BRUNSWICK TOWN COUNCIL
Agenda
May 6, 2019
Regular Meeting – 6:30 P.M.
Council Chambers
Town Hall
85 Union Street

Roll Call of Members/Acknowledgement Notice

Pledge of Allegiance

Adjustments to Agenda

Public Comments/Announcements (for items not on the agenda)

MANAGER’S REPORT

a) Reminder of a budget workshop on May 9, and the budget adoption scheduled for May 13, 2019

PUBLIC HEARING

47. The Town Council will hear public comments on an application for renewal of a special amusement license, and will take any appropriate action. (Town Manager Eldridge)

Special Amusement

BATS LLC
D/B/A: McAvoy’s On The Green Timothy Troy Kavanaugh
165 River Road

HEARING/ACTION

NEW BUSINESS

48. The Town Council will consider adopting an annual proclamation for Town Commons Day, and will take any appropriate action. (Councilor Dan Ankeles)

ACTION

49. The Town Council will consider a Sellers of Prepared Food on Public Ways license for outdoor seating for Frosty’s Donuts, 54 Maine Street, and will take any appropriate action. (Town Manager Eldridge)

ACTION
50. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)  

   **ACTION**

51. The Town Council will discuss and provide budget direction to the Town and the School Department for the 2019-2020 budget, and will take any appropriate action. (Town Manager Eldridge)  

   **ACTION**

**CORRESPONDENCE/COMMITTEE REPORTS**

Councilors will provide brief updates on recent committee activities.

**CONSENT AGENDA**

a) Approval of the minutes of April 1, 2019  
b) Approval of the minutes of April 8, 2019  
c) Appointment of Fran Smith as Warden and Elin Gould, Sara King, and Joe Zrioka as Deputy Wardens for the June 11, 2019 Election  
d) Approval of a Utility Location Permit (ULP) for Maine Natural Gas  
e) Approval of a proclamation for Arbor Week
Brunswick Town
Council Agenda
May 6, 2019
Council Notes and Suggested Motions

MANAGER’S REPORT

a) Reminder of a budget workshop on May 9, and the budget adoption scheduled for May 13, 2019

PUBLIC HEARING

47. Notes: This is the required public hearing for the renewal of a special amusement license for McAvoy’s On The Green, 165 River Road. McAvoy’s would like to host DJs and bands for weddings, birthday parties, etc., in the main bar area from 12:00 pm to 12:00 am depending on the function. A copy of the application and the public hearing notice are included in your packet.

Suggested Motion:
Motion to approve a special amusement license for McAvoy’s On The Green, 165 River Road.

NEW BUSINESS

48. Notes: This is the annual proclamation declaring May 19, 2019 as Town Commons Day. The vote of May 8, 1719 O.S., to grant land to the Town of Brunswick, occurred before the Gregorian calendar was being used, and May 19th is the adjusted date, used by the Town Commons Committee. This is the 300th anniversary of that land grant, and the Town Commons Committee has planned many events to celebrate this special portion of the Town. A copy of the proclamation and the schedule of events are included in the packet.

Suggested Motion:
Motion to adopt Brunswick’s Town Commons Day proclamation.

49. Notes: This is a renewal of a Sellers of Prepared Food on Public Ways license for outdoor seating for Frosty’s Donuts, 54 Maine Street. A copy of the application is included in the packet.

Suggested Motion:
Motion to approve a Sellers of Prepared Food on Public Ways license for outdoor seating for Frosty’s Donuts, 54 Maine Street.

50. Notes: At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. A copy of the Appointment Committee’s report and the applications are included in your packet.
**Suggested Motion:**
Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

51. **Notes:** The Town Council will discuss the 2019-2020 budget and provide direction to the Town Manager and School Department in order to meet their budget goals. A copy of a memo from Town Manager Eldridge is included in the packet, and additional materials will be provided as determined by the Council following the May 2, 2019, public hearing.

**Suggested Motion:**
No motion suggested.

**UPDATE ON COMMITTEE ACTIVITIES**

Councilors will provide brief updates on recent committee activities.

**CONSENT AGENDA**

a) **Approval of the minutes of April 1, 2019:** A copy of the minutes is included in your packet.

b) **Approval of the minutes of April 8, 2019:** A copy of the minutes is included in your packet.

c) **Appointment of Fran Smith as Warden and Elin Gould, Sara King, and Joe Zrioka as Deputy Wardens for the June 11, 2019 Election:** As required under M.R.S.A. Title 21-A, Section 501(2), the municipal officers shall appoint a warden and may appoint one or more deputy wardens to assist in the duties on Election Day. The Clerk recommends the Council appoint those listed above for the upcoming election.

d) **Approval of a Utility Location Permit (ULP) for Maine Natural Gas:** Maine Natural Gas seeks authorization to install a new gas main to Elm Street, Maine Street and Fitch Place in order to provide access for new customers and more reliable service for existing customers. A copy of a memo from Town Engineer Ryan Barnes and their application are included in the packet.

e) **Approval of a proclamation for Arbor Week:** Director of Parks & Recreation Tom Farrell has drafted a proclamation declaring the third full week in May as Arbor Week, which coincides with the State of Maine’s annual proclamation and celebration. A copy of the proclamation is included in your packet, as well as a memo from Tom Farrell with information about the Town’s activities for Arbor Week.

*The Council has the option to remove any item from the Consent Agenda to be considered separately.*
**Suggested motion:**
Motion to approve the Consent Agenda.

**Suggested Motion:**
Motion to adjourn the meeting.
MANAGER’S REPORT
NO BACKUP
ITEM 47
BACKUP
PUBLIC HEARING

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Council Chamber, Municipal Office Building, 85 Union Street, Brunswick, at 6:30 P.M. on 5/6/2019 on the following Special Amusement license applications:

Special Amusement

BATS LLC
D/B/A: McAvoy's On The Green
165 River Road

Timothy Troy Kavanaugh

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521).

Fran Smith
Town Clerk
APPLICATION FOR SPECIAL AMUSEMENT LICENSE

Please complete:

Type of Business:  
0 Sole Proprietor-Owner's Name: ________________________________

0 Partnership-Partner's Names: ________________________________

✓ Corporation-Corporation Name:  BATS LLC

Incorporation Date:  3/15  Incorporation State:  Maine

0 New License: Opening Date ________________✓ Renewal License

Business Name:  McAvoy's on the green  E-Mail:  mcavoybg1@gmail.com

Business Address:  165 River Rd.  Business Phone Number:  725-8224-614

Name of Contact Person:  T. Troy Kavencough  Contact's Phone Number:  Same

Mailing Address for Correspondence:  PO Box 246  Brunswick

Signature of Owner, Officer, Partner or Agent:  [Signature]

Date: 4/16/10

Corporations Please Complete:

Address of Incorporation:  165 River Rd.  Phone #: 725-8224

Name of Corp. Officer, Owner, or Partners:  Title  Address  % of Stock or Ownership

Timothy Troy Kavencough  partner  Topsham ME  50%

William Welch  partner  Lewiston ME  50%

The fee is $150 permit fee and $50 inspection/application fee for a total of $200. (In addition, if you are required to have more than 2 inspections, there will be an additional fee of $25 per inspection to be paid prior to issuance of license.)

Town Clerk Use Only

License Fee  $150.00 Plus $50 application fee  /  0 Paid  Advertising Fee  $_____

0 Paid

Required Approvals:  0 Finance  0 Codes/Fire  0 Council  PH Date:  _________

Mailed or Issued Date:  ________________

Clerk Notes:  Insp. sch. 4/23 10am.
Describe in detail the kind and nature of entertainment:

D J or Band for weddings/birthday parties etc.

Describe in detail the room or rooms to be used under this license:

Banquet room - main bar area

During what hours will your live entertainment occur?

12 to 12 depending on the function

Did the Town Council place any specific restrictions on your license over the past three years? If so, what were those restrictions?

DIAGRAM
(ATTACH SEPARATE SHEET, IF NECESSARY)
9. Kitchen or Food Preparation Area Plan:

Use this grid or a separate sheet of graph paper to draw a floor plan, or provide a floor plan prepared by a knowledgeable party, of the place food preparation area(s)/kitchen(s). If the plan is not drawn to scale, the dimensions must be clearly labeled. Please see the example on page 11.

