

BRUNSWICK RECREATION COMMISSION

Wednesday August 19, 2020
7:00p.m.

TOWN HALL WITH COMMISSIONERS VIA ZOOM
85 UNION STREET

AGENDA

1. Minutes of July 15, 2020.
2. Citizens input/correspondence:
3. Adjustments to the agenda
4. Recreation Program Report – Troy Smith, Deputy Director
 - Preschool Program Cancelled
5. **OLD BUSINESS**
 - a. Follow-up to Dogs at Simpsons Point Discussion from the Commission's July 2020 Meeting
 - b. Veterans Plaza Groundbreaking - Update
 - c. Kate Furbish East & West Trail Work - Update
 - d. LC3 Meeting Update – Chair Lyne
6. **NEW BUSINESS**
 - a. Keep Maine Healthy Grant – Director Farrell
7. **OTHER BUSINESS**
8. Date for next meeting is September 16, 2020. Meeting will be held at the Brunswick Town Hall Located in Town Council Chambers with Commissioners Participating via Zoom beginning at 7:00pm.
9. Adjournment

BRUNSWICK RECREATION COMMISSION

DATE: July 15, 2020

TIME: 7:00 pm

**DIGITAL MEETING
VIA ZOOM MEETINGS**

MINUTES

Present: Chair Mike Lyne, Commissioners William Wilkoff, Brianne Smithson, Melissa Archbell and Eric Foushee.

Absent: None.

Also Present: Parks and Recreation Director, Tom Farrell; Deputy Director, Troy Smith; Parks and Facilities Manager, Dennis Wilson

Chair Lyne welcomed everyone to the Zoom meeting and then took a role call by calling on Commissioners and staff individually to introduce themselves.

1 MINUTES

1a MINUTES OF FEBRUARY 12, 2020

Minutes up for consideration were included in packets disseminated to the Recreation Commission in advance of today's meeting.

COMMISSIONER WILKOFF MOVED TO APPROVE THE MINUTES; SECONDED BY COMMISSIONER ARCHBELL; VOTE 5-0 UNANIMOUS OF THOSE PRESENT.

2 CITIZENS INPUT AND CORRESPONDENCE

Chair Lyne explained that Director Farrell had received some emails from Brunswick citizens Laurel Nazzaro and Sue Stableford regarding dogs at Simpsons Point. Farrell explained that he received those messages within the past day and felt it necessary to speak about it this evening given that it is an issue that the Recreation Department has heard about a number of times in the past. Farrell added that these comments has been anecdotal in the past rather than in a formal email. Farrell also added that these two emails seem to be related to a similar incident which stems from the fact that people have wanted to go salt water swimming at Simpson's Point ever since it was closed to boats when the Mere Point Boat Launch was opened.

Director Farrell explained that the Town of Brunswick Public Works Department and Parks Department are working together to try and increase parking at the site and in recent years the Town of Brunswick has acquired land on the water side of the road, which may allow for an increase in the parking capacity there. To that point, Farrell explained that Public Works Director, Jay Astle, is working with the Ryan Barnes, the Town's Engineer, to come up with some development plans that would allow for a better capacity.

Director Farrell then circled back to the subject matter of the emails and expressed that these two issues are primarily concerning dogs at Simpson's Point. Farrell explained that the road or right of way takes you to the head of the old boat launch and right to the water,

leaving very little area for people to spread out. Farrell noted that it tends to be a rockier outcropping shoreline with ledge, but at mid-to-low tide there is somewhat of a beach with pebbles. Because of these limitations, Farrell explained, there has been a history of conflict with people who bring their dogs there in close proximity to others who are there to swim or look at the ocean. Farrell continued to explain that these two citizens raised issues about people not picking up after their dogs in a place where people are entering the water frequently and questioned whether or not it is sanitary for swimmers.

To that point, Farrell noted that there are facilities available on the property called Dogipot Stations with bags and signage explaining to users how to pick up after their dogs. Even so, Farrell explained, these emails indicate that this is not always happening. Separately, Farrell noted, there is the issue of dogs being let off their leash, which is not permissible by ordinance, to intermingle with people who are not affiliated with the animal or its owner and it creates some level of discomfort with the other patrons of the area. Farrell then highlighted a third concern raised in the emails about an owner tying two dogs up to one of the bollards that is there to preclude boats from going down into the water and it led to a disruptive and incessant barking situation between these two dogs and another dog that encountered each other.

Director Farrell responded specifically to Sue Stableford's emails, but first looked to Commissioner Wilkoff to provide input in terms of this topic's involvement in one of the meetings of the Rivers and Coastal Waters Commission, as well as Sue Stableford's involvement in the Committee. Wilkoff confirmed that Stableford is still involved in the Rivers and Coastal Waters Commission in the role of Vice Chair of the Committee. Farrell continued on to state that Stableford has suggested that leashed dogs only be allowed on the property before 9 am and after 6pm daily so that they are not there at the peak times of the day when the public is there swimming.

With regard to Stableford's suggestion, Farrell explained that the Town of Brunswick does not currently have any regulations pertaining to any boat launch or water access facilities that specifically restrict a dog owner to be there with their dog. Farrell continued on to explain that it is clear from these emails that some people are not following the leash law, but that is within a different section of the Town's ordinance. Farrell, who spoke with Deputy Director Smith regarding this matter, highlighted the issue of enforcement and the unfortunate fact that, without Park Rangers, the location of Simpson's Point makes enforcement unreasonable because the Brunswick's Animal Control Officer covers both Brunswick and Freeport and would likely not be able to respond in a timely manner to an occurrence in the moment. Because of this, Farrell predicted that by the time they were able to respond, it is likely that the dog owner and the dog would likely be gone.

Director Farrell summarized that these are some of the issues that present themselves when a member of the public tasks the Town with doing something about a problem like this one. Farrell explained that he has not yet reached out to the Brunswick Police Department, where the Animal Control Officer is housed, to determine if something can be done from an enforcement standpoint. Farrell continued on to explain that he found this particular issue important for the Recreation Commission to discuss given the advent of these two

emails. Farrell noted that responses were provided to those citizens who wrote these emails informing them that the Recreation Commission was meeting and they were offered the opportunity to call into the meeting to comment on the topic. Farrell further summarized that this is the beginning of a discussion and the determination to do anything in response to these emails is unclear. Farrell then reiterated that due to the frequency of these types of comments he felt that the Recreation Commission should discuss how the Town may or may not proceed.

Chair Lyne recalled that his family frequents the Simpson's Point site frequently and noted that he was just visiting there multiple days in the past week. Lyne added that during his visit he has noticed that there is a lot of traffic down there, which he attributed to the hotter weather and COVID-19 related restrictions and facility closures at other venues like Popham Beach and Coffin Pond. Even considering these factors, however, Lyne concluded that he did not necessarily notice much larger crowds than years before and did not notice an uptick in dog activity. Lyne did acknowledge, however, that altercations like this are reasonable to expect given the close proximity of everyone entering and exiting the same spot which has very limited acreage. Lyne also acknowledged that Stableford's recommendation to restrict dogs between 9am and 6pm makes sense, but felt that, while people do not always abide by the rules, the signage and facilities provided seemed to have been sufficient. Lyne expressed that he was unsure how best to tackle the issue, but proposed that laminated or reinforced signage could be posted at the site to alert the public of these past altercations and to remind people to clean up after their pets. Lyne further expressed that this seems to be the best things that can be done at the moment and highlighted that dogs certainly need to be on leash when out in public.

Director Farrell responded by expressing that while this issue was focused on Simpson's Point in particular, the issue is likely occurring at every landing, including Water Street and the Mere Point boat launch, because people like to take their dogs to these locations to swim off leash. To that point, Farrell explained that this issue has not occurred to this extent at Simpson's Point with the same frequency as other locations. Farrell agreed with Lyne's notion of enforcing the current regulation through additional signage prior to amending an existing ordinance and welcomed feedback from other Recreation Commissioners with regard to their feelings about this type of approach.

Lyne reiterated his interest in reinforcing messaging and, while he expressed uncertainty with regard to the exact messaging, proposed that the message could include a suggestion that dog owners utilize this park at off hours in the year 2020, as well as a warning that this issue may be taken up in the off season in order to address the issue. Lyne acknowledged that responding to this type of problem is tough because of the resources needed, but Lyne further echoed his feeling that a reinforced, neon, weather-proofed sign along with current signage would suffice.

Director Farrell responded to Lyne highlighting that the language on the sign could likely make reference to the increased number of individuals seeking outdoor recreation due to COVID-19, but the signage would only reinforce what is already written in the Town of Brunswick Ordinance with regard to the leash law and being mindful to pick up after your

animals. Commission Archbell noted that it seems the rules that are being broken, aside from the established leash law, are rules of common decency. Archbell voiced her hope that these could be corrected with “neighborly nudging” or polite reminders amongst the people that are encountering one another. To that point, Archbell expressed her agreement with Lyne and Farrell with regard to waiting to change an ordinance and increasing signage instead. Both Commissioners Wilkoff and Smithson agreed with these remarks as well.

