

BRUNSWICK TOWN COUNCIL
Agenda
December 19, 2016
7:00 P.M. – Regular Meeting
Council Chambers
Town Hall
85 Union Street

Roll Call of Members

Acknowledgement of Meeting Notice

Pledge of Allegiance

Adjustments to Agenda

CONSENT AGENDA

- a) Approval of the minutes of December 5, 2016
- b) Approval of a card/cribbage license for 2017 for Elks Lodge #2043
- c) Approval of a Quitclaim Deed for a parcel of land depicted as Map 037 Lot 102 Sub 000 Typ 000

Public Comments

Correspondence

COMMITTEE REPORTS

- Master Plan Implementation Committee
- Recycling & Sustainability Committee
- Solid Waste Task Force
- Teen Center Advisory Committee

MANAGER'S REPORT

- a) Financial update
- b) Report on holiday trash and recycling pick-up schedule
- c) Report on Council 2017 Meeting Schedule
- d) Brunswick-Topsham Frank J. Wood Design Advisory Committee update
- e) Gurnet Road to Admiral Fitch Road Project update

PUBLIC HEARING

137. The Town Council will hear public comments on an Emergency Moratorium Ordinance on Retail Marijuana Stores, Facilities, and Social Clubs, and will take any appropriate action. (This ordinance will be considered on both an emergency and a regular basis.) (Councilor Jane Millett)

HEARING/ACTION

138. The Town Council will hear public comments regarding a proposed Tree Care Ordinance, to be included in Chapter 14 of the Municipal Code of Ordinances, and will take any appropriate action. (Chair Sarah Brayman)

HEARING/ACTION

139. The Town Council will hear public comments on proposed ordinance amendments to the Master Fee Schedule regarding fee increases for use of public sidewalks and vendors on the mall, and for taxi driver and company licenses, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

140. The Town Council will consider setting a public hearing for January 17, 2017 on “An Ordinance Authorizing the Planning, Design and Construction of a New Elementary School on the Site of the Former Jordan Acres School, with Total Project Costs Not to Exceed Twenty-eight Million Dollars, (\$28,000,000) Plus Other Authorized Costs, And the Planning, Design and Completion of Repairs to the Brunswick Junior High School, with Total Project Costs Not to Exceed Five Million, Seven Hundred Thousand Dollars (\$5,700,000) Plus Other Authorized Costs, And Further Authorizing Issuance of Bonds and Notes in an Amount Not to Exceed Thirty-three Million, Seven Hundred Thousand Dollars (\$33,700,000) Plus Other Authorized Costs”, and will take any appropriate action. (Manager)

ACTION

141. The Town Council will consider setting a public hearing regarding the proposed ordinance banning single-use plastic bags, and will take any appropriate action. (Councilor Stephen Walker and Councilor Kathy Wilson)

ACTION

142. The Town Council will receive a proposed new Zoning Ordinance from the Planning Board, and will determine any future action. (Manager)

DISCUSSION

143. The Town Council will consider adopting “A Resolution Authorizing the Town Manager to Negotiate and Execute Documents Related to the Accelerated Closure of the Graham Road Landfill”, and will take any appropriate action. (Manager)

ACTION

144. The Town Council will consider authorizing the Town Manager to submit a Letter of Intent (LOI) to the Maine Department of Economic and Community Development (DECD) regarding a Community Development Block Grant (CDBG) application for partial funding of a second story addition to the People Plus Center to accommodate an expansion of the Teen Center, and will take any appropriate action. (Manager)

ACTION

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
December 19, 2016
Council Notes and Suggested Motions

CONSENT AGENDA

- a) Approval of the Minutes of December 5, 2016: A copy of the minutes is included in your packet.
- b) Approval of a card/cribbage license for 2017 for the Elks Lodge #2043: The Elks Lodge #2043 is requesting a card/cribbage license for calendar year 2017. A copy of their application is included in your packet.
- c) Approval of a Quitclaim Deed for a parcel of land depicted as Map 037 Lot 102 Sub 000 Typ 000: This item deeds back this property to the owner, who has paid owed taxes. A copy of the deed is included in your packet.

The Council has the option to remove any item from the Consent Agenda to be considered separately.

Suggested Motion:

Motion to approve the Consent Agenda.

CORRESPONDENCE

This is the opportunity for Councilors to share any correspondence they may have.

COMMITTEE REPORTS

- Master Plan Implementation Committee
- Recycling & Sustainability Committee
- Solid Waste Task Force
- Teen Center Advisory Committee

Councilors representing the Council on the above committees that have recently met will provide brief updates. If there are any Committee updates beyond those listed, Councilors may also share them with the Council and public.

MANAGER'S REPORT:

A copy of a memo from Manager Eldridge providing an overview of the Manager's Report is included in your packet.

- a) Financial Update: Manager Eldridge will update the Council on the Town's financial picture to date for the current fiscal year. Copies of financial reports are included in your packet.
- b) Report on holiday trash and recycling pick-up schedule: The curbside trash and recycling collection will be done as usual; no missed day or make up day needed. However, the landfill will be closed on Saturday, 12/24 and Saturday, 12/31.

- c) Report on Council 2017 Meeting Schedule: Manager Eldridge will update the Council on the current status of this item.
- d) Brunswick-Topsham Frank J. Wood Design Advisory Committee update: Business Development Manager Linda Smith has been attending these meetings. A memo from Ms. Smith is included in your packet.
- e) Gurnet Road to Admiral Fitch Road Project: Milone & MacBroom of Portland, Maine has been selected to complete the connector road study authorized by the Town Council. A kick-off meeting involving the Town, abutting property owners, utilities and stakeholders was held on December 14th.

