

**Approved
BRUNSWICK TOWN COUNCIL
Minutes
May 2, 2016
7:00 P.M. – Regular Meeting
Council Chambers
Town Hall
85 Union Street**

Budget Workshop immediately following Regular Meeting

Councilors Present: W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Daniel E. Harris Jane F. Millett, Sarah E. Brayman, Kathy Wilson and Alison Harris

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Derek Scrapchansky, Assistant Town Manager; Linda Smith, Business Development Manager; Anna Breinich, Director of Planning and Development; Tom Farrell, Parks and Recreation Director; John Foster, Public Works Director; and TV video crew.

Chair Brayman called the meeting to order, asked for roll call, and acknowledged that the meeting was properly noticed.

Chair Brayman led the Pledge of Allegiance.

Adjustments to Agenda None

CONSENT AGENDA *(This item was discussed at 7:01 p.m.)*

- a) **Approval of the minutes of April 19, 2016**
- b) **Approval of the minutes of April 21, 2016**
- c) **Appointment of Fran Smith as Warden and Elin Gould, Sara King, and Joe Zrioka as Deputy Wardens for the June 14, 2016 Election**
- d) **Approval of games of chance for the St. John the Baptist Parish Bazaar on June 17, 2016, June 18, 2016, and June 19, 2016**
- e) **Proclamation recognizing Town Commons Day**

Councilor Perreault moved, Councilor K. Wilson seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of CA-d and CA-e materials will be attached to the official minutes.)

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Public Comments *(This item was discussed at 7:02 p.m.)*

Richard Fisco, 2 Lincoln Street, spoke regarding the budget process and effects of taxes on properties and families.

Correspondence *(This item was discussed at 7:08 p.m.)*

Councilor Perreault said he had a conversation with a person who opposed development that repeated existing businesses, such as a gas station at Cook's Corner or a bank on Maine Street.

Councilor K. Wilson stated there will be a Brunswick Naval Air Station Reunion this summer.

Councilor Millett said a citizen expressed concerns regarding the condition of Mason Street.

Councilor Walker spoke regarding vendors on the mall and the possibility they are staying beyond allowed times. He asked staff to look into this.

COMMITTEE REPORTS *(This item was discussed at 7:12 p.m.)*

- **BPAC**
- **Human Rights Task Force**
- **Mare Brook Watershed Assessment and Community Engagement Project**
- **Rivers & Coastal Waters Commission**
- **Recycling & Sustainability Committee**

Reports were given on the above committees, except BPAC and Recycling & Sustainability.

MANAGER'S REPORT

a) Project tracking report *(This item was discussed at 7:22 p.m.)*

Manager Eldridge provided this report and highlighted a few of the projects including the revaluation and Frank Wood Bridge replacement. He responded to questions and comments from Councilor Millett, Councilor K. Wilson, Councilor A. Harris, and Councilor Walker.

b) Reminder of public hearing on budget and upcoming budget workshops *(This item was discussed at 7:32 p.m.)*

Manager Eldridge spoke regarding this item.

c) Update on Zoning Ordinance rewrite *(This item was discussed at 7:34 p.m.)*

Anna Breinich, Director of Planning and Development, provided this update. She responded to questions from Chair Brayman, Councilor D. Harris, Councilor Millett, and Councilor Walker.

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Ms. Breinich also spoke on proposed Zoning Ordinance amendments to require review of filling and earthmoving activities within the Natural Resource Protection Zone. She responded to questions from Councilor Perreault and Councilor Walker.

Councilor Walker and Councilor A. Harris then spoke on this item.

PUBLIC HEARING

- 47. The Town Council will hear public comments on a CDBG application for Washburn and Doughty Associates, Inc. and will adopt “A Resolution Authorizing the Acceptance and Expenditure of Community Development Block Grant Funds for Projects Undertaken by Washburn and Doughty Associates, Inc.,” and will take any appropriate action. (Manager) (This item was discussed at 7:50 p.m.)**

Chair Brayman opened the public hearing.

Linda Smith, Business Development Manager, spoke regarding this item.

Chair Brayman asked questions, to which **Matthew Maddox**, Washburn & Doughty Associates, Inc, responded.

Chair Brayman closed the public hearing.

There was unanimous consent to suspend the rules to allow this item to be voted on tonight.

Councilor D. Harris and Councilor Millett spoke regarding this item.