Sue Stableford called in to provide comment on the topic and Sue explained that she wanted to provide a little more context with regard to what is happening with dogs at Simpson’s Point. Sue explained that one of the issues she raised in her email is that there are a large number of dogs present and they are very large. Sue continued on to explain that these dogs often have 8 foot leashes and are on the ramp that everyone uses to enter the water so it makes it tough to get into the water at times. Sue added that she frequently visits Simpson’s Point and that this is a daily occurrence. Director Farrell asked Stableford if she was present for the earlier discussion and whether or not she thought that would be a sufficient response. Stableford expressed that she did not think it would be helpful because people already do not pay attention to the signs and there are just too many dogs to begin with. Stableford continued by posing the question, Is Simpson’s Point going to be for people to swim or will it be for dogs?

In response to Stableford’s remarks, Lyne asked what the ordinance states about dogs and the acceptable length of their leads. Farrell explained that the ordinance states dogs must be tethered on leash no longer than 6 feet in length however many dog owners have retractable leashes that go far beyond 6 feet. Lyne noted that if the Recreation Commission decides to go the route of reinforced signage then this information should certainly be included. Lyne expressed that response to this issue is tough because the staff to enforce these rules are not available. He suggested that the Recreation Commission could work with the Rivers and Coastal Waters Commission to discuss additions to the ordinance, but this wouldn’t likely accomplish anything until after the end of the swimming season. To that point, Lyne summarized that the best, most immediate approach would be to reinforce messaging. Lyne then welcomed feedback from others who may have additional ideas about how to expedite a better solution in the next 2-3 months.

Commissioner Archbell acknowledged Stableford’s position that people just ignore signage and asked her what she would like to see as potential recourse in this situation. Stableford repeated the same sentiments she passed along in her email which stated that dogs be welcomed only before 9am and after 6 in the evening. Stableford added that this is what a lot of the beaches do as well. Archbell reworded her question and asked what an actual solution can be done from an enforcement standpoint if additional signage is posted, but people simply ignore the signs. In response to Archbell, Stableford established that frequent users of Simpson’s Point attempt to enforce the rules and do speak kindly to those who are not following the rules.

Chair Lyne asked Director Farrell if the Recreation Commission could even impose this restriction that would bar dogs from being at Simpson’s Point from 9am to 6pm per the Town of Brunswick Ordinance. Farrell explained that the necessary steps begin with

making the community aware of the item's inclusion in the agenda for an upcoming meeting of the Recreation Commission and the public would have an opportunity to provide comment. Farrell continued on to explain that if the Recreation Commission believes that Stableford's recommendation should be an ordinance change or amendment, the commission would take action to recommend restricting dogs between certain hours of the day and during certain months of the year given that this change would not necessarily be in place twelve months out of the year.

Farrell summarized that after hearing testimony, the Recreation Commission would need to make a decision based on what is heard, to make a recommendation, but this would need to go to the Town Council because the Recreation Commission does not have the authority to make an ordinance change. To that point Farrell explained that, in order to put this process in motion, this item would need to be advertised as included in the upcoming meeting of the Recreation Commission on the third Wednesday of August. Farrell continued to explain that the Recreation Commission could then take action on this item, send a letter to the Town Manager to have the item included on an upcoming Town Council agenda, which would likely be in September, and then they would hold a public hearing. Farrell concluded that the likelihood of making this an ordinance provision would be at least two to three months away from the first steps before it would be enacted and go into effect.

Chair Lyne followed up Farrell's remarks by asking if the better route is to boost signage, encourage politeness to fellow visitors for this season, monitor and welcome public feedback for the next few months before starting this process in earnest in the fall. Farrell replied noting that one method of remediation that hasn't been tried is to talk to the Brunswick Police Department to inform the Animal Control Officer that this has been an issue in the past, but has recently been the topic of focused discussion based on emails that have come in from the public. Farrell continued on to add that messaging would include a request for them to make it a priority on nice days to visit Simpson's Point and enforce the leash law should they see dogs off leash. Chair Lyne agreed with Farrell adding that on hot days at high tide they should be alert because those are the most popular times, although it is likely people are always there.

Director Farrell expressed that he would be happy to speak directly to the police chief and to the Animal Control Officer to see if it would be possible to respond in a more targeted way to inform people and to seek compliance. Farrell noted that increased enforcement is not in place of considering an ordinance change, but there isn't anything that can be done right now that would have the same enforcement teeth and could happen quickly enough to have any impact on the current swimming season. To that point Farrell projected that, even if the ordinance change process started immediately, the earliest an amendment could be in place and in effect would be October.

Smithson asked if this issue has always been at this level or if this is a recent problem. Stableford noted that it has been a consistent problem, but these days there are just many more dogs and many more big dogs in particular. Smithson questioned whether or not this is really tied to COVID-19 and the reality that more people are seeking outdoor recreation options since things are more closed off. Smithson added that things would hopefully

change in advance of the swim season next year if so, but Smithson also acknowledged that she does not frequent Simpson's Point and cannot provide feedback specific to the yearly trends. Farrell replied to Smithson highlighting that this is not an issue that is new to the Town of Brunswick, but this issue has only been brought up anecdotally.

Director Farrell asked Stableford to provide her thoughts about this increase in dogs and specifically asked if she thought that the increase was COVID-19 related. Stableford expressed that she could not confirm that there are more dogs, but the size of the animals are making social distancing harder because they are on long leashes and take up a lot of social space. Smithson replied to Stableford once again recommending that increased signage should be the first step and Smithson recommended that the signage be very candid with dog owners about the issues. Smithson suggested that these signs state that Simpson's Point is a shared space that everyone can use so dog owners are being asked for compliance in order to keep Simpson's Point a shared space for the entire community.

Farrell stated that Recreation Department staff will work on the language for the signage and reiterated that the first steps in remediating this issue are to increase the signage and enlist the help of the police department to provide an increased presence. Farrell acknowledged that the signage itself will not correct all of the behaviors but, an increased presence from animal control will help to fix some of the problems once word gets around. Farrell also acknowledged that adopting an ordinance provision also may not completely fix the issue. Farrell concluded that this item could be included on an upcoming agenda and the group can discuss the prior 30 days, as well as whether or not to pursue a discussion about an ordinance amendment. Farrell also noted that the Recreation Commission can plan to welcome the public in for comment and then decide whether or not to proceed with the ordinance amendment.

Chair Lyne asked Commissioners for their thoughts on this matter. Commissioner Wilkoff favored an amendment discussion sooner than later as this is a present issue and would allow for real time comments, rather than retrospectively. Wilkoff noted that increased enforcement and signage would still be the immediate focus, but, so long as people are aware that any changes would not take affect this year, the process can get started now since the issue is timely. Director Farrell asked the Recreation Commission if he should come to the next meeting with drafted language encouraging the public to come and provide comment specifically on Sue's concerns and the restriction of dogs prior to 9am or after 6pm. Farrell continued on to ask if people instead would be coming to provide comment on dogs at public landings in general as the issue of off leash swimming and the use of longer than permitted leashes extends beyond this specific location. Wilkoff suggested that specific language be drafted for public comment in order to provide people with something to respond to rather than leaving the conversation open too broadly. Wilkoff clarified his statement by suggesting that the conversation would be more productive with a draft ordinance to go off of. Farrell asked whether or not the draft language would be a requirement that dogs are not permitted at Simpson's Point between 9am and 6pm or at all boat launches. Wilkoff suggested that the language include only the Simpson's Point boat launch and only include the hottest months of the outdoor swimming season.

Commissioner Smithson asked if this issue might be tied to the tides with more people frequenting the area at higher tides and questioned whether or not a specific tide restriction would provide a possible solution to the dogs and swimmers coinciding. Stableford responded to Smithson by reiterating her original suggestion and restated that this was based on what the other beaches in Maine do. Smithson stated that she has only seen this type of rule in place at Higgins Beach in Scarborough, but that beach is different because it is a much wider area than Simpson's Point which is much narrower. Farrell responded to Smithson by highlighting that good ordinance language is simple, clear and concise, so drafting language that was based on tidal hours would be complicated for people. Smithson questioned whether or not a 9am to 6pm would actually solve the problem, but Stableford was in disagreement with Smithson and reiterated that she believed this would solve the problem.

Commissioner Archbell, in thinking about the consequences for dog owners, asked if there would be a public place to take a dog to swim in Brunswick if the ordinance restricted dogs at the Simpson's Point Boat Launch between 9am and 6pm. Farrell replied that he was unaware of any other public landing sites in Brunswick. In response to Farrell's remark, Archbell expressed that, if there is so much interest in bringing dogs there and such limited access elsewhere, it clearly something that is sought after. Archbell also highlighted a distinct difference between bringing dogs to swim versus tying them up to bollards. Archbell concluded that, while the Recreation Commission is here for the purposes of human recreation, it would be unfortunate to rule out these opportunities for citizens to enjoy this form of recreation with their pets as well.

Farrell highlighted Archbell's point for the fact that the Town Ordinance does preclude swimming at different boat launches because of the danger, but the language does not preclude dogs as this issue has never escalated to this level. Farrell added that he could only think of a couple different instances where complaints came in from any other boat landings where there was a conflict between a dog and a person or a dog and a boater. Farrell concluded that Simpson's point, because of how narrow the access is, forces a closer proximity amongst users. Farrell further concluded that the Recreation Department would do whatever is decided by the Recreation Commission, but, at this point, this particular concern is only being raised with regard to Simpson's point so. To that point, Farrell expressed his hesitation at drafting language that pertains to all of the landings.