The floor plan should include the following items:

<table>
<thead>
<tr>
<th>Sinks:</th>
<th>Toilet Facilities:</th>
<th>Refrigeration:</th>
<th>Facilities:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Ware Washing</td>
<td>2. Lavatories</td>
<td>2. Walk-in Freezers</td>
<td>2. Food Storage Areas</td>
</tr>
<tr>
<td>5. Dipper Wells</td>
<td></td>
<td>5. Ice Maker</td>
<td>5. Equipment/Counters/Seats/Tables</td>
</tr>
<tr>
<td>6. Other</td>
<td></td>
<td>6. Other</td>
<td>6. Dry Storage/All Other Storage</td>
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</table>
ITEM 48
BACKUP
TOWN OF BRUNSWICK

PROCLAMATION

WHEREAS, the Pejepscot Proprietors by their vote of May 8, 1719, OS, granted land to “Ly in General and perpetual Comonage” to the Town of Brunswick; and

WHEREAS, May 19, 2019 is the 300th anniversary of that vote,

THEREFORE, We the TOWN COUNCIL OF BRUNSWICK, the successors in office of the Selectmen, being mindful of the history and heritage of our Town, respectful of the inspiring wisdom of the first Planners of our community, and proud of the part they have played in preserving to our use a portion of the lands with which they were so richly endowed, knowing full well our later needs in that respect,

DO HEREBY PROCLAIM May 19, 2019, as TOWN COMMONS DAY

Signed this 6th day of May, 2019

__________________________________________
John M. Perreault
Brunswick Town Council Chair
Brunswick Town Commons
300th Anniversary Event Presentations

BHS Film Department Presentation: Uncommon Ground A Documentary Premier & 300th Commons History Talk by Jym St. Pierre
April 23rd, 6:30 PM, at Crooker Theater, Brunswick High School

View the opening premier of a Town Commons documentary. The compelling narrative is supported by powerful imagery that captures the essence of this special place. This will be followed by a history salon where environmental historian Jym St. Pierre will share the results of his year-long research to chronicle the past of this bequest laid out for the "...General & perpetual Commonage..." of the Town of Brunswick.

Wildlife Walking Tour of the Brunswick Town Commons
April 28th, 1:00 PM, on the Commons

Ever get the feeling you are not alone when walking in the woods? Well, if it happens to be while on the Brunswick Town Commons you're probably correct. A recent study has revealed a diverse and abundant population of wildlife on this special parcel that was thoughtfully preserved at the very beginning of the town's history. Our two researchers will guide a tour through the Commons and share their remarkable findings.

First Bird Walking Tour of the Commons
May 5th, 7:30 AM, on the Commons

Dale Dorr of Merrymeeting Audubon will lead a walk through the Brunswick Town Commons. Please join us for this early migration walk in Brunswick's Town Commons with its mix of vernal pools, pitch pine stands and old fields. This time in the season it is uncertain which species will have made the migration to mid coast Maine, but the Commons have had nesting hawk and owl families in the past and should produce a good mix of the hardier species of songbirds.

Botanical Walking Tour of the Town Commons
May 12th, 1:00 PM, on the Commons

The Brunswick Town Commons are comprised of unique natural plant communities including Pitch Pine Barrens, a state-listed rare natural community. The walk will explore the transitions between common Oak-Pine forests, Pitch Pine Barrens, and a small Pitch pine-heath bog found on the Commons. Expect to see fringed milkwort (*Polygala paucifolia*), pink lady's-slipper (*Cypripedium acaule*), and other spring ephemerals during this walk. Hiking boots and bug spray are recommended.

Second Bird Walking Tour of the Commons
May 19th, 7:00 AM, on the Commons

Gordon Smith and John Berry will co-lead a walk at the Brunswick Town Commons to celebrate the 300th anniversary of the establishment of the Brunswick Town Commons. This bird walk will be done on easy paths (up to 3 miles total). We will observe a variety of plants, wildlife, and migrating songbirds. 7am start time. For more information call Gordon Smith at 725-0282.
5K Run for the Commons
May 19th, 9:00 to 10:30 AM, on the Commons

Come and enjoy this College to Commons course that starts at Bowdoin’s Watson Arena, winds through the Greater Commons and then loops the Town Commons before returning to the starting area. Participants will receive a commemorative T-shirt.

Tree Walking Tour
May 19th, 10:00 AM, on the Commons

Come celebrate Arbor Week at the Brunswick Town Commons with the Brunswick Tree Committee. On this walking tour, you will be introduced to the trees and shrubs found in the Town Commons and learn what they can tell you about the history of the landscape. You will encounter species that are commonly found across Maine and glimpse a globally-rare ecosystem. Along the way, you’ll learn tips and tricks that will enable you to identify trees as you go out and explore the Maine woods.

Formal Commemorative Celebration of the 300th Anniversary of the Town Commons
May 19th, 12:30 PM, on the Commons

Welcome and Introductory Remarks; Brunswick Town Council
Brief History of the Commons; Jym St. Pierre
Reading of Declarations:
   May 8th, 1719 (o.s.) Pejepscot Proprietor statement; Larissa Vigue Picard, PHS
   1968 Brunswick Selectmen Historic Landmark designation; Angela Twitchell, BTLT
   2019 Maine Legislation Recognition
Commons Poetry Reading
Tree Planting by Honorary Chair
Closing Comments; Brunswick Town Council

Formal Opening of the Brunswick Town Commons Exhibit
May 19th, 2:00 PM, at Pejepscot Historical Society, 159 Park Row

Come see this dynamic and informative banner display that tells the story of the Brunswick Town Commons through the ages. Chat with creator Jym St. Pierre who has spent nearly a year researching the fascinating role that the Commons has played in shaping the community of Brunswick.

Wildlife Walking Tour of the Brunswick Town Commons [Repeat Tour]
May 19th, 5:30 PM on the Commons

Ever get the feeling you are not alone when walking in the woods? Well, if it happens to be while in the Brunswick Town Commons you’re probably correct. A recent study has revealed a diverse and abundant population of wildlife on this special parcel that was thoughtfully preserved at the very beginning of the town’s history. Our two researchers will guide a tour through the Commons and share their remarkable findings.
Brunswick Town Commons Station United States Postal Service Commemorative Cancelation
May 20th, 9:00 to 11:00, Town Hall, Council Chambers, 85 Union Street

An official commemorative US stamp cancelation hallmark, noting the 300th anniversary of the Town Commons, will be available for this brief period of time. For those with a passion for philately or those who just wish to have a special Brunswick heritage keepsake, don’t miss this opportunity.

The Town Commons Contribution to the Aviation History of Brunswick
June 2nd, 1:00 PM, at Brunswick Naval Museum and Gardens, 179 Admiral Fitch Avenue

The Town’s second municipal airport opened in 1934 on a large portion of the Town Commons. World events transformed it from its modest beginnings to a vast and strategic military complex. The impact of Naval Air Station Brunswick on the local community has been profound. This talk will trace Brunswick's unique aviation history and the role that the Town Commons played in shaping that past.

Tree Walking Tour [Repeat Tour]
June 9th, 1:00 PM, on the Commons

On this walking tour, you will be introduced to the trees and shrubs found in the Town Commons and learn what they can tell you about the history of the landscape. You will encounter species that are commonly found across Maine and glimpse a globally-rare ecosystem. Along the way, you'll learn tips and tricks that will enable you to identify trees as you go out and explore the Maine woods.
ITEM 49
BACKUP
MEMO

To: Town Council
From: Fran Smith, Town Clerk
Date: April 10, 2019
Re: SELLERS OF PREPARED FOOD ON PUBLIC WAY application

The Town Clerk's Office has received a request for SELLER OF PREPARED FOOD ON PUBLIC WAY license:

Seller of Prepared Food on Public Way:

Frosty's

Please consider this request at your May 6, 2019 Council Meeting.
TOWN OF BRUNSWICK  
85 Union Street  Brunswick, Maine 04011   TEL: (207) 725-6658 FAX: (207) 725-6663 

APPLICATION FOR LICENSE OR PERMIT  
☐ New License: Opening Date _______________  ☐ Renewal License

Business Name: Frosty's Donuts  E-Mail: shelbystandre@gmail.com  
Business Address: 54 Maine ST  Business Phone Number: 729-4258  
Name of Contact Person: Shelby Omdal  Contact’s Phone Number: 729-4258  
Mailing Address for Correspondence: 54 Maine ST, Brunswick, ME  
Signature of Applicant:  

Date: 4-1-19  
Type of Business: ☐ Sole Proprietor-Owner’s Name:  
☐ Partnership-Partners’ Names: Nels Omdal, Shelby Omdal  
☐ Corporation-Corporation Name:  

<table>
<thead>
<tr>
<th>Corporations Please Complete:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Incorporation Date: January 2012</td>
<td>Incorporation State: Maine</td>
</tr>
<tr>
<td>Address of Incorporation: 54 Maine ST Brunswick ME</td>
<td>Phone #: 729-42-58</td>
</tr>
<tr>
<td>Name of Corp. Officer, Owner, or Partners: Nels Omdal, Shelby Omdal</td>
<td></td>
</tr>
</tbody>
</table>

Note: There will be a late fee for any expired licenses ($30) w/ fees higher than ($50) and ($15) for licenses w/ fees ($50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

Select Type of License you are applying for on back of this page

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Town Clerk Use Only:  
Type of License: Seller of Prepared Food P/W

All Licenses: Personal Property Taxes Paid ☐  
Peddler: Codes ☐_________________  Codes Officer Signature  
Seller of Prepared Food on Public Way: ☐ Insurance Binder  ☐ Picture of Cart  ☐ Council Approval  
Vicuñal/Innkeeper/Tattooing Establishment ☐ State Health Certificate  
Junkyard: ☐ Public Hearing Date ☐ Advertising Fee

Mailed or Issued Date: _______________  Paid Fee: $150  Cash/Check Date _______________ 

APR - 2 2019
License Fees & Schedule: Please check the type of license you are applying for.

