Town of Brunswick, Maine

Town Council Retreat

Saturday, January 11, 2020
9:00 AM – 2:00 PM
Town Hall - Room 206

Agenda

   a. Review of Charter
   b. Review of Council Rules
      i. Motions and Procedures
   c. Communication Expectations
      i. Public to Council
      ii. Council to Public
      iii. Council and Council
      iv. Council and Manager
      v. Council and Staff
      vi. Council and Attorney
   d. Council Committees
      i. Reporting to Council
      ii. Interaction with Staff
      iii. Staff Responsibilities

2. Freedom of Access Act
   a. Public Meetings
   b. Public Records
   c. FOAA Requests and Responses

3. Municipal Projects
   a. Council Projects
      i. Initiation by Councilors
      ii. Setting Priorities
      iii. Progress Reporting

4. Other Items
   a. Public Communications
      1. Website, social media, TV, etc.
      2. Use of letterhead and seal
   b. Future Workshops/Retreats