Chair Lyne summarized that the best way to get immediate response at the moment is with increased signage. In terms of drafting language and starting the ordinance process, Lyne expressed his desire to research other regional facilities' approaches to shared usership at beaches like Popham and others throughout the immediate vicinity. Lyne acknowledged that there will likely be a variance of rules pertaining to the seasons and hours of the day and Lyne also acknowledged that his gut reaction is to limit dogs between 9am and 6pm, but right now, given staffing, the best possible response is with more signage. Lyne concluded that the real work to be done in terms of drafting language and getting feedback would happen in the fall. Commissioner Smithson agreed, noting that signage would be a low cost attempt at seeing what happens and would provide valuable data about how effective that response is. Lyne followed up Smithson's remark by proposing that the sign

includes a number, potentially to the Animal Control Officer, that can be called if someone encounters a negative experience with a dog at Simpson's point. Lyne added that the person could report that experience using that number and these can be monitored throughout the summer. Lyne reiterated that this is the best way to get the message out to the public and noted that there is a bulletin board to post this message on. Lyne added that this sign could be printed on cardstock in a color that really catches people's eye and, since people are attuned to going and reading some form of directions on what is legal these days, most people should notice and go read a message that stands out on a bulletin board and realize these are not normal times.

Director Farrell looked for clarification from Lyne with regard to the appropriate response and confirmed that the Recreation Department can prepare signage with clear messaging. Farrell added that Lyne had mentioned staff doing some research regarding other locations and policies, rules and regulations around dogs. Farrell asked if this is specific to swimming areas and/or boat launches. Chair Lyne affirmed that this would pertain to both and recommended that state rules specific to local beaches, as well as private areas, be researched in advance of a conversation that would take place in the fall. Farrell then sought further clarification by mentioning Commissioner Wilkoff's suggestion to prepare specific language now to get the process moving. Chair Lyne acknowledged that he did not disagree with Wilkoff's suggestion, but felt that this the best use of staff time in order to get the message delivered immediately. Chair Lyne reiterated that he felt this was the most effective way to get the message out right away so there may be some immediate impact, but that the Recreation Commission could really dig into this issue in the fall.

Commissioner Wilkoff expressed his understanding of Chair Lyne's assertion and noted that if there is limited time in order to work on both signage and the ordinance language, he recommends that signage be the first focus. Wilkoff added, however, that he would also be in favor of staff focusing on both responses if there is staff time available to support both angles. Farrell expressed that he would be in favor of Chair Lyne's suggestion to survey what the rules are at boat landings and beaches in the Brunswick area and to provide the Recreation Commission with a document detailing what the rules are at each of these locations as they pertain to dogs. Farrell added that the information posted at Simpson's point could also include the fact that the Recreation Commission intends to discuss dogs at Simpson's Point during the August meeting as a way to get people focused on the fact that they could participate in a discussion and share feelings with regard to the future of the landing. To that point, Farrell expressed that he is hesitant and would not recommend putting together language for a proposed ordinance until there is more feedback from Brunswick citizens. Farrell noted that, while Stableford and Nazzaro have provided feedback as non-dog owners, if the dog owners who use Simpson's Point knew this discussion was going on they might provide a differing perspective.

Farrell concluded that doing research first, building documentation about other locations, having that information available for everyone to see what is out there, and then having people express their own views about contemplating an ordinance revision, would better inform how the proposed ordinance would be written. Chair Lyne and Commissioner Wilkoff verbally expressed their agreement with Farrell proposed method of proceeding.

Farrell concluded that he would prepare for the next meeting the results of the survey and Farrell also welcomed feedback from Stableford with regard to other locations that have language, rules or regulations as it pertains to dogs and asked her to provide Farrell with any additional information that would be helpful. Stableford thanked everyone for dedicating so much time to the issue of dogs at Simpson's Point and Chair Lyne thanked Stableford for providing the Recreation Commission with this input.

3 **ADJUSTMENTS TO THE AGENDA**

None.

4 **RECREATION PROGRAM REPORT**

Deputy Director Smith began his report by recalling that the previous meeting of the Recreation Commission included the details of steps taken over the course of two or three months to attempt to run a Summer Vacation Care program. Smith summarized that once the details were finalized and the program was launched for registration it did not garner the level of interest that the Recreation Department expected. Smith proposed that those reasons could have been the amount of time it took to get confirmation to use different facilities, the reopening guidelines, and the difference in the cost and formatting of the program from previous years. To that point, Smith established that the Recreation Department made the difficult decision to cancel the program for the summer of 2020 and folks were informed that the program would not work for a variety of different reasons.

Deputy Director Smith then segued into discussing the focus that Recreation Center staff shifted to after that, which was the programs that the department could run successfully. Smith then began to highlight the programs that ran and have since finished, as well as programs that are underway or upcoming. Before mentioning specific programs, Smith noted that planning for each offering includes research into the CDC guidance, Maine's reopening guidelines, and individual analysis of the program in an effort to mitigate risk and come up with steps that best allow a child to participate safely. The programs underway included:

Kids Kayaking and Paddleboard Camp- 30 Participants (plus 20 on the waitlist)
Golf for Kids- 10 Participants
Boys Summer Basketball- 34 Participants
Maine Backyard Campout- 25 Families, 80 Individuals

Next, Smith highlighted the upcoming programs for the remainder of the summer and Smith noted that information on all of the programs listed can be found on the Parks and Recreation Department web page. These programs included:

Girls Summer Basketball
Mad Science- Makers of the Future
Teen Dance Club
Mad Science- Mission: Code
Soccer Day Camp

Next, Deputy Director Smith detailed the Movies While You Park program. Smith

explained that in years past this program was titled Movies in the Park, but this year the event has been held in the Recreation Center Parking Lot because it can't be held at Nathaniel Davis Park due to COVID-19 restrictions limiting crowds to 50 people or less. Smith noted that the Recreation Department has been working with the Northwest Brunswick Neighborhood Association to shift this program's delivery to a drive-in movie format. Smith highlighted that the previous month's feature was very successful and introduced the movie to be featured next, Star Wars: The Rise of Skywalker. Smith added that this movie is scheduled to start at 8pm, but parking will begin at 7pm, and there will also be concessions offered at this event as well.

Deputy Director Smith then acknowledged a number of businesses that helped to make this event possible and these including the Nathaniel Davis Fund, Vail's Tree Service, Atlantic Federal Credit Union, New England Tent and Awning, Evening Star Cinema, Martin's Point Healthcare, Lee Auto Malls, Portland Pie Company, Carrot Signs, Coastal Maine Pediatrics, Office of Cornelia Viek, CPA, Coastal Orthopedics, Ed Blot & Associates, Inc. and many more. Smith highlighted Evening Star Cinema specifically as they have donated boxed candy to be handed out to each car that enters. Smith concluded that all of the information and all of the guidelines for Movies While You Park can be found on the Town of Brunswick website and Smith also reminded viewers that this is a free event. Smith reiterated that staff will be present beginning at 7pm to begin parking and assured viewers that this will surely be a safe and pleasant time for families.

Finally, Smith delivered remarks on the reopening of the Recreation Center for the first time since closing in mid-March. Smith read aloud the schedule for the building, explaining that the first two weeks that the building is open there will be basketball clinics in the mornings, followed by extensive cleaning and ventilation of the field house from 1-2pm, and then will open again from 2pm-4pm. Smith continued to read the schedule, highlighting that the schedule will be opposite for the last week in July given that there will be basketball and walking in the morning and programming in the afternoon. Smith mentioned basketball specifically once more affirming that the basketball courts are indeed open, but based on guidance the courts are limited to just shooting only, there is a two shooter maximum user load at each hoop and a limit of 1 hour.

Smith explained to viewers that the first time they visit the Recreation Center they will need to sign a waiver and masks will need to be worn when entering the building or whenever physical distancing is not possible. Smith distinguished however, that masks are not recommended when engaging in physical activity so they do not need to be worn when walking or shooting hoops, but it is recommended that users maintain a distance of 14 feet do to the vigorous activity. To that point, Smith noted that there is ample signage in the Recreation Center to follow these guidelines and maintain the proper spacing.

Smith noted that this is the first stage of the Recreation Center's staged opening and the second stage of this opening will be in August assuming that everything goes well and guidance at the state level allows. Smith continued on to note that the schedule for August will feature an alternating schedule where the building will be open for two hours and then closed for an hour and this will repeat three times throughout the day. Smith summarized

that this will result in 6 hours of available building use time beginning in August and this will be evaluated midway through August to determine what the best course of action will be for September or October when the Recreation Center begins its third phase of reopening.