☐ Bazaar, Flea Market, or Farm Markets-Exp. June 30th
   _____1-3 Days ($60) Date and Location of Event:__________________________
   _____Annual ($275)

☐ Bowling Alleys, Pool Halls and Billiards-Exp. June 30th
   _____Number of Lanes ($25 each) _____Number of Pool/Billiard Tables ($25 each) (not to exceed $600 per business location)

☐ Carnival or Circus
   _____Number of Days (150/day) Date and Location of Event:_____________________________

☐ Commercial Vehicle-Exp. December 31st _____Number of Vehicles ($90/vehicle) (New licenses issued between 7/1 and 12/31 is $45 per vehicle) (New Vehicles – one time $30 inspection fee)

Food Service Establishment (Vicualter)-Exp. June 30th Current State Health Certificate must accompany application
   ☐ FSE Serving Malt, Vinous & Spirituous Liquor ($300)
   ☐ FSE Serving Malt and Vinous ($250)
   ☐ FSE Serving Malt or Vinous ($210)
   ☐ FSE with Sit Down, no Alcohol ($125)
   ☐ FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering,
   ☐ B&B’s, Bakeries, or Prepared Seafood Vendor, ETC ($90)

☐ Innkeeper-Exp. June 30th
   ☐ 1-15 Rooms ($125)
   ☐ 16+ Rooms ($210)

☐ Junkyard, Automobile Graveyard ($50 each, both Exp. Oct. 1st) ☐ Auto Recycling ($250-5 Yrs)
   Plus $50 application fee for each type

☐ Pawnbroker ($150) Exp. June 30th

☐ Peddler:
   _____#Weeks/$30/week _____#Months (up to-3 months-$60/ up to-6 months $90) 1 Year (up to 12 months $125)

☐ Pinball Mach. - Other Amuse Devices ($40/each) Exp. June 30th _____Number of Machines/Devices

☐ Second Hand Dealer ($90)-Exp. June 30th

☐ Sellers of Prepared Food on Public Way ($2,000 Mall vendor/$3,500 Farmers Market/$150 other)
   Location: 54 Maine St sidewalk ____________________________ Exp. 1st PH in March
   As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer’s license. Mall vendors, please list food to be sold:
   ____________________________ (or submit printed menu)
   I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick.
   ____________________________ (Signature of owner, officer, partner or agent)
   New applicants must contact the Recreation Department (Jay Astle) for cart dimensions and mall access. Tel# 207-725-6656
   There is no proration on new licenses.

☐ Tattooing Artist ($75)-Exp. June 30th Current State Health Certificate must accompany application

☐ Theater ($175 per screen – not to exceed $1,575 total per location)-Exp. June 30th
   _____Number of Screens

O:\Word\Appsfile\businessLicAppMay2017.docx
SIDEWALK 19 feet wide

Frosty's Donut Shop 54 Maine

Window (front

Steps/Door

2 squares = 1 foot

18 feet wide
ITEM 50
BACKUP
MEMORANDUM

TO: Town Council
FROM: Appointments Committee
SUBJECT: Report for May 6th Appointments
DATE: 4/18/2019

The Appointments Committee at its Wednesday, April 17 meeting made the following unanimous recommendations:

**Personnel Board**
Dale King as an alternate member for the balance of a three-year term to begin immediately and to expire on 01/12/2021

**Marine Resources Committee**
Cody Gillis Jr as a commercial harvester member for a three-year term to begin 05/01/2019 and to expire on 05/01/2022
Blaine Lund as a commercial harvester member for a balance of a three-year term to begin immediately and to expire on 05/01/2021

**Fence Viewer**
Mark Worthing for reappointment for a three-year term to begin on 04/01/2019 and to expire on 04/01/2022

**Tree Committee**
Jesse Bishop for a three-year term to begin immediately and to expire on 03/01/2022

**Bicycle and Pedestrian Advisory Committee**
Annee Tara for a three-year term to begin 06/02/2019 and to expire on 06/01/2022.

**Rivers and Coastal Waters Commission**
Doug Niven for reappointment as an alternate member for a three-year term to begin on 05/01/2019 and to expire on 05/01/2022.

**Downtown and Outer Pleasant Street Master Plan Implementation Committee**
Alison Harris for an at large member for a balance of a three-year term to begin immediately and to expire on 12/1/2020.
Town of Brunswick
Application for
Appointment to Board/Commission/Committee

Full Name: DALE H. KING
Date

Street Address: 1 SIMPSON ST. Home Phone: 729-3688
Cell/mobile Phone #: 751-3941 E-mail Address: DALE KING 57 CONCENTRATE

I live in Council Dist #: 2 I wish to be considered for appointment to the: PERSONNEL BOARD

(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:
FULL MEMBERSHIP STATUS:
TERM BEGINS:

and/or
ASSOC/ALT MEMBERSHIP STATUS:
TERM EXPIRES:

Do you or any relative currently serve on any Town Board/Commission/Committee? NO If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

# of Years Date term exp. Relationship

Your occupation: BUSINESS OWNER
Employer: SELF Work Telephone #: 729-3688

List any civic organizations to which you belong:

NONE

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

I SERVED ON THE PERSONNEL BOARD FOR 8 YRS

Have you previously served on a Town board/commission/committee? YES If so, please list the board/commission/committee and years of service:

PLANNING BOARD - PERSONNEL BOARD

Signature

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, ME 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town/Board/Comission/Committee, but does not guarantee placement on a Board/Commission/Committee.
APPLICANT – PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Personnel Board

Term Length: 3 YRS

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?
   No - served this board for eight years

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?
   Yes - as a business owner for 30 yrs, I have interviewed many people

3. Why would you like to be on the Board/Commission/Committee?
   I love serving my town and enjoy my time on this board

4. Are you aware of the time involved and would you be able to attend most of the meetings?
   Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?
   No

6. Do you have anything you would like to add?
   No

PLEASE REVIEW THE TOWN OF BRUNSWICK BOARDS, COMMISSIONS, AND COMMITTEES APPOINTMENT POLICY PRIOR TO SUBMITTING THIS APPLICATION. YOU MAY VIEW THE POLICY AT http://www.brunswickme.org/departments/town-clerk/boards-committees/ OR OBTAIN A COPY FROM THE TOWN CLERK’S OFFICE.

Revised 12/13
Full Name: Cody Grills Jr Date 2/6/2016
Street Address: 17 Thomas Point Rd Home Phone #
Cell/mobile Phone #: 522-5024 E-mail Address: Cag.111.3one18cloud.com
I live in Council Dist. #: _____ I wish to be considered for appointment to the:
    Marine Resource Comm.
(NAME OF BOARD/COMMISSION/COMMITTEE)
Check one or both:
FULL MEMBERSHIP STATUS: _____ Comm. Hrstr. TERM BEGINS: _____
and/or
ASSOC/ALT MEMBERSHIP STATUS: _____ TERM EXPIRES: _____
Do you or any relative currently serve on any Town Board/Commission/Committee? _____ If so, please state name of
Board/Commission/Committee, the number of years of service, and the relationship to this applicant:
    # of Years _____ Date term exp. _____ Relationship _____
Your occupation:
    Slightly Harvester/Healthcare Security
Employer: SPI 6/ Superior Security Services Work Telephone #: 373-6762
List any civic organizations to which you belong:
    Maine Professional Guides Association
Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the
board/committee/commission:
    Lifelong Fisherman
Have you previously served on a Town board/commission/committee? _____ If so, please list the
board/commission/committee and years of service:

__________________________
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a
Town/Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee
APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Shellfish Committee

Term Length: 

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?
   Name

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?
   I am a Brunswick Commercial Shellfish Harvester

3. Why would you like to be on the Board/Commission/Committee?
   To better represent Commercial Harvessers

4. Are you aware of the time involved and would you be able to attend most of the meetings?
   Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?
   No

6. Do you have anything you would like to add?
   No

PLEASE REVIEW THE TOWN OF BRUNSWICK BOARDS, COMMISSIONS, AND COMMITTEES APPOINTMENT POLICY PRIOR TO SUBMITTING THIS APPLICATION. YOU MAY VIEW THE POLICY AT http://www.brunswickme.org/departments/town- clerk/boards-committees/ OR OBTAIN A COPY FROM THE TOWN CLERK'S OFFICE.

