

**Town of Brunswick  
Position Description  
FLSA: Non-Exempt**

Position Title: **Truck Driver**

Department: Public Works

Reports To: Working Foreman/Landfill Equipment Operator

**GENERAL SUMMARY:**

Operating under general supervision from the Working Foreman or Landfill Equipment Operator and in accordance with established policies and procedures, the incumbent is responsible for independently operating trucks and related automotive equipment to complete assignments received in the form of specific orders to pick up and deliver material or to drive according to an established route. This may include hauling trailers loaded or unloaded with equipment or materials within CDL limits.

**ESSENTIAL JOB FUNCTIONS:\***

- Operates dump, flatbed or other trucks to pick up and deliver materials, debris, supplies and personnel to assigned location/work site.
- Operates a front-end loader and compactor to haul cover at the PWD landfill.
- Loads dumpsters with metal, tin cans, refrigerators, tires and bottles.
- Checks and reports, according to DEP rules, the incoming and outgoing flows of the landfill on a daily basis.
- Operates mechanical loaders, trucks with front-end loaders, bucket broom attachments, booms and other equipment, chipper, spray truck, light wheeled gasoline trucks, compressor, pneumatic tools and roller.
- Loads and unloads truck by whatever means are required using appropriate tools and or equipment.
- Performs minor maintenance work and services vehicles with fuel, grease, oil and coolant.
- Operates trucks on road maintenance and street construction, hauling cold patch, gravel and rocks to assigned site.
- Performs traffic control and flagging duties in Public Works Repair Work Zones and follows all applicable safety procedures.

**OTHER DUTIES AND RESPONSIBILITIES:**

- Performs the duties of a laborer as needed and assigned.
- Plows snow, sands roads and sidewalks and clears parking lots in winter months as needed.
- Performs other related duties as required.

**SKILLS/EXPERIENCE/TRAINING REQUIRED:**

A high school Diploma or equivalent with one to three years of experience as a truck driver in a similar environment or equivalent combination of education and experience.

A Class B Driver's License in good standing.

Knowledge of operation and maintenance requirements of various trucks and automotive equipment with the ability to make minor adjustments and perform necessary basic service maintenance.

Knowledge of traffic laws, ordinances and rules involved in truck operation.

The ability to operate trucks and equipment skillfully, safely and in accordance with traffic laws and regulations.

Knowledge of the hazards and applicable safety precautions of the work.

Ability to read, write legibly and follow oral instructions in English.

Ability to learn the general layout of the town to learn the routes to other locations.

The proven ability to perform as a team player.

**SUPERVISORY RESPONSIBILITY:**

None.

**WORKING CONDITIONS/PHYSICAL DEMANDS:**

Regular physical activity required including driving, walking, standing, stooping, pushing and pulling. Ability to lift, carry and position objects utilizing proper body mechanics and techniques, up to 50 lbs above shoulders, lift and carry up to 75 lbs and push or pull 150 lbs normally outdoors in noisy and sometimes unpleasant situations with exposure to extreme elements and temperatures. Moderate exposure to injury or other hazard.

*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

**\*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**