

BRUNSWICK TOWN COUNCIL
Agenda
June 20, 2016
Executive Session – 6:15 P.M.
Regular Meeting - 7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Roll Call of Members

Acknowledgement of Meeting Notice

Executive Session: Personnel matter [1 M.R.S.A. §405(6)(A)] and Union Negotiations [1 M.R.S.A. §405(6)(D)]

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

(a) Approval of Utility Location Permits for Maine Natural Gas for connections on Park Row and College Avenue

Public Comments

Correspondence

COMMITTEE REPORTS

- Bicycle and Pedestrian Advisory Committee
- Finance Committee
- Teen Center Advisory Committee

MANAGER'S REPORT

- a) Recognition of Bill Moir for Maine State Police annual award
- b) Financial update
- c) Revaluation Update
- d) Update on Zoning Ordinance Rewrite
- e) Update on Miller Point
- f) Information regarding appointing Brunswick representative to the MMA Legislative Policy Committee

PUBLIC HEARING

72. The Town Council will hear public comments on special amusement license applications, and will take any appropriate action. (Manager)

Raven’s Roost

D/B/A: Raven’s Roost
103 Pleasant Street

Raven Wing/Ronald Wing Sr. & III

Maine & Noble LLC

D/B/A: Brunswick Hotel and Tavern
4 Noble Street

J. Hilary Rockett

HEARING/ACTION

73. The Town Council will hear public comment on an amendment to the “First Amendment for the Brunswick Landing II Omnibus Municipal Development and Tax Increment Financing District,” and will take any appropriate action. (Manager)

HEARING/ACTION

74. The Town Council will hear public comment on an amendment to the “First Amendment for the Brunswick Executive Airport II Omnibus Municipal Development and Tax Increment Financing District,” and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

75. The Town Council will consider approving the MRRA Credit Enhancement Agreement (CEA), and will take any appropriate action. (Manager)

ACTION

76. The Town Council will consider approving outdoor seating for Lemongrass and Union Street Bakery, and will take any appropriate action. (Manager)

ACTION

77. The Town Council will consider recommendations from the Finance Committee regarding 946 Mere Point Road, a tax acquired property, and will take any appropriate action. (Manager)

ACTION

78. The Town Council Chair will appoint Council members to the Finance Committee, and will take any appropriate action. (Chair Brayman)

ACTION

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council
Agenda
June 20, 2016
Council Notes and Suggested Motions**

Executive Session: Personnel matter [1 M.R.S.A. §405(6)(A)] and Union Negotiations [1 M.R.S.A. §405(6)(D)]

Suggested Motion:

Motion to go into executive session to discuss both a personnel matter per 1 M.R.S.A. §405(6)(A) and union negotiations per 1 M.R.S.A. §405(6)(D)

CONSENT AGENDA

- a) Approval of Utility Location Permits for Maine Natural Gas for connections on Park Row and College Avenue: They are as follows, with copies of a memo and the applications included in your packet:

In application U2016-02, Park Row Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located on the north side of South Street at Park Row. The proposed gas main will extend from the existing gas main westerly under or adjacent to the sidewalk to the next driveway north of 261 Maine Street. Approximately 310 feet of 2” gas main. Approximately 225’ of 2” gas main.

In application U2016-03, College Street Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located adjacent to 10 College St westerly to a point just past Cole Tower Dr. Approximately 290’ of 2” gas main.

In application U2016-04, College Street Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located in front of 38 College St to the driveway for 32 College Street. Approximately 75’ of 2” gas main.

Suggested Motion:

Motion to approve the Consent Agenda.

CORRESPONDENCE

This is the opportunity for Councilors to share any correspondence they may have.

COMMITTEE REPORTS

- Bicycle and Pedestrian Advisory Committee
- Finance Committee
- Teen Center Advisory Committee

Councilors representing the Council on the above committees that have recently met will provide brief updates. If there are any Committee updates beyond those listed, Councilors may also share them with the Council and public.

MANAGER'S REPORT

(A copy of a memo from Manager Eldridge outlining Manager's Report items is included in your packet.)

