

BRUNSWICK TOWN COUNCIL

Agenda

August 15, 2016

6:00 P.M. – Executive Session

7:00 P.M. – Regular Meeting

Council Chambers

Town Hall

Roll Call of Members

Acknowledgement of Meeting Notice

Executive Session: [1 M.R.S.A. §405(6)(C)] Disposition of real property and [1 M.R.S.A. §405(6)(D)] Union Negotiations

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

- a) Approval of the minutes of August 1, 2016

Public Comments

Correspondence

COMMITTEE REPORTS

- Human Rights Task Force
- Teen Center Advisory Committee

MANAGER'S REPORT

- a) Financial update
- b) Revaluation update
- c) Reminder on nomination papers for Council and School Board
- d) Special Permit Approval for Crystal Spring Community Solar Farm
- e) Brunswick-Topsham Design Advisory Committee for the Frank J. Wood Bridge
- f) Report on the State law regarding shooting ranges

PUBLIC HEARING

- 92. The Town Council will hear public comments on a special amusement license application, and will take any appropriate action. (Manager)

Special Amusement
Byrnes Irish Pub LLC
D/B/A: Byrnes Irish Pub
16 Station Avenue

Joseph Byrnes

HEARING/ACTION

93. The Town Council will hear public comments on amendments to the Municipal Code of Ordinance Chapter 16 “Utilities” regarding increasing existing Mere Point Wastewater District fees, and to the Sewage Treatment rates within Appendix B, Master Schedule of Revenues, Charges, Fees and Fines, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

94. The Town Council will consider adopting amendments to the Municipal Code of Ordinance Chapter 9 “Human Services” regarding increasing Emergency Medical Service fees and to the Appendix B, Master Schedule of Revenues, Charges, Fees and Fines, and will take any appropriate action. (Manager)

ACTION

95. The Town Council will consider adoption of a “Complete Streets” policy for the Town of Brunswick and take any appropriate action. (Manager)

ACTION

96. The Town Council will consider accepting a report from the Human Rights Task Force, and will take any appropriate action. (Chair Brayman, Councilor K. Wilson and Councilor Millett)

ACTION

97. The Town Council will consider accepting bids on tax acquired properties, and will take any appropriate action. (Manager)

ACTION

Executive Session: [1 M.R.S.A. §405(6)(C)] Economic Development

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
August 15, 2016
Council Notes and Suggested Motions

Executive Session: [1 M.R.S.A. §405(6)(C)] Disposition of real property and [1 M.R.S.A. §405(6)(D)] Union Negotiations

Suggested motion:

Motion to go into executive session to discuss disposition of real property per 1 M.R.S.A. §405(6)(C) and to discuss Union Negotiations per 1 M.R.S.A. §405(6)(D).

CONSENT AGENDA

- a) Approval of the Minutes of August 1, 2016: A copy of the minutes is included in your packet.

Suggested motion:

Motion to approve the Consent Agenda.

COMMITTEE REPORTS

- Human Rights Task Force
- Teen Center Advisory Committee

Councilors on the above committees will provide brief updates of recent meetings. Councilors may also report on any other committee updates.

MANAGER'S REPORT

- a) Financial update: This is the monthly report to update the Council and the public on where the Town stands financially. Copies of the reports are included in your packet.
- b) Revaluation update: This is the monthly update on this project. A memo from Assessor Cathy Jamison is included in your packet.
- c) Reminder on nomination papers for Council and School Board: Nomination papers for Town Council and School Board are available and need to be returned no later than Friday, September 9th. Districts 1, 2 and 6 for both the Town Council and School Board will be up for election in November.
- d) Special Permit Approval for Crystal Spring Community Solar Farm: This item is to inform the Council of a Special Permit that was approved by the Planning Board on July 26, 2016. Under section 701.G of the Zoning Ordinance, the Town Council has 30 days from the Board approval of the Special Permit to exercise jurisdiction over the application. If the Council decides not to exercise jurisdiction, the Planning Board's decision will take effect after the 30-day approval date. A memo from Anna Breinich explains the process in greater detail. Copies of the memo and the Special Permit are included in your packet.
- e) Brunswick-Topsham Design Advisory Committee for the Frank J. Wood Bridge: This item is to inform the Council and public who has been appointed to this Committee. Copies of a thank you letter from Topsham and the list of members are included in your packet.

