

BRUNSWICK TOWN COUNCIL

Agenda

December 7, 2015

Executive Session – 6:45 P.M.

Regular Meeting – 7:00 P.M.

Council Chamber

Town Hall

85 Union Street

Roll Call of Members

Acknowledgement of Meeting Notice

Executive Session: Acquisition of real property [1 M.R.S.A. §405(6)(C)]

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

- a) Approval of the Minutes of November 16, 2015
- b) Acceptance of Forfeited Asset in the form of a 1988 Ford F150

Public Comments

Correspondence

Committee Reports

MANAGER'S REPORT

- a) Update on Growstown School repairs
- b) Introduction of Derek Scrapchansky, Assistant Town Manager

PUBLIC HEARING

- 116. The Town Council will hear public comments on an application for an alcohol license, and will take any appropriate action. (Manager)

Full-Time Spirituous, Vinous & Malt

Brunswick Pie, LLC

D/B/A: Portland Pie Company

92 Maine Street

HEARING/ACTION

NEW BUSINESS

117. The Town Council will consider enacting a ban on polystyrene foam in consumer packaging, and will determine if any future action is necessary. (Councilor Walker and Councilor K. Wilson)

DISCUSSION

118. The Town Council will consider a solar project at the Brunswick Recreation Center, and will determine if any future action is necessary. (Councilor Richardson and Councilor Walker)

DISCUSSION

119. The Town Council will consider amending the “Town Boards, Commissions, and Committees Appointment Policy” to limit the boards included under Conflict of Interest Section 16(a), and will take any appropriate action. (Appointments Committee)

ACTION

120. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council
Agenda
December 7, 2015
Council Notes and Suggested Motions**

Executive Session: Acquisition of real property [1 M.R.S.A. §405(6)(C)]

Suggested motion:

Motion to go into executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C).

CONSENT AGENDA

- a) Approval of the Minutes of November 16, 2015: A copy of the minutes is included in your packet.
- b) Acceptance of Forfeited Asset in the form of a 1988 Ford F150: This item is for the Council to accept this item awarded to the Police Department as a result of a drug case. The Department will be selling the truck. Copies of a memo from Chief Rizzo and the award letter from the Court are included in your packet.

The Council has the option to remove any item from the Consent Agenda to be considered separately.

Suggested Motion:

Motion to approve the Consent Agenda.

COMMITTEE REPORTS

Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER'S REPORT

- a) Update on Growstown School repairs: This item is to update the Council and public regarding the work that has been done to repair issues at the school, and to provide information on future repairs. A copy of a memo from Manager Eldridge is included in your packet.
- b) Introduction of Derek Scrapchansky, Assistant Town Manager: This item is to introduce and welcome the new Assistant Manager, who began work on November 30th.

PUBLIC HEARING

- 116. This item is the required public hearing on an application for an alcohol license for the new business, Portland Pie Company. A copy of the advertisement and application are included in your packet

Suggested Motion:

Motion to approve an application for an alcohol license for Portland Pie Company, 92 Maine Street.

NEW BUSINESS

117. This item is sponsored by Councilor Walker and Councilor K. Wilson, and is for the Council to discuss possible support for a ban on polystyrene foam in consumer packaging. On October 19th at the request of the Recycling and Sustainability Committee, the Council began a discussion of a ban on both polystyrene and plastic bags. On November 12th, the R&S Committee met again to further consider these issues. While delaying a recommendation on the plastic bag issue, the Committee supported coming forward with a proposed ordinance banning the use of polystyrene foam. At this point, staff is looking for direction from the Council as to the next steps in this process. Copies of a memo from Manager Eldridge and the draft ordinance are included in your packet.

Possible option for a motion:

Motion to direct staff to review the draft ordinance for its applicability to Brunswick and to answer questions that may originate from the Council discussion of the proposal.

118. This item is sponsored by Councilor Richardson and Councilor Walker. Both the Councilors and staff have been in periodic discussions with ReVision Energy over the past year about the installation of a solar array on the Recreation Center Building's roof. Through several iterations, the project has been developed to the point where ReVision has made a proposal to the Town for a Power Purchase Agreement (PPA), with an option for the Town to purchase the equipment after 6 years. Town staff received financial estimates on November 20th and a draft contract on December 1st, and has been working to compile the data necessary to make an informed decision. Based on the proposal and assumptions provided by ReVision Energy, staff has developed models for three possible scenarios with ReVision Energy, which are outlined in the attached memo. At this point, staff is looking for direction from the Council to continue working toward an option best suited for the Town. Copies of the memo and supporting data are included in your packet.

Possible option for a motion:

Motion to direct staff to continue work towards analyzing data and evaluating recommendations on this proposed solar project on the Recreation Center Building.

119. This item is for the Council to consider amending the "Town Boards, Commissions, and Committees Appointment Policy" to change the Conflict of Interest section to have the "no relative of Councilor" restriction apply to only five boards, instead of all boards. The five boards include the Planning Board, Village Review Board, Zoning Board of Appeals, Assessment Review Board, and Marine Resource Committee. At the May 19, 2014, meeting, the Town Council discussed this item and tabled it, sending it back to the Appointment Committee. The Committee discussed it at their November 18th meeting and supported the above amendments, the same as proposed last May. Copies of a memo from Fran Smith, Town Clerk, and the draft amendments are included in your packet.

Suggested Motion:

Motion to amend the “Town Boards, Commissions, and Committees Appointment Policy” to limit the boards included under the Conflict of Interest Section 16(a) to the following: Planning Board, Village Review Board, Zoning Board of Appeals, Assessment Review Board, and Marine Resource Committee.

120. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Appointments Committee’s report and applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

Suggested Motion:

Motion to adjourn the meeting.

CONSENT AGENDA - A BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Minutes
November 16, 2015
7:00 P.M. – Regular Meeting
Council Chambers
Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Daniel E. Harris, Jane F. Millett, Katherine E. Wilson, and John Richardson Jr.

Councilors Absent: Chair Sarah E. Brayman

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Steve Langsdorf, Town Attorney; Anna Breinich, Director of Planning and Development, Julie Henze, Finance Director; Terry Goan, Police Officer; and TV video crew

Vice Chair Walker called the meeting to order, asked the Clerk for roll call, acknowledged that the meeting was properly noticed, and led the Pledge of Allegiance.

Adjustments to Agenda: None

CONSENT AGENDA

- a) **Approval of the Minutes of November 2, 2015**
- b) **Approval of Brunswick Lodge of Elks #2043 renewal of games of chance and request for card games**
- c) **Permission to apply for, and, if received, expend Maine Bureau of Highway Safety Grant to conduct OUI enforcement details in 2016**

Councilor Perreault requested Item CA-c be removed from the Consent Agenda.

Councilor Perreault moved, Councilor Harris seconded, to approve Consent Agenda Items a and b. The motion carried with eight (8) yeas,

Councilor Walker moved, Councilor Millett seconded, to approve Consent Agenda Item c. The motion carried with seven (7) yeas. Councilor Perreault abstained since his wife works for the Maine Bureau of Highway Safety.

Public Comments (*This item was discussed at 7:05 p.m.*)

Richard Fisco, 2 Lincoln Street, spoke regarding his concerns about the high school boilers and the warranty.

Councilor Millett, Councilor Harris, and Councilor K. Wilson spoke regarding Mr. Fisco's comments.

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Sandy Buckles, Bouchard Drive, spoke regarding the construction of the layover facility and her concern about early morning noise and the six day work week. They have health issues and they can no longer enjoy their backyard. Councilor Perreault responded to this comments.

(A copy of Ms. Buckles' comments will be attached to the official minutes.)

Charles Wallace, 501 Mere Point Road, provided information regarding the wayside station and his concern with the misleading information provided by NNEPRA.

(A copy of Mr. Wallace's comments will be attached to the official minutes.)

Cathy Leonard, 269 Church Road and Growstown School committee member, spoke regarding concerns with the school's structural issues and the need to fix them. Information on quotes has been provided to the Town Manager and Ms. Leonard hopes repairs will begin soon. She responded to questions from Councilor Walker and Councilor Millett.

Councilor S. Wilson, Councilor Perreault and Councilor K. Wilson spoke regarding this item.

Councilor Richardson asked a question, to which Manager Eldridge responded.

Joanne Bollinger, AAUW member representing Growstown School, spoke of the many students who have participated in the program at the school and its value to the students and the community.

Correspondence *(This item was discussed at 7:29 p.m.)*

Councilor Millett spoke regarding a letter from Comcast stating they will provide internet service free to the schools and the library, which has a value of more than \$35,000. Comcast is also offering other programs for students. Councilor Millett also spoke about a letter from Moe Bisson regarding NNEPRA not being a good neighbor.

Councilor Perreault spoke about the success of the High School sports teams, with the girls cross country winning Eastern Maine and the football team winning Class B Eastern Maine. He also discussed the upcoming high school play.

Committee Reports *(This item was discussed at 7:34 p.m.)*

Reports were given from the Finance Committee, Municipal Solar Committee, Recycling and Sustainability Committee, and Cable TV Committee.

MANAGER'S REPORT

a) Financial Update *(This item was discussed at 7:40 p.m.)*

Manager Eldridge provided this update.

