

**BRUNSWICK TOWN COUNCIL**  
**Agenda**  
**September 6, 2016**  
**6:00 P.M. – Executive Session**  
**7:00 P.M. – Regular Meeting**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

Roll Call of Members

Acknowledgement of Meeting Notice

**Executive Session: [1 M.R.S.A. §405(6)(A)] Personnel Matter (review of Town Attorney) and [1 M.R.S.A. §405(6)(E)] Consultation with legal counsel on rights and duties**

Pledge of Allegiance

Adjustments to Agenda

**CONSENT AGENDA**

- a) Approval of the minutes of August 15, 2016
- b) Approval of a Quitclaim Deed for the mobile home on land depicted as Map 022 Lot 054 Sub 000 Typ 090
- c) Abatement for personal property taxes assessed in error for Global Wellness LLC for 2013 and 2014

Public Comments

Correspondence

- Letter from the Recycling & Sustainability Committee regarding plastic bag ordinance

**COMMITTEE REPORTS**

- Bicycle & Pedestrian Advisory Committee
- Finance Committee
- Master Plan Implementation Committee
- Recycling & Sustainability Committee
- Rivers & Coastal Waters Commission

**MANAGER'S REPORT**

- a) Project Tracking Report
- b) Report on status of CDBG Grants for Washburn & Doughty and ArtForms
- c) Reminder of nomination papers upcoming deadline
- d) Notice of property tax bills being mailed
- e) River Road culvert replacement and road closure

**NEW BUSINESS**

98. The Town Council will hear recommendations from various town committee/boards regarding 946 Mere Point Road being retained by the town, and will take any appropriate action. (Manager) **ACTION**
99. The Town Council will consider approving alterations to the surface of conserved land in the town conservation easement known as the Bunganuc Landing easement, and will take any appropriate action. (Manager) **ACTION**
100. The Town Council will consider accepting an offer on tax acquired property for a parcel known as 038-004-00B, and will take any appropriate action. (Manager) **ACTION**
101. The Town Council will discuss regulation of firing ranges, and will take any appropriate action. (Councilor Perreault) **ACTION**
102. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee) **ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council  
Agenda  
September 6, 2016  
Council Notes and Suggested Motions**

**Executive Session: [1 M.R.S.A. §405(6)(A)] Personnel Matter (review of Town Attorney) and [1 M.R.S.A. §405(6)(E)] Consultation with legal counsel on rights and duties**

*Suggested Motion:*

Motion to go into executive session for a personnel matter regarding a review of the Town Attorney per 1 M.R.S.A. §405(6)(A) and consultation with legal counsel on rights and duties [1 M.R.S.A. §405(6)(E)].

**CONSENT AGENDA**

- a) Approval of the minutes of August 15, 2016: A copy of the minutes is included in your packet.
- b) Approval of a Quitclaim Deed for the mobile home on land depicted as Map 022 Lot 054 Sub 000 Typ 090: This item deeds back this property to the owner, who has paid owed taxes. A copy of the deed is included in your packet.
- c) Abatement of personal property taxes: These were assessed in error to Global Wellness, LLC, for 2013 and 2014, when they were not in business.

*The Council has the option to remove any item from the Consent Agenda to be considered separately.*

*Suggested Motion:*

Motion to approve the Consent Agenda.

**CORRESPONDENCE**

This is the opportunity for Councilors to share any correspondence they may have. There is a letter from the Recycling & Sustainability Committee regarding their recommendation on a plastic bag ordinance and request for a workshop.

**COMMITTEE REPORTS**

- Bicycle & Pedestrian Advisory Committee
- Finance Committee
- Master Plan Implementation Committee
- Recycling & Sustainability Committee
- Rivers & Coastal Waters Commission

Councilors on the above committees will provide brief updates of recent meetings. Councilors may also report on any other committee updates.