Revised 12/13
Town of Brunswick
Application for
Appointment to Board/Commission/Committee

Full Name: Blaine Land
Date: 11/2/2019

Street Address: 35 Brackett Road
Home Phone #: 207-637-9677

Cell/mobile Phone #: __________________________ E-mail Address: __________________________

I live in Council Dist. #: ___ I wish to be considered for appointment to the:

Marine Resources Comm
(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:
FULL MEMBERSHIP STATUS: ______ Comm Hvystr
and/or
ASSOC/ALT MEMBERSHIP STATUS: ______

TERM BEGINS: __________
TERM EXPIRES: __________

Do you or any relative currently serve on any Town Board/Commission/Committee? ___ If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

# of Years ______ Date term exp. ________ Relationship ______

Your occupation: Shellfish Harvester
Employer: Self Employed Work Telephone #: 207-637-9677

List any civic organizations to which you belong:

________________________________________________________________________

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

________________________________________________________________________

Have you previously served on a Town board/commission/committee? _______ If so, please list the board/commission/committee and years of service:

________________________________________________________________________

________________________________________________________________________

__________________________  SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK’S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town/Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee
APPLICANT – PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Shellfish Committee

Term Length: ____________________________

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?
   No

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?
   I have been digging some sort of shellfish for a portion of my life.

3. Why would you like to be on the Board/Commission/Committee?
   To help better represent commercial harvesters

4. Are you aware of the time involved and would you be able to attend most of the meetings?
   Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?
   No

6. Do you have anything you would like to add?
   No

PLEASE REVIEW THE TOWN OF BRUNSWICK BOARDS, COMMISSIONS, AND COMMITTEES APPOINTMENT POLICY PRIOR TO SUBMITTING THIS APPLICATION. YOU MAY VIEW THE POLICY AT http://www.brunswickme.org/departments/town-clerk/boards-committees/ OR OBTAIN A COPY FROM THE TOWN CLERK’S OFFICE.

Revised 12/13
Town of Brunswick
Application for
Appointment to Board/Commission/Committee

Full Name: Mark H. Worthing Date Feb 5, 2019
Street Address: 26 Eastern Shore Road Home Phone #
Cell/mobile Phone #: 207-874-1501 E-mail Address: mworthing@comcast.net

I live in Council Dist. #: 2 I wish to be considered for appointment to the:

Fence Viewer
(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:
FULL MEMBERSHIP STATUS: V TERM BEGINS: 4/1/2019
and/or
ASSOC/ALT MEMBERSHIP STATUS: ______ TERM EXPIRES: 4/1/2022

Do you or any relative currently serve on any Town Board/Commission/Committee? YES If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship of this applicant:

Fence Viewer # of Years 20 Date term exp. 4/1/19 Relationship self
Rivers + Coastal Waters Comm about 5 yrs
Your occupation: physician

Employer: Maine General Medical Center Work Telephone #: 623-6510

List any civic organizations to which you belong:

Note any prior experience, knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

20 years of experience as Fence Viewer

Have you previously served on a Town board/commission/committee? YES If so, please list the board/commission/committee and years of service:

Current - Rivers + Coastal Waters Commissioner
years ago - Conservation Commission

Mark H. Worthing

Please complete the questions on the back of this application.

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK’S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

Please Note: This completion of this application allows a person to be considered for a Town/Board/Comission/Committee, but does not guarantee placement on a Board/Commission/Committee
APPLICANT – PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Fence Viewer

Term Length: 3 yrs

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?
   no

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?
   Prior experience as Fence Viewer.
   I try to be a good listener and have the ability evaluate facts & details, deal with people under stress then lead them to sensible resolution.

3. Why would you like to be on the Board/Commission/Committee?
   Maintain a legacy of this type of service to the community

4. Are you aware of the time involved and would you be able to attend most of the meetings?
   yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?
   no

6. Do you have anything you would like to add?
   no

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Revised 12/13
**Town of Brunswick**  
**Application for**  
**Appointment to Board/Commission/Committee**

**Full Name:** Jesse Bishop  
**Date:** 2019-02-19

**Street Address:** 325 Lunt Rd, Brunswick 04011  
**Home Phone #**

**Cell/mobile Phone #:** 603-498-9924  
**E-mail Address:** jessebishop@yahoo.com

I live in Council Dist. #: 3  
I wish to be considered for appointment to the:

**Tree Committee**

(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:  
**FULL MEMBERSHIP STATUS:** X  
**TERM BEGINS:** 3/1/19

and/or  
**ASSOC/ALT MEMBERSHIP STATUS:** X  
**TERM EXPIRES:** 3/1/22

Do you or any relative currently serve on any Town Board/Commission/Committee? No  
If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

# of Years Date term exp. Relationship

Your occupation: Geospatial Architect

**Employer:** NBT Solutions  
**Work Telephone #:** 207-221-6627

List any civic organizations to which you belong:

__________________________________________________________

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

I have a Bachelors degree in Forestry and a Masters Degree in Natural Resources from UNH. I served as chair of the Tree Committee for the previous 2 years.

Have you previously served on a Town board/commission/committee? Yes  
If so, please list the board/commission/committee and years of service:

**Tree Committee 3/1/2017 - 3/1/2019**

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town/Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee
APPLICANT – PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Tree Committee

Term Length: 3 Years

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?
   No

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?
   In addition to my education, I've spent the last decade studying and mapping forests. I have experience with integrated pest management methods. I am also a woodworker. Combined, this provides me an end-to-end perspective on the usefulness of trees.

3. Why would you like to be on the Board/Commission/Committee?
   Having served the past two years as chair of the Tree Committee, I would like to continue my involvement and increase the committee's role in promoting trees in Brunswick. We have laid the groundwork for a third successful Arbor Week celebration and I would like to keep contributing.

4. Are you aware of the time involved and would you be able to attend most of the meetings?
   Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?
   No

6. Do you have anything you would like to add?

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Revised 12/13
Jesse B. Bishop
325 Lunt Rd, Brunswick, ME 04011 • (603)-498-9924 • jessebishop@yahoo.com • @jessebishop

PROFESSIONAL EXPERIENCE

Senior GIS Analyst/Geospatial Architect 2015–Present
NBT Solutions, Portland, ME
• Design and build databases and backend systems for web mapping applications.
• Produce maps and graphics
• Program custom tools for data manipulation

Consulting GIS Specialist 2012–Present
• Mapped population condition of *Alasmidonta varicosa* across the species range.

Research Associate 2012–2015
Woods Hole Research Center, Falmouth, MA
• Designed, built, and maintained a spatial data and metadata repository using PostGIS.
• Automated the acquisition of remote sensing and GIS datasets.
• Developed, documented, and shared efficient geospatial algorithms to process data at scales ranging from single ecosystems to global systems.
• Designed web maps, print maps, and other data visualizations to share scientific data.
• Designed and built a cloud-based data sharing portal.
• Served as Linux System Administrator and Database Administrator.
• Developed, organized, and delivered a series of workshops to teach FOSS4G using a local, virtual, and cloud-based platforms.

Cartographer/GIS Specialist 2007–2009
Parsons Water & Infrastructure/Southern Nevada Water Authority, Las Vegas, NV
• Created and maintained official geological, environmental and infrastructure datasets.
• Designed a uniform cartographic style to communicate information to target audiences.
• Coordinated spatial analysis and map production for large projects and associated documents.
• Programmed custom tools using Python and ArcObjects/VBA to streamline workflows.
• Assembled maps and spatial datasets into packages to share with other organizations.

