

BRUNSWICK TOWN COUNCIL
Special Meeting Agenda
May 26, 2016
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Roll Call

Acknowledgment of Meeting Notice

Pledge of Allegiance

NEW BUSINESS ITEMS:

59. The Town Council will consider adopting the 2016-2017 School Budget Articles, and will take any appropriate action. (Manager) **ACTION**
60. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 14, 2016, and will take any appropriate action. (Manager) **ACTION**
61. The Town Council will consider adopting the “Budget Resolution for the July 1, 2016 – June 30, 2017 Fiscal Year,” and will take any appropriate action. (Manager) **ACTION**
62. The Town Council will consider adopting the “Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2017 - 2021,” and will take any appropriate action. (Manager) **ACTION**
63. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating \$40,000 from the Unassigned Balance of the General Fund to Fund Capital Projects,” and will take any appropriate action. (Manager) **ACTION**
64. The Town Council will consider any other matters related to the adoption of the 2016-2017 Budget and will take any appropriate action. (Manager) **ACTION**

INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
SHOULD CONTACT THE TOWN MANAGER’S OFFICE AT 725-6659
(TDD 725-5521)

Brunswick Town Council
May 26, 2016
Council Notes and Suggested Motions

59. This item is to consider adopting the 2016-2017 School Budget Articles. Each Article will need to be voted on separately. A copy of the Articles is included in your packet.

REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT EDUCATION BUDGET ARTICLES

ARTICLE 1. Region Ten Technical High School Budget.

Motion: To approve the Region Ten Technical High School budget as proposed by the Cooperative Board of Region Ten in an amount not to exceed \$2,232,068 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$832,627 for operating expenditures and \$0 for debt service expenditures.

ARTICLE 2. Merrymeeting Adult Education Budget.

Motion: To approve the Merrymeeting Adult Education budget in an amount not to exceed \$723,708 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$111,555.

K-12 ARTICLES

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$27,604,006 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$27,604,006 to raise the sum of \$16,627,943 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$27,604,006 to accept state subsidy anticipated in the amount of \$10,976,063.

ARTICLE 4. Non-State-Funded Debt Service.

Motion : As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$198,250 and to raise the sum of \$198,250 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12.

ARTICLE 5. Additional Local Funds.

Motion: As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$6,946,023 in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$6,357,577.

The School Board recommends \$6,946,023 in additional local funds which amount exceeds the State’s Essential Programs and Services allocation model by \$6,357,577 for the following reasons: The State’s EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are inadequate to fully fund the 2016-17 program approved by the school board in the proposed budget.

ARTICLE 6. Other Funds.

Motion: As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$146,339.

Tuition and other charges	83,339
Miscellaneous	<u>63,000</u>
	\$ 146,339

ARTICLE 7. Unexpended Balances.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate \$2,599,363 from the existing, or estimated, unexpended balances of the Brunswick School Department. Total to appropriate \$2,599,363.

ARTICLE 8. Kindergarten to Grade 12 total Budget.

Motion: To authorize the Brunswick School Department to expend \$37,493,981 for the fiscal year beginning July 1, 2016 and ending June 30, 2017 from the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

ADULT EDUCATION AND FOOD SERVICE

ARTICLE 9. Adult Education.

Motion: As part of the total appropriation to the Brunswick School Department: To raise and appropriate \$111,555 for adult education; with authorization to expend the herein appropriated \$111,555 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

ARTICLE 10. Food Service.

Motion: As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$90,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$90,000 for the stated purpose.

ARTICLE 11. Cost Center Allocation.

Motion: Pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$37,695,536 to the various cost centers as recommended by the Brunswick School Board May 25, 2016 as follows:

Cost Center Summary Council <u>Budget Category</u>	Amount Recommended by <u>School Board</u>	Approved by <u>May 26, 2016</u>
Regular Instruction	\$ 16,235,966	\$ 16,235,966
Special Education	\$ 5,079,301	\$ 5,079,301
Career and Technical Education	\$ 832,627	\$ 832,627
Other Instruction	\$ 777,449	\$ 777,449
Student and staff support	\$ 3,546,705	\$ 3,546,705
System Administration	\$ 945,297	\$ 945,297
School Administration	\$ 1,564,840	\$ 1,564,840
Transportation and Buses	\$ 1,898,703	\$ 1,898,703
Facilities Maintenance	\$ 4,925,581	\$ 4,925,581
Debt Service and Other Commitments	\$ 1,687,512	\$ 1,687,512
Other	\$ 0	\$ 0
Total to June 14 Public Referendum	\$ 37,493,981	\$ 37,493,981
Food Service	\$ 90,000	\$ 90,000
Adult Education	\$ 111,555	\$ 111,555

Summary of Total Expenditures voted

By School Board May 25, 2016 **\$ 37,695,536** **\$ 37,695,536**

GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE

ARTICLE 12. Grants, Donations, and other revenues.

Motion: To authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received.

60. This item is to approve the warrant for the June 14, 2016 School Budget Validation Referendum election. A copy of the Warrant for the election is included in your packet.

Suggested Motion:

Motion to approve the Election Warrant for the School Budget Validation Referendum to be held on June 14, 2016.

61. This item is to consider adopting the 2016-2017 Budget Resolution for the Town. There are two draft resolutions for consideration included in your packet.

Suggested Motion:

Motion to adopt the “Budget Resolution for the July 1, 2016 – June 30, 2017 Fiscal Year.”

62. This item is to approve a resolution adopting the “Capital Improvements Program For the Fiscal Years Ending June 30, 2017 – 2021.” Copies of the Resolution and draft plan summary are included in your packet.

Suggested Motion:

Motion to adopt the “Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2017 – 2021.”

63. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating \$40,000 from the Unassigned Balance of the General Fund to Fund Capital Projects.” The funds are to pay for planning/design for a recreation center interior space and a public works vehicle wash bay. Each is for \$20,000. A copy of the draft resolution is included in your packet.

Suggested Motion:

Motion to adopt the “Supplemental Budget Resolution Appropriating \$40,000 from the Unassigned Balance of the General Fund to Fund Capital Projects.”

64. This item is to consider any other matters related to the adoption of the 2016-2017 Budget. At this point there are none, but the item acts as a place holder, if needed, for Thursday’s meeting.

Suggested Motion:

None at this time.

ITEM 59

BACK UP MATERIALS

**Town of Brunswick
School Budget Articles
For the fiscal year July 1, 2016 – June 30, 2017**

**REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT
EDUCATION BUDGET ARTICLES**

ARTICLE 1. Region Ten Technical High School Budget. To approve the Region Ten Technical High School budget as proposed by the Cooperative Board of Region Ten in an amount not to exceed \$2,232,068 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$832,627 for operating expenditures and \$0 for debt service expenditures.

Explanation: This article approves the Region Ten Technical High School budget and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated within Articles 3 through 12.

ARTICLE 2. Merrymeeting Adult Education Budget. To approve the Merrymeeting Adult Education budget in an amount not to exceed \$723,708 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$111,555.

Explanation: This article approves the Merrymeeting Adult Education budget for adult education and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated in the Adult Education Article (Article 9).

K-12 ARTICLES

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy. As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$27,604,006 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$27,604,006 to raise the sum of \$16,627,943 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$27,604,006 to accept state subsidy anticipated in the amount of \$10,976,063.

Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

ARTICLE 4. Non-State-Funded Debt Service. As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$198,250 and to raise the sum of \$198,250 for the annual payments on debt service previously approved by the legislative body

for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12.

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality/district long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.

ARTICLE 5. Additional Local Funds. As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$6,946,023 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$6,357,577.

The School Board recommends \$6,946,023 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$6,357,577 for the following reasons: The State's EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are inadequate to fully fund the 2016-17 program approved by the school board in the proposed budget.

ARTICLE 6. Other Funds. As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$146,339.

Tuition and other charges	83,339
Miscellaneous	<u>63,000</u>
	\$ 146,339

ARTICLE 7. Unexpended Balances. As part of the total appropriation to the Brunswick School Department: To appropriate \$2,599,363 from the existing, or estimated, unexpended balances of the Brunswick School Department. Total to appropriate \$2,599,363.

ARTICLE 8. Kindergarten to Grade 12 total Budget. To authorize the Brunswick School Department to expend \$37,493,981 for the fiscal year beginning July 1, 2016 and ending June 30, 2017 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

Explanation: This article authorizes expenditure but does not raise or appropriate funds. Funds are raised and appropriated in the preceding K-12 Articles (Articles 3 through 7). The amount authorized in this article, \$37,493,981 must be added to the \$111,555 authorized in the Adult Education article (Article 9) and the \$90,000 authorized in the Food Service article (Article 10) that follow to compute the total amount \$37,695,536 the school department is authorized to expend for the July 1, 2016 - June 30, 2017 fiscal year.

ADULT EDUCATION AND FOOD SERVICE

ARTICLE 9. Adult Education. As part of the total appropriation to the Brunswick School Department: To raise and appropriate \$111,555 for adult education; with authorization to expend the herein appropriated \$111,555 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

The amount raised and appropriated in this article, \$111,555 must be added to the \$37,493,981, authorized in the Kindergarten to Grade 12 Total Budget Article (Article 8) and to the \$90,000 in Article 10 to compute the total amount \$37,695,536 the school department is authorized to expend for the July 1, 2016-June 30, 2017 fiscal year.

ARTICLE 10. Food Service. As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$90,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$90,000 for the stated purpose.

The amount raised and appropriated in this article, \$90,000 must be added to the \$37,493,981, authorized in the Kindergarten to Grade 12 Total Budget Article (Article 8) and to the \$111,555 in Article 9 to compute the total amount \$37,695,536 the school department is authorized to expend for the July 1, 2016-June 30, 2017 fiscal year.

ARTICLE 11. Cost Center Allocation. Pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$37,695,536 to the various cost centers as recommended by the Brunswick School Board May 25, 2016 as follows:

<u>Cost Center Summary Budget Category</u>	<u>Amount Recommended by School Board</u>	<u>Approved by Council May 26, 2016</u>
Regular Instruction	\$ 16,235,966	\$ 16,235,966
Special Education	\$ 5,079,301	\$ 5,079,301
Career and Technical Education	\$ 832,627	\$ 832,627
Other Instruction	\$ 777,449	\$ 777,449
Student and staff support	\$ 3,546,705	\$ 3,546,705
System Administration	\$ 945,297	\$ 945,297
School Administration	\$ 1,564,840	\$ 1,564,840
Transportation and Buses	\$ 1,898,703	\$ 1,898,703
Facilities Maintenance	\$ 4,925,581	\$ 4,925,581
Debt Service and Other Commitments	\$ 1,687,512	\$ 1,687,512
Other	\$ 0	\$ 0
Total to June 14 Public Referendum	\$ 37,493,981	\$ 37,493,981
Food Service	\$ 90,000	\$ 90,000
Adult Education	\$ 111,555	\$ 111,555
Summary of Total Expenditures voted By School Board May 25, 2016	\$ 37,695,536	\$ 37,695,536

GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE

ARTICLE 12. Grants, Donations, and other revenues. To authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received.