Town Council Minutes

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b) Update on Zoning Ordinance Rewrite *(This item was discussed at 7:43 p.m.)*

Anna Breinich, Director of Planning and Development, provided this update and responded to questions from Councilor Walker and Councilor Millett.

c) (ADDED) No curbside trash pick-up on Thanksgiving *(This item was discussed at 7:44 p.m.)*

Manager Eldridge provided information on this item.

PUBLIC HEARING

- 113. The Town Council will hear public comments regarding amendments to the Harbor Ordinance concerning setting mooring fees in the amount of \$50 for residents, commercial, and public field moorings, and \$100 for non-resident moorings, and will take any appropriate action. (Councilor Walker and Councilor S. Wilson)** *(This item was discussed at 7:46 p.m.)*

Councilor Walker opened the public hearing.

Manager Eldridge introduced the item.

Mark Worthing, Chair of Rivers and Coastal Waters Commission, spoke regarding this item and responded to a question from Councilor K. Wilson.

Councilor Walker closed the public hearing.

Councilor S. Wilson spoke regarding this item.

Councilor Millett asked a question, to which Manager Eldridge responded.

There was unanimous consent to waive the Council rules to vote on this item tonight.

Councilor Richardson moved, Councilor Watson seconded, to adopt amendments to the Harbor Ordinance concerning setting mooring fees in the amount of \$50 for residents, commercial, and public field moorings, and \$100 for non-resident moorings, and someone who installs a helix mooring in an eel grass habitat will pay no fees for this mooring for five years.

Councilor Watson asked questions, to which Councilor Walker and Councilor S. Wilson responded.

Councilor Harris and Councilor Millett spoke regarding this item.

Councilor Walker responded to a question from Councilor Harris.

Councilor Richardson moved, Councilor Watson seconded, to adopt amendments to the Harbor Ordinance concerning setting mooring fees in the amount of \$50 for residents, commercial, and public field moorings, and \$100 for non-resident moorings, and someone who installs a helix mooring in an eel grass habitat will pay no fees for this mooring for five years. The motion carried with eight (8) yeas.

(Copies of adopted language will be attached to the official records.)

114. The Town Council will hear public comments regarding amendments to the Code of Ordinance that would establish a “Master Schedule of Revenues, Charges, Fees and Fines,” and will take any appropriate action. (Manager) *(This item was discussed at 8:04 p.m.)*

Manager Eldridge introduced this item.

Councilor Walker opened the public hearing.

Richard Fisco, 2 Lincoln Street, spoke regarding this item.

Councilor Millett and Councilor Richardson spoke regarding this item.

Councilor Walker closed the public hearing.

Councilor Harris spoke and asked a question, to which Councilor Richardson responded.

Councilor Millett moved, Councilor Richardson seconded, to suspend the Council Rules to allow the Council to vote on this item at this meeting. The motion carried with eight (8) yeas.

MAIN MOTION

Councilor Millett moved, Councilor K. Wilson seconded, to adopt amendments to the Code of Ordinance to establish a “Master Schedule of Revenues, Charges, Fees and Fines” to amend it to include the mooring fees adopted in item #113.

AMENDMENT

Councilor Millett moved, Councilor Richardson seconded, to state that the intention is to have this apply to any and all fees currently contained in Municipal Code of Ordinance. The motion carried with eight (8) yeas.

MAIN MOTION AS AMENDED

Councilor Millett moved, Councilor K. Wilson seconded, to adopt amendments to the Code of Ordinances to establish a “Master Schedule of Revenues, Charges, Fees and Fines” as amended to include the mooring fees adopted in item #113 and the intention is to have this apply to any and all fees currently contained in Municipal Code of Ordinance. The motion carried with eight (8) yeas.

(A copy of the adopted language will be attached to the official minutes.)

NEW BUSINESS

- 115. The Town Council will declare the official results of the November 3, 2015 Sewer District Election, and will take any appropriate action. (Manager) *(This item was discussed at 8:14 p.m.)***

Manager Eldridge spoke regarding this item.

Councilor Richardson moved, Councilor Millett seconded, to declare the official results of the November 3, 2015 Sewer District Election as follows:

Do you favor changing the debt limit of the Brunswick Sewer District from \$20,000,000 to \$25,000,000? Yes: 1,799 No: 635 Blanks: 52. The motion carried with eight (8) yeas.

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 8:16 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances M. Smith
Town Clerk
November 18, 2015*

December 7, 2015
Date of Approval

Council Chair

CONSENT AGENDA - B BACK UP MATERIALS

Brunswick Police Department

MEMORANDUM

TO: John Eldridge, Town Manager
FROM: Chief Richard J. Rizzo 
DATE: November 30, 2015
SUBJECT: State v. Joseph Fortin, CR-14-8045 and one 1988 Ford F150 truck

Attached to this memo is a letter from Assistant Attorney General Lea-Anne Sutton notifying the Brunswick Police Department that the court has awarded us a 1988 Ford F150 truck that was involved in a 2014 drug investigation and arrest (15155-170-AR).

I am asking that the Town Council grant the approval of the transfer of this vehicle to the Brunswick Police Department and that the Town Clerk sign the approval Court document.



Loiz

RECEIVED

NOV 02 2015

**OFFICE OF THE DISTRICT ATTORNEY
CUMBERLAND COUNTY**

Cumberland County District Attorney

Stephanie Anderson
District Attorney

142 Federal Street, Portland, Maine, 04101
101 Meadows Road, West Bath, Maine, 04530-9704

Portland
(207) 871-8384

October 23, 2015

Bath
(207) 443-5104

Chief Richard Rizzo
Brunswick Police Department
28 Federal Street
Brunswick, ME 04011

RE: State v. Joseph Forton, CR-14-8045 and one 1988 Ford F150 truck
Town of Brunswick Approval

Dear Chief:

Enclosed please find a Town of Brunswick Approval form for the forfeiture of the vehicle seized in this case. As you can see, the City/Town Council, or a representative thereof, needs to sign this form and return it to me so that I can provide you with a court order that will transfer the vehicle that was seized to the City/Town. Please let me know if you have any questions for me.

Thank you.

Sincerely,

DEPARTMENT OF THE ATTORNEY GENERAL

State of Maine

By: *Lea Anne Sutton*

Lea-Anne Sutton

Assistant Attorney General

MANAGER'S REPORT - A BACK UP MATERIALS

Town of Brunswick, Maine

OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: Town Council

FROM: John Eldridge
Town Manager

DATE: December 2, 2015

SUBJECT: Growstown School

A crew from Public Works has started making repairs to the floor of the Growstown School. They are making repairs only to the corner of the floor that had collapsed. We estimate that they will be on-site for a week or so. Of course, if it snows, the crew will have to attend to their snow removal duties. The estimated cost of the materials for the repair is \$1,000. The repairs that Public Works is making will allow the building to be open to house the spring program.

Earlier this year, we obtained estimates from a few local contractors to make more extensive repairs. Those repairs would add drainage piping to the crawl space, rebuild the floor supports, and completely replace the floor decking and finish flooring. The estimates for that work ranged from \$40,000 to \$70,000. The Town should consider and plan for the more extensive repairs. The work the Public Works crew is doing is not a long-term fix to for the structural issues of the building. However, this current work will give the Town time to develop a more complete plan, including methods of funding.

Public Works is also planning to address the exterior drainage issues around the building. The crews intend to modify the shoulder of Woodside Road to divert storm water away from the building. We also anticipate additional drainage work around the exterior of the building.

We expect the Public Works crew will soon complete the flooring repairs. Their work to get this completed is greatly appreciated.

**MANAGER'S REPORT - B
NO BACK UP MATERIALS**

ITEM 116

BACK UP MATERIALS



Town Clerk's Office
85 Union Street
Brunswick, ME 04011

PUBLIC HEARING

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Council Chamber, Municipal Office Building, 85 Union Street, Brunswick, at 7:00 P.M. on 12/7/2015 on the following Alcoholic Beverage license applications:

Full-Time Spirituous, Vinous & Malt

Brunswick Pie, LLC
D/B/A: Portland Pie Company
92 Maine St.

