

**BRUNSWICK TOWN COUNCIL**

**Agenda**

**December 7, 2015**

**Executive Session – 6:45 P.M.**

**Regular Meeting – 7:00 P.M.**

**Council Chamber**

**Town Hall**

**85 Union Street**

Roll Call of Members

Acknowledgement of Meeting Notice

**Executive Session: Acquisition of real property [1 M.R.S.A. §405(6)(C)]**

Pledge of Allegiance

Adjustments to Agenda

**CONSENT AGENDA**

- a) Approval of the Minutes of November 16, 2015
- b) Acceptance of Forfeited Asset in the form of a 1988 Ford F150

Public Comments

Correspondence

Committee Reports

**MANAGER'S REPORT**

- a) Update on Growstown School repairs
- b) Introduction of Derek Scrapchansky, Assistant Town Manager

**PUBLIC HEARING**

- 116. The Town Council will hear public comments on an application for an alcohol license, and will take any appropriate action. (Manager)

**Full-Time Spirituous, Vinous & Malt**

Brunswick Pie, LLC

D/B/A: Portland Pie Company

92 Maine Street

**HEARING/ACTION**

**NEW BUSINESS**

117. The Town Council will consider enacting a ban on polystyrene foam in consumer packaging, and will determine if any future action is necessary. (Councilor Walker and Councilor K. Wilson)

**DISCUSSION**

118. The Town Council will consider a solar project at the Brunswick Recreation Center, and will determine if any future action is necessary. (Councilor Richardson and Councilor Walker)

**DISCUSSION**

119. The Town Council will consider amending the “Town Boards, Commissions, and Committees Appointment Policy” to limit the boards included under Conflict of Interest Section 16(a), and will take any appropriate action. (Appointments Committee)

**ACTION**

120. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

**ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council  
Agenda  
December 7, 2015  
Council Notes and Suggested Motions**

**Executive Session: Acquisition of real property [1 M.R.S.A. §405(6)(C)]**

Suggested motion:

Motion to go into executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C).

**CONSENT AGENDA**

- a) Approval of the Minutes of November 16, 2015: A copy of the minutes is included in your packet.
- b) Acceptance of Forfeited Asset in the form of a 1988 Ford F150: This item is for the Council to accept this item awarded to the Police Department as a result of a drug case. The Department will be selling the truck. Copies of a memo from Chief Rizzo and the award letter from the Court are included in your packet.

*The Council has the option to remove any item from the Consent Agenda to be considered separately.*

Suggested Motion:

Motion to approve the Consent Agenda.

**COMMITTEE REPORTS**

Councilors with information on the Committees they are involved with will share information with the Council and public.

**MANAGER'S REPORT**

- a) Update on Growstown School repairs: This item is to update the Council and public regarding the work that has been done to repair issues at the school, and to provide information on future repairs. A copy of a memo from Manager Eldridge is included in your packet.
- b) Introduction of Derek Scrapchansky, Assistant Town Manager: This item is to introduce and welcome the new Assistant Manager, who began work on November 30th.

**PUBLIC HEARING**

- 116. This item is the required public hearing on an application for an alcohol license for the new business, Portland Pie Company. A copy of the advertisement and application are included in your packet

Suggested Motion:

Motion to approve an application for an alcohol license for Portland Pie Company, 92 Maine Street.

## NEW BUSINESS

117. This item is sponsored by Councilor Walker and Councilor K. Wilson, and is for the Council to discuss possible support for a ban on polystyrene foam in consumer packaging. On October 19<sup>th</sup> at the request of the Recycling and Sustainability Committee, the Council began a discussion of a ban on both polystyrene and plastic bags. On November 12<sup>th</sup>, the R&S Committee met again to further consider these issues. While delaying a recommendation on the plastic bag issue, the Committee supported coming forward with a proposed ordinance banning the use of polystyrene foam. At this point, staff is looking for direction from the Council as to the next steps in this process. Copies of a memo from Manager Eldridge and the draft ordinance are included in your packet.

Possible option for a motion:

Motion to direct staff to review the draft ordinance for its applicability to Brunswick and to answer questions that may originate from the Council discussion of the proposal.

118. This item is sponsored by Councilor Richardson and Councilor Walker. Both the Councilors and staff have been in periodic discussions with ReVision Energy over the past year about the installation of a solar array on the Recreation Center Building's roof. Through several iterations, the project has been developed to the point where ReVision has made a proposal to the Town for a Power Purchase Agreement (PPA), with an option for the Town to purchase the equipment after 6 years. Town staff received financial estimates on November 20<sup>th</sup> and a draft contract on December 1<sup>st</sup>, and has been working to compile the data necessary to make an informed decision. Based on the proposal and assumptions provided by ReVision Energy, staff has developed models for three possible scenarios with ReVision Energy, which are outlined in the attached memo. At this point, staff is looking for direction from the Council to continue working toward an option best suited for the Town. Copies of the memo and supporting data are included in your packet.

Possible option for a motion:

Motion to direct staff to continue work towards analyzing data and evaluating recommendations on this proposed solar project on the Recreation Center Building.

119. This item is for the Council to consider amending the "Town Boards, Commissions, and Committees Appointment Policy" to change the Conflict of Interest section to have the "no relative of Councilor" restriction apply to only five boards, instead of all boards. The five boards include the Planning Board, Village Review Board, Zoning Board of Appeals, Assessment Review Board, and Marine Resource Committee. At the May 19, 2014, meeting, the Town Council discussed this item and tabled it, sending it back to the Appointment Committee. The Committee discussed it at their November 18<sup>th</sup> meeting and supported the above amendments, the same as proposed last May. Copies of a memo from Fran Smith, Town Clerk, and the draft amendments are included in your packet.

Suggested Motion:

Motion to amend the “Town Boards, Commissions, and Committees Appointment Policy” to limit the boards included under the Conflict of Interest Section 16(a) to the following: Planning Board, Village Review Board, Zoning Board of Appeals, Assessment Review Board, and Marine Resource Committee.

120. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Appointments Committee’s report and applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

Suggested Motion:

Motion to adjourn the meeting.