Proposed to Town Council:

Adopted by Town Council:

ITEM 60

BACK UP MATERIALS

**WARRANT
SCHOOL BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §§ 1486 AND 2307)
TOWN OF BRUNSWICK, MAINE**

Cumberland County, ss

State of Maine

TO: Elin M. Gould, Resident of the Town of Brunswick, Maine: You are hereby required in the name of the State of Maine to notify the voters of the Town of Brunswick, Maine of the referendum election described in this warrant.

TO THE VOTERS OF THE TOWN OF BRUNSWICK, MAINE:

You are hereby notified that a school budget validation referendum election will be held at:
All Districts Brunswick Junior High School – 65 Columbia Ave

in the Town of Brunswick, Maine on **Tuesday, June 14, 2016**, for the purpose of determining the following question:

- Question 1:** Do you favor approving the Town of Brunswick school budget for the upcoming school year that was adopted at the Brunswick Town Council meeting held May 26, 2016?
- Question 2:** Do you wish to continue the budget validation referendum process in the Town of Brunswick School Department for an additional three years?

Voting on the questions shall be by secret ballot referendum, and the polls shall be opened at 7:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

Pursuant to Title 21-A, M.R.S.A. section 759(7), absentee ballots will be processed as follows:

- Monday, June 13, 2016* at Town Hall, 85 Union Street Room 206**
1-Hour Inspection Time Period: 9:00 a.m. to 10:00 a.m.
Time Processing Begins: 9:00 a.m. (or after time of inspection) to 5:00 p.m.
- During Election Day (6/14/16) at Brunswick Junior High School, 65 Columbia Ave Processing Time(s): 1:30 p.m., 4:30 p.m. and 8:00 p.m.**

Given under our hands this day, May 26, 2016, at Brunswick, Maine.

Suzan Wilson

Jane F. Millett

Daniel E. Harris

Sarah E. Brayman

Alison Harris

Stephen S. Walker

W. David Watson

John M. Perreault

Katherine E. Wilson

A majority of the municipal officers of the Town of Brunswick, Maine.

A true copy of the Warrant, attest:

Frances M. Smith

Clerk of
Brunswick, Maine

RETURN

Cumberland County, ss

State of Maine

TO: The municipal officers of the Town of Brunswick, Maine

I certify that I have notified the voters of the Town of Brunswick, Maine of the time and place of the referendum election by posting an attested copy of the within warrant as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said town and being at least seven days next prior to the date of the referendum election.

Dated at the Town of Brunswick, Maine, _____, 2016

Elin M. Gould, Resident
Town of Brunswick, Maine

ITEM 61

BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

WHEREAS, the Charter of the Town of Brunswick, Maine requires that the Town Council adopt an annual budget; and

WHEREAS, A public hearing was held on a proposed budget at least ten days prior to the date of this resolution;

NOW THEREFORE BE IT RESOLVED:

That the following amounts be appropriated to the several departments or purposes herein, and that the revenue estimates be adopted in the following amounts, all for the fiscal year **July 1, 2016 to June 30, 2017**.

EXPENDITURES

General Government

Administration	\$ 606,061
Finance	733,405
Technology Services	371,032
Municipal Officers	90,665
Municipal Building 85 Union	212,281
Risk Management	529,827
Cable TV	67,269
Assessing	315,863
Town Clerk & Elections	347,453
Planning	498,664
Economic Development	120,071
Subtotal	\$ 3,892,591

Public Safety

Fire Department	\$ 3,238,027
Central Fire Station	41,258
Emerson Fire Station	51,200
Police Department	3,745,376
Emergency Services Dispatch	817,420
Police Station Building	104,892
Marine Resources	189,911
Streetlights	215,000
Traffic Signals	31,600
Fire Suppression (Hydrants)	465,000
Emergency Management	2,000
Subtotal	\$ 8,901,684

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Public Works

Administration	\$ 492,640
General Maintenance	1,720,179
Refuse Collection & Disposal	629,847
Recycling	331,644
Central Garage	724,456
Subtotal	\$ 3,898,766

Human Services

General Assistance	\$ 173,351
Health & Social Services	2,766
Subtotal	\$ 176,117

Education

School Department	\$ 37,695,535
Subtotal	\$ 37,695,535

Recreation & Culture

Recreation Administration	\$ 431,115
Buildings & Grounds Maintenance	723,726
Recreation Building	175,585
Teen Center	16,000
People Plus Center	123,200
Curtis Memorial Library	1,373,500
Subtotal	\$ 2,843,126

County Tax

Subtotal	\$ 1,410,855
Subtotal	\$ 1,410,855

Unclassified

Promotion & Development	\$ 171,699
Additional School Assistance	10,000
Cemetery Care	7,000
Salary, Wage & Benefits Reserve	158,000
Subtotal	\$ 346,699

Debt Service

Principal & Interest Payments	\$ 856,760
Subtotal	\$ 856,760

TOTAL EXPENDITURES **\$ 60,022,133**

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Other Uses of Funds

Transfer to Capital Projects - Municipal		
Sidewalk Construction/Reconstruction	\$	35,000
Street Resurfacing Program		665,000
Fire Vehicle Replacement		91,121
Police Vehicle Replacement		130,000
PW Equipment Replacement		290,647
P&R Vehicle Replacement		48,060
	Subtotal	\$ 1,259,828
Transfer to Enterprise Fund		
Solid Waste Facilities Fund Subsidy	\$	150,000
Train Station/Visitors Center		44,000
	Subtotal	\$ 194,000
TOTAL OTHER USES	\$	1,453,828
TOTAL EXPENDITURES & OTHER USES	\$	61,475,961

DRAFT

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

REVENUES

Taxes

Auto Excise Tax	\$ 2,965,000
Watercraft Excise Tax	25,000
Aircraft Excise Tax	3,000
Interest on Taxes	65,000
Tax Lien Costs	15,000
Tax Lien Interest	15,000
Payments In Lieu Of Taxes (PILOT)	225,000
Subtotal	\$ 3,313,000

Intergovernmental

State Tax Exemptions	\$ 42,000
Highway Grant Fund	199,000
Snowmobile Receipts	1,400
Gen. Asst. Reimbursement	35,000
Subtotal	\$ 277,400

Administration

Property Rental	\$ 1,200
Subtotal	\$ 1,200

Finance Department

Passport Fees	\$ 11,000
Passport Photos	4,000
Auto Registration Fees	50,000
Boat, ATV, Snowmobile Regs.	1,500
Miscellaneous	4,000
Subtotal	\$ 70,500

Codes Enforcement

Building Permits	\$ 145,000
Electrical Permits	34,000
Plumbing Permits	23,000
Subtotal	\$ 202,000

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Town Clerk

Hunting & Fishing Licenses	\$	1,200
Dog Licenses		2,550
Vital Statistics		48,000
General Licenses		20,770
Victualer Licenses		19,425
Shellfish Licenses		17,950
Neutered/Spayed Dog License		4,670
Mooring Fees		21,700
Unlicensed Dogs		6,000
General License Late Penalty		175
Mooring Fee Late Penalty		1,250
Victualers License Late Penalty		225
Shellfish License Late Penalty		600
Miscellaneous		1,350
Subtotal	\$	145,865

Planning Department

Planning Fees	\$	25,000
Miscellaneous		1,000
Subtotal	\$	26,000

Fire Department

Fire Code Permits	\$	2,000
Ambulance Service Fees		850,000
Special Detail, Fire		1,000
Fire False Alarms		1,000
Emergency Mgmt Planning Grant		15,000
Miscellaneous		1,000
Subtotal	\$	870,000

Police Department

Concealed Weapons Permits	\$	400
Parking Permit Fee		425
Witness Fees		1,000
Police Reports		4,500
School Resource Officer		86,000
Special Details		3,000
Dispatch Services Fees		143,760
Ordinance Fines		600
Parking Violations		30,000
Leash Law Receipts		200
False Alarm Fines		10
Miscellaneous		6,000
Subtotal	\$	275,895

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Public Works Department

Opening Permits	\$ 6,000
Solid Waste Recycling	20,000
Miscellaneous	2,000
Subtotal	\$ 28,000

Parks and Recreation

Rental of Property	\$ 1,000
Subtotal	\$ 1,000

Unclassified

CATV Fees	\$ 245,000
Interest on General Funds	60,000
From BDC	30,000
Subtotal	\$ 335,000

Total Municipal Revenues **\$ 5,545,860**

Education Revenues

State School Subsidy	\$ 10,976,063
Tuition, etc.	83,339
Miscellaneous	63,000
Total Education Revenues	\$ 11,122,402

TOTAL REVENUES **\$ 16,668,262**

Other Sources

Special Revenue (TIF) Funds	\$ 514,000
Total Other Sources	\$ 514,000

Use of General Fund Balances

Unassigned Fund Balance	\$ 600,000
Restricted Fund Balances - Education	2,599,363
Total Use of General Fund Balances	\$ 3,199,363

TOTAL REVENUES, SOURCES AND USE OF BALANCES **\$ 20,381,625**

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

PROPERTY TAXES

Total Expenditures and Other Uses	\$ 61,475,961
Less Total Revenue, Sources, and Use of Balances	20,381,625
Net Before Deductions	41,094,336
Less State Revenue Sharing	1,109,837
Net Required from Property Taxes	39,984,499
Plus Allowance for Deferred Property Taxes	200,000
Plus Allowance for Tax Abatements	75,000
Other Property Tax Additions/Credits	(4,279)
 TOTAL REQUIRED FROM PROPERTY TAXES	 \$ 40,255,220

BE IT FURTHER RESOLVED,

- A) In accordance with 36 M.R.S.A. Section 505(1), the tax lists cited in 36 M.R.S.A. Section 709 shall be committed on or before September 1, 2016;
- B) In accordance with 36 M.R.S.A. Section 505(2), personal property taxes shall be due and payable in full on October 17, 2016 and real estate taxes shall be due and payable in two equal installments, with one-half due on October 17, 2016 and the second half due April 18, 2017.
- C) In accordance with 36 M.R.S.A. Section 505(4) taxes shall be delinquent if not paid on or before the due date(s). Interest from the due date(s) shall be charged on all delinquent taxes at a rate of 7.0%;
- D) In accordance with 36 M.R.S.A. Section 506, the Tax Collector and Town Treasurer are authorized to accept prepayment of taxes not yet committed and pay no interest thereon;
- E) In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of 3.0%.