Brunswick Pie LLC

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6653 (TDD 725-5521).**

Fran Smith
Town Clerk

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER:

CLASS:

DEPOSIT DATE

AMT. DEPOSITED:

BY:

CK/MO/CASH:

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) --(Sole Proprietor, Corporation, Limited Liability Co., etc.)		2. Business Name (D/B/A)	
Joseph O'Neil	DOB: 4/17/78	Brunswick Pie LLC	
James M. Jerome	DOB: 11/15/81	(Portland Pie Company)	
DOB: _____		Location (Street Address)	
Address 92 Maine Street		92 Maine Street	
City/Town Brunswick		State ME	Zip Code 04011
Mailing Address		same	
City/Town Brunswick	State ME	Zip Code 04011	City/Town _____ State _____ Zip Code _____
Telephone Number 207-252-4755	Fax Number _____	Business Telephone Number 207-252-4755	Fax Number _____
Federal I.D. # 47-4814946	Seller Certificate # _____		

- 3. If premises is a hotel, indicate number of rooms available for transient guests: _____
- 4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
- 5. Is applicant a corporation, limited liability company or limited partnership? YES NO
- If YES, complete Supplementary Questionnaire
- 6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: Jan. 18, 2015
 Requested inspection date: Jan. 11, 2015 Business hours: 11am - 11pm
9. Business records are located at: 92 Maine Street Brunswick ME 04011
10. Is/are applicants(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married. Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Joseph O'Neil	4/17/78	Newton, MA
James M. Jerome	11/15/81	Scotland, UK

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Joseph O'Neil - North Yarmouth, Maine
James M. Jerome - Portland, ME and Brunswick, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner:
Lincoln Building LLC 228 Old Portland Road Brunswick Maine 04011

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)
Floor Plan Attached

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES NO Applied for: Nov. 25, 2015

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.2 miles Which of the above is nearest? Pre-School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
 If YES, give details: SBA Loan from Katahdin Savings ↑ LL contribution to improvements of building

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Brunswick, Maine
Town/City, State

on 11/25/15, 20 15
Date

Please sign in blue ink

Joseph O'Neil
Signature of Applicant or Corporate Officer(s)
Joseph O'Neil
Print Name

Signature of Applicant or Corporate Officer(s)

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE	\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

**Supplemental Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:

Brunswick Pie LLC

2. Other business name for your entity (DBA), if any:

Portland Pie Company

3. Date of filing with the Secretary of State: 8/18/15

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Joseph O'Neil, Owner	306 West Pownal Road North Yarmouth, ME 04097	4/17/78	51
James M. Jerome, Owner	13 Meredith Dr. Brunswick 13 Oakley St. Portland 257 Stevens Ave. Portland	11/15/81	49

7. Is any principal person involved with the entity a law enforcement official?

Yes

No

8. If Yes to Question 7, please provide the name and law enforcement agency:

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Mai Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated plac located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of exist on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of lice es, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the c of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd)]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise cense, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing o: application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all appl tions pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renev The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending rene with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liq control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicin of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by pers patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses re. ing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the censed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of s tion 601. [1989, c.592, §4 (new).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the reau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearin; the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirem and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section r appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

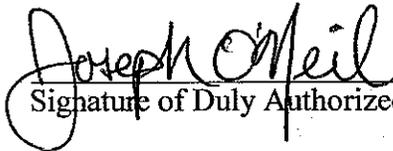
Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:


Signature of Duly Authorized Person

11/25/15
Date

Joseph O'Neil
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To:

Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

ITEM 117

BACK UP MATERIALS

Town of Brunswick, Maine

OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: Town Council

FROM: John Eldridge
Town Manager

DATE: December 2, 2015

SUBJECT: Ordinance regulating the use of polystyrene foam in consumer packaging

Background & Discussion

At the October 19, 2015 Town Council meeting, the Recycling and Sustainability (R&S) Committee brought forward a proposal initiated by Bring Your Own Bag (BYOB)–MidCoast, a group comprised of local area resident, mostly from Brunswick and Topsham. If approved, that proposal would impose a \$0.05 fee on single-use, carry-out plastic and paper bags at all retail stores in Brunswick, as well as a ban on polystyrene foam containers. Following the October 19th Council meeting, the R&S Committee met on November 12th to further consider and refine BYOB's proposal. At its meeting, the R&S Committee agreed to defer action on the portion of BYOB's proposal dealing with single-use bags, believing that additional evaluation and outreach was necessary. The R&S Committee agreed to propose to the Town Council an ordinance that would ban polystyrene foam. The R&S Committee submitted an amendment to the Municipal Code of Ordinances on November 30th. Staff re-formatted the proposal to meet the requirements of the Code. A copy of that proposal is attached.

In preparing the agenda for the December 7th Council meeting, a number of concerns were raised about the proposal, including that it had not been reviewed by staff or the Town Attorney. Our understanding is that the proposed amendment is derived from other municipal ordinances, with minor differences.

Recommendation

We recommend that the Town Council direct staff to review the proposal for its applicability to Brunswick and to answer questions that may originate from a Council discussion of the proposal. We believe that outreach to the business community and the community at large is critical and suggest that a plan be developed to obtain community feedback. Finally, we recommend that the proposal be submitted to the Town Attorney for review and comment.

Attachment

TOWN OF BRUNSWICK, MAINE

**AMENDMENT TO MUNICIPAL CODE OF ORDINANCES
CHAPTER 19 – CONSUMER PACKAGING**

Whereas, polystyrene foam is a petroleum-based, lightweight plastic material sometimes used as food service ware by retail food vendors operating in the Town of Brunswick; and

Whereas, the Town of Brunswick desires to protect the natural environment; and

Whereas, there is no economically feasible means of recycling polystyrene foam locally; and

Whereas, disposable food containers made from polystyrene foam constitute a portion of the litter in Brunswick's streets, parks and public places that increases town maintenance costs; and

Whereas, polystyrene foam is a common pollutant that fragments into smaller, non-biodegradable pieces that are ingested by marine life and other wildlife thus harming or killing them; and

Whereas, the State of Maine has banned the service of food and beverages in polystyrene foam containers at facilities or functions of the State or its political subdivisions (38 M.R.S.A. §§ 1651-1654); and

Whereas, the Town's goal is to replace polystyrene foam food containers with reusable, recyclable or compostable alternatives; and

Whereas, such alternatives are readily available;

Now therefore, the Town Council of the Town of Brunswick adopts the following ordinance regulating the use of polystyrene foam in consumer packaging.

Chapter 19 – CONSUMER PACKAGING

Sec. 19-101. Definitions.

As used in this Chapter the following terms have the following meanings:

“Food Packager” means any person located within the Town of Brunswick who places meat, eggs, bakery products, or other food in packaging materials for the purpose of retail sale of those products;

“Prepared food” means food or beverages which are served at the food vendor's location having been previously prepared elsewhere or are prepared at the vendor's location by cooking, chopping, slicing, mixing, brewing, freezing or squeezing. “Prepared food” does not mean raw uncooked meat or eggs. Prepared food may be eaten either on or off premises.

“Polystyrene foam” means and includes blown polystyrene and expanded and extruded foams (sometimes incorrectly called Styrofoam®, a Dow Chemical Company trademarked form of polystyrene foam insulation) which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene). Polystyrene foam is generally used to make cups, bowls, plates, trays, clamshell containers, meat trays

and egg cartons. For the purposes of this chapter, the term “polystyrene” shall not include clear polystyrene known as “oriented polystyrene.”

“Retail Vendor” means any person, restaurant, store, shop, sales outlet or other establishment, including without limitation, a grocery store, convenience store or a delicatessen located within the Town of Brunswick which offers prepared food for retail sale.

Sec. 19-102. Prohibitions.

- (a) No retail vendor in the Town of Brunswick shall serve or sell prepared food and no food packager shall package meat, eggs, bakery products or other food in polystyrene foam containers.
- (b) No retail vendor in the Town of Brunswick who sells tangible personal property at retail shall sell polystyrene foam food or beverage containers.
- (c) The Town shall not use polystyrene foam food or beverage containers at any Town facility or Town-sponsored event.
- (d) No Town department or facility shall purchase or acquire polystyrene foam food or beverage containers.
- (e) All parties who contract with the Town shall be prohibited from using polystyrene foam food and beverage containers in Town facilities or on Town-funded projects within the Town.

Sec. 19-103. Exemptions.

- (a) The sale and packaging of raw seafood is exempt from the provisions of this Chapter.
- (b) Retail vendors and food packagers that are currently existing or are established in the town by the effective date of the ordinance will be exempted from the provision of this Chapter prohibiting the use of polystyrene foam for a period of time to be determined by the Town Manager or his/her designee in writing on a case-by-case basis for undue hardship. Undue hardship includes, but is not limited to, situations unique to the food vendor not generally applicable to other persons in similar circumstances.
- (c) Retail vendors, food packagers, town departments, town facilities and contractors shall be exempt from the provisions of this Chapter, in a situation deemed by the Town Manager to be an emergency for the immediate preservation of the public peace, health or safety.

Sec. 19-104. Violations and enforcement.

The Town Manager or his/her designee(s) shall have the primary responsibility for enforcement of this Chapter. If the Town Manager or his/her designee(s) determine(s) that a violation of this Chapter has occurred, he/she shall issue a written warning notice to the food vendor that a violation has occurred. Subsequent violations of the Chapter shall be subject to the penalties set forth below.

Violations of this Chapter shall be punishable in accordance with the Master Schedule of Revenues, Charges, Fees and Fines, Appendix A to this Municipal Code of Ordinances¹.

- (a) A written or verbal warning for the first violation in a one-year period;

(b) A fine not exceeding \$100 for the second and each subsequent violation in a one-year period.

Sec. 19-105. Effective Date.

(a) This Chapter shall become effective on July 1, 2016.

(b) This Chapter shall be null and void if and as long as there is developed and maintained an effective town-wide recycling program approved by the Town's Director of Public Works for polystyrene foam food and beverage containers.

(c) The provisions of this Chapter shall be null and void on the day that statewide legislation or federal legislation goes into effect, incorporating either the same or substantially similar provisions as are contained in this chapter, or in the event that a pertinent Maine or federal administrative agency issues and promulgates regulations, preempting such action.

