

**Approved  
BRUNSWICK TOWN COUNCIL  
Minutes  
April 19, 2016  
6:30 P.M.  
Council Chambers  
Town Hall  
85 Union Street**

**Councilors Present:** W. David Watson, Suzan Wilson, John M. Perreault, Daniel E. Harris, Jane F. Millett, Sarah E. Brayman, Kathy Wilson and Alison Harris

**Councilors Absent:** Stephen S. Walker

**Town Staff Present:** John S. Eldridge, III, Town Manager; Elin M. Gould, Deputy Town Clerk; Derek Scrapchansky, Assistant Town Manager; Linda Smith, Business Development Manager; Anna Breinich, Director of Planning and Development; Julia Henze, Finance Director; Branden Perreault, Deputy Finance Director; Garrett Brosnan, Police Officer; and TV video crew

Chair Brayman called the meeting to order, led the pledge of allegiance, and asked for roll call. Councilor Watson arrived after roll call.

**Adjustments to Agenda**

Chair Brayman made the following adjustments:

Move MR-item a to first on the agenda

Table item 42 until the May 2, 2016 meeting

Remove items CA-b and CA-c from the agenda

Remove item CA-g from the consent agenda to be voted on separately

Chair Brayman announced there will be a Special Council meeting on Thursday, April 21, 2016, at 6:00 p.m., followed by a CIP and budget workshop.

**CONSENT AGENDA** *(This item was discussed at 7:15 p.m.)*

- a) Approval of the minutes of April 4, 2016
- b) Appointment of Jeff Hutchinson as Codes Officer and Local Plumbing Inspector with a term to expire on 05/03/2017
- c) Appointment of Carl Adams as alternate Codes Officer and alternate Local Plumbing Inspector with a term to expire on 05/03/2017
- d) Approval of nominations of election workers for 2016-2017
- e) Approval of a Quitclaim Deed for the mobile home on land depicted as Map 021 Lot 003 Sub 000 Typ002
- f) Approval of a Quitclaim Deed for the mobile home on land depicted as Map 051 Lot 000 Sub 000 Typ 188
- g) Approval of Poem in Your Pocket Proclamation

Items b and c were removed from the consent agenda as the appointments can be made by the Manager. The items will not come back to the Council.

**Town Council Minutes**

**April 19, 2016**

**Page 2**

Item g was acted upon separately.

**Councilor Perreault moved, Councilor Suzan Wilson seconded, to approve the Consent Agenda items a, d, e and f. The motion carried with eight (8) yeas.**

*(A copy of the supporting materials for items d-f will be attached to the official minutes.)*

**Katherine Koerber** spoke about the fifth annual Poem in Your Pocket Day on April 28, 2016, and read a short poem by Charles Ghigna.

Chair Brayman read the Poem in Your Pocket proclamation.

**Councilor Brayman moved, Councilor Dan Harris seconded, to approve Consent Agenda item g. The motion carried with eight (8) yeas.**

*(A copy of the proclamation for item g will be attached to the official minutes.)*

**Public Comments** *(This item was discussed at 7:26 p.m.)*

**Richard Fisco**, 2 Lincoln Street, spoke against foolish spending and inefficiencies in the budget and said Brunswick needs better management of resources and personnel. He does not want to see an annual budget increase above three percent.

**Heather Osterfeld**, 11 Wild Aster Lane, **Angela Anderson**, 27 Eider Cove Road, and **Joan Sutcliffe**, 942 Mere Point Road, representing the Mere Point Road neighborhood, read a letter enumerating the reasons 946 Mere Point Road should not become an area for public swimming and water access, and their concern with the lack of transparency and direct involvement by the neighborhood pertaining to the evaluation of the site by the Town. Following these comments, there was a discussion among the Manager and Councilors Perreault, Millett, Suzan Wilson, Watson, and Chair Brayman regarding the issue.

*(A copy of the letter will be attached to the official minutes.)*

**Richard Knox**, 81 Simpson's Point Road, asked for clarification as to the Manager's Report item concerning Miller Point. Manager Eldridge responded.

**Scott Bodwell**, Ocean Drive, said that after hearing the Manager's response, he would reserve any comments until after the update.