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

BE IT FURTHER RESOLVED,

That the Town of Brunswick is authorized to accept payments from the State of Maine under any of the State's property tax exemption programs in order to provide the exemptions to those qualifying under the program(s).

BE IT FURTHER RESOLVED,

That the appropriation contained herein for the Brunswick School Department is subject to the resolutions prepared separately by the Brunswick School Department and adopted along with this resolution.

BE IT FURTHER RESOLVED,

That the amount appropriated for Additional School Assistance is to provide transportation of non-public school students as permitted by Title 30-A M.R.S.A. section 5724 ss 5.

BE IT FURTHER RESOLVED,

That the Town and the School Department are authorized to accept and expend any and all state and federal funds; and any grants or contributions received by the Town of Brunswick.

BE IT FURTHER RESOLVED,

That, the Town Manager is authorized, for the purpose of increasing salaries, wages or benefits, to transfer appropriated amounts from the Salary, Wage and Benefits account to any of the functions or departments. The Town Manager is further authorized to reduce, within functions or departments, appropriations for employee benefits when the Town Manager deems there to be excess funding appropriated for employee benefits within the function or department, with the excess transferred to the Salary, Wages and Benefits account.

BE IT FURTHER RESOLVED,

That the amounts appropriated and transferred to other funds are, for budgetary purposes, considered to be expended from the General Fund and deemed encumbered for the purpose(s) of the receiving fund(s). They shall remain encumbered so long as the purpose remains for which they were transferred continues to exist. Further, the Town Manager is authorized to transfer amounts within the identified funds, so long as the transfers in total do not exceed the total amount appropriated for any fund, plus any interest a fund may earn.

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

WHEREAS, the Charter of the Town of Brunswick, Maine requires that the Town Council adopt an annual budget; and

WHEREAS, A public hearing was held on a proposed budget at least ten days prior to the date of this resolution;

NOW THEREFORE BE IT RESOLVED:

That the following amounts be appropriated to the several departments or purposes herein, and that the revenue estimates be adopted in the following amounts, all for the fiscal year **July 1, 2016 to June 30, 2017**.

EXPENDITURES

General Government

Administration	\$ 606,061
Finance	733,405
Technology Services	371,032
Municipal Officers	90,665
Municipal Building 85 Union	212,281
Risk Management	529,827
Cable TV	67,269
Assessing	315,863
Town Clerk & Elections	347,453
Planning	498,664
Economic Development	120,071
Subtotal	\$ 3,892,591

Public Safety

Fire Department	\$ 3,238,027
Central Fire Station	41,258
Emerson Fire Station	51,200
Police Department	3,745,376
Emergency Services Dispatch	817,420
Police Station Building	104,892
Marine Resources	189,911
Streetlights	215,000
Traffic Signals	31,600
Fire Suppression (Hydrants)	465,000
Emergency Management	2,000
Subtotal	\$ 8,901,684

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Public Works

Administration	\$ 492,640
General Maintenance	1,720,179
Refuse Collection & Disposal	629,847
Recycling	331,644
Central Garage	724,456
Subtotal	\$ 3,898,766

Human Services

General Assistance	\$ 173,351
Health & Social Services	2,766
Subtotal	\$ 176,117

Education

School Department	\$ 37,610,535
Subtotal	\$ 37,610,535

Recreation & Culture

Recreation Administration	\$ 431,115
Buildings & Grounds Maintenance	723,726
Recreation Building	175,585
Teen Center	16,000
People Plus Center	123,200
Curtis Memorial Library	1,373,500
Subtotal	\$ 2,843,126

County Tax

Subtotal	\$ 1,410,855
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Unclassified

Promotion & Development	\$ 171,699
Additional School Assistance	10,000
Cemetery Care	7,000
Salary, Wage & Benefits Reserve	158,000
Subtotal	\$ 346,699

Debt Service

Principal & Interest Payments	\$ 856,760
Subtotal	\$ 856,760

TOTAL EXPENDITURES **\$ 59,937,133**

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Other Uses of Funds

Transfer to Capital Projects - Municipal		
Sidewalk Construction/Reconstruction	\$	35,000
Street Resurfacing Program		665,000
Fire Vehicle Replacement		91,121
Police Vehicle Replacement		130,000
PW Equipment Replacement		290,647
P&R Vehicle Replacement		48,060
	Subtotal	\$ 1,259,828
Transfer to Enterprise Fund		
Solid Waste Facilities Fund Subsidy	\$	150,000
Train Station/Visitors Center		44,000
	Subtotal	\$ 194,000
TOTAL OTHER USES	\$	1,453,828
TOTAL EXPENDITURES & OTHER USES	\$	61,390,961

DRAFT 2

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

REVENUES

Taxes

Auto Excise Tax	\$ 2,965,000
Watercraft Excise Tax	25,000
Aircraft Excise Tax	3,000
Interest on Taxes	65,000
Tax Lien Costs	15,000
Tax Lien Interest	15,000
Payments In Lieu Of Taxes (PILOT)	225,000
Subtotal	\$ 3,313,000

Intergovernmental

State Tax Exemptions	\$ 42,000
Highway Grant Fund	199,000
Snowmobile Receipts	1,400
Gen. Asst. Reimbursement	35,000
Subtotal	\$ 277,400

Administration

Property Rental	\$ 1,200
Subtotal	\$ 1,200

Finance Department

Passport Fees	\$ 11,000
Passport Photos	4,000
Auto Registration Fees	50,000
Boat, ATV, Snowmobile Regs.	1,500
Miscellaneous	4,000
Subtotal	\$ 70,500

Codes Enforcement

Building Permits	\$ 145,000
Electrical Permits	34,000
Plumbing Permits	23,000
Subtotal	\$ 202,000

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Town Clerk

Hunting & Fishing Licenses	\$	1,200
Dog Licenses		2,550
Vital Statistics		48,000
General Licenses		20,770
Victualer Licenses		19,425
Shellfish Licenses		17,950
Neutered/Spayed Dog License		4,670
Mooring Fees		21,700
Unlicensed Dogs		6,000
General License Late Penalty		175
Mooring Fee Late Penalty		1,250
Victualers License Late Penalty		225
Shellfish License Late Penalty		600
Miscellaneous		1,350
Subtotal	\$	145,865

Planning Department

Planning Fees	\$	25,000
Miscellaneous		1,000
Subtotal	\$	26,000

Fire Department

Fire Code Permits	\$	2,000
Ambulance Service Fees		850,000
Special Detail, Fire		1,000
Fire False Alarms		1,000
Emergency Mgmt Planning Grant		15,000
Miscellaneous		1,000
Subtotal	\$	870,000

Police Department

Concealed Weapons Permits	\$	400
Parking Permit Fee		425
Witness Fees		1,000
Police Reports		4,500
School Resource Officer		86,000
Special Details		3,000
Dispatch Services Fees		143,760
Ordinance Fines		600
Parking Violations		30,000
Leash Law Receipts		200
False Alarm Fines		10
Miscellaneous		6,000
Subtotal	\$	275,895

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

Public Works Department

Opening Permits	\$	6,000
Solid Waste Recycling		20,000
Miscellaneous		2,000
Subtotal	\$	28,000

Parks and Recreation

Rental of Property	\$	1,000
Subtotal	\$	1,000

Unclassified

CATV Fees	\$	245,000
Interest on General Funds		60,000
From BDC		30,000
Subtotal	\$	335,000

Total Municipal Revenues **\$ 5,545,860**

Education Revenues

State School Subsidy	\$	10,976,063
Tuition, etc.		83,339
Miscellaneous		63,000
Total Education Revenues	\$	11,122,402

TOTAL REVENUES **\$ 16,668,262**

Other Sources

Special Revenue (TIF) Funds	\$	514,000
Total Other Sources	\$	514,000

Use of General Fund Balances

Unassigned Fund Balance	\$	600,000
Restricted Fund Balances - Education		2,599,363
Total Use of General Fund Balances	\$	3,199,363

TOTAL REVENUES, SOURCES AND USE OF BALANCES **\$ 20,381,625**

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

PROPERTY TAXES

Total Expenditures and Other Uses	\$ 61,390,961
Less Total Revenue, Sources, and Use of Balances	20,381,625
Net Before Deductions	41,009,336
Less State Revenue Sharing	1,109,837
Net Required from Property Taxes	39,899,499
Plus Allowance for Deferred Property Taxes	200,000
Plus Allowance for Tax Abatements	75,000
Other Property Tax Additions/Credits	(1,572)
 TOTAL REQUIRED FROM PROPERTY TAXES	 \$ 40,172,927

BE IT FURTHER RESOLVED,

- A) In accordance with 36 M.R.S.A. Section 505(1), the tax lists cited in 36 M.R.S.A. Section 709 shall be committed on or before September 1, 2016;
- B) In accordance with 36 M.R.S.A. Section 505(2), personal property taxes shall be due and payable in full on October 17, 2016 and real estate taxes shall be due and payable in two equal installments, with one-half due on October 17, 2016 and the second half due April 18, 2017.
- C) In accordance with 36 M.R.S.A. Section 505(4) taxes shall be delinquent if not paid on or before the due date(s). Interest from the due date(s) shall be charged on all delinquent taxes at a rate of 7.0%;
- D) In accordance with 36 M.R.S.A. Section 506, the Tax Collector and Town Treasurer are authorized to accept prepayment of taxes not yet committed and pay no interest thereon;
- E) In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of 3.0%.

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2016 - June 30, 2017
Fiscal Year

BE IT FURTHER RESOLVED,

That the Town of Brunswick is authorized to accept payments from the State of Maine under any of the State's property tax exemption programs in order to provide the exemptions to those qualifying under the program(s).

BE IT FURTHER RESOLVED,

That the appropriation contained herein for the Brunswick School Department is subject to the resolutions prepared separately by the Brunswick School Department and adopted along with this resolution.

BE IT FURTHER RESOLVED,

That the amount appropriated for Additional School Assistance is to provide transportation of non-public school students as permitted by Title 30-A M.R.S.A. section 5724 ss 5.