Visiting Researcher 2004
Landcare Research, Hamilton, New Zealand
• Collected and digitized field data and performed spatial data analysis using ArcGIS

TECHNICAL PROFICIENCIES

Operating Systems: Linux, OS X, Microsoft Windows, Solaris
Software: Postgresql/PostGIS, QGIS, GDAL/OGR, GeoServer, OpenLayers, Leaflet, Esri ArcGIS, ERDAS IMAGINE, ENVI
Programming: R, Python, SQL, VBA/ArcObjects, BASH, IDL, JavaScript, HTML, PHP

SERVICE

• #MaptimeCapeCod co-founder
• #MaptimeME co-organizer
• 300 Committee Land Steward and Trail Mapper, Falmouth, MA

ACADEMIC PREPARATION

Master of Science in Natural Resources – Forestry 2006
Department of Natural Resources, University of New Hampshire, Durham, NH
Concentrations: Remote Sensing and GIS

Bachelor of Science in Forestry, Summa Cum Laude 2002
Department of Natural Resources, University of New Hampshire, Durham, NH
Major: Forest Science

EcoQuest Education Foundation Fall 2001
Waharau, New Zealand
Please type this form or it is available in a fillable form on line

Town of Brunswick
Application for
Appointment to Board/Commission/Committee

Full Name: Annee Tara

Date 2/16/19

Street Address: 34 Belmont St

Home Phone #: 725.1249

Cell/mobile Phone #: 837.7360

E-mail Address:

I live in Council Dist. #: 7 I wish to be considered for appointment to the:

Bike/Ped Advisory Comm

(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:
FULL MEMBERSHIP STATUS: X

TERM BEGINS: 6/1/19

ASSOC/ALT MEMBERSHIP STATUS:

TERM EXPIRES: 5/31/22

Do you or any relative currently serve on any Town Board/Commission/Committee? yes If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

see attached

# of Years Date term exp. Relationship

Your occupation:

Employer: self-employed freelancer

Work Telephone #: 207/837.7360

List any civic organizations to which you belong:

People Plus Board; League of Women Voters

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

I currently serve on the BBPAC

Have you previously served on a Town board/commission/committee? yes If so, please list the board/commission/committee and years of service:

see attached

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK’S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town/Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee
APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Bike/Ped Advisory Committee

Term Length: 3 yrs

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?
   no. I currently serve on the Committee

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?
   I spend a lot of time walking and riding my bike around Brunswick;

3. Why would you like to be on the Board/Commission/Committee?
   I am especially interested in walking/bicycling opportunities for older people

4. Are you aware of the time involved and would you be able to attend most of the meetings?
   yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?
   no

6. Do you have anything you would like to add?

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Revised 12/13
Annee Tara, 34 Belmont St
Applicant for Bike/Ped Advisory Committee

Current/Past Town appointments
  Village Review Board 2015-present
  Nathaniel Davis Fund Board 2015-present

Spouse (Tom Rumpf) current/past Town appointments
  Conservation Commission
  Tree Committee
  Land for Brunswick’s Future
Full Name: Douglas Niven
Street Address: 37 W Marginal Road
Cell/mobile Phone #: Same
E-mail Address: doug@thenivens.net

I live in Council Dist. #: 2

Rivers and Coastal Waters Commission

(check one or both:
FULL MEMBERSHIP STATUS:
ASSOC/ALT MEMBERSHIP STATUS: X

TERM BEGINS: 2019
TERM EXPIRES: 2022

Do you or any relative currently serve on any Town Board/Commission/Committee? Yes
If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

Rivers and Coastal Waters Commission

# of Years of Service 5
Date term exp. 5/1/2019
Relationship Self

Your occupation: Aquaculture
Employer: Mere Point Oyster
Work Telephone #: 798-3311

List any civic organizations to which you belong:
Brunswick Rotary Club, Midcoast Hospital Corporator, Bath Savings Corporator,
Sea Point Land Company, Vice President

Note any prior experience, knowledge, or abilities that you have which would contribute to the activities of the board/committee:
I have been a member of this commission since its inception in 2014 and have lived, worked and recreated on Brunswick’s coastal waters and rivers all my life.

Have you previously served on a Town board/commission/committee? Yes
If so, please list the board/commission/committee and years of service:
Rivers and Coastal Waters Commission for 5 years

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK’S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town/Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee.

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Signature
APPLICANT – PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Rivers and Coastal Waters Commission

Term Length: 3 years

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?
   No

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?
   I have lived on Mere Point my entire life. I worked for Paul Derocher at Paul's Marina as my first job. I have lobstered, clammed, water skied, fished, sailed, kayaked, recreated, volunteered and enjoyed our waters for almost 50 years.

3. Why would you like to be on the Board/Commission/Committee?
   I believe I can positively contribute to the commission with my maritime experience and institutional knowledge. I can also offer a significant amount of input, knowledge and feedback from the members of Sea Point Land Company and Mere Point Yacht Club.

4. Are you aware of the time involved and would you be able to attend most of the meetings?
   Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?
   There may be a perception that my involvement with Mere Point Oyster Company could be self serving, however, the tasks & responsibilities of the Commission have no direct relationship. If anything, it provides me with more first hand knowledge.

6. Do you have anything you would like to add?
   Thank you for your time.

PLEASE REVIEW THE TOWN OF BRUNSWICK BOARDS, COMMISSIONS, AND COMMITTEES APPOINTMENT POLICY PRIOR TO SUBMITTING THIS APPLICATION. YOU MAY VIEW THE POLICY AT http://www.brunswickme.org/departments/town-clerk/boards-committees/ OR OBTAIN A COPY FROM THE TOWN CLERK'S OFFICE.
Town of Brunswick
Application for
Appointment to Board/Commission/Committee

Full Name: ALISON HARRIS Date 1/23/19

Street Address: 38 UMBERLAND ST Home Phone # 729 0787

Cell/mobile Phone #: 332 3207 E-mail Address: alison@barbar.net I live in Council Dist. #: 6

I wish to be considered for appointment to the:
DOWNTOWN & OUTER PLEASANT STREET PLAN IMPLEMENTATION COMMITTEE (MPIC)
(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:
FULL MEMBERSHIP STATUS: x TERM BEGINS: NOW

ASSOC/ALT MEMBERSHIP STATUS: TERM EXPIRES: 2020

Do you or any relative currently serve on any Town Board/Commission/Committee? YES If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

CABLE COMMITTEE # of Years 2+ Date term exp. 2021 Relationship HUSBAND

Your occupation: RETIRED

Employer: N/A Work Telephone #: N/A

List any civic organizations to which you belong:
BRUNSWICK DOWNTOWN ASSOCIATION (VISITOR CENTER VOLUNTEER), RIVERWALK ADVISORY COMMITTEE, BRUNSWICK PUBLIC ART ADVISORY COMMITTEE, TOPSHAM GARDEN CLUB, FRIENDS OF CURTIS MEMORIAL LIBRARY & TOPSHAM PUBLIC LIBRARY

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

Have you previously served on a Town board/commission/committee? YES If so, please list the board/commission/committee and years of service:

DAVIS BOND COMMITTEE - 3 YR (2013-2015)
BRUNSWICK TOWN COUNCIL - 3 YR (2016-2018)

PLEA ON E THE QUESTIONS ON THE BACK OF THIS APPLICATION

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town
APPLICANT – PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For:  MPIC

Term Length:  NOW - 2020

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?

   NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?

   BEFORE MOVING TO MAINE, I WAS INVOLVED IN PLANNING & ECONOMIC DEVELOPMENT PROJECTS AS AN EMPLOYEE OF THE NJ STATE TREASURER’S OFFICE AND AS A MEMBER OF DOWNTOWN NJ.

3. Why would you like to be on the Board/Commission/Committee?

   I APPRECIATE THE IMPORTANCE OF MAINTAINING BRUNSWICK’S ECONOMIC VITALITY & QUALITY OF LIFE FOR ITS RESIDENTS. MPIC PLAYS A MAJOR ROLE IN THAT EFFORT & I WOULD LIKE TO PARTICIPATE IN A MEANINGFUL WAY. I LIVE DOWNTOWN (SO THIS IS NOT ENTIRELY ALTRUISM) BUT I AM ESPECIALLY CONCERNED ABOUT OUTER PLEASANT ST.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

   YES

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

   NO

6. Do you have anything you would like to add?

   NO

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ITEM 51
BACKUP
MEMORANDUM

TO: Town Council

FROM: John Eldridge
       Town Manager

DATE: May 1, 2019

SUBJECT: Budget Calendar

Below is a reminder of the key dates remaining in the budget process:

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>May 2</td>
<td>6:30 PM</td>
<td>Public Hearing on Budget and CIP</td>
</tr>
<tr>
<td>Monday</td>
<td>May 6</td>
<td>6:30 PM</td>
<td>Town Council Meeting Council Direction to Manager and School</td>
</tr>
<tr>
<td>Wednesday</td>
<td>May 8</td>
<td>7:00 PM</td>
<td>School Board Meeting Budget Deliberations</td>
</tr>
<tr>
<td>Thursday</td>
<td>May 9</td>
<td>6:30 PM</td>
<td>Council Workshop Deliberations and Draft Resolutions</td>
</tr>
<tr>
<td>Monday</td>
<td>May 13</td>
<td>6:30 PM</td>
<td>Town Council Meeting Adoption of Budget and CIP</td>
</tr>
<tr>
<td>Tuesday</td>
<td>June 11</td>
<td>7:00 AM – 8:00 PM</td>
<td>School Budget Referendum at Junior High School</td>
</tr>
</tbody>
</table>

Cc: Finance Director
CONSENT AGENDA
MATERIALS
CONSENT AGENDA - A BACK UP MATERIALS
Chair John Perreault called the meeting to order, asked for roll call, and led the Pledge of Allegiance.

Adjustments to Agenda:  None

Public Comments/Announcements: (for items not on the agenda) (This item was discussed at 6:31 p.m.)