Sec. 19-106. Severability.

If any part or provision of this Chapter or the application thereof to any person or circumstances is held invalid, the remainder of the Chapter, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Chapter are severable.

¹(a) A written or verbal warning for the first violation in a one-year period;

(b) A fine not exceeding \$100 for the second and each subsequent violation in a one-year period.

Best Options for Limiting Styrofoam in Brunswick

Brunswick Recycling & Sustainability Committee

Agenda

Addressing issues raised by Councilors about Styrofoam ordinance

1. Problems with Styrofoam
 - a) environmental
 - b) health
 - c) recycling
2. Impact on small businesses
3. Enforcement issues
 - a) how done
 - b) lead time and compliance

R&S recommendation

1a. Problems: environmental

- Expanded polystyrene foam (EPS or “Styrofoam”) never biodegrades. It just breaks into small pieces...
- Its light weight and buoyant nature allows to it be carried by wind or through storm drains to waterways and the ocean
- EPS is often mistaken for food by marine life
(Conservation Law Foundation)

Ex. Androscoggin River



Ex. Mere Point



1b. Problems: health

- EPA classifies styrene as a possible human carcinogen
- Workers who manufacture styrene may experience myriad adverse health effects, including increased risk of certain cancers (EPA, NOAA)
- Styrene can migrate from containers into food and beverages when heated, or in contact with fatty or acidic foods (HHS)



1c. Problems: recycling

- Styrofoam has minimal recycle-ability because
 - the commodities market for EPS is very limited
 - shipping it to market is expensive and inefficient because it is so bulky relative to its weight



2. Impact on small businesses

- Most of the Brunswick establishments contacted do not use Styrofoam (22 of 32 surveyed)
 - There are affordable options for those who do



16 oz cold cup		
Styrofoam	\$22.50 for 500	5¢
Paper	\$51.75 for 1,000	5¢
16 oz hot cup		
Styrofoam	\$22.50 for 500	5¢
Paper	\$63.25 for 1,000	6¢
Dual paper	\$91.00 for 1,000	9¢
Take-out containers (6x6")		
Styrofoam-hinged	\$36.00 for 500	7¢
Paper - hinged	\$58.50 for 500	12¢
Plastic 6x5" recyclable	\$40.80 for 500	8¢
Take-out containers (9x9")		
Styrofoam-hinged	\$18.75 for 200	9¢
Plastic 8x8" recyclable	\$33.00 for 200	17¢
Divided 9x9" cardboard		15-20¢
Divided 8x6" aluminum/lid	\$40.00 for 500	8¢

3a. Enforcement: how done

- Most places with Styrofoam ordinances rely on citizen complaints
 - Complaints would be handled similar to those about signage, sandwich boards, chairs & tables on sidewalks, etc.
 - First violation would result in warning
 - Subsequent violations: \leq \$100



3b. Enforcement: lead time & compliance

- A 6 month lead time allows businesses to use up current stock of Styrofoam items
- Portland reports:

“...Compliance with [the Styrofoam] ordinance has also been excellent. ...we do not have a formal enforcement plan. Instead, we are relying on complaints from the public as well as observation from City employees. I would say that Portland residents and businesses have accepted both packaging ordinances.”

*--Troy Moon, Portland's Environmental Programs and Open Space manager
Email of November 6, 2015*

R&S Recommendation:

Ban packaging and serving of prepared food and beverages in polystyrene foam within Town limits

- No retail vendor in Brunswick shall serve or sell prepared food and no food packager shall package meat, eggs, bakery products or other food in polystyrene foam containers.
- No retail vendor in Brunswick who sells tangible personal property at retail shall sell polystyrene foam food or beverage containers.
- The Town shall not use polystyrene foam food or beverage containers at any Town facility or Town-sponsored event.

R&S Recommendation, cont.

- Exceptions for raw seafood, hardship and public emergencies
- 6 month lead time allowed to use up current inventory





Questions?

ITEM 118

BACK UP MATERIALS

Town of Brunswick, Maine

OFFICE OF THE TOWN MANAGER

MEMORANDUM

TO: Town Council

FROM: John Eldridge
Town Manager

DATE: December 3, 2015

SUBJECT: Brunswick Recreation Center Solar Project

Town Council members and the staff have been in periodic discussions with ReVision Energy over the past year about the installation of a solar array on the Recreation Center roof. Through several iterations, the project has been developed to the point where ReVision has made a proposal to the Town for a Power Purchase Agreement (PPA), with an option for the Town to purchase the equipment after 6 years. Town staff received financial estimates on November 20th, and a draft contract on December 1st, and has been working to compile the data necessary to make an informed decision. We have prepared the following information for your consideration.

Based on the proposal and assumptions provided by ReVision Energy, staff developed models for three possible scenarios with ReVision Energy. In each case, we compared the solar solution to the estimated cost of continued purchase of electricity from MRRA. It appears that the “PPA with Buyout” produces the best financial outcome for the Town. Also provided for your information are the other two options considered, along with graphs to illustrate the estimated cost comparisons.

1. PPA with Buyout – PPA for 6 years, Town purchases the equipment in year 7 for current fair market value of the system. Estimated cost of buyout is \$135,793; assumes bond financing over 10 years at 3.5% interest. **This model is the preferred option.**
2. PPA with No Buyout – Power Purchase Agreement with ReVision Energy. The PPA contract will continue for the 20 year term, with option for two (2), five-year extensions. **This model is presented to demonstrate the result if the Town chooses not to exercise the buyout option in year 7.**
3. Town Owned Turnkey Project – Town purchases and operates the system. Estimated purchase cost is \$293,816; assumes bond financing over 10 years at 3% interest. **This model is presented to demonstrate the option previously promoted by ReVision Energy.**

It should be noted that in the draft contract recently received from ReVision Energy, it appears that the cost of any property taxes assessed on the equipment will be paid by the Town. The taxable value is based upon the design of the solar array and has yet to be determined. Taxes have not been included in the financial analysis at this time.

In addition, though staff is exploring the possibility to install the solar panels on the existing Rec Center roof, it has been recommended that the Town replace the roof prior to installation of the solar panels. This roof had previously been scheduled for replacement in FY 2022. ReVision Energy will be providing requirements for the roof, including engineering design, structural requirements, roofing and

Memo to Town Council
Recreation Center Solar Project
December 3, 2015

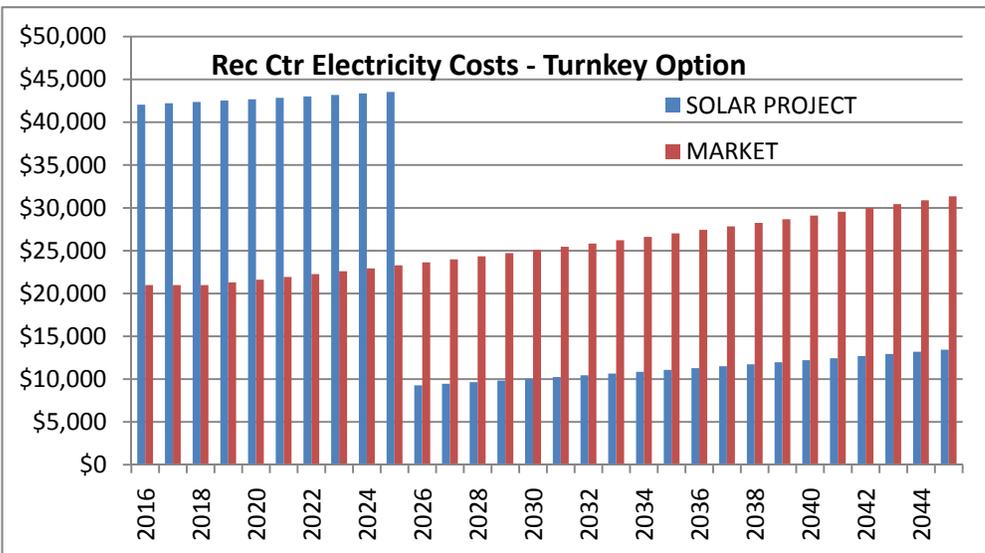
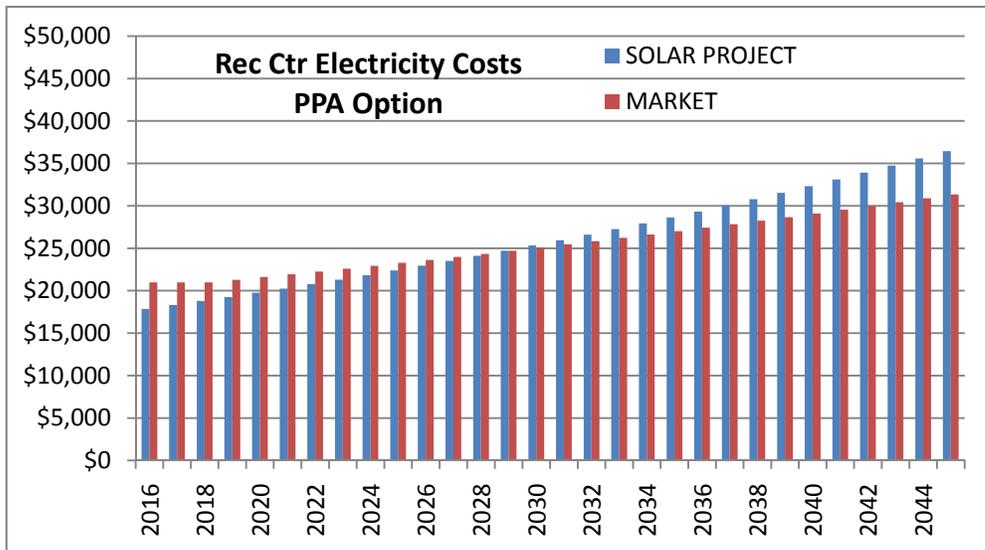
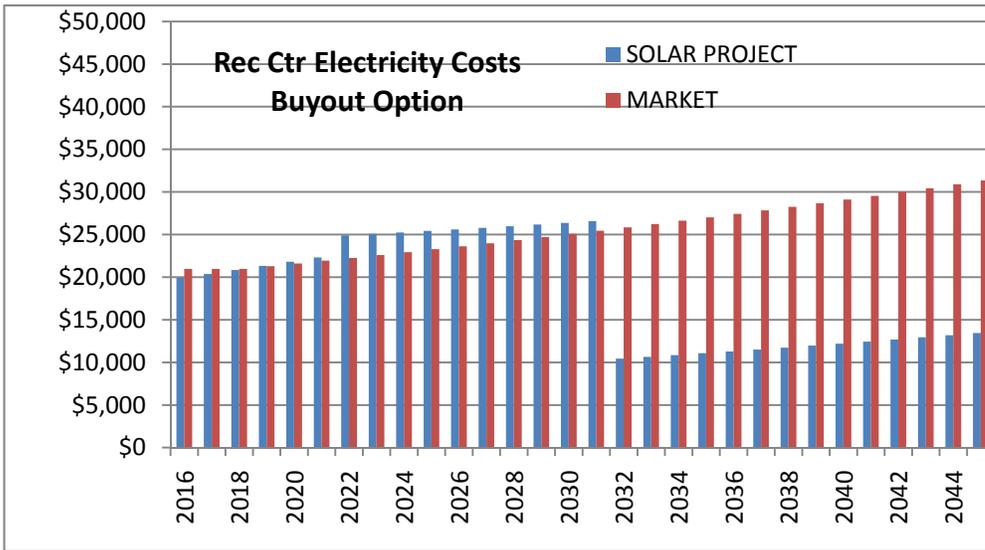
panel anchor specifications, etc., which will enable the Town to get quotes for this work. The cost of roof replacement would likely be funded through the issuance of bonds. Neither the cost of the roof replacement nor the installation, removal and reinstallation of the solar panels have been included in the models.