BE IT FURTHER RESOLVED,

That the Town and the School Department are authorized to accept and expend any and all state and federal funds; and any grants or contributions received by the Town of Brunswick.

BE IT FURTHER RESOLVED,

That, the Town Manager is authorized, for the purpose of increasing salaries, wages or benefits, to transfer appropriated amounts from the Salary, Wage and Benefits account to any of the functions or departments. The Town Manager is further authorized to reduce, within functions or departments, appropriations for employee benefits when the Town Manager deems there to be excess funding appropriated for employee benefits within the function or department, with the excess transferred to the Salary, Wages and Benefits account.

BE IT FURTHER RESOLVED,

That the amounts appropriated and transferred to other funds are, for budgetary purposes, considered to be expended from the General Fund and deemed encumbered for the purpose(s) of the receiving fund(s). They shall remain encumbered so long as the purpose remains for which they were transferred continues to exist. Further, the Town Manager is authorized to transfer amounts within the identified funds, so long as the transfers in total do not exceed the total amount appropriated for any fund, plus any interest a fund may earn.

ITEM 62

BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE
Capital Improvements Program
For the Fiscal Years Ending June 30, 2017 - 2021

WHEREAS, Section 601 of the Charter of the Town of Brunswick (the “Charter”) requires the Town Manager to prepare a 5-year Capital Improvement Program (the “CIP”); and

WHEREAS, pursuant to the Charter and the Town’s Capital Improvement Program Policy (the “CIP Policy”), the Town Manager delivered a recommended CIP to the Town Council’s Finance Committee on November 5, 2015; and

WHEREAS, in accordance with the CIP Policy, the Finance Committee reviewed the CIP recommended by the Town Manager; and

WHEREAS, on March 21, 2016 the Town Manager submitted a proposed CIP to the Town Council; and

WHEREAS, pursuant to Section 602 of the Charter and in accordance with the CIP Policy, a public hearing was held on May 12, 2016; and

WHEREAS, the Town Council has reviewed the Town Manager’s proposed CIP; and

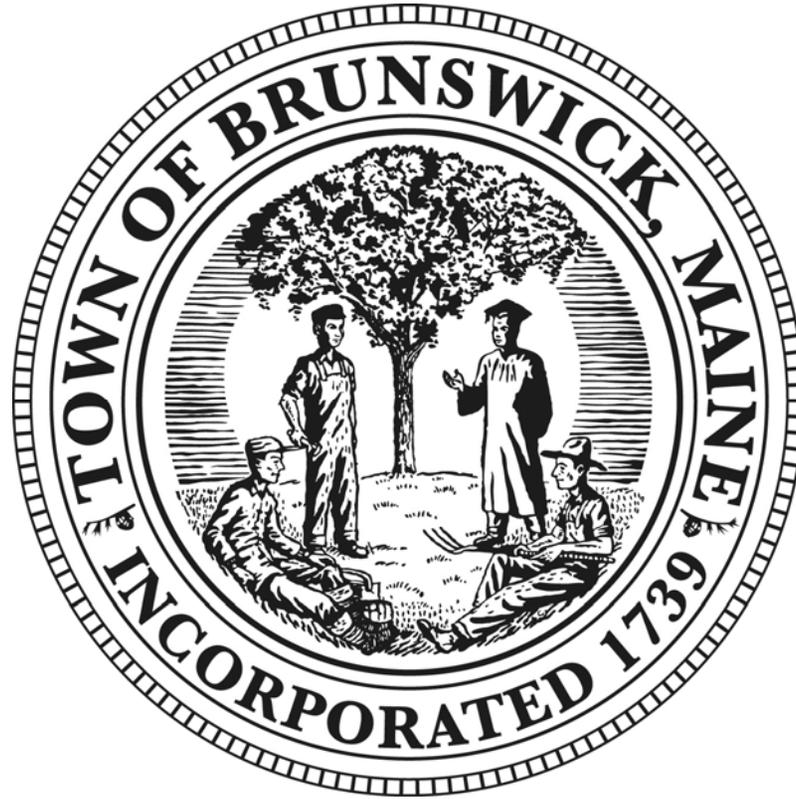
WHEREAS, the Town Council directed certain changes be made to the proposed CIP;

NOW THEREFORE BE IT RESOLVED, In accordance with Article VI of the Charter the Brunswick Town Council adopts a Capital Improvement Program (the “CIP”) for the fiscal years ending June 30, 2017 - 2021, as attached hereto in summary form.

BE IT FURTHER RESOLVED, Adoption of the CIP does not appropriate any funds for, nor does it obligate the Town to complete, the projects specified therein.

Proposed to Town Council: March 21, 2016
Public Hearing: May 12, 2016
Adopted by Town Council:

Town of Brunswick, Maine



Capital Improvement Program in Summary Fiscal Years Ending 2017-2021

May 26, 2016

**Town of Brunswick, Maine
Capital Improvement Program**

For Fiscal Years Ending 2017-2021

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**Town of Brunswick, Maine
Capital Improvement Program**

For Fiscal Years Ending 2017-2021

PROJECTS	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTALS
Facilities - Improvements	\$ 575,000	\$ 1,757,664	\$ 513,000	\$ -	\$ -	\$ -	\$ 2,270,664
Infrastructure	160,000	1,300,000	20,000	300,000	-	-	1,620,000
Capital Acquisitions / Other	575,500	-	-	525,000	350,000	-	875,000
Municipal vehicle replacement	519,236	559,828	662,824	676,080	689,602	703,394	3,291,729
Municipal annual work programs	655,000	700,000	1,020,000	1,075,000	1,160,000	1,050,000	5,005,000
School vehicle replacement	185,000	180,000	185,400	190,962	196,691	202,592	955,645
School annual work programs	153,000	354,999	220,700	287,000	309,500	212,000	1,384,199
TOTALS	\$ 2,822,736	\$ 4,852,491	\$ 2,621,924	\$ 3,054,042	\$ 2,705,793	\$ 2,167,986	\$ 15,402,237
FUNDING SOURCES							
General Obligation Bonds	\$ 975,000	\$ 1,200,000	\$ 413,000	\$ 675,000	\$ 350,000	\$ -	\$ 2,638,000
School Revolving Renovation Funds	-	934,729	-	-	-	-	934,729
General Fund Balance	50,000	40,000	20,000	150,000	-	-	210,000
Municipal Revenues - Annual Prog	1,174,236	1,259,828	1,682,824	1,751,080	1,849,602	1,753,394	8,296,729
School Revenues	338,000	534,999	406,100	477,962	506,191	414,592	2,339,844
State of Maine	100,000	882,935	-	-	-	-	882,935
Impact Fees	60,000	-	-	-	-	-	-
Reserves	125,500	-	-	-	-	-	-
Other	-	-	100,000	-	-	-	100,000
TOTALS	\$ 2,822,736	\$ 4,852,491	\$ 2,621,924	\$ 3,054,042	\$ 2,705,793	\$ 2,167,986	\$ 15,402,237

Project Summary

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL	FUNDING
I. PROJECTS RECOMMENDED FOR FUNDING								
<i>Capital Improvements</i>								
Facilities								
BHS Boiler Plant Replacement	\$ 575,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	G.O. Bonds
17 Town Hall Exterior Trim	-	200,000	-	-	-	-	200,000	G.O. Bonds
19 Library Building Upgrades	-	-	158,000	-	-	-	158,000	G.O. Bonds
19 Library Building Upgrades	-	-	100,000	-	-	-	100,000	Other
21 Coffin School SRRF projects	-	318,829	-	-	-	-	318,829	SRRF Bonds
21 Coffin School SRRF projects	-	198,835	-	-	-	-	198,835	DOE grant
23 Junior HS SRRF projects	-	615,900	-	-	-	-	615,900	SRRF Bonds
23 Junior HS SRRF projects	-	384,100	-	-	-	-	384,100	DOE grant
25 Rec Ctr - Indoor Space Planning	-	20,000	-	-	-	-	20,000	Gen. Fund Bal.
27 Vehicle Wash Bay Planning	-	20,000	-	-	-	-	20,000	Gen. Fund Bal.
27 Vehicle Wash Bay	-	-	255,000	-	-	-	255,000	G.O. Bonds
Total Facilities	575,000	1,757,664	513,000	-	-	-	2,270,664	
Infrastructure								
Crosswalk Lights	100,000	-	-	-	-	-	-	M.D.O.T
Pine Street Access	60,000	-	-	-	-	-	-	Impact Fees
29 Union Street Storm Sewer	-	1,000,000	-	-	-	-	1,000,000	G.O. Bonds
29 Union Street Storm Sewer	-	300,000	-	-	-	-	300,000	M.D.O.T
31 Range Road Culvert	-	-	20,000	-	-	-	20,000	Gen. Fund Bal.
31 Range Road Culvert	-	-	-	150,000	-	-	150,000	G.O. Bonds
33 Rec Center Front Parking Lot	-	-	-	150,000	-	-	150,000	Gen. Fund Bal.
Total Infrastructure	160,000	1,300,000	20,000	300,000	-	-	1,620,000	
Capital Acquisitions / Other								
Telecommunications	50,000	-	-	-	-	-	-	Gen. Fund Bal.
P&R Sidewalk Tractor/snowblower	125,500	-	-	-	-	-	-	Reserves
35 Engine 2 Replacement	-	-	-	525,000	-	-	525,000	G.O. Bonds
37 Tank 2 Replacement	-	-	-	-	350,000	-	350,000	G.O. Bonds
Property Revaluation	400,000	-	-	-	-	-	-	G.O. Bonds
Total Capital Acquisitions/Other	575,500	-	-	525,000	350,000	-	875,000	
Total Capital Improvements	\$ 1,310,500	\$ 3,057,664	\$ 533,000	\$ 825,000	\$ 350,000	\$ -	\$ 4,765,664	