Chair Lyne thanked Smith for his remarks and asked Commissioners if they had any questions. Commissioner Wilkoff explained that evidence suggests that surface contamination is not as big a concern as with other infectious diseases, but Wilkoff affirmed that ventilation is definitely a necessary step. To that point, Wilkoff asked if there are any plans to improve ventilation at the Recreation Center throughout the remainder of the year and particularly when temperatures begin to fall. Smith responded by noting that the Rec is fortunate with the good weather this summer because every window in the building is open and there is a large fan drawing air out of the building. Additionally, Smith noted that the two doors at the back of the Recreation Center remain open throughout the day, as well as the two entry doors. Smith stated that the Rec also has what he called a "super fan" that is able to move air very quickly and this is operated during the off times to move the air as best as possible. Smith established that this is going to be an asset as we progress into colder weather this year.

Director Farrell interjected to provide additional context to Smith's point about the "super fan." Farrell explained that this fan was installed by the U.S. Navy because there would be hundreds of sailors exercising in this space daily and is not like any fan that most people have seen. To that point, Farrell added that, when this fan is turned on, it can be impossible to open the doors to the building if the windows are not also open because the fan is that forceful. Farrell highlighted that the fan can turn over the full square footage of the space, which is 35,000 square feet, in less than an hour. Farrell concluded that the Recreation Center is very fortunate to have this piece of equipment because he is unaware of other facilities that also have this. Chair Lyne agreed with Farrell and added that, in his experience at this work, the heating, cool, refrigeration and ventilation standards are changing a lot due to COVID-19 and will be a large outcome with regard to how buildings work in the future.

Director Farrell also added that the Maine CDC has a grant reimbursement program where any changes that the Recreation Department makes in terms of education, messaging to the public and improvements to make venues safer would be considered for reimbursement through this grant. To that point, Farrell acknowledged that he is aware what specific ventilation options would be available during a winter climate if air still needs to be turned over in there, but this could be something that the Recreation Department wants to do some research into in order to receive some grant money to install an improved ventilation system if the appropriate one exists. Farrell summarized that he and Deputy Director Smith both attended a meeting where organizations are being incentivized to come up with ways to make public facilities safer and potentially receive grant funds to make these improvements happen.

Chair Lyne concluded this portion of the meeting by once again commending Smith and the Recreation Department staff for all the work being completed and noted that it seems

more work is being done during this pandemic than some communities may achieve even in the best of times. Chair Lyne further concluded that, while so many of us are looking for good news and want to get back to business as usual, any offerings are good offerings and credit is due to those working so hard to keep this programming going.

5 **OLD BUSINESS**

5a **COVID-19 OUTDOOR FACILITY SIGNAGE AND FACILITY USE REQUIREMENTS**

Director Farrell began by establishing that the purpose of discussing this particular item is to provide an update with regard to this topic. Farrell directed everyone's attention to materials disseminated in their packets prior to the meeting, including the facility signage that has been up at various parks since the previous meeting. Farrell explained that these signs changed as a result of the reopening guidelines changing and this resulted in the fifth set of signs being changed out at Brunswick's more than 50 facilities so that we are consistent with the State of Maine regulations. Farrell continued to explain that these two signs were installed on July 1st and they pertain to the continued closure of outdoor restrooms. Farrell noted that this is a tough issue because there have been a number of complaints about the fact that they are closed, but all of the current guidance suggests that they should remain closed at this time.

Director Farrell then segued into discussing the signs that were specifically posted at the basketball courts. Farrell explained that basketball and basketball games in particular represents an activity that is nearly impossible to engage in while maintaining physical distancing and avoiding perspiration or aspiration. Farrell continued to explain that these signs outline very prescriptive ways in which people should take precautions when using the courts, including discouraging team game play, promoting individual skills practice and encouraging those who find a heavily used court to seek a less populated court. Farrell summarized that this is all in an effort to mitigate the risk of disease transmission.

Director Farrell shifted his focus to main reason this item was included and that is due to the new facility use requirements and how they pertain to user groups that were looking to utilize Parks and Recreation facilities. To that point, Farrell explained that the Rec Department has been working with Babe Ruth and Cal Ripken Baseball, as well as Adult Baseball and Softball Leagues, who were seeking use of the facilities. This process included spending a fair amount of time with the Town Attorney in an effort to protect the Town of Brunswick's interest with regard to insurance and exposure and determine if it were fit for these groups to use the Town's fields, Farrell stated. Farrell also stated that this included Rec Center staff conducting research with national and local parks and recreation organizations, as well as the national affiliation of Babe Ruth and Cal Ripken Baseball, who has all developed their own COVID-19 guidelines. Farrell summarized that staff only approve these proposed facility usage requests if their plans are found to be strong in the sense that they protect their participants to the greatest extent possible.

Director Farrell established that use has been approved for a number of groups, but there is a new addendum to the Town's Facility Use Waiver. Farrell explained that typically a group would just fill out a detailed waiver. Now, Farrell stated, COVID-19 guidelines

determined by the affiliated group must be provided and they are assessed to determine any inconsistencies with the State of Maine guidelines and the group must commit to operating the program either by following their organizations approved guidelines or by the state's guidelines. Farrell noted that there are a number of groups and individuals who have chosen not to continue to seek use of facilities based on this, but the guidelines have been clear that people should try to minimize the chance for exposure by the greatest extent possible in terms of team sports and they do not recommend teams competing from different geographic locations. To that point, Farrell summarized that the only teams playing on Brunswick fields are from local leagues and teams from away are not permitted. Farrell continued on to clarify that Brunswick teams are playing away games, however, because the teams that they are playing against are within municipalities that have chosen to ignore that aspect of Maine's guidelines.

Director Farrell then segued into discussing, indoor programming participation which he anticipated would be a problem due to the higher risk of activities indoors, but hasn't manifested itself that way yet. As an adult, Farrell said, in order to use the building you must sign a form that indemnifies the Town of Brunswick in the event of a COVID-19 exposure and establishes that the user is aware of the risks associated with coming to an indoor facility to participate in an activity. The same is true, Farrell said, for a child who is coming in to use the facility with their family or who is registered for a program. Farrell then asked Deputy Director Smith to speak about the waivers, how they came to be utilized for programming and open Recreation Center use, and the feedback that has been received about them.

Deputy Director Smith began by discussing the Outdoor Facility COVID-19 addendum. Smith noted that this addendum is a five part document which explains the purpose of the agreement, the differences between a national organization's guidelines versus individual organization guidelines that are submitted to Recreation Department, the consequences of not following those guidelines, and finally, the document explains that the agreement indemnifies the Town and removes any liability. Smith explained that these groups will then work with the Recreation Department. Smith acknowledged that the Town of Brunswick is fortunate to have three user groups who have good, already established relationships and there is a strong level of confidence in these groups. Smith provided the example of Cal Ripken Baseball in particular, noting that they were able to salvage part of their season, as well as Babe Ruth Baseball and Elite Baseball for 14 and 15 year olds. Smith recognized that they have all been great to work with and have been following the guidelines, which has resulted in a great opportunity for these kids to get outside and participate in a socially distanced sport that fits the COVID-19 Guidelines.

Deputy Director Smith explained that he conducted research in addition to working with the Town Attorney in order to develop this document and determine the best approach for mitigating this risk and educate participants about the risks associated with coming to an indoor facility to recreate since there is a greater risk associated with indoor facilities than outdoor facilities. Smith reiterated that this process resulted in a building use waiver for minors and adults. Smith noted that this waiver explains the virus and the risks, asks users then agree to complete a self-check prior to entering the building and finally, the document

indemnifies the Town and removes any liability. Additionally, Smith noted that there are two signs prior to entering the building that also include the self-check questions that people should answer prior to entering the building. When users enter the building for the first time and fill out a waiver, Smith added, they will check in with a building supervisor and be assigned a card with a user number, which is much different than years past given that the Recreation Center has never been membership based. Smith continued on to add that they will show this card at each visit, they will be asked to acknowledge that they have completed a self-check, and the time of their visit will be recorded for contact tracing purposes. Smith explained that if there ever was a case and we needed to get in contact with someone based on their visit at a certain time, we can look back to an exact time and find the contact information of those exact users in order for the CDC to conduct contact tracing. Smith concluded that this process for both adults and children has gone fairly well.

Smith then segued to discussing paid youth programming during the pandemic and specifically noted that those particular participants were required to have a guardian sign a temperature screening waiver document. Smith noted that this waiver also explains the virus and the risks, it includes a self-health screening section that guardian agree to complete prior to each session, it gives the Recreation Department the ability to conduct temperature screenings prior to each session or throughout the session and finally, the document indemnifies the Town and removes any liability. Smith concluded that these are the many steps that Recreation Department has taken with regard to waivers as a result of COVID-19

Director Farrell added anecdotally that there have been camps around the country, including here in Maine, where very large numbers of children and staff are testing positive for the virus, resulting in the camp being shut down temporarily or permanently. Farrell concluded that people are taking this very seriously and, while Maine does have a very small number of cases, it is still possible for there to be an outbreak. To that point, Farrell recognized the amount of time and effort the Parks and Recreation Department staff have invested into this. Farrell then highlighted that one of the greatest frustrations of the summer was cancelling the vacation care program because all of the candidates had been interviewed and, while they were all told that they may not be able to be employed, they still had to be prepared. There was just such low response, Farrell stated, and people were just so debilitated, including the 20 or staff that had to be informed that we no longer had a position for them.