To further this project, town staff is actively pursuing tasks in several areas:

1. Review the draft contract with the Town Attorney.
2. Continue discussions with the US Department of the Interior to determine the approval needed for the Town to engage in a contract of this type on the Rec Center.
3. Estimate property taxes on solar array and determine impact on TIF revenues.
4. Determine insurance requirements and cost.
5. Understand electricity metering system / clarify agreement with MRRA.
6. Contract engineering study of roof for structural analysis of snow loads plus solar installation.
7. Explore feasibility of installing panels on existing roof, removing and replacing in 6 years.
8. Develop RFP for Rec Center roof replacement if necessary.
9. Determine level of expertise required for Town maintenance of solar array / explore maintenance contract possibilities.

The Council has been hearing about the Recreation Center Solar project for a number of months, and we are now presenting a concrete proposal from ReVision Energy, which was received on December 1st. At this time the PPA with Buyout option appears to be financially advantageous to the Town. As the models were based on ReVision's assumptions, we believe we should also run the analysis using a variety of different assumptions. At the direction of the Council we will continue to work on this project and the actions outlined above.

attachments



Recreation Center Solar Project

ASSUMPTIONS:

Capital - Solar system purchase	Operation & Maintenance	Electricity Solar	Electricity Market
Amount Financed: 135,793	Annual/kw: 5.00	Number of Years: 30	Number of Years: 30
Number of Years: 10	Inverter/w: 0.20	Solar kWh/yr: 129,505	Anticipated kWh/yr: 182,400
Interest Rate: 3.50%	Inverter years: 15.00	Derate: 0.50%	
Start Bond Year: 7	Solar kWh: 129,505	Purchased kWh: 52,895	
Start Fiscal Year: 2016	Number of Years: 6	Incentive Discount: (0.01)	
	Solar Cost/kWh: 0.0950	Current Cost/kWh: 0.1150	Current Cost/kWh: 0.1150
	kWh Cost Inflation: 3.00%	kWh Cost Inflation: 1.50%	kWh Cost Inflation: 1.50%
System Capacity			
Mult for inverter			
			PV Rate: 3.00%

Year	Fiscal Yr End	Debt Payments	O&M Invert Repl	kWh produced	SOLAR PROJECT			MARKET			Present Value	Solar Benefit/(Cost) on Solar kWh	Present Value	Solar Benefit/(Cost) on Total Usage		
					Solar Cost per kWh	Total Solar Cost	kWh purchased	Purch cost per kWh	Purchased Cost (Disc)	Total Cost					kWh Cost	Purchased Cost
Current				129,505	0.0950	14,362	52,895	0.1050	5,554	19,916	0.1150	20,976	1,060	1,029	531	515
1	2016	-	2,059	129,505	0.0950	14,362	52,895	0.1050	5,554	19,916	0.1150	20,976	1,060	1,029	531	515
2	2017	-	2,059	128,857	0.0979	14,668	53,543	0.1066	5,706	20,374	0.1150	20,976	602	567	151	142
3	2018	-	2,059	128,213	0.1008	14,981	54,187	0.1082	5,862	20,843	0.1150	20,976	133	122	(237)	(217)
4	2019	-	2,059	127,572	0.1038	15,302	54,828	0.1098	6,020	21,322	0.1167	21,291	(32)	(28)	(411)	(366)
5	2020	-	2,059	126,934	0.1069	15,631	55,466	0.1114	6,181	21,813	0.1185	21,610	(203)	(175)	(593)	(511)
6	2021	-	2,059	126,300	0.1101	15,969	56,100	0.1131	6,346	22,314	0.1203	21,934	(380)	(319)	(781)	(654)
7	2022	16,328	2,059	125,668	-	18,387	56,732	0.1148	6,513	24,901	0.1221	22,263	(2,637)	(2,144)	(3,048)	(2,479)
8	2023	16,328	2,059	125,040	-	18,387	57,360	0.1165	6,684	25,072	0.1239	22,597	(2,474)	(1,953)	(2,896)	(2,286)
9	2024	16,328	2,059	124,415	-	18,387	57,985	0.1183	6,859	25,246	0.1257	22,936	(2,310)	(1,770)	(2,743)	(2,102)
10	2025	16,328	2,059	123,792	-	18,387	58,608	0.1201	7,036	25,423	0.1276	23,280	(2,143)	(1,595)	(2,587)	(1,925)
11	2026	16,328	2,059	123,174	-	18,387	59,226	0.1219	7,217	25,604	0.1295	23,629	(1,975)	(1,427)	(2,430)	(1,756)
12	2027	16,328	2,059	122,558	-	18,387	59,842	0.1237	7,402	25,789	0.1315	23,984	(1,805)	(1,266)	(2,272)	(1,594)
13	2028	16,328	2,059	121,945	-	18,387	60,455	0.1255	7,590	25,977	0.1335	24,344	(1,633)	(1,112)	(2,112)	(1,438)
14	2029	16,328	2,059	121,335	-	18,387	61,065	0.1274	7,781	26,168	0.1355	24,709	(1,460)	(965)	(1,951)	(1,290)
15	2030	16,328	2,059	120,728	-	18,387	61,672	0.1293	7,976	26,363	0.1375	25,079	(1,284)	(824)	(1,787)	(1,147)
16	2031	16,328	2,059	120,125	-	18,387	62,275	0.1313	8,175	26,562	0.1396	25,455	(1,107)	(690)	(1,623)	(1,011)
17	2032	-	2,059	119,524	-	2,059	62,876	0.1332	8,378	26,756	0.1417	25,837	15,400	9,317	14,872	8,998
18	2033	-	2,059	118,927	-	2,059	63,473	0.1352	8,584	26,943	0.1438	26,225	15,581	9,152	15,040	8,834
19	2034	-	2,059	118,332	-	2,059	64,068	0.1373	8,795	27,136	0.1459	26,618	15,764	8,990	15,209	8,674
20	2035	-	2,059	117,740	-	2,059	64,660	0.1393	9,009	27,330	0.1481	27,018	15,949	8,831	15,381	8,516
21	2036	-	2,059	117,152	-	2,059	65,248	0.1414	9,227	27,524	0.1503	27,423	16,136	8,674	15,554	8,361
22	2037	-	2,059	116,566	-	2,059	65,834	0.1435	9,450	27,718	0.1526	27,834	16,325	8,520	15,729	8,209
23	2038	-	2,059	115,983	-	2,059	66,417	0.1457	9,677	27,913	0.1549	28,252	16,516	8,368	15,905	8,059
24	2039	-	2,059	115,403	-	2,059	66,997	0.1479	9,907	28,108	0.1572	28,675	16,709	8,220	16,084	7,912
25	2040	-	2,059	114,826	-	2,059	67,574	0.1501	10,143	28,303	0.1596	29,106	16,904	8,073	16,264	7,768
26	2041	-	2,059	114,252	-	2,059	68,148	0.1523	10,382	28,500	0.1620	29,542	17,101	7,929	16,445	7,626
27	2042	-	2,059	113,681	-	2,059	68,719	0.1546	10,626	28,696	0.1644	29,985	17,300	7,788	16,629	7,486
28	2043	-	2,059	113,112	-	2,059	69,288	0.1570	10,875	28,891	0.1669	30,435	17,501	7,649	16,815	7,349
29	2044	-	2,059	112,547	-	2,059	69,853	0.1593	11,128	29,087	0.1694	30,892	17,704	7,513	17,002	7,215
30	2045	-	2,059	111,984	-	2,059	70,416	0.1617	11,386	29,282	0.1719	31,355	17,910	7,379	17,191	7,082
		163,279	61,776				246,470		550,084			765,235	215,151	103,854	199,328	93,970

