

# Town of Brunswick, Maine

## Town Council Retreat

Saturday, January 9, 2016

9:00 AM – 2:00 PM

Bowdoin College – Outdoor Leadership Center

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### Agenda

1. Charter and Council Rules and Protocols 9:15-10:30
  - a. Review of Charter
  - b. Review of Council Rules
  - c. Suggestions
    - i. Motions and Procedures
  - d. Communication Expectations
    - i. Council and Council
    - ii. Council and Manager
    - iii. Council and Staff
    - iv. Council and Attorney
  - e. Council Committees
    - i. Reporting to Council
    - ii. Interaction with Staff
  
2. Municipal Projects & Priorities 10:45-12:00
  - a. Council Projects List
    - i. Setting Priorities
    - ii. Progress Reporting
  
3. Public Relations 1:00 – 2:00
  - a. Customer Service
    - i. Input and Improvements
    - ii. Hours of Service
  - b. Public Communications
    1. Website, social media, etc.
  
4. Financial Matters (Optional) 2:15 – 3:00
  - a. Budget
    - i. Priorities
    - ii. Resources
    - iii. Format
    - iv. Budget Discretion
  - b. Personnel
    - i. Contract Negotiations
    - ii. Non-union employees
  - c. TIF Appropriations
  - d. CIP