Farrell explained to the viewers that there was a discussion following the decision to cancel and the reasons for lacking interest in the program seemed to be related to the sharp increase in program fees and half of the activities that make it a popular program, like field trips and beach days, could no longer be included. Farrell continued to explain that, even though many families begged for a program, when it was time to register many families decided not to. Farrell highlighted that, even though we had one of the most thorough set of protocols in the entire state designed to keep kids safe, people didn't feel comfortable and we had to cancel the program. Farrell reiterated that Smith spent 2-3 months trying to get the program to happen and commended him for spending such an inordinate amount of time trying to put together a safe programs and opportunities that citizens of Brunswick

needed. Farrell concluded that it is unfortunate and he feels sorry for the staff because, after having completed all of that good work, they were unable to execute the programs. Wilkoff agreed with Farrell and also commended Smith for his efforts, but Wilkoff made note of the fact that pre-planning is not as critical as the response to that first probable case. Wilkoff highlighted that Smith has done a great job of preparing for that first case with the protocols mentioned and with contact tracing.

5b **VETERANS PLAZA UPDATE**

Director Farrell first reminded everyone of a video that he attempted to show at the previous Recreation Commission meeting, which had also been shown on Memorial Day. Farrell continued on to note that the committee continues to meet weekly, all of the contracts have been executed and things are coming together well. Farrell added that the committee is now working on the ground-breaking ceremony, which will feature a major speaker and a number of additional folks participating. Farrell acknowledged, however, that the committee has encountered some challenges and they are along the same lines as the other challenges this summer due to COVID-19. To that point Farrell explained that 445 people purchased honor blocks in memory of a loved one, there are an additional 20 or so Veteran organizations in Maine who are all being invited and then there will also be the general public in attendance. Farrell expressed that the challenge with this ceremony was limiting the number of attendees to no more than 50 in one location and response to this challenge has taken a lot of innovation.

Farrell then segued into discussing the logistics of the groundbreaking and first expressed that those who attend will be ushered into differentiated areas because no one place can have more than 50 people in it and all people will have to be masked. Farrell added that all families who purchased honor blocks have been informed that they are welcome to come to the event with a mask and prepared to socially distance but, this event will also be live streamed if some are hesitant to attend in person so they can follow along on an electronic device of their choosing.

Director Farrell commended the Veterans Plaza Committee for the tremendous work they have done. Farrell expressed the collective excitement of the group ahead of this event which will take place Monday, August 17th at 11:00am. Farrell then began playing the video he mentioned early in this segment of the meeting that explains the history and purpose of the project. Farrell summarized that this video represents just a sample of what can be seen at the groundbreaking ceremony. Farrell highlighted that this impressive group of people has raised about \$480,000 over the course of about 12-18 months to make this project a reality. Farrell added that the Brunswick community has also embraced this project in a very positive way and will be a splendid addition to the Town Mall when it is all finished.

5c **LANDING COMMUNITY CENTER COMMITTEE (LC3) MEETING UPDATE**

Chair Lyne began by informing viewers that LC3 stands for the Landing Community Center Committee and explained that this group met for the first time in three months since the advent of the COVID-19 pandemic. Lyne acknowledged that this committee recently received notice that the U.S. Navy is ready to convey the land to the Department of the

Interior who will then start the process of conveying the land to the Town of Brunswick. With this process, Lyne explained, the deed will likely take longer to obtain, but there is something called constructive possession in which the Town of Brunswick would be given site control of the 10 acres, which is the large field directly next to the Recreation Center. Lyne added that the group also discussed the memorandum of understanding or MOU between the Town of Brunswick, Bath YMCA, Midcoast Regional Redevelopment Authority (MRRA) and Midcoast Youth Hockey and noted that the Brunswick Town Manager just signed this document so that work is complete. Lyne concluded that this completed step now gives the committee standing to take steps towards master planning for the 10 acres and determine what the eventual recreational use the space will eventually see.

Chair Lyne then established that the next step includes Director Farrell getting in touch with the Department of the Interior and they will review with the stakeholders what the conditions of the transfer will be, how the land can be used, and how the committee can organize to raise funds to redevelop the property. Additionally, Lyne mentioned the FOST report or the Findings of Suitability to Transfer report which the U.S. Navy completed as a part of their environmental process and which the Town and general public have had access to for a number of months. Lyne acknowledged that based on this report it is easy to assume what the conditions will be but, the operational conditions are yet to be determined and that is the next step in this committee's processes.

Director Farrell also offered his remarks on this subject as well adding that he received an email from the regional office of the National Parks Service (NPS) who explained that the land is going to be conveyed in the form of 4 different deeds. Farrell explained that this includes the property mentioned before as well as the land underneath the building, the large parking lot, and a former superfund site that has since been cleaned up. Farrell continued to explain that because the total land conveyance is bisected by this former site it will be conveyed, but will have more stringent conditions than the other half. Farrell noted that they also explained the timeline that can be expected for receipt of the deeds and the processes. Farrell then established that the National Parks Service (NPS) is in the process of drafting the deeds for the Town of Brunswick to review. Farrell added that these drafts have been sent to the NPS legal counsel who will review them prior to sending them to the Town. Once they are received, Farrell stated, Town of Brunswick staff will review the deeds with all of the conditions or restrictions and send it to the Town of Brunswick Attorney for review. Additionally, Farrell stated that if there are additional questions or concerns a dialogue will begin in writing in order to get to agreeable final terms. Farrell noted, however, that if they are acceptable upon review, which has happened with conveyances before, the Town will indicate that they are acceptable and they will be prepared for signature and sent to the Town for recording.

Director Farrell continued on to explain that this email was sent to him from George Robinson whom he has spoken with previously as the acting director. He is no longer the acting director, Farrell noted, but is now the deputy. Farrell added that he explained to Robinson that the committee has resumed meeting and would like to have a meeting on the first Thursday in August at 4pm. Farrell also explained that he understood if an in-person meeting was not possible given the Federal Government and National Parks Service

policies regarding employee travel during the pandemic, but at minimum would like the new regional director to participate via Zoom in order to address our lingering questions, like how the committee can form and the restrictions that apply to the different collaborators in the MOU. Farrell stated that he sent this executed MOU, as well as the two draft site plans that were prepared by Commissioner Archbell along with the request for the meeting and reiterated that the group wants to discuss three anchor items, the rink, the pool, and outdoor, lighted, turf ball fields. Farrell confirmed that this information and the request for the meeting was sent out prior to the current Recreation Commission and Farrell also assumed that she would be reaching back out with a response within the week.

Chair Lyne thanked Farrell for his remarks and affirmed that this good news. Lyne also stated that Midcoast Youth Hockey, who is present on the MOU as a collaborator, will continue to be part of the effort, but is actively pursuing another location in Topsham. Lyne noted that this does not preclude them from continuing to collaborate on multiple sites, but that they are looking at a larger, refrigerated, outdoor surface. Lyne highlighted that this is partly due to the challenge of raising funds during this COVID-19 pandemic, as well as the ventilation challenges spoken about earlier in the meeting. Lyne repeated that they are still part of the process although they are actively pursuing another plot, but also established that he felt this information was important to get out there. Lyne concluded that he is hopeful there will be more information to present at the next Recreation Commission meeting so long as the LC3 Committee is able to meet in the early weeks of August. Lyne further concluded that more information on how the committee can organize to fundraise because the intent with regard to fundraising has always been for a public-private partnership to come up with the necessary funding for something special on that spot.

6 **NEW BUSINESS**

6a **KATE FURBISH WEST TRAILHEAD AND PARKING LOT PROJECT**

Farrell first directed everyone's attention to materials that were included in their packets, including the recent installation of fencing from Mainline Fence. Farrell explained that Dennis Wilson, Parks and Facilities Manager has been working on the access point to the west side of the Kate Furbish property. Farrell continued to explain that Mainline Fence installed the new barrier fence that separates the trail and the first golf tee to protect users of the trail from errant golf balls. Farrell noted that Commissioners saw some pictures of the 40 or so trees that have also been removed and the remaining stumps along the fence that will need to be ground out. Farrell also noted that a new 10 foot wide surface will be installed from Merriconeag Road that will run parallel to the fence, as well as the installation of a single-rail rustic fence opposite the new fence so that the corridor will be very well-defined. Additionally, Farrell stated that a kiosk will be installed there once the stumps are removed and the new surfacing completed. Farrell concluded that this will give a more defined access to the west trail system.

Farrell then segued into discussing the conversations that occurred with the owner of the golf course over the winter. Farrell explained that there was a strong desire for the Town of Brunswick to provide safe parking in addition to the parking that the leasee had once made available. To that point, Farrell noted that Commissioner's packets included an authorization for Stantec Environmental Engineers to complete wetland delineation on the

34 acre parcel that is across the street from the current parcel that is under development and also has frontage on Route 123 and Merriconeag Road. Farrell explained that Stantec has been tasked with doing the wetland delineation on the entire 34 acre parcel because it is necessary for the parking lot, as well as for determining how the balance of the property may be developed and because it made sense from a cost perspective to have them do it all at once. Farrell stated that this work is underway and they already began flagging the area. Farrell summarized that once this work is completed, they will provide the Recreation Department with mapping that shows the areas on the property that can't be developed and any other setbacks in order to determine where a 30 car parking lot can be built. Farrell noted that this lot will have a direct 8 foot wide trail link that will be built as close as possible to the road opposite the West entrance access. To that point, Farrell explained that parking cannot be established on the same side of the road as the trails because the Town of Brunswick does not own enough of that property. Farrell then reiterated that this parking will be across the street from the existing Merriconeag Road in a place to be determined, but the work is underway.

