

8/4/17  
to Council

U.S. Department of Homeland Security  
Region I  
99 High Street, 6<sup>th</sup> Floor  
Boston, Massachusetts 02110



FEMA

August 1, 2017

Alison Harris  
Chairperson, Town Council  
Town of Brunswick  
Town Hall  
85 Union Street  
Brunswick, Maine 04011

**Re: Updated Flood Insurance Rate Map – Announcement for the Cumberland County Meeting on August 22, 2017**

Dear Ms. Harris:

We would like to invite you to the Consultation Coordination Officer's (CCO) Meeting on **Tuesday, August 22, 2017** where we will present the updated Cumberland County Preliminary Flood Insurance Rate Map (FIRM) panels and Flood Insurance Study (FIS) report. This meeting is being held to describe the map review process and address your initial questions regarding the flood hazard data that was released on April 14, 2017. The meeting will be conducted by the Federal Emergency Management Agency (FEMA) Region I, the Maine Department of Agriculture, Conservation and Forestry, Floodplain Management Program, and STARR, a joint venture mapping contractor to FEMA.

Please feel free to pass this invitation along to other community officials who would benefit from this meeting. Two meetings have been scheduled on **Tuesday, August 22, 2017**. Please attend the one most convenient for your schedule.

**10 AM – 12 Noon**

Cumberland Town Hall  
Council Chambers  
290 Tuttle Road  
Cumberland, Maine 04021

**2 - 4 PM**

Gray Town Office  
24 Main Street  
Gray, Maine 04039

NOTE: Enter through back door, turn right, straight to end of hall

At this meeting, we will discuss the current project status and next steps including the appeal period initiation. The meeting is particularly relevant to planning staff, zoning administrators, building inspector/code enforcement officers, as well as your flood hazard administrative officer.

Subsequent to the CCO Meeting, we will initiate a statutory 90-day comment and appeal period. Communities should review the FIRM and FIS in detail, and identify any changes with labeling (e.g., road names) as well as any areas where you may have questions regarding the flood hazard data. Changes in the Base Flood Elevations (BFE) or the extent of the Special Flood Hazard Area (SFHA) are subject to a formal appeal. Your community will receive a letter approximately two weeks before the start of the 90-day appeal period, which will detail the appeal process. The letter will contain information regarding legal notifications

to be published in local newspapers, and will identify the first and second publication dates. The appeal period will start on the date of the second publication. Additional instructions concerning the 90-day appeal period will be provided during this formal coordination meeting. During the appeal period, community officials and/or other interested parties may submit scientific or technical information that meets the FEMA guides and standards, which could support an appeal to the proposed or proposed modified information on the FIRM.

We encourage you to review the text in the FIS report as it pertains to your community and welcome your suggestions for updating or revising the text. Please become familiar with the Preliminary FIRM as well as the FIS report prior to the meeting so that we may discuss your comments and questions. Community comments are an important part of our mapping process and will be carefully considered before the Cumberland County FIRM and FIS report are published in final form.

All comments and appeals received through the end of the 90-day appeal period will be considered and incorporated as appropriate. Following the resolution of all comments and appeals, FEMA will issue a Letter of Final Determination (LFD). When FEMA issues the LFD, the community must adopt the new FIRM panels and FIS within 6 months in order to remain in good standing with the National Flood Insurance Program (NFIP).

The State coordinating office will be working closely with your community during the compliance phase to ensure that the local floodplain management ordinance is brought up to current standards. Your community should coordinate with Sue Baker, State NFIP Coordinator with the Maine Floodplain Management Program, Department of Agriculture, Conservation & Forestry, regarding flood hazard area regulations and the process to update your municipality's ordinance/bylaws. Sue can be reached by email at [Sue.Baker@maine.gov](mailto:Sue.Baker@maine.gov) or by telephone at (207) 287-8063. Also available to answer questions is Kerry Bogdan, the FEMA Region I Senior Engineer, at [Kerry.Bogdan@fema.dhs.gov](mailto:Kerry.Bogdan@fema.dhs.gov) or (617) 956-7576.

Please RSVP and send any questions or requests for additional information to Brian Caulfield of STARR, by email at [Brian.Caulfield@cdmsmith.com](mailto:Brian.Caulfield@cdmsmith.com) or call (617) 452-6658. We appreciate your cooperation in this matter and look forward to meeting with you.

Sincerely,



Richard H. Verville  
Acting Risk Analysis Branch Chief  
FEMA Region I

cc: Jeffrey B. Hutchinson, Code Enforcement Officer, Town of Brunswick  
Charles Frizzle, Chairperson, Planning Board, Town of Brunswick  
Sandy Stott, Chairperson, Conservation Commission, Town of Brunswick  
John Eldridge, Town Manager, Town of Brunswick  
Frances M. Smith, Town Clerk, Town of Brunswick  
Anna M. Breinich, AICP, Director of Planning and Development, Town of Brunswick  
John Foster, PE, Public Works Director/Town Engineer, Town of Brunswick  
Kenneth A. Brillant, Director, Emergency Management Agency/Fire Chief, Town of Brunswick

Richard J. Rizzo, Chief of Police, Brunswick Police Department  
Daniel R. Devereaux, Marine Resource Officer/Harbormaster, Town of Brunswick  
Kerry Bogdan, Senior Engineer, FEMA Region I  
Sue Baker, CFM, State NFIP Coordinator, Maine Floodplain Management Program, Department of  
Agriculture, Conservation & Forestry  
James Budway, Director, Cumberland County Emergency Management Agency  
Alex Sirotek, Regional Service Center, Region I  
Brian Caufield, Project Manager, STARR Region I