

BRUNSWICK TOWN COUNCIL
Agenda
November 7, 2016
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Roll Call of Members

Acknowledgement of Meeting Notice

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

- a) Approval of the Minutes of October 3, 2016
- b) Approval of the minutes of October 17, 2016
- c) Approval of a Quitclaim Release Deed for Noble Street, LLC

Public Comments

Correspondence

COMMITTEE REPORTS

- Bicycle & Pedestrian Advisory Committee
- Finance Committee
- Recycling & Sustainability Committee

MANAGER'S REPORT

- a) Election reminder
- b) 946 Mere Point Road property update
- c) Frank J. Wood Bridge update
- d) Zoning Ordinance Rewrite Update

PUBLIC HEARING

119. The Town Council will hear public comments on proposed amendments to Code of Ordinances, Chapter 11 "Marine Activities, Structures and Ways" including new definitions, changes in license categories and opening and closing of coastal waters, and will take any appropriate action. (Manager)

HEARING/ACTION

120. The Town Council will hear public comments on proposed amendments to Code of Ordinances, Chapter 12 "Personnel Ordinance" to provide for an alternate process to hire

current Maine Criminal Justice Academy Certified Full-Time Law Enforcement Officers, and will take any appropriate action. (Manager)

HEARING/ACTION

121. The Town Council will hear public comments on amendments to the General Assistance Maximums, and will take any appropriate action. (Manager)

HEARING/ACTION

122. The Town Council will hear public comments on amendments to Code of Ordinances, Chapter 13 "Solid Waste" to, by contract, allow the Graham Road landfill to accept solid waste generated beyond the corporate limits of Brunswick, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

123. The Town Council will consider setting a public hearing for November 21, 2016, to consider increases to the shellfish license fees contained in the Municipal Code of Ordinances, Appendix B - the Master Schedule of Revenues, Charges, Fees. (Manager)

ACTION

124. The Town Council will consider modifications to the Finance Committee Policy, as recommended by the Finance Committee. (Finance Committee)

ACTION

125. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council
Agenda
November 7, 2016
Council Notes and Suggested Motions**

CONSENT AGENDA

- a) Approval of the Minutes of October 3, 2016: A copy of the minutes is included in your packet.
- b) Approval of the Minutes of October 17, 2016: A copy of the minutes is included in your packet.
- c) Approval of a Quitclaim Release Deed for Noble Street, LLC: This item is to approve a quitclaim deed that extinguishes two easements; a stormwater maintenance easement and a pedestrian easement.

The Council has the option to remove any item from the Consent Agenda to be considered separately.

Suggested Motion:

Motion to approve the Consent Agenda.

CORRESPONDENCE

This is the opportunity for Councilors to share any correspondence they may have.

COMMITTEE REPORTS

Councilors representing the Council on the above committees that have recently met will provide brief updates. If there are any Committee updates beyond those listed, Councilors may also share them with the Council and public.

MANAGER'S REPORT:

A copy of a memo from Manager Eldridge providing an overview of the Manager's Report is included in your packet.

- a) Election reminder: Voting for municipal offices and the state general election will take place on Tuesday, November 8th at Brunswick Junior High School, 65 Columbia Avenue. The polling hours are 7:00 a.m. to 8:00 p.m.
- b) 946 Mere Point Road property update: Manager Eldridge will give this update on the property and the citizen petition requesting to retain it.
- c) Frank J. Wood Bridge update: Manager Eldridge will update the Council on a recent Section 106 Consulting Parties meeting that occurred in Topsham on October 27, 2016. A memo from Linda Smith and a copy of the presentation is included in your packet.

- d) Zoning Ordinance Re-write: The proposed updated Zoning Ordinance was presented at a Planning Board public hearing November 1, 2016. Another public hearing is scheduled for November 29, 2016. We expect the Council will receive the ordinance in December.

PUBLIC HEARING

119. This item is the required public hearing on proposed amendments to Code of Ordinances, Chapter 11 “Marine Activities, Structures and Ways” including new definitions, changes in license categories and opening and closing of coastal waters. As part of the amendment process the Town requested DMR review the draft ordinance as they have final approval authority. They have suggested additional review of the ordinance prior to Council adoption. Therefore, staff is requesting that this item be tabled indefinitely.

Suggested motion:

Motion to table this item indefinitely.

120. This is the required public hearing on proposed amendments to Code of Ordinances, Chapter 12 “Personnel Ordinance” to provide for an alternate process to hire current Maine Criminal Justice Academy Certified Full-Time Law Enforcement Officers. The hiring of highly desirable officers who have already completed training at the police academy, will be allowed to move forward more quickly. A thorough hiring process will still be conducted, and the members of the Personnel Board are in support of this change. A copy of a memo from Commander Waltz and the proposed amendments are included in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to approve proposed amendments to Code of Ordinances, Chapter 12 “Personnel Ordinance” to provide for an alternate process to hire current Maine Criminal Justice Academy Certified Full-Time Law Enforcement Officers.

121. This item is the required public hearing to change the current General Assistance maximums, as required by state law. This is the annual adoption of the limits, with changes to GA overall and housing maximums. Copies of a memo and the current and proposed Overall Maximum levels are included in your packet. (Manager)

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to adopt amendments to the General Assistance Maximums as included in the agenda packet and attached to the official minutes.

122. This is the required public hearing on amendments to Code of Ordinances, Chapter 13 “Solid Waste” to, by contract, allow the Graham Road landfill to accept solid waste generated beyond the corporate limits of Brunswick. Copies of a memo from Manager Eldridge and the proposed ordinance amendments with the highlighted changes are included in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested Motion:

Motion to approve amendments to Code of Ordinances, Chapter 13 “Solid Waste” to, by contract, allow the Graham Road landfill to accept solid waste generated beyond the corporate limits of Brunswick.

NEW BUSINESS

123. The Town Council will consider setting a public hearing for November 21, 2016, to consider increases to the shellfish license fees contained in the Municipal Code of Ordinances, Appendix B - the Master Schedule of Revenues, Charges, Fees and Fines. Copies of memos from Manager Eldridge and Marine Warden Dan Devereaux, as well as a fee schedule with proposed changes, is included in your packet.

Suggested Motion:

Motion to approve setting a public hearing to approve increases to the shellfish license fees contained in Appendix B of the Master Schedule of Revenue, Charges, Fees and Fines.

124. The Finance Committee is requesting the Council’s approval of several modifications to the Finance Committee Policy. The Finance Committee met on October 20, 2016, and is recommending several amendments which incorporate the comments from the Town Council’s October 3rd meeting. An updated memo from Julie Henze, Finance Director, and the Finance Committee Policy, redlined with suggested changes, is included in your packet.

Suggested Motion:

Motion to approve modifications to the Finance Committee Policy as recommended by the Finance Committee.

125. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Appointment Committee’s report and applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

Suggested motion:

Motion to adjourn the meeting.