Farrell concluded that he believes a suitable location will be found and they will work to site it as close to the existing trailhead as possible. Farrell further concluded that once the information is returned, he will meet with the Town Engineer and Public Works Director to develop a cost estimate for completing the work prior to winter. Farrell highlighted that this will require subsequent action from the Recreation Commission to recommend to the Town Council that Recreation Impact Fees be used to construct the actual parking lot. Farrell acknowledged that this figure is unknown and he cannot speak to the magnitude of the project, but this item will be on the August agenda for consideration of funding. Farrell recognized that the leasee of the golf course would prefer that no users of the Kate Furbish Preserve park in that parking lot any longer which speaks to why the department is trying to move quickly to see if this facility can be in place prior to the next ski season.

Chair Lyne followed up Farrell's remarks by inquiring how much money is present in the Impact Fee Fund. Farrell acknowledged that he was unaware of the exact total, but suggested that the total is likely over \$100,000. Farrell then mentioned that the Nathaniel Davis Fund gave its report at a recent Town Council Meeting and mentioned that the Brunswick-Topsham Friends of Cross Country Skiing (BTFOXCS) had been approved for \$2,000 for signage. Farrell then looked to Wilkoff for confirmation and Wilkoff affirmed that he had presented the proposal, but had not received official word in return. Wilkoff explained that the BTFOXCS were looking for monies to be used for both grooming and signage, but signage was more of an add-on to the main focus of grooming. Farrell affirmed to Wilkoff that the Nathaniel Davis Fund had approved that request out of the many requests for funding that were submitted. Farrell asserted that he was not aware of the exact level of funding in the request, but that some level of funding was approved. Wilkoff replied to Farrell by establishing that the placement of the signage would be based on conversations with the Town of Brunswick and other property owners. Farrell noted that he was hopeful that would be the outcome if the BTFOXCS were funded and intended to try to have any of the signage on property managed by the Parks and Recreation Department.

7 **OTHER BUSINESS**

7a **MUSIC ON THE MALL AT THE BRUNSWICK LANDING**

Director Farrell praised Deputy Director Smith for his remarks with regard to the Program Report, but noted that there is one program, the Brunswick Downtown Association's Music on the Mall, that the Parks and Recreation Department has been collaborating on. Farrell explained that this program traditionally featured 10 different concerts on 10 consecutive Wednesdays throughout the summer at the Gazebo on the Mall, but they have adjusted this program to be held at the Recreation Center and held the first drive-in style concert tonight. Farrell continued to explain that attendees must remain in their car in order to comply with the drive-in movie regulations.

Director Farrell reiterated that a typical season for the summer is 10 nights, but they are only doing 3 more events for a total of 10. Farrell recognized the Brunswick Downtown Association for their commitment to offer some semblance of normalcy by bringing back some programming. Farrell also established that the Recreation Center Facilities work well for large groups like that given the restrictions of having to remain in vehicles.

7b **RECREATION CENTER RECONFIGURATION**

Commission Archbell asked if there were any updates to the proposed changes to the Recreation Center or if that work has been paused. Director Farrell noted that there were some significant budget implications for the current year given COVID-19 and reductions in funding, but the project has been through the steps of preliminary design, as well as a couple alternative designs and a budget number has been determined. To that point, Farrell informed viewers that this project is under the direction of the Town Manager's Office rather than the Parks and Recreation Department.

Director Farrell thanked Archbell for bringing this topic up as he had recently met with the new superintendent of schools, Philip Potenziano, and had a very positive conversation about preschool for the 2020-2021 school year. Farrell noted that with Pre-k being offered by the school department at the Kate Furbish School the Recreation Department is seeing very poor enrollment numbers for this time of year. Farrell established that there are less than 10 people registered for the program beginning in September. Farrell then recalled that the State of Maine wants the Recreation Department to convert its operation to a day care facility. To that point, Farrell explained that this recommendation has been included in discussions with the Town Manager's Office and helped to inform the design of the upgrades based on the idea that either a preschool or day care would occupy that space.

Farrell then circled back to his discussion with Potenziano and noted that he expressed interest on the part of the Parks and Recreation Department to work in collaboration with the school department to offer a wrap-around care alternative. Farrell explained that Potenziano informed him that some of the children will attend full day and others will be half day. Farrell recognized that there are parents of half day students who are already looking for an option to drop their child off for care either before or after they have their lessons either in the morning or afternoon session each day. Farrell reiterated that this was a very positive conversation and he expressed interest in working together to extend the services that would most help families in the community.

8 The date for the next meeting is Wednesday, August 19th at 7:00pm via Zoom Meetings.

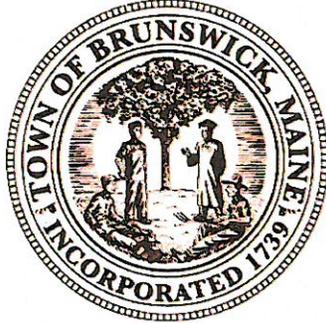
9 **ADJOURNMENT**

COMMISSIONER ARCHBELL MOVED TO ADJOURN THE MEETING; SECONDED BY COMMISSIONER FOUSHEE; VOTE 5-0 UNANIMOUS OF THOSE PRESENT.

The meeting was adjourned at 8:48 pm.

DRAFT

ALL DOGS MUST BE ON LEASH



A dog is not permitted to run at large. A dog which is off premises of the owner or owner's designee and is not on a leash, or is on a leash exceeding six (6) feet in length, is prima facie running at large. A dog which is under the control of the owner or owner's designee may run at large while engaged in field trials, training or legal hunting.

***Per Brunswick Municipal
Ordinance
Chapter 4 Article II Section 4-29***

Program Report

CURRENT OR RECENTLY COMPLETED

BOYS BASKETBALL CAMP- 36 Participants

GIRLS BASKETBALL CAMP: 15 Participants

TEEN DANCE CAMP: 12 Participants

MAKERS OF THE FUTURE- MAD SCIENCE SUMMER CAMP: 11 Participants

MISSION:CODE- MAD SCIENCE SUMMER CAMP: 11 Participants

SUMMER SOCCER CAMP: 69 Participants

FALL PROGRAMMING UNDER REVIEW—TYPICAL PROGRAMS INCLUDE:

Brunswick Youth Soccer League (BYSL)

Start Smart Soccer

Cross Country Running Club

Cross Country Trail Biking

Youth Field Hockey and Youth Field Hockey Travel Team

Hip Hop Dance for Teens and Youth

Mad Science

Lego Program

Goblins Parade and Creepy Creature Party on Thursday, October 31st

Jr. High Halloween Dance (date to be determined)

Halloween Window Painting (date to be determined)

Annual Ski and Skate Sale on Sunday, November 1st

REOPENING OF THE RECREATION CENTER

PHASE 2

Week of August 3rd- September 7th

8:30am-10:30am- Track Use (walking only) & 1 VS 1Pickleball

10:30am-11:30am- Cleaning and Ventilation

11:30pm-1:30pm- Track Use (walking only) & Basketball Shooting (2 shooter max, 1hr max)

1:30pm-2:30pm- Cleaning and Ventilation

2:30pm-4:30pm- Track Use (walking only) & Basketball Shooting (2 shooter max, 1hr max)

RECREATION CENTER GUIDELINES FOR USE:

- Users will need to wear face coverings when 6 feet of physical distancing cannot be maintained and upon entering/exiting/registering the recreation center (Face coverings do not need to be worn during exercise).
- Check in will be required for all users.
- A facility use waiver will need to be completed on your first visit for use of the Recreation Center. Minors will need a signed waiver by parent/guardian.
- The lobby chairs are spread out for quick breaks or shoe changing
- Please bring a water bottle or drink, water fountains will be unavailable
- Basketball Hoops will be limited to two shooters per hoop. (1 hr. max use). No contact games allowed.
- Track will be for walking only. Inner lane will be for slower traffic.
- One way directional entry and exits into the Recreation Center.
- Hand Sanitizer will be available.
- Users not following use guidelines will be asked to leave the Recreation Center.