- a) Recognition of Detective William Moir for Maine State Police annual award: Detective Moir was presented with the Maine State Police Colonel's Award on June 7th for an investigation resulting in the arrest of a man accused of scamming Maine citizens out of \$250,000. A copy of an article on this award is included in your packet.
- b) Financial update: Manager Eldridge will update the Council on the Town's financial picture as the fiscal year comes to an end, and remind citizens of the upcoming year end meeting and workshop. Copies of financial reports are included in your packet.
- c) Revaluation Update: Manager Eldridge will give a brief update on the revaluation process.
- d) Update on Zoning Ordinance Rewrite: A brief update will be given by staff. Copies of the draft ordinance have been placed in your boxes.
- e) Update on Miller Point: Manager Eldridge will provide an update on this item.
- f) Information regarding appointing a Brunswick representative to the MMA Legislative Policy Committee: Every two years the Council has an opportunity to appoint a municipal official to this committee. The appointment is due by August 5th so we are bringing this item forward now so Council members can think of candidates. At a future meeting, you will also vote on an additional nomination from the communities included in Senate District 24. Copies of information on the committee's responsibilities and a nomination form are included in your packet.

PUBLIC HEARING

72. This item is the required public hearing on special amusement license applications for Raven's Roost and the Brunswick Hotel and Tavern, who are both requesting live bands and DJs. Personal property taxes for both applicants are paid in full. Copies of the public hearing notice and the applications are included in your packet.

Suggested Motion:

Motion to approve special amusement license applications for Raven's Roost, located at 103 Pleasant Street, and Brunswick Hotel and Tavern, located at 4 Noble Street.

73. This item is for the Council to hear public comments on amendments to the "First Amendment for the Brunswick Landing II Omnibus Municipal Development and Tax Increment Financing District." There is an extensive packet of information on this item. The packet pages are numbered. The relevant documents and corresponding page numbers can be found in the memo that starts on the first page of the TIF packet. Copies of information for items 73, 74 and 75 are combined in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to adopt the “Town Council Resolution Adopting the First Amendment of the Brunswick Landing II Municipal Development and Tax Increment Financing District Omnibus Development Program.”

74. This item is for the Council to hear public comments on amendments to the “First Amendment for the Brunswick Executive Airport II Omnibus Municipal Development and Tax Increment Financing District.” There is an extensive packet of information on this item. The packet pages are numbered. The relevant documents and corresponding page numbers can be found in the memo that starts on the first page of the TIF packet. Copies of information for items 73, 74 and 75 are combined in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested Motion:

Motion to adopt the “Town Council Resolution Adopting the First Amendment of the Brunswick Executive Airport II Municipal Development and Tax Increment Financing District Omnibus Development Program.”

NEW BUSINESS

75. This item is for the Council to consider approving changes to the MRRRA Credit Enhancement Agreement (CEA). This was discussed at your last meeting and your action tonight is to adopt the order that will approve the changes. There is an extensive packet of information on this item. The packet pages are numbered. The relevant documents and corresponding page numbers can be found in the memo that starts on the first page of the TIF packet. Copies of information for items 73, 74 and 75 are combined in your packet.

Suggested Motion:

Motion to adopt “An Order Authorizing the Town Manager to Execute a Credit Enhancement Agreement with the Midcoast Regional Redevelopment Authority.”

76. This item is for Council to consider approving requests for Sellers of Prepared Food on Public Ways licenses for outdoor seating at Union Street Bakery, 40 Union Street, and Lemongrass, 212E Maine Street. These are new requests and both businesses are up to date on their personal property taxes. They have been reviewed by the Codes Officer and he will inspect them once they are up and running. Copies of the applications are included in your packet.

Suggested Motion:

Motion to approve requests for Sellers of Prepared Food on Public Ways licenses for outdoor seating for Union Street Bakery, located at 40 Union Street, and Lemongrass, located at 212E Maine Street.

77. This item is for the Council to consider recommendation(s) from the Finance Committee for this tax acquired property. The Committee will be discussing this property, along with other tax acquired properties, at their Thursday, June 16th meeting. A copy of a memo from Manager Eldridge is included in your packet.

Suggested Motion:

There is no recommended motion at this time since the Finance Committee will be meeting after this packet has been provided to the Council.

78. This item is for the Council Chair to appoint Council members to the Finance Committee. Unlike other Council committees, this Committee has terms that expire at the end of June so they can run concurrent with the fiscal year.

Suggested motion:

There is no motion as the appointments are made by the Council Chair.

Suggested Motion:

Motion to adjourn the meeting.