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL	FUNDING
<i>Annual Programs/Reserves</i>								
Municipal Vehicle Replacement								
Fire Vehicle Replacement	\$ 104,040	\$ 91,121	\$ 108,243	\$ 110,408	\$ 112,616	\$ 114,868	\$ 537,256	Munic. Rev.
Police Vehicle Replacement	109,208	130,000	153,000	156,060	159,181	162,365	760,606	Munic. Rev.
PW Vehicle Replacement	283,968	290,647	347,460	354,409	361,497	368,727	1,722,741	Munic. Rev.
P&R Vehicle Replacement	22,020	48,060	54,121	55,203	56,307	57,434	271,126	Munic. Rev.
Total vehicle replacement	519,236	559,828	662,824	676,080	689,602	703,394	3,291,729	
Municipal Annual Work Programs								
PW - Sidewalks	25,000	35,000	50,000	50,000	50,000	50,000	235,000	Munic. Rev.
PW - Street Resurfacing	630,000	665,000	750,000	775,000	775,000	800,000	3,765,000	Munic. Rev.
Kimberley Circle Reconstr.	-	-	220,000	-	-	-	220,000	Munic. Rev.
Oak St Reconstr.	-	-	-	200,000	-	-	200,000	Munic. Rev.
Bank Street Reconstr.	-	-	-	50,000	-	-	50,000	Munic. Rev.
Bowdoin/Whittier/Berry Reconstr.	-	-	-	-	135,000	-	135,000	Munic. Rev.
Bowker St	-	-	-	-	200,000	-	200,000	Munic. Rev.
Brackett Rd	-	-	-	-	-	200,000	200,000	Munic. Rev.
Total annual work programs	655,000	700,000	1,020,000	1,075,000	1,160,000	1,050,000	5,005,000	
Total Municipal Programs/Reserves	\$ 1,174,236	\$ 1,259,828	\$ 1,682,824	\$ 1,751,080	\$ 1,849,602	\$ 1,753,394	\$ 8,296,729	
School Department								
School Vehicle Replacement	185,000	180,000	185,400	190,962	196,691	202,592	955,645	School Revenues
School Annual Work Program	153,000	354,999	220,700	287,000	309,500	212,000	1,384,199	School Revenues
Total School Programs/Reserves	\$ 338,000	\$ 534,999	\$ 406,100	\$ 477,962	\$ 506,191	\$ 414,592	\$ 2,339,844	
Total Annual Programs/Reserves	\$ 1,512,236	\$ 1,794,827	\$ 2,088,924	\$ 2,229,042	\$ 2,355,793	\$ 2,167,986	\$ 10,636,573	
Total Recommended Projects/Reserves	\$ 2,822,736	\$ 4,852,491	\$ 2,621,924	\$ 3,054,042	\$ 2,705,793	\$ 2,167,986	\$ 15,402,237	

Project Summary

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL	FUNDING
II. PROJECTS IN DEVELOPMENT								
<i>Capital Improvements</i>								
Facilities								
39 Town Hall HVAC	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000	G.O. Bonds
41 Rec Center Roof & Solar	-	-	260,250	-	-	-	260,250	G.O. Bonds
43 BHS Track Replacement	-	300,000	-	-	-	-	300,000	G.O. Bonds
45 Elementary School Solution	-	-	-	24,457,965	-	-	24,457,965	G.O. Bonds
47 Junior High School Repairs	-	5,671,873	-	-	-	-	5,671,873	G.O. Bonds
49 Tennis Courts	-	-	208,060	-	-	-	208,060	G.O. Bonds
51 Bus Garage	-	-	-	-	-	2,200,000	2,200,000	G.O. Bonds
53 Central Fire Station	-	-	-	-	6,000,000	-	6,000,000	G.O. Bonds
55 Aquatics Facility	-	-	-	-	1,500,000	-	1,500,000	G.O. Bonds
55 Aquatics Facility	-	-	-	-	1,500,000	-	1,500,000	Other
57 Land for Brunswick's Future	-	50,000	50,000	50,000	50,000	50,000	250,000	Gen. Fund Bal.
59 East Brunswick Fields	-	-	-	250,000	250,000	-	500,000	G.O. Bonds
Total Facilities	<u>\$ -</u>	<u>\$ 6,021,873</u>	<u>\$ 518,310</u>	<u>\$ 24,757,965</u>	<u>\$ 9,700,000</u>	<u>\$ 2,250,000</u>	<u>\$ 43,248,148</u>	
Infrastructure								
61 Maine St Sidewalks/Lighting	-	50,000	50,000	-	-	-	100,000	TIF revenues
63 BHS Egress Road	-	-	500,000	-	-	-	500,000	G.O. Bonds
65 Riverwalk	-	-	800,000	-	-	-	800,000	M.D.O.T
65 Riverwalk	-	-	200,000	-	-	-	200,000	Other
67 Androscoggin Bike Path	-	-	-	-	330,000	-	330,000	G.O. Bonds
67 Androscoggin Bike Path	-	-	-	-	110,000	-	110,000	Impact Fees
67 Androscoggin Bike Path	-	-	-	-	1,760,000	-	1,760,000	U.S. D.O.T.
69 Fitzgerald-Bike Path connection	-	-	-	-	-	37,000	37,000	Gen. Fund Bal.
69 Fitzgerald-Bike Path connection	-	-	-	-	-	148,000	148,000	U.S. D.O.T.
Total Infrastructure	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 1,550,000</u>	<u>\$ -</u>	<u>\$ 2,200,000</u>	<u>\$ 185,000</u>	<u>\$ 3,985,000</u>	
Other Projects								
71 Town Private Dark Fiber	-	176,135	-	-	-	-	176,135	Gen. Fund Bal.
Total Other Projects	<u>\$ -</u>	<u>\$ 176,135</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 176,135</u>	
Total Projects in Development	<u>\$ -</u>	<u>\$ 6,248,008</u>	<u>\$ 2,068,310</u>	<u>\$ 24,757,965</u>	<u>\$ 11,900,000</u>	<u>\$ 2,435,000</u>	<u>\$ 47,409,283</u>	

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	TOTAL	FUNDING
III. PROPOSED BY DEPARTMENTS BUT NOT RECOMMENDED								
<i>Capital Improvements</i>								
Facilities								
73 Lamb Boat Launch	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ 120,000	I.F.W. - D.O.C.
73 Lamb Boat Launch	-	-	-	-	30,000	-	30,000	Gen. Fund Bal.
75 Landfill Wastewater Treatment	-	-	1,000,000	-	-	-	1,000,000	G.O. Bonds
77 People Plus Parking Lot	-	-	-	100,000	-	-	100,000	Gen. Fund Bal.
79 Skate Park	-	-	-	-	-	125,000	125,000	G.O. Bonds
Total Projects Not Recommended	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000,000</u>	<u>\$ 100,000</u>	<u>\$ 150,000</u>	<u>\$ 125,000</u>	<u>\$ 1,375,000</u>	
IV. NON-TOWN PROJECTS								
Old Brunswick Rd bridge	\$ -	\$ 1,255,000	\$ -	\$ -	\$ -	\$ -	\$ 1,255,000	M.D.O.T.
Maine St bridge	-	250,000	-	-	-	-	250,000	M.D.O.T.
Route 24 preservation paving	-	820,700	-	-	-	-	820,700	M.D.O.T.
Route 201 preservation paving	-	597,800	-	-	-	-	597,800	M.D.O.T.
Pedestrian crosswalk lights	-	-	125,000	-	-	-	125,000	M.D.O.T.
Route 1 bridge (Cooks Corner)	-	-	300,000	-	-	-	300,000	M.D.O.T.
Frank Wood Bridge	-	-	-	9,655,000	-	-	9,655,000	M.D.O.T.
Route 1 Hwy preservation paving	-	-	-	819,000	-	-	819,000	M.D.O.T.
Old Bath Rd culvert	-	-	-	270,000	-	-	270,000	M.D.O.T.
Total Non-Town Projects	<u>\$ -</u>	<u>\$ 2,923,500</u>	<u>\$ 425,000</u>	<u>\$ 10,744,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,092,500</u>	

Projects with Proposed Debt

	Bond Tier	Bond Year	Fiscal Year	Estimated Project Cost	Assumed Bond Years	Assumed Interest Rate	Projected First Year Debt Service (a)	Estimated First Yr Tax Rate Impact (b)	Estimated Total Debt Service (c)
Debt Authorized But Not Issued									
BJHS Air Quality	5	30	2015-16	454,080	5	0.00%	90,816	0.23%	454,080
Nancy/Patricia/Pierce Road Reconstr.	15	32	2017-18	580,000	15	2.60%	53,747	0.14%	700,640
Emerson Station Building Repairs	10	32	2017-18	150,000	10	2.50%	18,750	0.05%	170,625
Property Revaluation	5	32	2017-18	400,000	5	2.40%	89,600	0.23%	428,800
BHS Boiler Plant Replacement	10	31	2016-17	575,000	10	3.00%	74,750	0.19%	669,875
				\$ 2,159,080			\$ 327,663		\$ 2,424,020
Debt on Recommended Projects									
Town Hall Exterior Trim	10	32	2017-18	200,000	10	2.50%	25,000	0.06%	227,500
Library Building Upgrades	10	33	2018-19	158,000	10	2.60%	19,908	0.05%	180,594
Coffin School SRRF projects	10	32	2017-18	318,829	10	0.00%	31,883	0.08%	318,829
Junior HS SRRF projects	10	32	2017-18	615,900	10	0.00%	61,590	0.16%	700,586
Vehicle Wash Bay	20	33	2018-19	255,000	20	2.80%	19,890	0.05%	329,970
Union Street Storm Sewer	20	32	2017-18	1,000,000	20	2.70%	77,000	0.19%	1,283,500
Range Road Culvert	10	34	2019-20	150,000	10	2.70%	19,050	0.05%	172,275
Engine 2 Replacement	10	34	2019-20	525,000	10	2.70%	66,675	0.17%	602,963
Tank 2 Replacement	10	35	2020-21	350,000	10	2.80%	44,800	0.11%	403,900
				\$ 3,572,729			\$ 365,796		\$ 4,220,117
Debt on Projects in Development									
Town Hall HVAC	10	35	2020-21	400,000	10	2.80%	51,200	0.13%	461,600
Rec Center Roof/Solar	10	33	2018-19	260,250	10	2.60%	32,792	0.08%	297,466
BHS Track Replacement	10	32	2017-18	300,000	10	2.50%	37,500	0.09%	341,250
Elementary School Solution	25	34	2019-20	24,457,965	25	3.00%	1,712,058	4.33%	33,996,571
Junior High School Repairs	10	32	2017-18	5,671,873	10	2.50%	708,984	1.79%	6,451,756
Tennis Courts	20	33	2018-19	208,060	20	2.80%	16,229	0.04%	269,230
Bus Garage	10	36	2021-22	2,200,000	10	2.90%	283,800	0.72%	2,550,900
Central Fire Station	20	35	2020-21	6,000,000	20	3.00%	480,000	1.22%	7,890,000
Aquatics Facility	20	35	2020-21	1,500,000	20	3.00%	120,000	0.30%	1,972,500
East Brunswick Fields	20	35	2020-21	500,000	20	3.00%	40,000	0.10%	657,500
BHS Egress Road	20	33	2018-19	500,000	20	2.80%	39,000	0.10%	647,000
Androscoggin Bike Path	20	35	2020-21	330,000	20	3.00%	26,400	0.07%	433,950
				\$ 42,328,148			\$ 3,547,962		\$ 55,969,722