Richard Fisco, 2 Lincoln Street, spoke regarding tax increases over time adding up. Government is supposed to represent all and an over 3% increase will cause financial damage to residents.

Rudi Smith, 7 Mast Lane, thanked all those people who have come here who have worked on the fire station project.

Bruce Myer, 521 Gurnet Road, spoke of the tax increases over the last 20 years and how it is a factor in why he is being pushed out.

Jean Johnson, 22 Arrowhead Drive, spoke on how the Council needs to do a better job of taking care of the first responders.

Deb Bridges, 64 Wildwood Drive, spoke on her concern with the clear cutting of trees that is taking place at Brunswick Landing, and how the Council needs to do something to control it.
Town Council Minutes
April 1, 2019
Page 2

MANAGER’S REPORT (This item was discussed at 6:44 p.m.)

a) Budget Update

Manager Eldridge provided this update.

b) 2019 Outstanding Parks Professional Jay Astle

Tom Farrell spoke on this item acknowledging and congratulating Jay Astle for winning this award.

c) Public Works Spring Clean-up

Manager Eldridge provided this update.

PUBLIC HEARING

37. The Town Council will hear public comments on “An Ordinance Authorizing The Purchase of Property For And Construction Of A New Central Fire Station With Total Project Costs Of Up To $15,000,000, And the Issuance of Bonds of Up To $15,000,000”, and “An Ordinance Authorizing The Purchase Of Property For And Construction Of A New Central Fire Station With Total Project Costs Of Up To $13,500,000 And the Issuance of Bonds of Up To $13,500,000”, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 6:47 p.m.)

Chair Perreault opened the public hearing.

Chief Ken Brillant introduced this item and provided a PowerPoint presentation. He responded to questions from Councilor Walker, Councilor Watkinson, and Councilor Wilson.

Julia Henze, Finance Director, introduced the financial models of the two bond amounts. She responded to questions from Councilor Millett.

Manager Eldridge presented proposed operational costs for the new building.

Chair Perreault commented on this item and its costs.

Public comments were made by the following people:
Richard Mersereau, 236 Middle Bay Road
Nelson Moody, 90 Jordan Avenue
Jonathan Wayne, 2 Oakland Street
Richard Fisco, 2 Lincoln Street
Elizabeth Ernst, 9 Atwood Lane
Clark Labbe, 55 Pleasant Hill Road
David Jester, 8 Greenwood Street, former Firefighter
Deb Bridges, 64 Wildwood Drive
Chair Perreault closed the public hearing.

There was no objection to voting on this issue tonight.

**Motion #1**

Councilor Millett moved, Councilor Wilson seconded, to adopt “An Ordinance Authorizing The Purchase of Property For And Construction Of A New Central Fire Station With Total Project Costs Of Up To $15,000,000, And the Issuance of Bonds of Up To $15,000,000”.

Councilor Walker, Councilor Millett, Councilor Wilson, Councilor Watkinson, Councilor Ankeles, Councilor Watson, Councilor Jenkins, and Chair Perreault spoke regarding this motion.

**Vote on Motion #1**

Councilor Millett moved, Councilor Wilson seconded, to adopt “An Ordinance Authorizing The Purchase of Property For And Construction Of A New Central Fire Station With Total Project Costs Of Up To $15,000,000, And the Issuance of Bonds of Up To $15,000,000”. The motion failed with four (4) yeas. Councilor Walker, Councilor Watkinson, Chair Perreault, Councilor Ankeles, and Councilor Mason were opposed.

**Motion #2**

Councilor Mason moved, Councilor Ankeles seconded, to adopt “An Ordinance Authorizing The Purchase Of Property For And Construction Of A New Central Fire Station With Total Project Costs Of Up To $13,500,000 And the Issuance of Bonds of Up To $13,500,000”.

Councilor Millett, Councilor Wilson, Councilor Ankeles, Chair Perreault, and Councilor Watson spoke regarding this motion.

**Vote Motion #2**

Councilor Mason moved, Councilor Ankeles seconded, to adopt “An Ordinance Authorizing The Purchase Of Property For And Construction Of A New Central Fire Station With Total Project Costs Of Up To $13,500,000 And the Issuance of Bonds of Up To $13,500,000”. The motion carried with nine (9) yeas.

(A copy of the adopted ordinance will be attached to the official minutes.)
38. The Town Council will hear public comments on amendments to the Town of Brunswick Code of Ordinances, Chapter 10, Section 10-26 Marijuana Licensing Ordinance, and the Zoning Ordinance, regarding marijuana definitions, to be adopted on an emergency and a regular basis and made retroactive to March 4, 2019, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 8:20 p.m.)

Chair Perreault opened the public hearing.

Manager Eldridge, Matt Panfil, Director of Planning and Development, and Fran Smith, Town Clerk, introduced this item.

Councilor Millett, Councilor Watkinson, and Councilor Walker asked questions, to which Mr. Panfil and Ms. Smith responded.

Councilor Millett spoke regarding this item.

Chair Perreault closed the public hearing.

There was no objection to voting on this issue tonight.

Councilor Walker moved, Councilor Jenkins seconded, to adopt proposed amendments to the Brunswick Zoning Ordinance and to Chapter 10 of the Code of Ordinance, Business Licensing, regarding marijuana establishments, to be enacted an emergency and a regular basis, and retroactive to March 4, 2019. The motion carried with eight (8) yeas. Councilor Watson was opposed.

(A copy of the adopted ordinance will be attached to the official minutes.)

NEW BUSINESS

39. The Council will consider adding an advisory ballot question regarding the school budget amount, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 8:33 p.m.)

Manager Eldridge introduced this item.

Councilor Walker asked questions, to which Ms. Smith responded.

Chair Perreault spoke on this item.

Councilor Mason, Councilor Wilson, Councilor Millett, Councilor Watkinson, Councilor Ankeles, Councilor Walker, and Councilor Watson spoke regarding this item.
Proposed question:
The following is a non-binding expression of opinion for the consideration of the School Board and Town Council.
Question: I find the school budget for the upcoming school year that was adopted by the Town Council to be: Too High, Acceptable, Too Low

Suggested Motion:
Councilor Watkinson moved, Councilor Millett seconded, to add the above question to the municipal ballot on June 11, 2019. The motion carried with seven (7) yeas. Councilor Mason and Councilor Wilson were opposed.

40. The Town Council will consider adopting a charge for the 2019-2020 Comprehensive Plan Update Steering Committee, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 8:41 p.m.)

Manager Eldridge and Matt Panfil introduced this item.

Mr. Panfil responded to questions from Councilor Millett and Councilor Walker.

Councilor Watson, Councilor Mason, and Chair Perreault spoke regarding this item.

Councilor Walker moved, Councilor Watkinson seconded, to adopt the proposed charge for the Comprehensive Plan Update Steering Committee, as amended, to have a total of three Councilors. The motion carried with nine (9) yeas.

(A copy of the adopted charge will be attached to the official minutes.)

41. The Town Council will consider a request from the Fire Department for permission to apply for, and if received, to expend a Maine Municipal Association Safety Enhancement Grant for turnout gear, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 8:52 p.m.)

Don Koslosky, Deputy Fire Chief, introduced this item.

Councilor Watson moved, Councilor Wilson seconded, to allow the Fire Department to apply for, and if received, to expend, a Maine Municipal Association Safety Enhancement Grant for $2,000 to purchase firefighting turnout gear. The motion carried with nine (9) yeas.

(A copy of the grant application will be attached to the official minutes.)

42. The Town Council will consider a request from the Parks & Recreation Department for permission to apply for, and if received, to expend a Maine Municipal Association Safety Enhancement Grant for a fall protection system for the Recreation Center, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 8:54 p.m.)
Jay Astle introduced this item.

**Councilor Watson moved, Councilor Millett seconded, to allow the Parks & Recreation Department to apply for, and if received, to expend, a Maine Municipal Association Safety Enhancement Grant for $2,000 for the purchase of a fall protection system for the Recreation Center roof. The motion carried with nine (9) yeas.**

*(A copy of the grant application will be attached to the official minutes.)*

43. **The Town Council will consider ratifying the Town Manager’s appointment of Nicholas Cloutier as the Town Assessor, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 8:56 p.m.)*

Manager Eldridge introduced this item and responded to questions from Councilor Walker.

Councilor Millett and Councilor Ankeles spoke regarding this item.

**Councilor Watson moved, Councilor Watkinson seconded, to consent to the appointment of Nicholas Cloutier as the Town Assessor. The motion carried with nine (9) yeas.**

44. **The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee) (This item was discussed at 8:59 p.m.)*

Councilor Mason provided the following nominations:

**Davis Fund:**
- Alison Harris for the term expiring 6/30/2021
- Sande Updegraph for the term expiring 6/30/19.

Bicycle and Pedestrian Advisory Committee:

**Personnel Board:**
- Bill Locke for the term expiring 1/12/22.
- Russ Wrede elevated to a full membership for the term expiring 1/12/21.