**Correspondence** *(This item was discussed at 7:57 p.m.)*

Councilor Perreault said he had received a complaint about a tractor trailer unloading pallets in the middle of Maine Street at 11:45 a.m.

**COMMITTEE REPORTS** *(This item was discussed at 7:58 p.m.)*

- Finance Committee
- Teen Center Advisory Committee

## Town Council Minutes

April 19, 2016

Page 3

- TIF Committee

Reports were given on the Finance Committee and Teen Center Advisory Committee. The TIF Committee will be addressed in Item 43.

### MANAGER'S REPORT

- a) **Presentation from MDOT regarding the Frank J. Wood Bridge project** (*This item was discussed at 6:35 p.m.*)

Manager Eldridge introduced this item.

**Joel Kittridge**, MDOT project manager for bridge program projects, **Norm Baker**, design engineer project manager for TY Lin, International, Falmouth, and **Patrick Adams**, Director of the Bicycle and Pedestrian division of MDOT, were in attendance to make a presentation and recommendation, as well as to answer questions.

Councilors Millett, Dan Harris, Alison Harris, Perreault, Watson, and Chair Brayman, asked numerous questions regarding the project, to which Mr. Kittridge, Mr. Baker, and Mr. Adams responded.

Chair Brayman opened the meeting to public comments.

**Richard Fisco**, 2 Lincoln Street, asked about the elevation of a new bridge and if the name of the bridge would change. Mr. Baker responded.

- b) **Revaluation video** (*This item was discussed at 8:07 p.m.*)

Manager Eldridge explained that there will be several videos throughout the revaluation, this first one showing homeowners the process of data collection at their home. The videos will be aired on cable TV3 and on the town website.

The video was shown, followed by questions from Councilor Perreault, to which Manager Eldridge responded.

- c) **Miller Point Update** (*This item was discussed at 8:14 p.m.*)

Manager Eldridge updated the Council on what has occurred since the last Council meeting. He responded to questions and comments from Councilors Dan Harris, Kathy Wilson, Millett, Perreault, Suzan Wilson, and Chair Brayman.

- d) **Report on spring cleanup services** (*This item was discussed at 8:22 p.m.*)

Manager Eldridge announced the dates of Spring Clean Up, which is from April 19<sup>th</sup> to April 30<sup>th</sup> this year.

- e) **TIGER Grant Update** (*This item was discussed at 8:23 p.m.*)

**Town Council Minutes**

**April 19, 2016**

**Page 4**

Manager Eldridge explained why Brunswick does not have a competitive application this year.

Councilor Millett and Councilor Perreault asked questions, to which Manager Eldridge and Anna Breinich, Director of Planning and Development, responded.

f) **Financial update** (*This item was discussed at 8:29 p.m.*)

Manager Eldridge gave the financial update and provided the proposed municipal budget for 2016-2017 to the Council, along with a brief explanation.

Chair Brayman, Councilor Perreault, Councilor Millett, Councilor Dan Harris, and Councilor Suzan Wilson all asked questions, to which Manager Eldridge and Julie Henze, Finance Director, responded.

g) **Recognition of Government Finance Officers Association's Certificate of Achievement** (*This item was discussed at 8:50 p.m.*)

Manager Eldridge recognized and congratulated Finance Director Julie Henze and Deputy Finance Director Branden Perreault for excellence in financial reporting.

*(A memo from Manager Eldridge, an MDOT notice, the Agreement and Vegetation Management Plan for Miller Point, and the Spring Clean Up notice, will be attached to the official minutes.)*

**NEW BUSINESS**

42. **The Town Council will consider approving the use of the Town Mall by American Cancer Society's Relay for Life on June 2, 2017, and will take any appropriate action. (Manager)** (*This item was discussed at 8:51 p.m.*)

This item was tabled until May 2, 2016.

43. **The Town Council will consider adopting "A Resolution Authorizing an Appropriation and Grant of up to \$300,000 from Available Tax Increment Financing Proceeds to the Midcoast Regional Redevelopment Authority," and will take any appropriate action. (Councilor Watson, Councilor Perreault, and Councilor Harris)** (*This item was discussed at 8:52 p.m.*)

Councilor Watson, representing the TIF Committee, recommended adoption of this Resolution.

