

**Brunswick Town Council
Special Meeting
June 23, 2016
6:00 P.M.
Workshop to immediately follow meeting
Council Chambers
Town Hall
85 Union Street**

Roll Call of Members

Acknowledgement of Meeting Notice

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

(a) Abatement of certain uncollectable outstanding real and personal property taxes

ACTION ITEMS:

79. The Town Council will consider adopting “A Resolution Authorizing the Transfer of Funds Between Municipal Departments, Offices, and Agencies,” and will take any appropriate action. (Manager)

ACTION

80. The Town Council will consider adopting “A Resolution Authorizing the Overexpenditure of Certain Accounts for the Fiscal Year Ending June 30, 2016,” and will take any appropriate action. (Manager)

ACTION

81. The Town Council will consider any other action necessary to close the 2015-16 fiscal year, and will take any appropriate action. (Manager)

ACTION

Workshop to follow immediately after adjournment of special meeting.

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659
(TDD 725-5521)**

**Brunswick Town Council
Special Meeting Agenda
June 23, 2016
Council Notes and Suggested Motions**

CONSENT AGENDA

- (a) Abatement of certain uncollectable outstanding real and personal property taxes:
These taxes need to be abated since they are uncollectible due to absence or insolvency of the taxpayer. A copy of a memo from Julie Henze is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

ACTION ITEMS:

79. This item is to adopt a resolution authorizing the transfer of funds between municipal offices, departments, and agencies. To allow for the maximum time to get the most accurate information, a copy of the draft resolution will be provided at the meeting.

Suggested Motion:

Motion to adopt “A Resolution Authorizing the Transfer of Funds Between Municipal Departments, Offices, and Agencies.”

80. This item is to adopt a resolution authorizing the over-expenditure of certain accounts for the fiscal year ending June 30, 2016. A copy of the resolution is included in your packet.

Suggested Motion:

Motion to adopt “A Resolution Authorizing the Overexpenditure of Certain Accounts for the Fiscal Year Ending June 30, 2016.”

81. This item is a place holder for any additional items that may come up between the time the agenda is set and the meeting is held.

Suggested Motion:

None at this time.

Suggested Motion:

Motion to adjourn the meeting.

CONSENT AGENDA - A BACK UP MATERIALS



Town of Brunswick, Maine

INCORPORATED 1739

OFFICE OF THE FINANCE DIRECTOR

85 UNION STREET

BRUNSWICK, MAINE 04011-2418

TELEPHONE 207-725-6652

FAX 207-725-4107

Date: June 20, 2016
To: Town Council
From: Julia Henze, Finance Director
Subject: Uncollectable Real Estate & Personal Property Taxes to be abated

Pursuant to section 841(3) of title 36 M.R.S.A., I request that certain outstanding personal property taxes and real estate taxes be abated. These taxes cannot be collected due to absence or insolvency of the taxpayer.

Insolvency	1 account	\$ 142.75
Absence	31 accounts	<u>10,905.36</u>
	Total:	<u>\$ 11,048.11</u>

ITEM 79
BACK-UP
MATERIAL

**TOWN OF BRUNSWICK, MAINE
TOWN COUNCIL**

**A Resolution Authorizing the Transfer of Funds Between
Municipal Departments, Offices, and Agencies**

WHEREAS, the Town of Brunswick encountered some unanticipated expenditures in the 2015-16 fiscal year for which sufficient funds were not available within the appropriated budgets of various municipal offices, departments and agencies; and

WHEREAS, the Town of Brunswick also has unanticipated savings in other municipal offices, departments and agencies; and

WHEREAS, the Town Manager, in accordance with section 508 (b) of the Charter of the Town of Brunswick, has requested a transfer of funds from accounts with unanticipated surpluses to those accounts for which there are unanticipated expenditures;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Brunswick, Maine, in accordance with section 508 (b) of the Charter of the Town of Brunswick, that the following budgetary transfers are made:

From Account:

Police Dept	\$ 60,000
Public Works General Maintenance	100,000
Wage & Benefits Reserve	<u>70,000</u>
	<u>\$ 230,000</u>

Appropriated to Account:

Administration	\$ 10,000
Municipal Building	10,000
Risk Management	15,000
Emerson Fire Station	15,000
Streetlights	10,000
Refuse & Collection	70,000
Central Garage	50,000
Health & Social Services	20,000
Recreation Administration	10,000
Promotion & Development	10,000
Cemetary Care	<u>10,000</u>
	<u>\$ 230,000</u>

ITEM 80
BACK UP
MATERIALS

**TOWN OF BRUNSWICK, MAINE
TOWN COUNCIL**

**A Resolution Authorizing the Over-expenditure of Certain Accounts
for the Fiscal Year Ending June 30, 2016**

WHEREAS, Section 508(a) of the Charter of the Town of Brunswick (the “Charter”) requires a vote of the Town Council to authorize a department to expend an amount greater than its gross appropriation;

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Brunswick, Maine hereby authorizes expenditures to exceed the gross appropriation in any appropriated account so long as the amount is \$10,000 or less.

BE IT FURTHER RESOLVED, that this authorization shall increase by \$10,000 any prior or subsequent authorization to over-expend made under section 508(a) of the Charter.

Proposed to Town Council: June 23, 2016

Adopted by Town Council:

ITEM 81
NO BACK UP
MATERIALS