Chair Brayman moved, Councilor Millett seconded, to adopt “A Resolution Authorizing the Acceptance and Expenditure of Community Development Block Grant Funds for Projects Undertaken by Washburn and Doughty Associates, Inc.” The motion carried with nine (9) yeas.

(A copy of the adopted Resolution will be attached to the official minutes)

- 48. The Town Council will hear public comments on a CDBG application for Artforms, Inc. and will adopt “A Resolution Authorizing the Acceptance and Expenditure of Community Development Block Grant Funds for Projects Undertaken by Artforms, Inc.,” and will take any appropriate action. (Manager) (This item was discussed at 8:00 p.m.)**

Chair Brayman opened the public hearing.

Linda Smith, Business Development Manager, spoke regarding this item.

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John K. P. Stone, IV (aka “Kip” Stone), Artforms, Inc. responded to a question from Chair Brayman.

Chair Brayman closed the public hearing.

There was unanimous consent to suspend the rules to allow this item to be voted on tonight.

Councilor K. Wilson moved, Councilor S. Wilson seconded, to adopt “A Resolution Authorizing the Acceptance and Expenditure of Community Development Block Grant Funds for Projects Undertaken by Artforms, Inc.” The motion carried with nine (9) yeas.

(A copy of the adopted Resolution will be attached to the official minutes)

NEW BUSINESS

- 49. The Town Council will consider approving the use of the Town Mall by American Cancer Society’s Relay for Life on June 2, 2017, and will take any appropriate action. (Manager) (This item was discussed at 8:07 p.m.)**

Manager Eldridge and Tom Farrell introduced this item.

Mr. Farrell responded to questions from Councilor Millett, Councilor Watson, and Councilor Perreault.

Amy St John, American Cancer Society, responded to questions from Chair Brayman and Councilor Perreault.

Richard Fisco spoke regarding this item.

Chair Brayman moved, Councilor K. Wilson seconded, to approve the use of the Town Mall by American Cancer Society’s Relay for Life for June 2, 2017. The motion carried with nine (9) yeas.

(A copy of a letter from the American Cancer Society and a mall use request will be attached to the official minutes.)

- 50. The Town Council will consider a request for a Sellers of Prepared Food on Public Ways license for outdoor seating for Portland Pie Company, 92 Maine Street, and will take any appropriate action. (Manager) (This item was discussed at 8:20 p.m.)**

Fran Smith, Town Clerk, spoke regarding this item.

Councilor D. Harris, Councilor Watson, and Councilor Millett asked questions, to which Ms. Smith responded.

Chair Brayman moved, Councilor Watson seconded, to approve a request for a Sellers of Prepared Food on Public Ways license for outdoor seating for Portland Pie Company, 92 Maine Street. The motion carried with nine (9) yeas.

51. The Town Council will consider setting a public hearing for May 16, 2016, for “An Ordinance Authorizing the Removal and Replacement of Exterior Trim Elements of the Brunswick Town Hall, with Total Project Costs Not to Exceed \$200,000 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$200,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder,” and will take any appropriate action. (Manager) *(This item was discussed at 8:27 p.m.)*

Manager Eldridge introduced this item and responded to questions from Councilor Millett and Chair Brayman.

Councilor S. Wilson spoke and asked a question, to which Manager Eldridge responded.

Councilor D. Harris spoke regarding this item.

Councilor Watson moved, Councilor D. Harris seconded, to set a public hearing for May 16, 2016, for “An Ordinance Authorizing the Removal and Replacement of Exterior Trim Elements of the Brunswick Town Hall, with Total Project Costs Not to Exceed \$200,000 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$200,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder.” The motion carried with nine (9) yeas.

52. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee) *(This item was discussed at 8:36 p.m.)*

Councilor K. Wilson nominated the following people:

- Fred Wigand to serve as the non-license holder for the Marine Resources Committee for a term to expire 05/01/2019
- Jessica Braun to serve as a full member of the ZBA for the balance of a term to expire on 11/20/16.

DISCUSSION

Councilor Perreault, Councilor S. Wilson, Chair Brayman, and Councilor K. Wilson discussed the proposed Zoning Ordinance amendments to require review of filling and earthmoving activities within the Natural Resource Protection Zone.

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 8:45 p.m.

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PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances M. Smith

Town Clerk

May 5, 2016

May 16, 2016

Date of Approval

Council Chair