**Steve Levesque**, MRRA, spoke about development and infrastructure needs at Brunswick Landing.

Councilor Watson commented about growth and development in Brunswick.

Chair Brayman spoke about the inflow and infiltration system.

**Councilor Perreault moved, Councilor Watson seconded, to adopt “A Resolution Authorizing an Appropriation and Grant of up to \$300,000 from Available Tax Increment Financing Proceeds to the Midcoast Regional Redevelopment Authority.”**

Councilor Watson and Mr. Levesque commented on efficiency and cost savings.

**VOTE ON MOTION:**

**Councilor Perreault moved, Councilor Watson seconded, to adopt “A Resolution Authorizing an Appropriation and Grant of up to \$300,000 from Available Tax Increment Financing Proceeds to the Midcoast Regional Redevelopment Authority.” The motion carried with eight (8) yeas.**

*(A copy of a memo from Manager Eldridge, the adopted Resolution, and a letter and flyer from MRRA will be attached to the official minutes.)*

44. **The Town Council will consider setting a public hearing for May 2, 2016, on an Economic Development Program CDBG grant application for Washburn & Doughty, and will take any appropriate action. (Manager) (This item was discussed at 9:03 p.m.)**

Linda Smith, Business Development Manager, explained this grant application for Washburn and Doughty, located in Boothbay, to expand to Brunswick Landing.

**Councilor Brayman moved, Councilor Kathy Wilson seconded, to set a public hearing for May 2, 2016, on an Economic Development Program CDBG grant application for Washburn & Doughty Associates Inc. The motion carried with eight (8) yeas.**

*(A copy of a memo from Linda Smith, along with the Letter of Intent and a letter from DECD, will be attached to the official minutes.)*

45. **The Town Council will consider setting a public hearing for May 2, 2016, on an Economic Development Program CDBG grant application for Artforms and will take any appropriate action. (Manager) (This item was discussed at 9:08 p.m.)**

Linda Smith explained that this grant application is for Artforms to purchase additional equipment.

**Councilor Millett moved, Councilor Kathy Wilson seconded, to set a public hearing for May 2, 2016, on an Economic Development Program CDBG grant application for Artforms, Inc. The motion carried with eight (8) yeas.**

*(A copy of a memo from Linda Smith, along with the Letter of Intent and a letter from DECD will be attached to the official minutes.)*

**Town Council Minutes**

**April 19, 2016**

**Page 6**

- 46. The Town Council will hear a report from the Town Manager regarding recommendations for a sale date for properties acquired through the tax lien foreclosure process, and will take any appropriate action. (Manager) (This item was discussed at 9:12 p.m.)**

Manager Eldridge explained this item.

Chair Brayman and Councilor Millett asked questions, to which Manager Eldridge and Ms. Henze responded.

Councilor Suzan Wilson commented on this item.

**Councilor Millett moved, Councilor Kathy Wilson seconded, to set August 1, 2016, as the sale date for properties if outstanding obligations are not paid, as included in the attached list. The motion carried with eight (8) yeas.**

*(A copy of a memo from Mr. Eldridge and a list of the properties will be attached to the official minutes.)*

- 47. The Town Council will consider setting the Charter required public hearing for May 12, 2016, on the proposed Municipal Budget for 2016-2017 and Capital Improvement Plan for 2017-2021, and will take any appropriate action. (Manager) (This item was discussed at 9:21 p.m.)**

Manager Eldridge explained this item.

**Councilor Watson moved, Councilor Kathy Wilson seconded, to set the Charter required public hearing for May 12, 2016, on the proposed Municipal Budget for 2016-2017 and Capital Improvement Plan for 2017-2021. The motion carried with eight (8) yeas.**

**Councilor Kathy Wilson moved, Councilor Perreault seconded, to adjourn the meeting. The motion carried with eight (8) yeas.**

The meeting adjourned at 9:22 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.**

*Elin M. Gould  
Deputy Town Clerk  
April 21, 2016*

May 2, 2016  
*Date of Approval*

---

*Council Chair*