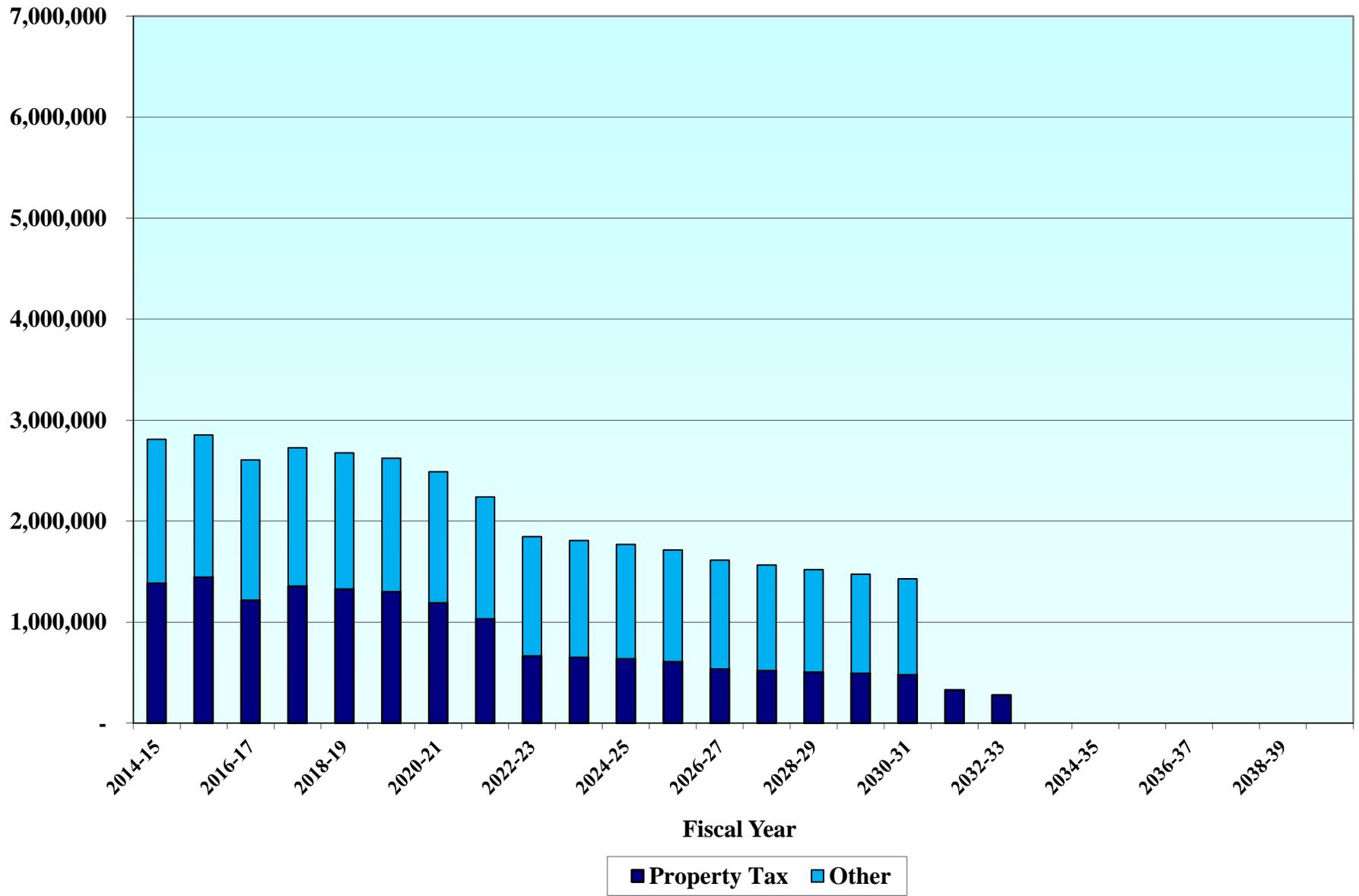
(a) The first year debt service payment is an estimate assuming level principal payments and the rates and terms shown. Actual rates and terms will be determined if and when bonds are issued.

(b) Assumes a 1% Tax Rate increase equals: **\$395,000**

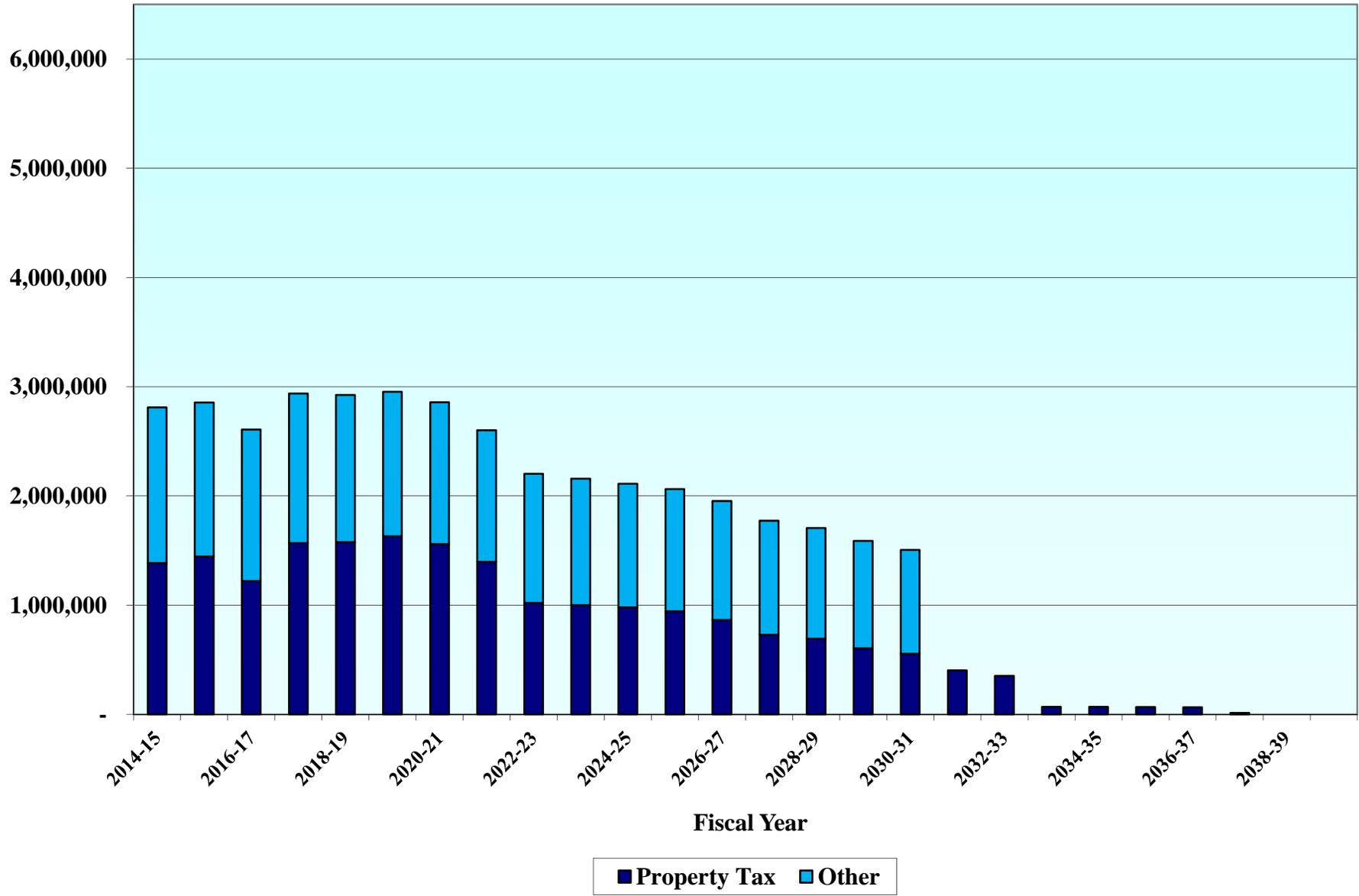
(c) This is the estimated total debt service over the life of the bonds.