MOVIES WHILE YOU PARK

The Northwest Brunswick Neighborhood Association
in Collaboration with Brunswick Parks & Recreation
PRESENTS

MOVIES
While You
PARK

Third Thursday

Brunswick Parks & Rec Center Parking Lot

Free Family Fun!
THIRD THURSDAY IN JUNE, JULY & AUGUST

ARRIVE UP TO AN HOUR EARLY TO PARK (LIMITED SPACE AVAILABLE)
Additional CDC Guidelines, Event Info & most Current Updates found on our Facebook Page

JUNE 18 @ 8:30PM – AVENGERS ENDGAME (2019) PG-13
JULY 16 @ 8:15PM – STAR WARS: THE RISE OF SKYWALKER (2019) PG-13
AUG 20 @ 8:00PM – ONWARD (2020) PG

FREE Pizza from Portland Pie & Waters from Coastal Maine Pediatric Dentistry

Movie Concessions by Parks & Rec – more updates/giveaways: [f](#) @moviesintheparkbrunswick
Rain Dates on Sundays, June 21, July 19 and Aug – Movie start times above (with parking 1hr before)

IN ADDITION TO THE DAVIS FUND GRANT, THIS YEAR'S MOVIES BROUGHT TO YOU BY:



WE ALSO HONOR OUR INCREDIBLE LOCAL BUSINESSES THAT MAKE OUR ANNUAL EVENT POSSIBLE

Bolos * The Brunswick Hotel * Edible Arrangements * Frontier * Frosty's Donuts * Gelato Fiasco * Greater Brunswick Physical Therapy * Jane Millett - Remax Riverside * Lemongrass * Little Dog * Morning Glory * Priority Real Estate Group * Taco the Town * The Tondreau Corporation



Music on the Mall at the Landing – A Concert in your Car!

by Marketing on June 24 in BDA EVENTS

See BDA EVENT UPDATES DUE TO COVID19.



Music on the Mall, Drive-In style!
August 26, 6:30 – 8 PM

The BDA is proud to present our 3rd Drive-In concert featuring **Pat Colwell and the Soul Sensations!** The concert in your car will take place at the Parks & Recreation parking lot on Brunswick Landing. [Click here for MAP.](#)

This drive-in concert series will create a new entertainment experience – all from the comfort and safety of your own vehicle. Parking starts at 5:30. Read the [guidelines](#) for attendance by [clicking here](#). Grab your family, order a picnic dinner or dine at a local Brunswick restaurant, then enjoy a concert in your car! **FREE Admission.**
2020 Concert Schedule:

Date/Time
06/24/20 - 08/26/20
6:30 pm - 8:00 pm

Location
Brunswick Town Mall
Maine Street
Brunswick, Maine 04011
United States



MUSIC ON THE MALL DRIVE IN STYLE

Tom Farrell

From: Sue Stableford <sues9404@gmail.com>
Sent: Thursday, July 16, 2020 10:26 AM
To: Tom Farrell
Subject: Beach regulations re: Dogs
Attachments: Beach Regulations. Dogs.docx

Hello Tom,

Thank you for addressing my concern about dogs at Simpsons Point at last evening's meeting of the Recreation Commission. As you noted, concerns have been voiced previously, although not documented in writing. As you repeatedly stated, one core issue is the very narrow and limited access to the water at the Point. I also appreciated the Commission Chair reinforcing my observation about the increased congestion, including dogs, at the Point when he has been there this summer.

As per your request, I searched for policies related to dogs at other local swimming sites - primarily nearby beaches. Please see the list attached. As you'll quickly see, no local public beaches allow dogs during prime daytime hours during summer months.

I appreciate the Recreation Commission taking the lead to post additional signage at Simpson's Point and engage the animal control officer. I look forward to continuing discussion of next steps.

Thanks again to you and the Commissioners for taking so much time to address this issue.

Regards,
Sue Stableford

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Sue Stableford

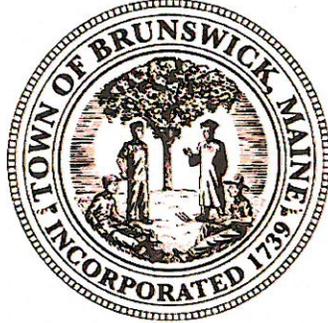
This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

Information below provided by Sue Stableford on July 16, 2020

Beach Regulations Regarding Dogs – July 2020

- **Reid State Park:** “Dogs are allowed at Reid State Park from October through March, including on the beach. They must be leashed at all times.”
- **Popham Beach:** “Pets are welcome on state park beaches, provided they are leashed, from October 1st through March 31st. Pets are not allowed on beaches between April 1 and September 30.”
- **All Pets – State Bureau of Lands and Parks:** “No pets are allowed on State Park beaches between April 1 and September 30. Pets are welcome on State Park beaches, provided they are leashed (see #2 below), from October 1st through March 31st.”
- **Higgins Beach (Scarborough):** “From May 15 to Labor Day: 9 a.m. to 5 p.m. no dogs on beach; from sunrise to 9 a.m. dogs ok on leash or voice control; after 5 p.m. to sunset dogs ok only on leash.”
- **Pine Point Beach (Scarborough):** “No Dogs allowed on entire beach between the hours of 9:00 AM to 5:00 PM. From sunrise to 9:00 AM Dogs are allowed off-leash under voice control, with leash in hand in the nonrestricted area. In the evening from 5:00 PM to sunset Dogs must be on-leash in the nonrestricted area.”
- **Old Orchard Beach:** “Dogs must be on a leash or voice command at all times when off the owner's premises.
Dogs are not allowed on the beach from 10 a.m. to 5 p.m. from Memorial Day to Labor Day.”

ALL DOGS MUST BE ON LEASH



A dog is not permitted to run at large. A dog which is off premises of the owner or owner's designee and is not on a leash, or is on a leash exceeding six (6) feet in length, is prima facie running at large. A dog which is under the control of the owner or owner's designee may run at large while engaged in field trials, training or legal hunting.

***Per Brunswick Municipal
Ordinance
Chapter 4 Article II Section 4-29***

Municipal Beach Ordinances with Regard to Dogs & Swimming Areas

Scarborough Beaches

The following restrictions apply to dogs on beaches:

- From April 1 to Labor Day dogs shall be restricted in the Restricted Areas of each Beach as set forth in Section 604.2(11).
- From May 15th to Labor Day (i) no dogs on any Beach from 9:00 a.m. to 5:00 p.m.; and (ii) dogs on leash from 5:00 p.m. to dusk.
- From the day after Labor Day to May 14th dogs on leash from 1:00 p.m. to 3:00 p.m.
- If directed by the Animal Control Officer or a law enforcement officer a responsible party may be required to leash their dog.
- No dogs on any beach from 30 minutes after sunset (dusk) to 30 minutes before sunrise (dawn).
- Whenever a portion of a beach has been roped off, fenced off or otherwise demarcated or posted as a protected area in order to protect the nesting site of a piping plover or of any other endangered species protected under federal law, no dog shall approach within 200 feet of such protected area.
- Dogs shall be on leash while entering or exiting vehicles and the Beach.
- At all times not otherwise addressed above, dogs shall be under Voice and Sight Control.

RESTRICTED AREAS: Restricted Areas are beach areas that may be designated for special protection for piping plovers or other endangered species based upon scientific and historical data. The following are Restricted Areas and restrictions applying thereto from April 1st to the day after Labor Day [Adopted 05/07/2014]:

- a) Higgins Beach – The Restricted Area is defined as that part of the beach from Champion Street to the Spurwink River-no dogs allowed.
- b) Ferry/Western Beach – The Restricted Area is defined as that portion of the beach commonly known as Ferry Beach, beginning at the southerly end of the municipal parking lot and extending south to Ferry Rock and thence southeast the full length of the beach commonly known as Western Beach – no dogs allowed.
- c) Pine Point Beach – The Restricted Area is defined as that portion of the beach from the main beach access path at Hurd Park north to the Scarborough River-dogs on leash only.

Old Orchard Beach

Dogs are not allowed on the beach between 10 a.m. and 5 p.m. from Memorial Day to Labor Day, per town ordinance. When on the beach, the dog must be on leash or under voice command of the owner.

Under state law, it is unlawful for any dog to be “at large,” except when the dog is assisting in hunting. State law defines “at large” as “off the premises of the owner and not under the control of any person whose personal presence and attention would reasonably control the conduct of the animal.”

Similarly, town ordinance defines “at large” as “off the premises of the owner and not under control of the owner or a member of his immediate family or representative either by leash, cord, chain or otherwise.”

Violation of the town’s dog ordinance could subject a dog owner to a \$100 fine.

Saco Beaches

Saco's beaches are dog friendly; however, an ordinance amendment has modified the leashing requirements for our canine beachgoers.

In September, the Saco City Council approved an ordinance change that requires dogs to be leashed and under control of their owners from April 1 to Sept. 30 on beaches in Saco where piping plovers or least terns are present or have traditionally nested... Previously, dogs only had to be on leash on the beach from 9 a.m. to 5 p.m. in July and August.

The amended ordinance intends to protect endangered and at-risk wildlife, not restrict dogs. This ordinance is in effect for Bayview Beach, Kinney Shores, and Camp Ellis Beach.

If you have any questions, please call the Saco Parks & Recreation Department at [\(207\)283-3139](tel:2072833139).