## **MANAGER'S REPORT**

- a) **Project Tracking Report:** The Council will receive a monthly report on projects being tracked. A copy of the project list is included in your packet.
- b) **Report on status of CDBG Grants for Washburn & Doughty and ArtForms:** This item is to update the Council and public on these two CDBG grants. Washburn & Doughty have been invited into the project development phase and \$200,000 has been reserved for this project, but this does not guarantee final approval. Unfortunately, Artforms Inc, has not been selected by DECD to receive funding at this time. Copies of the letter from DECD are included in your packet.
- c) **Reminder of nomination papers upcoming deadline:** This is a reminder to the public that nomination papers are still available for Districts 1, 2, and 6 for Council and School Board. They are due back to the Town Clerk's office by Friday, September 9<sup>th</sup> at 4:30 p.m.
- d) **Notice of property tax bills being mailed:** This item is to inform the public that tax bills will be mailed out soon. Staff hopes to have the tax rate information soon for the Council, possibility by the time of the meeting.
- e) **River Road culvert replacement and road closure:** This item is to inform the public that River Road will be closed at the bottom of Rocky Hill Road for five days (road will stay closed day and night) starting on Monday, September 12<sup>th</sup> The road will be closed completely to all traffic for five days starting at 7 a.m. on Monday, September 12<sup>th</sup> to allow the replacement of a major culvert crossing the road at this location. The culvert was severely damaged in August 2014 and it will be replaced with a new wide bottom culvert meeting current fish passage requirements. Copies of the press release and map are included in your packet.

## **NEW BUSINESS**

98. This item is for the Council to determine the next steps for 946 Mere Point Road after it has been reviewed by various boards. At the June 20<sup>th</sup> Council meeting, the Council voted to "retain 946 Mere Point Road temporarily for 60 days to allow for town committee and departmental review, and the previous owner may not redeem the property in that time period by paying the back taxes." Since then five committees have reviewed the property and additional work has been done by staff. Copies of a memo from Manager Eldridge, the reports from Committees/Boards, comparison of estimated cost implications of options, memo from Parks and Recreation, and tax lien foreclosure information are included in your packet.

### **Suggested Motion:**

There is no suggested motion for this item. Any action will be determined at the meeting.

99. This item is for the Council to consider approving alterations to the surface of conserved land in the town conservation easement known as the Bunganuc Landing easement. Due to a collapse of the shoreline at 12 Bunganuc Landing Road, the residence there is in

need of coastal shoreline stabilization, which will be reviewed by the Planning Board at their next meeting. Since the Town has a conservation easement on this area, the Town Attorney has determined that the Council must allow for this stabilization to occur. How it is done is determined by the Planning Board and staff; the Council role is to determine if you want to allow for surface alterations under the conservation easement. Copies of memos from Manager Eldridge and the Planning Staff are included in your packet.

Suggested Motion:

Motion to allow alterations to the surface of conserved land in the town conservation easement known as the Bunganuc Landing easement.

100. This item is for the Council to consider accepting an offer on tax acquired property known as parcel 038-004-00B. The property has been determined to be an unbuildable lot, and when initially put out to bid, no bids were received. Since then, the Town has had discussion with the abutters, and one has put in an offer for \$500 for the property, which covers back taxes of \$365. Copies of a memo from the Finance Director, along with a map and offer, are included in your packet.

Suggested Motion:

Motion to accept an offer in the amount of \$500 for tax acquired property known as parcel 038-004-00B.

101. This item is sponsored by Councilor Perreault as he has requested information on the Town's ability to regulate firing ranges, since he had received some noise complaints. The Town Attorney reviewed the state law and it appears that the ability to regulate noise is limited. Copies of a memo from Manager Eldridge and the legal opinion are included in your packet.

Suggested Motion:

There is no suggested motion for this item. Any action will be determined at the meeting.

102. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. At this meeting, there will be one recommendation for ZBA. Copies of the Committee's report and corresponding application are included in your packet.

Suggested motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

Suggested motion:

Motion to adjourn the meeting.