Estimates from Revision:

Turnkey, purchase in year 1: 293,816

PPA, purchase in year 7: 135,793

Recreation Center Solar Project

ASSUMPTIONS:
Capital - Solar system purchase
 Amount Financed: -
 Number of Years: 10
 Interest Rate: 3.50%
 Start Bond Year: 31
 Start Fiscal Year: 2016
 System Capacity: 112.32
 Mult for inverter: 37,200

Operation & Maintenance
 Annual/kw: -
 Inverter/w: -
 Inverter years: 15.00
Solar kWh: 129,505
 Number of Years: 30
 Solar Cost/kWh: 0.0950
 kWh Cost Inflation: 3.00%

Electricity Solar
 Number of Years: 30
 Solar kWh/yr: 129,505
 Derate: 0.50%
Purchased kWh: 52,895
 Incentive Discount: (0.01)
 Current Cost/kWh: 0.1150
 kWh Cost Inflation: 1.50%

Electricity Market
 Number of Years: 30
 Anticipated kWh/yr: 182,400
 Current Cost/kWh: 0.1150
 kWh Cost Inflation: 1.50%
 PV Rate: 3.00%

Year	SOLAR PROJECT										MARKET			Solar		
	Fiscal Yr End	Debt Payments	O&M Invert Repl	kWh produced	Solar Cost per kWh	Total Solar Cost	kWh purchased	Purch cost per kWh	Purchased Cost (Disc)	Total Cost	kWh Cost	Purchased Cost	Benefit/(Cost) on Total Usage	Present Value	Benefit/(Cost) on Solar kWh	Present Value
Current																
1	2016	-	-	129,505	0.0950	12,303	52,895	0.1050	5,554	17,857	0.1150	20,976	3,119	3,028	2,590	2,515
2	2017	-	-	129,505	0.0950	12,609	53,543	0.1066	5,706	18,315	0.1150	20,976	2,661	2,508	2,210	2,083
3	2018	-	-	128,213	0.1008	12,922	54,187	0.1082	5,862	18,784	0.1150	20,976	2,192	2,006	1,822	1,668
4	2019	-	-	127,572	0.1038	13,243	54,828	0.1098	6,020	19,263	0.1167	21,291	2,028	1,801	1,648	1,464
5	2020	-	-	126,934	0.1069	13,572	55,466	0.1114	6,181	19,754	0.1185	21,610	1,856	1,601	1,466	1,265
6	2021	-	-	126,300	0.1101	13,910	56,100	0.1131	6,346	20,255	0.1203	21,934	1,679	1,406	1,278	1,071
7	2022	-	-	125,668	0.1134	14,255	56,732	0.1148	6,513	20,769	0.1221	22,263	1,495	1,215	1,083	881
8	2023	-	-	125,040	0.1168	14,609	57,360	0.1165	6,684	21,294	0.1239	22,597	1,303	1,029	881	696
9	2024	-	-	124,415	0.1203	14,972	57,985	0.1183	6,859	21,831	0.1257	22,936	1,105	847	672	515
10	2025	-	-	123,792	0.1240	15,345	58,608	0.1201	7,036	22,381	0.1276	23,280	899	669	455	339
11	2026	-	-	123,174	0.1277	15,726	59,226	0.1219	7,217	22,943	0.1295	23,629	686	496	231	167
12	2027	-	-	122,558	0.1315	16,117	59,842	0.1237	7,402	23,518	0.1315	23,984	466	327	(2)	(1)
13	2028	-	-	121,945	0.1354	16,517	60,455	0.1255	7,590	24,107	0.1335	24,344	237	161	(242)	(165)
14	2029	-	-	121,335	0.1395	16,928	61,065	0.1274	7,781	24,709	0.1355	24,709	0	0	(491)	(325)
15	2030	-	-	120,728	0.1437	17,348	61,672	0.1293	7,976	25,324	0.1375	25,079	(245)	(157)	(749)	(480)
16	2031	-	-	120,125	0.1480	17,779	62,275	0.1313	8,175	25,954	0.1396	25,455	(499)	(311)	(1,015)	(632)
17	2032	-	-	119,524	0.1524	18,221	62,876	0.1332	8,378	26,599	0.1417	25,837	(762)	(461)	(1,290)	(781)
18	2033	-	-	118,927	0.1570	18,674	63,473	0.1352	8,584	27,258	0.1438	26,225	(1,033)	(607)	(1,575)	(925)
19	2034	-	-	118,332	0.1617	19,138	64,068	0.1373	8,795	27,933	0.1459	26,618	(1,314)	(750)	(1,869)	(1,066)
20	2035	-	-	117,740	0.1666	19,614	64,660	0.1393	9,009	28,623	0.1481	27,018	(1,605)	(889)	(2,174)	(1,203)
21	2036	-	-	117,152	0.1716	20,101	65,248	0.1414	9,227	29,328	0.1503	27,423	(1,906)	(1,024)	(2,488)	(1,337)
22	2037	-	-	116,566	0.1767	20,600	65,834	0.1435	9,450	30,050	0.1526	27,834	(2,216)	(1,157)	(2,813)	(1,468)
23	2038	-	-	115,983	0.1820	21,112	66,417	0.1457	9,677	30,789	0.1549	28,252	(2,537)	(1,286)	(3,148)	(1,595)
24	2039	-	-	115,403	0.1875	21,637	66,997	0.1479	9,907	31,544	0.1572	28,675	(2,869)	(1,411)	(3,494)	(1,719)
25	2040	-	-	114,826	0.1931	22,175	67,574	0.1501	10,143	32,317	0.1596	29,106	(3,212)	(1,534)	(3,852)	(1,840)
26	2041	-	-	114,252	0.1989	22,726	68,148	0.1523	10,382	33,108	0.1620	29,542	(3,566)	(1,653)	(4,221)	(1,957)
27	2042	-	-	113,681	0.2049	23,290	68,719	0.1546	10,626	33,917	0.1644	29,985	(3,932)	(1,770)	(4,602)	(2,072)
28	2043	-	-	113,112	0.2110	23,869	69,288	0.1570	10,875	34,744	0.1669	30,435	(4,309)	(1,883)	(4,995)	(2,183)
29	2044	-	-	112,547	0.2174	24,462	69,853	0.1593	11,128	35,591	0.1694	30,892	(4,699)	(1,994)	(5,401)	(2,292)
30	2045	-	-	111,984	0.2239	25,070	70,416	0.1617	11,386	36,456	0.1719	31,355	(5,101)	(2,102)	(5,820)	(2,398)
									246,470	785,315		765,235	(20,079)	(1,893)	(35,902)	(11,777)

Estimates from Revision:
 Turnkey, purchase in year 1: 295,816
 PPA, purchase in year 7: 135,793

O:\Finance\Capital Projects\Projects\Rec Center Solar\Rec Center Solar Fin Analysis (JH 2)
 PPA
 Printed on: 12/3/2015

ITEM 119

BACK UP MATERIALS



MEMORANDUM

TO: Town Council
FROM: Fran Smith, Town Clerk
SUBJECT: Amendments to “Town Boards, Commissions, and Committees Appointment Policy”
DATE: 12/3/2015

The Council adopted a revised “Town Boards, Commissions, and Committees Appointment Policy” on December 16, 2013. Shortly after its adoption, it came to the attention of the Council that Section 16(a) Conflict of Interest (Appointment) prohibiting any relative of a Councilor from serving on a Council-appointed board, was too restrictive and needed to be reviewed. At the May 19, 2014, meeting, the Town Council considered amendments to the Boards Appointments Policy to change the Conflict of Interest section to have the “no relative of Councilor” restriction apply to only five boards, including the Planning Board, Village Review Board, Zoning Board of Appeals, Assessment Review Board, and Marine Resource Committee.

After the Council discussion, the item was tabled and sent back to the Appointments Committee. The Committee discussed this at their November 18th meeting, and reported that they would support what was proposed last May, and asked for it to be brought back to the Council for a decision.