Town of Brunswick
Capital Improvement Program

Debt Service - Existing Debt and Authorized Debt

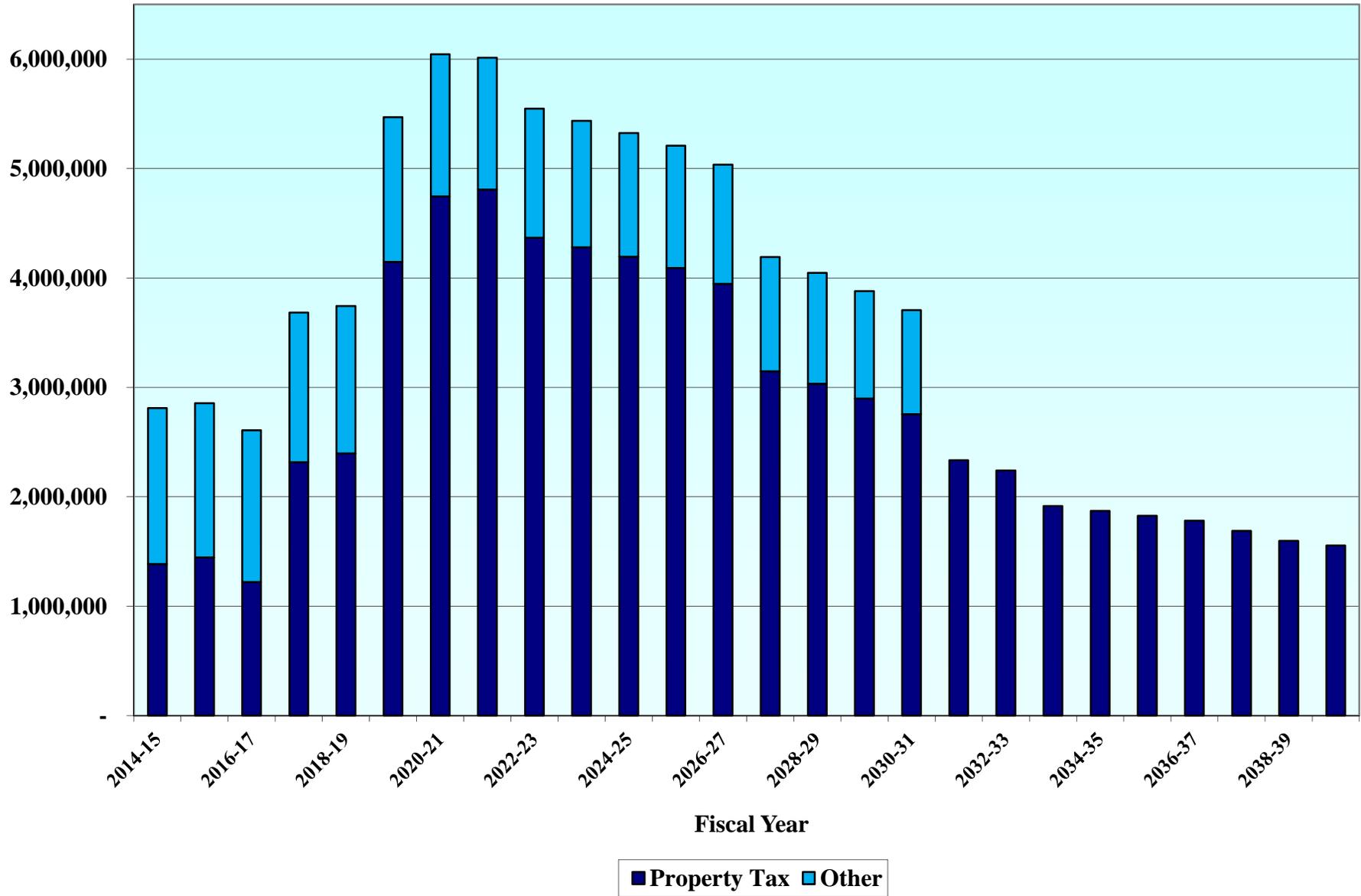


**Town of Brunswick
Capital Improvement Program
Debt Service - Existing, Authorized, and Proposed**



Town of Brunswick
Capital Improvement Program

Debt Service - Existing, Authorized, Proposed and Projects in Development



	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
TAX IMPACT OF RECOMMENDED PROJECTS						
Projects Financed with Debt						
Existing Debt Service						
Existing Debt Service	\$ 2,763,279	\$ 2,442,928	\$ 2,400,711	\$ 2,355,906	\$ 2,309,211	\$ 2,269,918
TIF Subsidy	(82,060)	(78,315)	(76,245)	(74,175)	(72,105)	(70,035)
School Subsidy (estimated)	(1,325,706)	(1,310,649)	(1,292,704)	(1,272,507)	(1,250,665)	(1,228,216)
Existing Debt Service - Net	1,355,513	1,053,965	1,031,762	1,009,224	986,441	971,668
New Debt Service						
Authorized But Not Issued	90,816	165,566	325,938	320,912	315,887	220,046
Proposed Debt Service	-	-	210,870	247,279	328,846	367,666
New Debt Service - Net	90,816	165,566	536,808	568,191	644,733	587,712
Existing and New Debt Service - Net	1,446,329	1,219,531	1,568,570	1,577,415	1,631,174	1,559,379
Change from Previous Year	60,298	(226,798)	349,039	8,845	53,759	(71,795)
Tax Rate Impact - Debt Service	0.15%	-0.57%	0.88%	0.02%	0.14%	-0.18%
Projects Financed with other than Debt						
Non-Debt Sources						
Municipal Revenues	1,259,828	1,682,824	1,751,080	1,849,602	1,753,394	
School Revenues	534,999	406,100	477,962	506,191	414,592	-
Non-Debt Projects	1,794,827	2,088,924	2,229,042	2,355,793	2,167,986	-
Change from Previous Year	282,591	294,097	140,118	126,751	(187,807)	(2,167,986)
Tax Rate Impact - Non-Debt Projects	0.72%	0.74%	0.35%	0.32%	-0.48%	-5.49%
Projects Financed Debt and Non-Debt						
Debt and Non-Debt Projects	3,241,156	3,308,455	3,797,613	3,933,208	3,799,160	1,559,379
Change from Previous Year	342,889	67,299	489,158	135,595	(134,048)	(2,239,781)
Tax Rate Impact - Capital Projects	0.87%	0.17%	1.24%	0.34%	-0.34%	-5.67%

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Operating Costs Related to New Projects						
Operating Costs	-	-	-	-	-	-
Change from Previous Year	-	-	-	-	-	-
<i>Tax Rate Impact - Operating Costs</i>	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Recommended Projects & Operating Costs - Total	3,241,156	3,308,455	3,797,613	3,933,208	3,799,160	1,559,379
Change from Previous Year	342,889	67,299	489,158	135,595	(134,048)	(2,239,781)
<i>Tax Rate Impact - Projects & Operating</i>	0.87%	0.17%	1.24%	0.34%	-0.34%	-5.67%
Estimates assume a 1% tax increase is equal to:	\$395,000	\$395,000	\$395,000	\$395,000	\$395,000	\$395,000

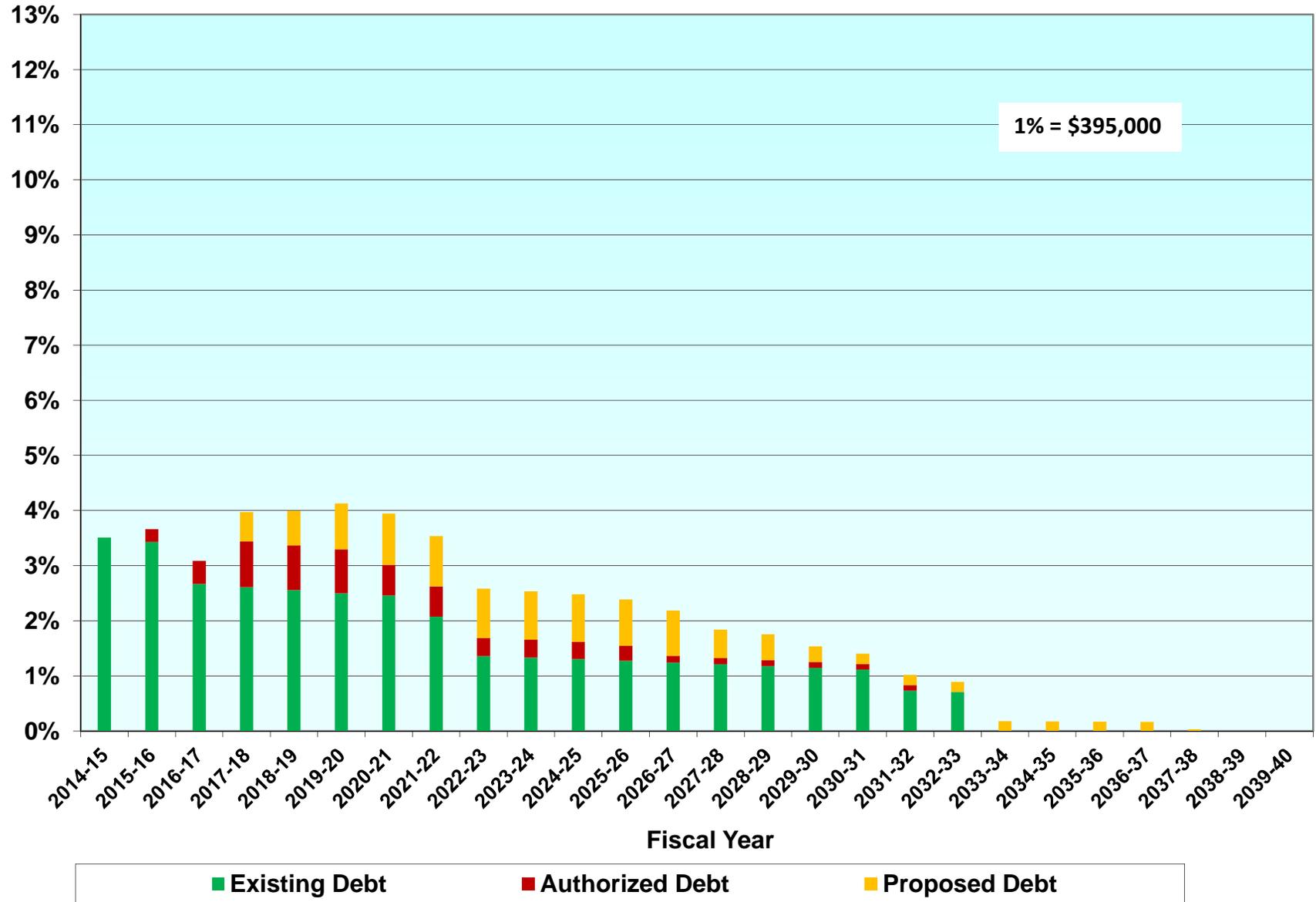
TAX IMPACT OF ADDING PROJECTS UNDER DEVELOPMENT

Projects Under Development

Estimated Debt Service	-	-	746,484	819,575	2,515,035	3,186,687
Change from Previous Year	-	-	746,484	73,090	1,695,460	671,653
<i>Tax Rate Impact - Projects under Development</i>	0.00%	0.00%	1.89%	0.19%	4.29%	1.70%
Total Proposed and Projects Under Development	3,241,156	3,308,455	4,544,097	4,752,783	6,314,195	4,746,067
Change from Previous Year	342,889	67,299	1,235,642	208,686	1,561,412	(1,568,128)
<i>Tax Rate Impact - Recommended Projects and Projects Under Development</i>	0.87%	0.17%	3.13%	0.53%	3.95%	-3.97%
Estimates assume a 1% tax increase is equal to:	\$395,000	\$395,000	\$395,000	\$395,000	\$395,000	\$395,000