- f) Report on the State law regarding shooting range: The Town Manager will update the Council on recent changes in State law regarding municipalities' ability to regulate shooting ranges.

PUBLIC HEARING

92. This item is for the Council to hear public comments on a special amusement license application from Byrnes Irish Pub. They are requesting to have small bands, solo acts and karaoke from 4 PM to midnight. Their personal property tax is paid in full. A copy of their application and the public hearing notice is included in your packet.

Suggested Motion:

Motion to approve a special amusement license application for Byrnes Irish Pub, located at 16 Station Avenue.

93. This item is for the Council to hear public comments on a proposal to increase existing Mere Point Wastewater District fees, and to amend the Municipal Code of Ordinances to list the Sewage Treatment rates within Appendix B, Master Schedule of Revenues, Charges, Fees and Fines. The fees have not been updated since the District was built by the town in 1992-1993. A memo from Manager Eldridge, a memo from Finance Director Julie Henze and Public Works Director John Foster, as well as existing and proposed rate structures, ordinance changes, user charge calculations and a map are included in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested Motion:

Motion to adopt amendments to the Municipal Code of Ordinance Chapter 16 "Utilities" regarding increasing existing Mere Point Wastewater District fees and to list the Sewage Treatment rates within Appendix B, Master Schedule of Revenues, Charges, Fees and Fines.

NEW BUSINESS

94. This item is to consider adopting proposed amendments to the Municipal Code of Ordinance that would increase ambulance fees. The Council held the public hearing at the last meeting. The amendments to the Emergency Medical Services will increase current fees that have not been updated since 2009. Finance Director Julie Henze will be available to answer questions. A memo from Finance Director Julie Henze with supporting documentation is included in your packet.

Suggested Motion:

Motion to adopt amendments to the Municipal Code of Ordinance Chapter 9 "Human Services" regarding increasing amending Emergency Medical Service fees and to the Appendix B, Master Schedule of Revenues, Charges, Fees and Fines.

95. This item is for the Council to consider adopting a “Complete Streets” policy for the Town of Brunswick. The Bicycle & Pedestrian Advisory Committee has promoted the development of a complete streets policy for Brunswick. Complete Streets is the concept of integrating people and place in the planning, design, construction, operation and maintenance of transportation networks. A memo from Manager Eldridge and the draft policy is included in your packet.

Suggested Motion:

Motion to adopt the “Complete Streets” policy for the Town of Brunswick.

96. This item, sponsored by the Task Force, is for the Council to consider accepting a report from the Human Rights Task Force and to allow them to continue to meet until the end of this year. HRTF will be reviewing the draft at its meeting on August 11, 2016 and expects to have it finalized for delivery at the August 15 Council meeting. Copies will be distributed to the Council and added to the on-line packet as soon as available.

Suggested Motion:

Motion to accept the report from the Human Rights Task Force and to authorize them to continue to meet until the end of 2016.

97. This item is for the Council to consider accepting bids on tax-acquired properties. The Town opened bids on tax-acquired property on August 1, 2016 at 1:15 PM. There were no bids on 0 Coombs Road, Parcel 038-004-00B. A memo from Finance Director Julie Henze with a listing of properties and bids received is included in your packet.

Suggested Motion:

Motion to accept a bid for 403 Bath Road in the amount of \$15,500 for the property known as Parcel U08-63.

Motion to accept a bid for 16 Jordan Avenue in the amount of \$57,000 for the property known as Parcel 046-012.

Executive Session: [1 M.R.S.A. §405(6)(C)] Economic Development

Suggested motion:

Motion to go into executive session to discuss economic development per 1 M.R.S.A. §405(6)(C)

Suggested Motion:

Motion to adjourn the meeting.