Rivers and Coastal Waters Commission:
- Bill Good for a full membership term expiring 5/1/2022.
- Sue Stableford for a full membership term expiring 5/1/2022.

**Marine Resources Committee:**
- Marko Melendy elevated to a full membership for a term expiring 5/1/2022.

**The Council supported the slate unanimously.**
This nomination was added after the initial vote and was supported unanimously:

Conservation Commission
Tom Rumpf for a term to expire on 5/1/2022

CORRESPONDENCE/COMMITTEE REPORTS  (This item was discussed at 9:02 p.m.)

A report was given regarding the Bicycle and Pedestrian Advisory Committee.

Chair Perreault spoke regarding the success of the BHS production of Mamma Mia; a citizen request to ensure that Coffin Pond was flooded in time to stock fish; and citizen concerns with a lack of town trash bags being available.

Councilor Ankeles said citizens are still commenting on cell phone issues and he hopes to have company representatives come at a future meeting to see what can be done.

Manager Eldridge spoke regarding emails on parking and the farmer’s market and said there has not been outreach to Park Row businesses regarding this matter. He indicated no decision has been made and that there will be outreach prior to that.

Councilor Wilson spoke regarding a citizen’s concerns with tree trimming in town and the need for more to be done. Mr. Astle responded.

CONSENT AGENDA  (This item was discussed at 9:14 p.m.)

a) Approval of the minutes of March 18, 2019
b) Adoption of the Resolution for National Service Recognition Day
c) Approval of a Utility Location Permit from Priority Real Estate Group
d) Approval of a Quitclaim deed for a mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 491

Councilor Mason moved, Councilor Ankeles seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of materials for CA-b, CA-c, and CA-d will be attached to the official minutes.)

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 9:15 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.
Frances M. Smith
Town Clerk
April 7, 2019

April 16, 2019
Date of Approval

_____________________________________
Council Chair
Draft
BRUNSWICK TOWN COUNCIL
Minutes
April 8, 2019
6:30 P.M. – Special Meeting
Council Chamber
Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Dan Jenkins, John M. Perreault, Christopher Watkinson, Jane F. Millett, James Mason, Kathy Wilson, and Dan Ankeles

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Elin M. Gould, Deputy Town Clerk; Matt Panfil, Director of Planning and Development; and TV video crew

Chair Perreault called the meeting to order and led the Pledge of Allegiance; the Clerk provided roll call and acknowledgement that the meeting had been properly noticed.

Adjustments to Agenda: Chair Perreault requested adding Item #46, to set a public hearing on the 2019-2020 budget and the 2020-2024 Capital Improvement Plan, at a Special Council Meeting on Thursday, May 2, 2019. There was no objection to the request.

PUBLIC HEARINGS

45. The Town Council will hear public comments on both the licensing ordinance for performance standards to regulate homeless shelters and zoning amendments regarding homeless shelters, and will take any appropriate action. (Town Manager Eldridge) (This item was discussed at 6:34 p.m.)

Chair Perreault opened the public hearing at 6:34 p.m.

Manager Eldridge said that two ordinances were being proposed, a zoning ordinance and a licensing ordinance, and Matt Panfil, Director of Planning and Development, explained two changes that were being proposed to clarify the intention of one section of each proposed ordinance.

Councilor Millett asked a question, to which Mr. Panfil and Manager Eldridge responded.

Councilor Watson spoke about a section of the licensing ordinance that he disagreed with.

The following members of the public spoke on this item:

Courtney Neff, 19 High Street - Mr. Panfil and Manager Eldridge responded to this speaker
Laura Leinert, 10 High Street, Vice President of Northwest Brunswick Neighborhood Assn.
Jim Bridge, 14 Pasture Way
Myrna Koonce, 44 Chamberlain Avenue
David Jakubowski, 23 Winter Street, Topsham, employee and prior guest of Tedford Shelter
Richard Fisco, 2 Lincoln Street
Chair Perreault closed the public hearing at 7:42 p.m.

Chair Perreault asked if there was an objection to voting tonight. Once it was determined that allowing for voting tonight did not preclude tabling to another night, there was no objection from the Council.

**MOTION:**
Councilor Mason moved, Councilor Ankeles seconded, to adopt Zoning Ordinance amendments one, two, three, and four, as presented, and to adopt amendment five with the following wording added at the end “This does not apply to multiple buildings on the same parcel.”

There were numerous questions and a discussion among all nine Councilors regarding various aspects of the proposed zoning ordinance. Mr. Panfil provided information, when requested.

**AMENDMENT TO MOTION:**
Councilor Jenkins moved, Councilor Wilson seconded, to amend the motion to change the 500 ft. separation requirement in Amendment 3(5) to 1000 ft.

Councilor Millett responded to comments made by Councilor Walker prior to the motion.

**VOTE ON AMENDMENT TO MOTION:**
Councilor Jenkins moved, Councilor Wilson seconded, to amend the motion to change the 500 ft. separation requirement in Amendment 3(5) to 1000 ft. The motion carried with five yeas. Opposed: Councilor Walker, Councilor Watkinson, Councilor Mason, and Councilor Ankeles.

**VOTE ON MAIN MOTION, AS AMENDED:**
Councilor Mason moved, Councilor Ankeles seconded, to adopt Zoning Ordinance amendments one, two, three, and four, as presented, and to adopt amendment five with a separation requirement of 1000 ft. and the following wording added at the end “This does not apply to multiple buildings on the same parcel.” The motion carried with eight (8) yeas. Opposed: Councilor Walker.
MOTION:
Councilor Mason moved, Councilor Ankeles seconded, to enact the adopted zoning ordinance amendments on an emergency basis. The motion carried with eight (8) yeas. Opposed: Councilor Walker.

MOTION:
Councilor Mason moved, Councilor Ankeles seconded, to adopt the proposed Homeless Shelter Licensing Ordinance with the following changes:
c. License Requirement – grandfather existing shelters
d. Licensing Authority – change from Town Clerk to Town Manager or designee and incorporate that change throughout the ordinance, where applicable
g. License Term and Renewal – change to five (5) years and incorporate that change throughout the ordinance, where applicable
i. Delete iv. vi. vii. and viii and change the following: ii change to: “On-site supervision shall be required for a homeless shelter, nonapartment-style and a homeless shelter, resource center 24 hours per day, seven (7) days per week.” and v. Maximum Beds in Town – retitle section to “Maximum Beds in Facility” and change wording to “The total capacity for individual residents for any single homeless shelter shall not exceed 85.”

There was discussion among Councilor Millett, Councilor Mason, Councilor Ankeles, Councilor Wilson, Councilor Watkinson, Councilor Watson, and Councilor Walker, and questions asked, to which Manager Eldridge, Mr. Panfil, and Craig Phillips, Executive Director of Tedford Housing, responded. The result of the discussion was the motion as stated above.

AMENDMENT TO MOTION AND VOTE ON AMENDMENT TO MOTION:
Councilor Millett moved, Councilor Jenkins seconded, to amend the motion regarding section i. v. to Maximum Beds in Town, and, shall not exceed 85. The motion passed with five (5) yeas. Opposed: Councilor Walker, Councilor Watkinson, Councilor Mason, and Councilor Ankeles.

Discussion continued among Councilor Wilson, Councilor Mason, Chair Perreault, Councilor Millet, Councilor Ankeles, and Councilor Jenkins about various areas of the proposed licensing ordinance.

SECOND AMENDMENT TO MOTION:
Councilor Millet moved, Councilor Wilson seconded, to amend the motion to reinstate section i sub-section vii regarding smoking.

Councilor Wilson, Councilor Walker, Councilor Watson, Councilor Watkinson, and Chair Perreault spoke on this amendment.

VOTE ON SECOND AMENDMENT:
Councilor Millett moved, Councilor Wilson seconded, to amend the motion to reinstate section i sub-section vii regarding smoking. The motion failed with two (2) yeas. Opposed: Councilor Watson, Councilor Walker, Councilor Jenkins, Chair Perreault, Councilor Watkinson, Councilor Mason, and Councilor Ankeles.
Councillor Jenkins and Councillor Watson spoke again.

**VOTE ON MAIN MOTION, AS AMENDED:**

Councillor Mason moved, Councillor Ankeles seconded, to adopt the proposed Homeless Shelter Licensing Ordinance with the following changes:

c. License Requirement – grandfather existing shelters

d. Licensing Authority – change from Town Clerk to Town Manager or designee and incorporate that change throughout the ordinance, where applicable

g. License Term and Renewal – change to five (5) years

i. Delete iv. vi. vii. and viii and change the following: ii change to: “On-site supervision shall be required for a homeless shelter, nonapartment-style and a homeless shelter, resource center 24 hours per day, seven (7) days per week.” and v. Maximum Beds in Town…shall not exceed 85.” The motion carried with six (6) yeas. Opposed: Councillor Walker, Councillor Watkinson, and Councillor Mason.