PUBLIC HEARING

137. This is the required public hearing on an extension of an Emergency Moratorium Ordinance on Retail Marijuana Stores, Facilities, and Social Clubs. The extension of this ordinance on both an emergency and a regular basis assures no lapse of coverage while these issues are reviewed. Copies of a memo from Manager Eldridge, as well as a copy of the proposed ordinance and the marijuana bill summary are included in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to adopt an extension of the Emergency Moratorium Ordinance on Retail Marijuana Stores, Facilities, and Social Clubs on an emergency and regular basis.

138. This item is the required public hearing regarding a proposed Tree Care Ordinance, to be included in Chapter 14 of the Municipal Code of Ordinances. During discussion at the December 5, 2016 Council meeting, Council members recommended three edits for inclusion into the original draft ordinance. The revised draft of the ordinance now contains additional language addressing these points, and both Tom Farrell, Parks & Recreation Manager, and Jay Astle, Parks & Recreation Facilities Director, will be available at the meeting to answer questions. Copies of a memo from the Parks & Recreation Director and the revised ordinance are included in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to adopt the proposed Tree Care Ordinance, to be included in Chapter 14 of the Municipal Code of Ordinances.

139. This item is the required public hearing on proposed ordinance amendments to the Master Fee Schedule regarding fee increases for use of public sidewalks and vendors on the mall, and for taxi driver and company licenses. Copies of a memo from Julie Henze on behalf of the Finance Committee, as well as the Master Fee Schedule amendments and an estimate on new revenue are included in your packet.

Option for the Council if they choose to vote this evening - suggested motion:

Motion to suspend the Council Rules to allow the Council to vote on this item at this meeting.

Suggested motion:

Motion to adopt ordinance amendments to the Master Fee Schedule regarding fee increases for use of public sidewalks and vendors on the mall, and for taxi driver and company licenses.

NEW BUSINESS

140. This item is for the Council to consider setting a public hearing for January 17, 2017 on “An Ordinance Authorizing the Planning, Design and Construction of a New Elementary School on the Site of the Former Jordan Acres School, with Total Project Costs Not to Exceed Twenty-eight Million Dollars, (\$28,000,000) Plus Other Authorized Costs, And the Planning, Design and Completion of Repairs to the Brunswick Junior High School, with Total Project Costs Not to Exceed Five Million, Seven Hundred Thousand Dollars (\$5,700,000) Plus Other Authorized Costs, And Further Authorizing Issuance of Bonds and Notes in an Amount Not to Exceed Thirty-three Million, Seven Hundred Thousand Dollars (\$33,700,000) Plus Other Authorized Costs.” Copies of the draft bond ordinance and the Public Hearing Notice are included in your packet.

Suggested motion:

Motion to set a public hearing for January 17, 2017 on “An Ordinance Authorizing the Planning, Design and Construction of a New Elementary School on the Site of the Former Jordan Acres School, with Total Project Costs Not to Exceed Twenty-eight Million Dollars, (\$28,000,000) Plus Other Authorized Costs, And the Planning, Design and Completion of Repairs to the Brunswick Junior High School, with Total Project Costs Not to Exceed Five Million, Seven Hundred Thousand Dollars (\$5,700,000) Plus Other Authorized Costs, And Further Authorizing Issuance of Bonds and Notes in an Amount Not to Exceed Thirty-three Million, Seven Hundred Thousand Dollars (\$33,700,000) Plus Other Authorized Costs.”

141. This item is for the Council to consider setting a public hearing for March 6, 2017, regarding the proposed ordinance banning single-use plastic bags. A copy of the draft ordinance is included in your packet.

Suggested motion:

Motion to set a public hearing for March 6, 2017, concerning the proposed ordinance banning single-use plastic bags.

142. This item is for the Council to receive the proposed new Zoning Ordinance from the Planning Board. The Zoning Ordinance Executive Summary is available on the town's website on the Planning and Development page. Copies of a memo from Planning & Development Director Anna Breinich and her presentation are included in your packet.

Suggested Motion:

This is a discussion item, so there is no suggested motion.

143. This item is for the Council to consider "A Resolution Authorizing the Town Manager to Negotiate and Execute Documents Related to the Accelerated Closure of the Graham Road Landfill". A copy of a memo from Manager Eldridge is included in your packet.

Suggested motion:

Motion to adopt "A Resolution Authorizing the Town Manager to Negotiate and Execute Documents Related to the Accelerated Closure of the Graham Road Landfill".

144. This item is for the Council to consider authorizing the Town Manager to submit a Letter of Intent (LOI) to the Maine Department of Economic and Community Development (DECD) regarding a Community Development Block Grant (CDBG) application for partial funding of a second story addition to the People Plus Center to accommodate an expansion of the Teen Center. Linda Smith, Business Development Manager, a representative from People Plus, and the Town Manager will speak to this item. People Plus is seeking foundation, grant and private funding to support the project. Community Development Block Grant (CDBG) Public Facilities program funds have been identified as a potential source of funding. As with most CDBG requests, a Letter of Intent (LOI) is required in order for the Town to be invited to apply for funds on behalf of the applicant, in this case, People Plus. The LOI for the Public Facilities grant program is on January 13, 2016. A memo from Manager Eldridge is included in your packet.

Suggested motion:

Motion to authorize the Town Manager to submit a Letter of Intent (LOI) to the Maine Department of Economic and Community Development (DECD) regarding a Community Development Block Grant (CDBG) application for partial funding of a second story addition to the People Plus Center to accommodate an expansion of the Teen Center.

Suggested Motion:

Motion to adjourn the meeting.