

BRUNSWICK TOWN COUNCIL
Agenda
February 16, 2016
Executive Session – 6:30 P.M.
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Roll Call of Members

Acknowledgement of Meeting Notice

Executive Session: [1 M.R.S.A. §405(6)(A)] Personnel Matter

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

- a) Approval of the minutes of February 1, 2016
- b) Approval of modifications to the Finance Committee Charge
- c) Approval to apply for and to expend a 2015-16 Edward Byrne Memorial Justice Assistance Grant

Public Comments

Correspondence

COMMITTEE REPORTS

- MPIC
- Finance Committee
- Teen Center

MANAGER'S REPORT

- a) Financial update
- b) Reminder about upcoming meeting with businesses regarding proposed Styrofoam ban
- c) Announcement of selection of vendor for revaluation
- d) Report on Complete Streets Policy
- e) Overview of upcoming budget process
- f) Report on proposed Aquaculture Ordinance

PUBLIC HEARING

20. The Town Council will hear public comments on amendments to Chapter 15 “Traffic and Vehicles” of the Municipal Code of Ordinances regarding changes to parking restrictions and creating a one-way section on the Harriet Beecher Stowe Elementary School access road, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

21. The Town Council will consider approving the “Agreement for Town Attorney Services” between the Town of Brunswick and Preti Flaherty for legal services for 2016, and will take any appropriate action. (Councilor Brayman)

ACTION

Executive Session: [1 M.R.S.A. §405(6)(E)] on Consultation with legal counsel

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council
Agenda
February 16, 2016
Council Notes and Suggested Motions**

Executive Session: [1 M.R.S.A. §405(6)(A)] Personnel Matter

Suggested Motion:

Motion to go into executive session to discuss a personnel matter per 1 M.R.S.A. §405(6)(A).

CONSENT AGENDA

- a) Approval of the minutes of February 1, 2016: A copy of the draft minutes is included in your packet.
- b) Approval of modifications to the Finance Committee Charge: This item is to approve minor modifications to the Committee's charge. A copy of a memo from Manager Eldridge and the draft changes are included in your packet.
- c) Approval to apply for and to expend a 2015-16 Edward Byrne Memorial Justice Assistance Grant: The Police Department is requesting permission to apply for and expend a 2015-16 Edward Byrne Memorial Justice Assistance Grant. They are seeking \$6,771.00 which Brunswick qualifies for under a formula which uses population and crime statistics. There is no Town match. Funds will be used for equipment, including six new rifles that will be purchased at a reduced cost of \$345, as the town is trading in the 10 year old ones. A copy of a memo from Commander Waltz is included in your packet.

The Council always has the option to remove any item from the Consent Agenda to be considered separately.

Suggested Motion:

Motion to approve the Consent Agenda

COMMITTEE REPORTS

- MPIC
- Finance Committee
- Teen Center

Councilors representing the Council on the above committees will provide brief updates. If there are any Committee updates beyond those listed, Councilors can also share that information with the Council and public.

MANAGER'S REPORT

Manager Eldridge has prepared a memo summarizing the items on the Manager's Report; there may be additional information for each item included under the item number in your packet.

- a) Financial update: Manager Eldridge will update the Council on the Town's financial picture to date for the current fiscal year. Copies of financial reports will be included in your packet.
- b) Reminder about upcoming meeting with businesses regarding proposed Styrofoam ban: This item is to remind the public and Council of upcoming workshops on this proposed ban. The public hearing is scheduled for March 21, 2016. A copy of the letter provided to affected businesses with the schedule and draft ordinance is included in your packet.
- c) Announcement of selection of vendor for revaluation: The Town has awarded the revaluation contract to KRT Appraisals of Haverhill, Massachusetts. Assessor Cathy Jamison will be providing a brief update to the Council on the revaluation process.
- d) Report on Complete Streets Policy: This item is to discuss a proposal for a "Complete Streets" policy. The Bike and Pedestrian Committee has developed a draft that staff has reviewed. Many of the concepts in the policy are considerations the Town already undertakes informally when it considers work on existing Town roads. Staff intends to bring a "Complete Streets" policy to the Town Council for their consideration later this year. A copy of the policy adopted by the Maine DOT in 2014 is included in your packet
- e) Overview of upcoming budget process: A copy of the draft budget schedule is included in your packet.
- f) Report on proposed Aquaculture Ordinance: This item is to inform the Council that the Marine Resources Committee has approved a draft ordinance allowing for this program to move forward. It has been sent to the State for review and, if accepted, will come back to the Council at a future date. A copy of a memo from Officer Devereaux is included in your packet.

PUBLIC HEARING

- 20. This item is for the Council to hear public comments on amendments to Chapter 15 "Traffic and Vehicles" regarding changes to parking restrictions on the Harriet Beecher Stowe Elementary School access road. This request from the School Department designates the road as one-way at all times instead of only at dismissal times, and prohibits parking along the access road at all times. Currently, parking is allowed during dismissal. The Police did a survey of vacant parking spots at HBS. Copies of a memo from Commander Waltz, a survey of vacant spots at HBS, and the proposed changes are included in your packet.

Option for the Council if they choose to vote this evening - suggested motion, if there is not unanimous consent:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested Motion:

Motion to adopt amendments to Chapter 15 "Traffic and Vehicles" of the Municipal Code of Ordinances regarding changes to parking restrictions and creating a one-way section on the Harriet Beecher Stowe Elementary School access road.

NEW BUSINESS

21. This item is for the Council to approve the “Agreement for Town Attorney Services” between the Town of Brunswick and Preti Flaherty for legal services for 2016. As discussed in executive session, the Council will need to choose between the two versions of the contract. Copies of the draft agreements are included in your packet.

Suggested Motion:

Motion to approve the “Agreement for Town Attorney Services” version ____ between the Town of Brunswick and Preti Flaherty for legal services for 2016.

Executive Session: [1 M.R.S.A. §405(6)(E)] on Consultation with legal counsel

Suggested Motion:

Motion to go into executive session for a consultation with legal counsel per 1 M.R.S.A. §405(6)(E).

Suggested Motion:

Motion to adjourn the meeting.