**MOTION:**

Councillor Mason moved, Councillor Watson seconded, to adopt the Homeless Shelter Licensing Ordinance on an emergency basis. The motion carried with eight (8) yeas. Opposed: Councillor Walker.

**MOTION:**

Councillor Watson moved, Councillor Wilson seconded, to terminate the moratorium on homeless shelters.

Councillor Jenkins spoke at this time.

**VOTE ON MOTION:**

Councillor Watson moved, Councillor Wilson seconded, to terminate the moratorium on homeless shelters. The motion carried with nine (9) yeas.

(*A copy of the adopted Zoning Ordinance amendments and Homeless Shelter Licensing Ordinance will be attached to the official minutes.*)

46. (ADDED) The Town Council will consider setting a public hearing on the proposed 2019-2020 budget and 2020-2024 Capital Improvement Program.

Chair Perreault moved, Councillor Watson seconded, to set a public hearing on the proposed 2019-2020 budget and 2020-2024 Capital Improvement Program for May 2, 2019. The motion carried with nine (9) yeas.

Councillor Watson moved, Councillor Jenkins seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 9:18 p.m.
PLEASE NOTE; THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Elin M. Gould
Deputy Town Clerk
April 9, 2019

April 16, 2019

____________________________
Council Chair
CONSENT AGENDA - C
NO BACK UP MATERIALS
CONSENT AGENDA - D
BACK UP MATERIALS
MEMORANDUM

TO: John Eldridge, Town Manager
FROM: Ryan Barnes, Town Engineer
DATE: April 5, 2019
SUBJECT: Utility Location Permit Application, Permit # ULP-19-02

Maine Natural Gas
Gas Main Extension
   Elm Street
   Maine Street
   Fitch Place

Attached, for presentation to the Town Council is an application for a Utility Location Permit received from Maine Natural Gas.

Maine Natural Gas seeks authorization to install a new gas main in the following locations:

<table>
<thead>
<tr>
<th>Street</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elm Street</td>
<td>East of #22 Elm</td>
<td>Maine Street</td>
</tr>
<tr>
<td>Maine Street</td>
<td>Elm Street</td>
<td>Fitch Place</td>
</tr>
<tr>
<td>Fitch Place</td>
<td>Maine Street</td>
<td>Park Row</td>
</tr>
</tbody>
</table>

The project will add approximately 750 linear feet of gas main in the downtown to provide a loop connection for more reliable service and to provide access to five additional customers along the extension.

Brunswick Public Works Department has no objection to these underground utility lines as proposed, providing it is approved subject to the following conditions:

1. The final location governed by the utility location permit is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any underground facilities located by field verification by each utility.
2. All work is subject to compliance with the Town’s Street Opening and road restoration requirements.
Town of Brunswick
Public Works Department

Application for Utility Location Permit

DATE: ________________ Permit Number: ______________________

(to be provided by Town)

Maine Natural Gas and _____________________________

(Name of Utility)       Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and operate

Natural Gas

(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided):

Name of Street: ______________________________________________________________________

Starting Point: _______________________________ End Point: ______________________________

Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension start our existing gas main on Elm Street and extend approximately 365 FT to Maine Street. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover: ____________ (if applicable) Maximum PSI: _______________ (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application ☐ will ☑ will not be published*: Publish Date: __________________________

Name of Newspaper: _____________________________

Signature of Utility: _____________________________

Print Name and Title: Joseph Gauthier, Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.
PROPOSED GAS MAIN EXPANSION
SUMMARY OF UTILITY COORDINATION

LOCATION OF APPLICATION: Elm Street
DATE OF SUBMITTAL: 04-03-2019

<table>
<thead>
<tr>
<th>UTILITY AND NAME OF UTILITY CONTACT</th>
<th>DATE OF MEETING OR CONVERSATION</th>
<th>PHONE NUMBER</th>
<th>IDENTIFICATION OF ANY MAJOR CONCERNS AND HOW EACH WILL BE ADDRESSED</th>
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<tbody>
<tr>
<td>Brunswick Sewer District</td>
<td>Email response 3-26-2019</td>
<td>729-0148</td>
<td>No objections.</td>
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<tr>
<td>Robert Pontau</td>
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<td></td>
</tr>
<tr>
<td>Town of Brunswick</td>
<td>Email response 4-3-2019</td>
<td>725-6654</td>
<td>No Objections, fill out obstruction permit.</td>
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<td>Ryan Barnes</td>
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<td></td>
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<tr>
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<td></td>
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</tr>
<tr>
<td>Kendall Blodgett</td>
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2017
Application for Utility Location Permit

DATE: ________________ Permit Number: ______________________
(to be provided by Town)

___________________________________________ and ________________
(Name of Utility) Joint Utility Name (if applicable)
duly authorized under the laws of the State of Maine to construct, maintain and operate

Natural Gas
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided):

Name of Street: ______________________________________________________________________
Starting Point: _______________________________ End Point: ______________________________

Maine Natural Gas proposes to install a 4-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension starts at Elm Street and extend to Fitch Place in the west sidewalk and then crosses Maine Street to get to Fitch Place. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover: 36" (if applicable) Maximum PSI: 60 PSI (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail."

The text of this application □ will ☒ will not be published*: Publish Date: ______________________

Name of Newspaper: _____________________________

Signature of Utility: _____________________________

Print Name and Title: Joseph Gauthier, Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.
PROPOSED GAS MAIN EXPANSION
SUMMARY OF UTILITY COORDINATION

LOCATION OF APPLICATION: Maine
Street DATE OF SUBMITTIAL: 04-03-2019

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## Application for Utility Location Permit

**DATE:** April 3, 2019  
**Permit Number:** ULP-19-02  
**(to be provided by Town)**

Maine Natural Gas  
(Name of Utility)  
and  
Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and operate  
Natural Gas  
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided):

Name of Street: ______________________________________________________________________

Starting Point: Maine Street  
End Point: Park Row

Maine Natural Gas proposes to install a 4-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension starts at Maine Street and extends to our existing main on Park Row. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover: 36" (if applicable)  
Maximum PSI: 60 PSI (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application ☐ will ☒ will not be published*: Publish Date: __________________________

Name of Newspaper: ______________________________________________________________

Signature of Utility: ______________________________________________________________

Print Name and Title: Joseph Gauthier, Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.
## PROPOSED GAS MAIN EXPANSION
### SUMMARY OF UTILITY COORDINATION

**LOCATION OF APPLICATION:** Fitch Place  
**DATE OF SUBMITTIAL:** 04-03-2019

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<thead>
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<td>Town of Brunswick</td>
<td>Email response 4-3-2019</td>
<td>725-6654</td>
<td>No Objections, fill out obstruction permit.</td>
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<td>Ryan Barnes</td>
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<td>Comcast</td>
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<td>No response as of 4-3-2019.</td>
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<td>Kendall Blodgett</td>
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CONSENT AGENDA - E BACK UP MATERIALS
For the second consecutive year, the Town of Brunswick has been recognized as a Tree City USA community by the Arbor Day Foundation. This award celebrates the work accomplished in the 2018 to plant and maintain our urban trees.

A requirement of this award is that each year the town recites and passes an official Arbor Day proclamation. This public demonstration of support for the town’s tree program is an important piece of the Tree City USA designation.

To celebrate Arbor Week this year, the Tree Committee is planning to co-host two events with the Town Commons Committee to celebrate the 300th anniversary of the Town Commons:

Sunday, May 19, 2019
10:00 AM
Walking Tree Tour in the Town Commons. Led by Jesse Bishop, Chair of the Brunswick Tree Committee. Part of the Town Commons’ 300th Anniversary Celebration.

12:30 PM
Tree planting in the Town Commons

Additionally, The Gelato Fiasco will again participate by offering special tree-themed flavors during Arbor Week (May 19-26).
REQUEST

The Parks & Recreation Department and the Tree Committee respectfully request that the Town Council proclaim the third full week of May 2019 (Sunday, May 19 through Saturday, May 26) as Arbor Week in Brunswick. This would coincide with the State of Maine’s annual proclamation and celebration of Arbor Week.
A Proclamation Recognizing Arbor Week

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the State of Maine annually celebrates the third full week of May as Arbor Week (1 M.R.S. A. § 111-A (1977); and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal;

NOW THEREFORE, the Town Council of the Town of Brunswick does hereby proclaim the third full week of May 2019 as Arbor Week in the Town of Brunswick, and we urge all citizens to celebrate Arbor Week and to support efforts to protect our trees and woodlands; and

FURTHER, We urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Signed by the Chair of the Town Council this 6th day of May 2019