A copy of the draft policy changes is included in your packet.

Town of Brunswick
Town Council
Town Boards, Commissions, and Committees Appointment Policy
Adopted by Town Council December 16, 2013
DRAFT AMENDMENT

A. Purpose:

To update and consolidate existing policies for appointments to the Town of Brunswick Boards, Commissions, and Committees. (This policy will replace those policies adopted by the Town Council on December 20, 1993; April 19, 1994; and March 16, 1998)

B. Appointments Committee formation

Each year, the Town Council will establish an Appointments Committee.

1. The Committee will consist of three (3) members of the Town Council.
2. The members will be appointed by the Council Chair for a one (1) year term. The Committee will select a Chair.
3. The Appointments Committee will meet monthly or as necessary. At its first meeting, the Committee will set the schedule for the year and provide it to the Town Clerk.
4. An appointment to the Appointments Committee may not extend more than two (2) consecutive full-terms. A full-term is considered to be a term lasting one full Council year; an appointment to the Committee in mid-year, to fill a vacancy, is not a full-term.
5. In the event a Committee member is not able to attend meetings on a temporary basis, the Committee Chair will request that the Council Chair appoint a temporary replacement. In the event a Committee member is unable to attend a single meeting, the Committee Chair may invite another Councilor to replace the member who is unable to attend.

C. Procedure for resident to be considered for appointment to a Town Board, Commission, or Committee:

1. An Application for Appointment will be prepared, including a section asking for the applicant's reason for applying for the position.
2. The Town Clerk will provide an informational packet, if requested, when an application is filed. The packet will include a summary of the board's duties, a list of current members, the name of the board's chair and his/her contact information, and a copy of the Town Boards, Commissions, and Committees Policy.
3. The Town Clerk will provide a monthly notice indicating public service opportunities in the form of upcoming vacancies on Town Boards, Commissions, and Committees. The list of vacancies will be posted on the Town web site and Cable TV 3. The Clerk may also post in other locations or publications that are deemed appropriate.

4. The Town Clerk will provide all Town Councilors a list of upcoming vacancies via email every six months.
5. All applicants, including an incumbent seeking reappointment:
 - a. Will be required to fill out the current “Application for Appointment to Boards, Commissions, and Committees” form.
 - b. May submit a cover letter and/or resume with the application. The cover letter may include information about what the applicant hopes to accomplish and/or information on the applicant’s relevant training and experience.
 - c. The applicant must attend an interview unless other arrangements are made with the Committee. A telephone interview is acceptable upon the approval of the Committee Chair.
6. The deadline for applications will be at 4:30 p.m. two business days prior to the Appointments Committee’s meeting. This deadline is for a set interview date only and does not preclude the Appointments Committee from accepting additional applications for future interviews. Once submitted, an application may be considered for any vacancies in the current calendar year.
7. The Appointments Committee, through the Town Clerk, will schedule brief interviews with each applicant to determine interest, qualifications, and to ensure no conflict of interest exists. At the request of the Committee Chair, the Town Clerk or designee will record answers to questions provided to the Appointments Committee to be used to create a Summary Report.
8. The Appointments Committee or its designee will prepare a Summary Report to be considered by the full Town Council. The Summary Report will be in writing, with the Committee’s recommendation for committee appointments. The Summary Report will be submitted to Town Council members as part of the Council meeting packet for which the appointments will be considered. Under circumstances of time or other unknown factors, the Appointments Committee may waive any or all of these procedures and report directly to the full Town Council with all recommendations.
9. The Appointments Committee will report to the full Town Council at the first regular Council meeting of the month, unless otherwise scheduled by the Town Council Chair.
10. The Appointments Committee will make recommendations for appointments in the form of nominations. The nominations are not limited to the number of vacancies on a given board, commission, or committee. The Committee may also choose not to make nominations and request, with the consent of the Town Council, the vacancies be reposted. This does not preclude another Councilor from making a nomination from the list of interviewed applicants. A nomination to a board, commission, or committee does not require a second.

11. The Town Council will vote on nominations in the order made and each Councilor will be allowed the same number of vote(s) as vacancies for each board, commission, or committee. An appointment to a board, commission, or committee must be by a vote of the majority of the Town Councilors present.
12. After Town Council action, all applicants, whether appointed or not, will receive an official notification of action, sent out by the Town Clerk, in a timely manner. Personal telephone or email notification is acceptable.
13. Exception: There will be no Appointments Committee meeting in December since there will be no appointments made in the new calendar year until a new Appointments Committee has been appointed and a meeting schedule submitted.
14. All appointments to Town boards, commissions, and committees shall be made in accordance with Maine law and the Town Charter. Appointees must be residents of the Town and may not be members of more than one of the following boards, commissions, and committees:

Zoning Board of Appeals	Village Review Board
Conservation Commission	Personnel Board
Brunswick Housing Authority	Sewer District
Parks and Recreation Commission	Water District
Assessment Review Board	Marine Resource Committee
Planning Board	

15. Position Vacancy

- a. In the event an incumbent member has not reapplied for a position and the member's term has expired, the position will be considered vacant after a period of five (5) business days.
 - i. Exception: In the event a member does not wish to reapply but wishes to remain a voting member until replaced, said member must advise the Town Clerk, who will notify the Appointments Committee Chair. The term of the member will temporarily continue until the Appointments Committee next meets. If at its next meeting the Appointments Committee so votes, the expired term of the member will be extended until a new appointment is made by the Council. Notification of appointment extension will be provided to the Town Clerk and the Town Council Chair.
- b. The exception outlined in section "a" does not apply to the following committees: Board of Assessment Review, Marine Resource Committee, Planning Board, Village Review Board, and Zoning Board of Appeals. In the event a member's term for these committees has expired, the position will be considered vacant as of the date the term expires.

16. Conflict of Interest

- a. Appointment: No relative of a Councilor shall be appointed to ~~any board, commission, or committee position~~ the Planning Board, Village Review Board, Zoning Board of Appeals, Assessment Review, or Marine Resource Committee appointed by the Town Council so long as that Councilor continues to serve on the Town Council. As used in this section, the term "relative" means a parent, spouse, brother, sister, child, stepchild, stepparent, adopted child, grandparent, mother-in-law, father-in-law, son-in-law or daughter-in-law. ~~This section applies only to those boards, commissions and committees listed in section 14 of this policy.~~
- b. While Serving: All appointed members of boards, commissions, and committees of the Town of Brunswick shall comply with the conflict of interest provisions as adopted by the Council in its "Rules of Order and Procedure for Brunswick Town Council."

17. Removal From Office:

Appointed members of boards, commissions, and committees of the Town of Brunswick are subject to removal from their positions by the Council in accordance with the "Policy For Removal of Officials Appointed to Boards, Commissions, and Committees," approved as part of this policy.

POLICY FOR REMOVAL OF APPOINTED MEMBERS OF BOARDS, COMMISSIONS
AND COMMITTEES

1. Purpose. The purpose of this policy is to have a process in place for the removal of appointed members of boards, commissions and committees.
2. Authority. Section 203 of the Brunswick Town Charter vests in the Town Council the performance of most duties and obligations imposed on the Town by law. Section 12-31 of the Personnel Policy makes it clear the Policy does not apply to persons appointed to boards, commissions and committees. Therefore, the Town Council exercises its authority to remove members of Boards, Commissions and Committees in accordance with Title 30-A M.R.S.A. Section 2601 which allows the removal for cause after notice and hearing.
3. Cause. All grounds constituting cause cannot be detailed. However, the following are examples of conduct which may result in removal for cause:
 - A. More than three consecutive absences or five absences within a calendar year, unexcused by the Board, Commission or Committee by majority vote. This subsection may not be used unless the records of the Board, Commission or Committee reflect the facts constituting grounds for excused absences. Nothing in this subsection shall be interpreted to prevent an official from requesting a leave of absence from the Town Council for unusual circumstances. Unusual circumstances could include, but not be limited to, illness of the official or an immediate family member, temporary relocation for employment, military duty, educational reasons, and/or increased temporary child care responsibilities. In making the decision whether or not to grant a leave of absence, the Town Council shall balance the needs of the Town and the Board, Commission or Committee with the needs of the official.
 - B. Inappropriate public conduct or conduct to other officials related to the office held. Examples include but are not limited to verbal abuse to other officials or members of the public, or obstruction of meetings of the Board, Commission or Committee.
 - C. Impairment by alcoholic beverages or drugs at Board, Commission or Committee functions.
 - D. A conviction (1) for a Class C or higher Crime, or (2) for a Class D or lower crime or a civil violation, directly or indirectly affecting the office held. Examples of Class D or lower crimes or civil violations affecting the office held would be shoplifting where the office involves the handling of money; or violations of a protected resource where the Board, Commission or Committee deals with that resource. These provisions apply even when the conduct leading to the conviction has taken place outside the Town of Brunswick or State of Maine.
 - E. Other reasons related to the good of the Committee, the Town or the office held.

