2015 Sewer District Election. This is a requirement of Special Law 243 as passed by the State Legislature, allowing the District to place the question on the ballot, that required the Council to declare the results prior to the Town Clerk filing with the Secretary of State. A copy of the law and returns of votes cast are included in your packet.

*Suggested Motion:*

Motion to declare the official results of the November 3, 2015 Sewer District Election as follows:

Do you favor changing the debt limit of the Brunswick Sewer District from \$20,000,000 to \$25,000,000? Yes: 1799 No: 635 Blanks: 52

*Suggested Motion:*

Motion to adjourn the meeting.