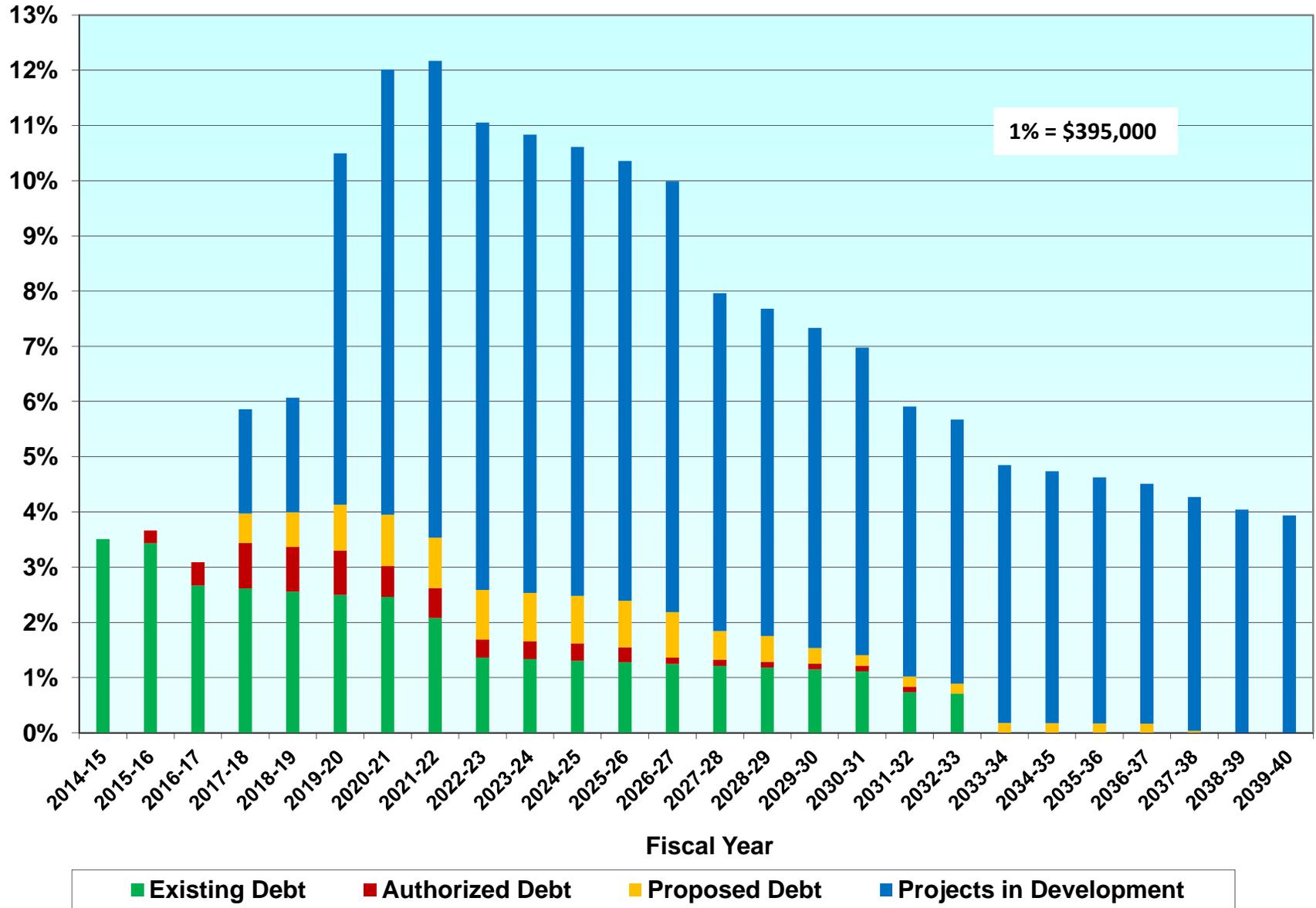
Town of Brunswick
Capital Improvement Program

Net Debt Service Effect on Tax Rate



Town of Brunswick
Capital Improvement Program

Net Debt Service Effect on Tax Rate
Including Projects in Development



Town of Brunswick, Maine
Capital Improvement Program
Assumptions

Tier	Bond Years	Bond Year Start							
		30	31	32	33	34	35	36	37
5	0-5	2.20%	2.30%	2.40%	2.50%	2.60%	2.70%	2.80%	2.90%
10	6-10	2.30%	2.40%	2.50%	2.60%	2.70%	2.80%	2.90%	3.00%
15	11-15	2.40%	2.50%	2.60%	2.70%	2.80%	2.90%	3.00%	3.10%
20	16-20	2.50%	2.60%	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%
25	21-25	2.60%	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%	3.30%
30	26-30	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%	3.30%	3.40%
Base:	2.20%								
Year Inc.	0.10%								
Tier Inc:	0.50%								

Bond Year	Fiscal Year	
30	2015-16	Elementary School
31	2016-17	State Subsidy: 87.04%
32	2017-18	
33	2018-19	Taxes
34	2019-20	One percent: \$395,000
35	2020-21	
36	2021-22	
37	2022-23	

- (a) The first year debt service payment is an estimate assuming level principal payments and the rates and terms shown. Actual rates and terms will be determined if and when bonds are issued.
- (b) Assumes a 1% Tax Rate increase equals: **\$395,000**
- (c) This is the estimated total debt service over the life of the bonds. It assumes the rates and terms shown.

Terms used in this Capital Improvement Program

CIP Project Classifications

CIP Projects are classified in one of four classifications:

CIP Projects Recommended for Funding - Projects and acquisitions included have been sufficiently developed and defined as to clearly identify the scope and cost of the project and the recommended funding sources. It is highly likely that projects in this class will eventually be authorized for completion and funding.

CIP Projects In Development - Projects and acquisitions of this class are under active consideration but have not been sufficiently developed or defined to clearly identify the scope or cost of the project. Typically, projects in this category are being evaluated from several alternatives, or there is not sufficient confidence in the cost estimates to determine whether the project should be recommended for funding.

CIP Projects Not Recommended - Projects and acquisitions of this class have been identified or requested by departments or others but are either insufficiently developed or defined, or have been deemed to be beyond the funding capacity of the Town. These projects may receive consideration at a future date should circumstances warrant.

CIP Projects Non-Town Funded - Projects to be completed and funded solely by entities other than the Town, with an estimated operational cost impact to the Town of less than \$25,000, are of interest to the Town in its planning efforts. However, as they have a minimal, or no, impact on Town finances, they are shown separately from Town funded projects.

Terms used in this Capital Improvement Program

CIP Definitions

Capital Project or Acquisition – a CIP project, item, or a network or system of items must have a cost of at least \$100,000 and a life expectancy of five years or more. The terms “project” and “projects” shall include items that are acquisitions.

Network or System of Items - items that are intended to be a part of a larger network or system, that when purchased individually may have a cost of less than \$100,000. For example, a computer network may be comprised of several components, each of which cost less than \$100,000, but as a group comprise a network costing \$100,000 or more.

Vehicle Replacement Program – a systematic annual funding process for the replacement of fleet vehicles and equipment. These programs shall be included as items in the CIP even when the annual funding is less than \$100,000.

Work Programs – refers to capital project work generally performed by department or contracted resources and funded annually. These programs shall be included as items in the CIP.

Minor Capital – Refers to items that, although capital in nature, do not meet the above definitions of a project or acquisition, or of a system or network or items. Minor capital items should be included in the Town’s annual operating budget.

Operating costs – Refers the ongoing annual costs associated with a capital project or acquisition. The Town shall identify the estimated annual operating cost impact (net increase or decrease) related to a project when those operating cost impact to the Town is estimated to be \$25,000 or greater.

Debt - Related Terminology

Existing Debt Service - The existing debt service costs taken from the current debt service schedules. It represents the actual current obligations of the Town.

Enterprise Debt - This is debt on the Town's solid waste landfill facilities. The debt service for those facilities is intended to be recovered through user fees or subsidy.

TIF Debt - This is debt intended to be paid with Tax Increment Financing (TIF) Revenues.

Debt Authorized But Not Issued - This is an estimate of the debt service costs on projects that have been authorized but for which debt has not yet been issued. These are estimates. The actual costs will be determined by project costs, structure of the bond issues, and prevailing interest rates at the time the bonds are issued.

Proposed New Debt - The debt service costs for new projects proposed in the CIP. These are estimates. The actual costs will be determined by project costs, structure of the bond issues, and prevailing interest rates at the time the bonds are issued.

State School Construction Debt Service Subsidy - The State of Maine Department of Education (DOE) assists school units with state-approved construction projects under a complex arrangement. First, the DOE, after extensive review of a proposed school construction project, determines a level of project costs that it deems eligible for state subsidy. Then, the annual debt service for those eligible costs is included in the calculation of the unit’s annual subsidy of all of its education costs, using the State’s Essential Programs and Service (EPS) funding model. The EPS model uses a number or variables that will change annually. Further, the model is subject to change by the actions of the State Legislature and the DOE. Also, the annual level of EPS funding is determined in the State budget process. School debt service subsidy estimates are intended only for planning purposes. Future estimates and actual subsidy payments may be materially different.

ITEM 63

BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE

**Supplemental Budget Resolution Appropriating \$40,000 from
the Unassigned Balance of the General Fund to Fund Capital Projects**

WHEREAS, the Town of Brunswick (the “Town”) has prepared a Capital Improvements Program for the fiscal years ending June 30, 2017 - 2021 (the “CIP”); and

WHEREAS, the CIP proposes certain projects in year one of the CIP (16-17) to be by an appropriation from the unassigned balance of the Town’s General Fund; and

WHEREAS, the Town Council has reviewed year one of the CIP and wants to authorize and fund certain acquisitions and projects;

NOW THEREFORE THE FOLLOWING RESOLUTION IS ADOPTED:

Section 1. The sum of \$40,000 is appropriated from the Town’s unassigned General Fund Balance for the following acquisitions and projects as further defined in the CIP:

- a. Recreation Center Interior Space Planning, \$20,000 – To fund space evaluation, and the design for reconfiguration of areas within the Recreation Center currently not in code compliance for general assembly purposes.
- b. Public Works Vehicle Wash Bay Planning, \$20,000 – To fund the design of an indoor facility adjacent to the Public Works Garage for washing large vehicles.

Section 2. The appropriations in section 1 of this resolution are specific to the individual projects and acquisitions. The Town Manager, at the Town Manager’s discretion, is authorized to abandon or discontinue any project, either prior to, or at any point in, the life of the project.

Section 3. The Town is authorized to establish a capital project fund to account for these acquisitions and projects. No interest shall accrue to this fund. Upon a determination by the Finance Director that the acquisitions or projects are complete or abandoned, any remaining balance in the capital projects fund shall be transferred to the Town’s General Fund.

Section 4. Acquisition and project costs for each individual project described in Section 1 shall include any, and all, costs determined by the Town’s Finance Director to be acquisition and project costs.

Section 5. The Town Manager or the Town Manager’s designee is authorized to execute contracts and take any other steps they deem necessary in order to proceed with the acquisitions and projects. Any action taken by the Town of Brunswick relating to these acquisition and projects, including the solicitation of proposals, or participation in any process that solicited proposals, as well as any subsequent negotiations or contracts with vendors, are hereby ratified, confirmed, and approved.

Proposed to Town Council: April 19, 2016
Public Hearing: May 12, 2016
Adopted by Town Council:

ITEM 64

NO BACK UP MATERIALS