4. Removal procedure.

- A. Separation of roles. While a Town Councilor sitting in a removal proceeding may be aware of the facts and circumstances leading to the proceeding, the Town Council recognizes that no individual Councilor may prejudge the proceedings. Therefore, in a proceeding to remove an appointed official, the facts and circumstances shall be investigated by the Town Manager or the Town Manager's designee (hereinafter "the Town Manager"), rather than an individual Councilor. Should allegations be brought to an individual Councilor, which the individual Councilor believes may be cause for removal, the individual Councilor shall turn the facts and circumstances over to the Town Manager, and refer further inquiries to the Town Manager. Inquiries to other Councilors shall be turned over to the Town Manager. No Councilor shall participate in any removal hearing if that Councilor has an interest, a conflict, or is disqualified, under the Rules of Order and Procedure for Brunswick Town Council.
- B. Investigation. The Town Manager shall investigate the allegations as soon as reasonably possible. If the Town Manager determines the allegations create probable grounds for removal, the Town Manager shall notify the official in writing that the Town Manager is contemplating a recommendation to the Town Council that the official be removed, outlining the Town Manager's reasons. The Town Manager shall provide the official a reasonable amount of time to provide the official's position on the allegations, before the Town Manager finalizes the recommendation to the Town Council.
- C. Hearing. If the Town Manager recommends removal, the Town Council shall schedule a hearing on the official's removal. The hearing shall be scheduled at a time which will allow the Town Manager and the official an adequate opportunity to prepare their presentations to the Town Council. At the hearing, the Town Manager shall present the Town's case with the official's case following. The presentations may include witnesses and exhibits, including documents. The Town Manager and the officials shall provide each other a list of witnesses and exhibits at least seven days before the hearing date unless another time is agreed upon. Each party shall be allowed to ask questions of the other party's witnesses. Evidence will be admissible if it is evidence which would be relied upon by persons in the conduct of serious affairs. This means, for example, that hearsay evidence will not be excluded, and that the procedure will be conducted according to the principles of fair play rather than of strict rules of evidence.
- D. Confidentiality. The hearing shall be conducted in open session unless the Council determines public discussion could reasonably be expected to cause damage to the official's reputation or the official's right to privacy would be violated. If the Council makes that determination, all related materials will be confidential until a final, non-appealable decision. Regardless of the Council's decision on public discussion, the official may request in writing that the hearing be conducted in open session, and that all related materials be public, which request shall be honored.

If the hearing is conducted in open session, it is not a public hearing. The only persons presenting testimony or evidence will be those persons presented as witnesses

by the Town Manager or official. The general public is not permitted to testify at the hearing.

- E. Decision. At the conclusion of the hearing, the Town Council shall deliberate and vote whether to remove the official. A vote to remove an appointed official shall require a majority vote of those Councilors present and voting. Within thirty (30) days of the vote, the Council shall issue a written decision. The written decision shall state the facts and conclusions upon which the Town Council relied in making its decision. If the written decision removes the official from office, the written decision shall become public as soon as it is a final, non-appealable, decision.

- 5. Resignation. If the official elects to resign at any stage of this process, the process shall terminate, and any pending investigation or hearing under this process shall cease.

ITEM 120

BACK UP MATERIALS



MEMORANDUM

TO: Town Council
FROM: Appointments Committee
SUBJECT: Report for December 7th Appointments
DATE: 12/3/2015

The Appointments Committee interviewed several people and are making the following nominations:

Cable TV Committee

Charles Priest– reappointment for a term to expire on 09/06/2018

Recycling and Sustainability Committee

Alex Anesko – reappointment for a term to expire on 01/01/2019

Holly Greene - reappointment for a term to expire on 01/01/2019

Michael Wilson - reappointment for a term to expire on 01/01/2019

From: smithfm@brunswickme.org
To: [Fran Smith](#)
Subject: New submission from Board Application
Date: Thursday, November 12, 2015 5:49:51 PM

Full Name

Alexander Anesko

Street Address

309 Maine Street

Home phone #

721-9694

Cell/mobile phone

751-3904

email address

aaesko@hotmail.com

Committee/Board you are applying for

Recycling and Sustainability Committee

Type of Memberships

Full membership

Do you or any relative currently serve on any Town Board/Committee/Commission

- Yes

What Board/Commission/Committee, the number of years of service, and the relationship to this applicant

Recycling and Sustainability Committee, 6 yrs, self

Your occupation (include employer and work phone #)

Engineer, Intel Corp. 751-3904

List any civic organizations to which you belong

Just this committee

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission

experience on this committee. I currently serve as chair.

Have you previously served on a Town board/commission/committee? If so, please list the board/commission/committee and years of service:

Only on this committee, 6 yrs

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?

no

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?

no

3. Why would you like to be on the Board/Commission/Committee?

continuing my membership

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

no

6. Do you have anything you would like to add?

no

Fran Smith

From: smithfm@brunswickme.org
Sent: Friday, November 13, 2015 12:28 PM
To: Fran Smith
Subject: New submission from Board Application

Full Name	Holly Greene
Street Address	202 Church Road
Home phone #	207 751 8445
Cell/mobile phone	207 751 8445
email address	hollyg97@hotmail.com
Committee/Board you are applying for	Recycling and Sustainability
Type of Memberships	Full membership
Do you or any relative currently serve on any Town Board/Committee/Commission	<ul style="list-style-type: none">• Yes
What Board/Commission/Committee, the number of years of service, and the relationship to this applicant	Recycling and Sustainability/me/8 years?
Your occupation (include employer and work phone #)	Grade 5 Elementary Teacher
List any civic organizations to which you belong	none
Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission	previous board member
Have you previously served on a Town board/commission/committee? If so, please list the board/commission/committee and years of service:	Recycling and Sustainability/me/8 years?
1. Do you have any questions about what the Board/Commission/Committee does or on its charge?	no
2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?	previous board member

3. Why would you like to be on the Board/Commission/Committee?

To promote sustainability and recycling in town

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

no

6. Do you have anything you would like to add?

no

Town of Brunswick
Application for
Appointment to Board/ Commission/ Committee

For Office Use Only	Date App.
NOV 12 2015	Received
11/12/15	Date App.
	Entered
	Appointed

Full Name: Charles R. Priest Date 11-12-15

Street Address: 9 Bowker St. Home Phone # 725-5439

Cell/mobile Phone #: _____ E-mail Address: cpriest1@comcast.net I live in Council Dist. #: 5

I wish to be considered for appointment to the:

Cable TV Advisory Committee

(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:

FULL MEMBERSHIP STATUS: TERM BEGINS: 2015

and/or

ASSOC/ALT MEMBERSHIP STATUS: TERM EXPIRES: _____

Do you or any relative currently serve on any Town Board/Commission/Committee? Yes If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

Brunswick Seacoast District # of Years 10+ Date term exp. 2017 Relationship Chair

Your occupation:

Lawyer

Employer: LAW office of Charles Priest Work Telephone #: 622-3789

List any civic organizations to which you belong:

American Legion

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

Service on committee since 1980's

Have you previously served on a Town board/commission/committee? Yes If so, please list the board/commission/committee and years of service:

Town Council 1990's

Charles R. Priest

SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Cable TV Advisory Committee

Term Length: 3

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?

Service Since 1980's

3. Why would you like to be on the Board/Commission/Committee?

want to continue helping Town Council to understand and attend Town + School cable TV

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

Town cable TV is extremely important to the citizens of Brunswick

PLEASE REVIEW THE TOWN OF BRUNSWICK BOARDS, COMMISSIONS, AND COMMITTEES APPOINTMENT POLICY PRIOR TO SUBMITTING THIS APPLICATION. YOU MAY VIEW THE POLICY AT <http://www.brunswickme.org/departments/town-clerk/boards-committees/> OR OBTAIN A COPY FROM THE TOWN CLERK'S OFFICE.

Fran Smith

From: smithfm@brunswickme.org
Sent: Thursday, November 12, 2015 2:53 PM
To: Fran Smith
Subject: New submission from Board Application

Full Name	Michael Wilson
Street Address	115 Echo Rd. Brunswick ME. 04011
Home phone #	207-725-2968
email address	Mikew210@gmail.com
Committee/Board you are applying for	Recycling and Sustainability Committee
Type of Memberships	Full membership
Do you or any relative currently serve on any Town Board/Committee/Commission	<ul style="list-style-type: none">• Yes
What Board/Commission/Committee, the number of years of service, and the relationship to this applicant	BRSC - 4 years - self
Your occupation (include employer and work phone #)	Retired
Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission	4 years experience on the Brunswick Recycling and Sustainability Committee. 40 years experience as a practitioner or consultant to public agencies at all levels of government.
Have you previously served on a Town board/commission/committee? If so, please list the board/commission/committee and years of service:	Served on the Police Station Building Committee.
1. Do you have any questions about what the Board/Commission/Committee does or on its charge?	No.
2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?	In addition to the work experience referenced above, I have an MA and a PhD in Public Administration, with emphasis on Urban Affairs and Program Evaluation.
3. Why would you like to be on the Board/Commission/Committee?	I want to continue to participate in the effort to bring about a more sustainable and resilient Brunswick, with all of the environmental, social and economic benefits that that entails.
4. Are you aware of the time involved and would you be able to attend most of the meetings?	

Yes. Yes.

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No.

6. Do you have anything you would like to add?

No.