Saco City Code: 64-8 B

The following restrictions apply to dogs on beaches:

[Amended 9-4-2018]

- (1) All dogs should be leashed and under control of their owners at all times from April 1 through September 30 on beaches where piping plovers or least terns are present or have traditionally nested. Dogs should be prohibited on these beaches from April 1 through September 30 if, based on observations and experience, dog owners fail to keep pets leashed and under control.*

York Beaches

Section 10 – Public Beaches – Restrictions

The following restrictions apply to domestic animals on the following beaches: Cape Neddick Beach, Short Sands Beach, Long Sands Beach, and Harbor Beach:

1. No dogs shall be present on these beaches year round unless the dog is accompanied by an owner or responsible party who has voice control (see definition) over the dog and who is carrying a leash in hand, which can be used to restrain the dog. A responsible party with multiple dogs must have adequate leashes for the number of dogs under his or her control.
 - An owner or responsible party shall be required to leash their dog(s) during this period if directed by a law enforcement officer due to violations of the voice control or dog waste provisions of this ordinance.
2. No domestic animals shall be present on these beaches between the hours of 8:00 am. and 6:00 pm. from May 20th through September 20th.
3. Dogs on these beaches will be required to be on a leash between May 20th and September 20th between the hours of 6 p.m. and sunrise (see definition)
4. Between May 20th and September 20th dogs will be allowed to be unleashed between sunrise and 8 a.m. as long as the dog is under the voice control (see definition) of its owner or responsible party. The requirements of paragraph #1 regarding leashes is in effect during this period. (The purpose of this exception is to allow individuals to walk, jog, run, or engage in other physical exercise with their dogs in the early hours of the morning).
5. Horses and ponies are prohibited from being on these beaches from May 20th to September 20th, except by written permission of the Board of Selectmen.
6. When otherwise allowed to be present on these beaches pursuant to this section, all other domestic animals must be under the control of their owner or responsible party at all times.

Wells Beach

Animal Control Ordinances

April 1 To September 15

All dogs that go on the beach from April 1st to September 15th must be on a leash and in control of a responsible person per [Town Ordinance 86-1](#).

June 16th To September 15th

From June 16th to September 15th no dogs are allowed on the beach between the hours of 8 a.m. and 6 p.m per [Town Ordinance 86-1](#). Dogs may go on the beach before 8 a.m. or after 6 p.m., but must always be on a leash.

Any violations of these Town Ordinances are subject to a summons and fees.

Kennebunk Beach

Kennebunk Dog Ordinance Dogs are allowed on beaches:

The day after Labor Day to June 14 th – all day; dogs must be on leash.

June 15th to Labor Day – only before 9AM and after 5PM:

Before 9AM, dogs may be off leash:

- Dogs must be under voice control.
- Owners must have a leash in hand at all times.

After 5PM, dogs must be on leash:

- Leashes must be no longer than 6'
- Leashes cannot be retractable.

State of Maine

Popham Beach and Reid State Park

Pets

Pets are welcome on state park beaches, provided they are leashed, from October 1st through March 31st.

Pets are not allowed on beaches between April 1 and September 30.

Morse Mountain, Phippsburg

Bates-Morse Mountain Conservation Area is a popular site for hiking and beach-going. During the 8- month gate-keeping season, nearly 20,000 people hike to Seawall Beach. The area is open all year, from dawn until dusk. Visitors must park in the designated parking lot and enter on foot only. Dogs are not allowed in any season.

Harpswell

Town of Harpswell trails

Please note that the Town of Harpswell has updated its dog rules. Dogs must be on leash on all town-owned trails, except if they are swimming at Mitchell Field.

The following trails are owned and managed by the town:

[Cliff Trail](#)

[Devil's Back Trail Area](#)

[Giant's Stairs Trail](#)

[Mitchell Field](#)

Harpswell Heritage Land Trust trails and preserves

This trail does not allow dogs:

[Skolfield Shores Preserve](#)

These trails and preserves require dogs to be on leash at all times:

[Otter Brook Preserve](#)

[Widgeon Cove Trail](#)

[Wilson's Cove Trail](#)

These trails and preserves require dogs to be on leash during bird nesting season (April 15-July 31) and under owner control (voice or leash) the rest of the year:

[Curtis Farm Preserve](#)

[Hackett and Minot Trails](#)

[Little Ponds Preserve](#)

[Long Reach Preserve](#)

These trails and preserves require dogs to be under owner control (voice or leash):

[Houghton Graves Park](#)

[Johnson Field Preserve](#)

[Pott's Point Preserve](#) (though dogs must be on leash while on private Pott's Point Road)

[Stover's Point Preserve](#) (dogs must be on leash between 10 a.m. and 5 p.m. Memorial Day to Labor Day and under owner control all other times)

Wilson Beach, Freeport

Dogs aren't allowed on the beach or in the playground, so it is "dog friendly" in some areas, but probably not worth bringing your pet.

South Portland

Dogs are not permitted on Willard Beach between May 1 and September 30, except between the hours of 7:00 a.m. and 9:00 a.m., and 7 p.m. and 9 p.m.

Dogs must be leashed while on public streets, sidewalks, parking lots, within Mill Creek Park, or on the Greenbelt Walkway. In other parks, including Hinckley Park and Willard Beach, dogs must be under immediate voice control

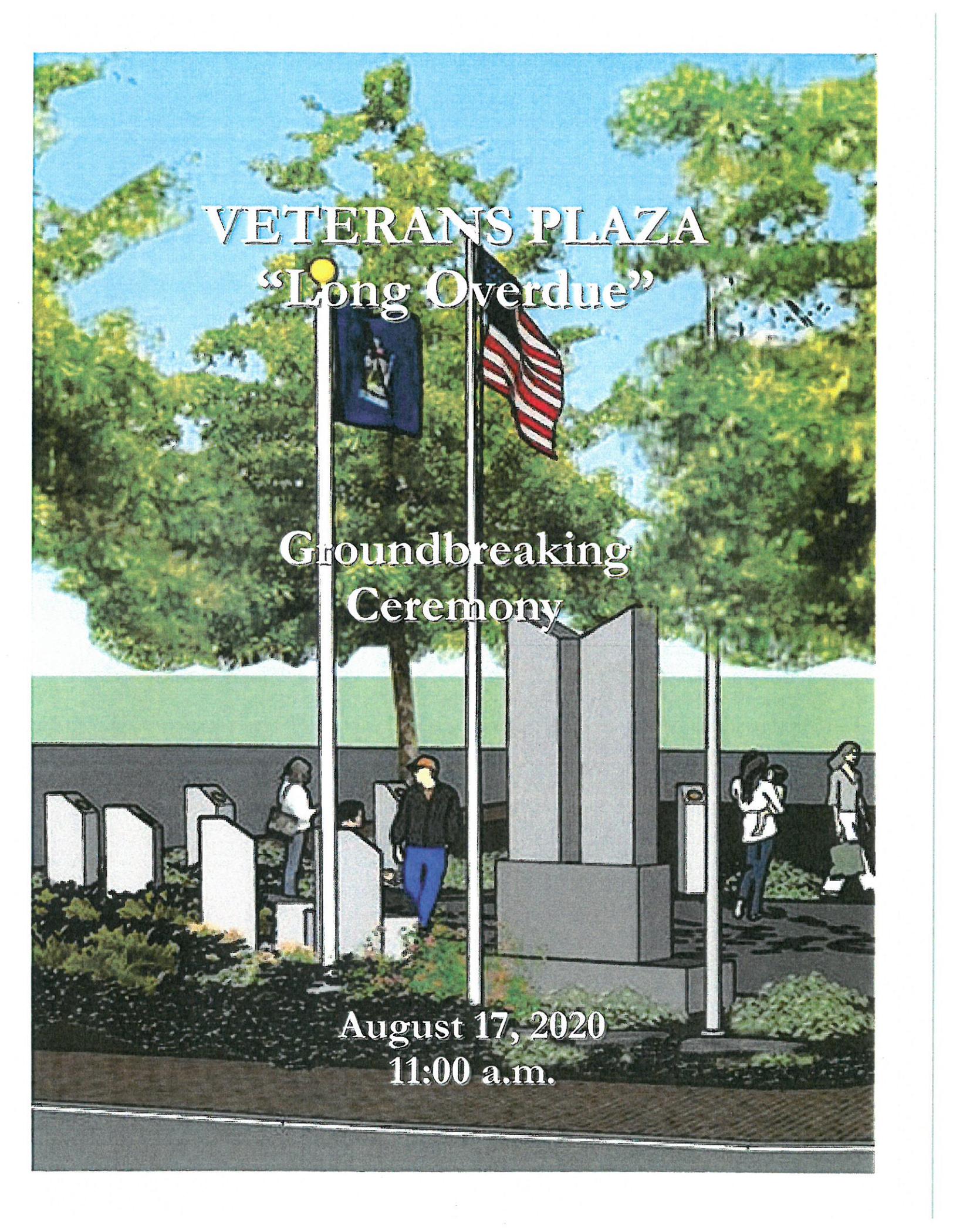
Pick up after your dogs

Portland

East End Beach in Portland, Maine is a small but popular dog friendly beach in the city. From Memorial Day through Labor Day, East End Beach allows dogs to be off-leash and under voice control before 9:00 AM and after 5:00 PM. No dogs are allowed between 9:00 AM and 5:00 PM during the summer season.

Thomas Point Beach

We are Fido Friendly. All Pets must be registered and NEVER left alone at any time. Dogs must be kept on a leash at all times. We ask that barking is kept to a minimal. Pets are never allowed on the beachfront.

An architectural rendering of a plaza area. In the foreground, two tall flagpoles stand on a paved area. The left pole holds a blue flag with a white emblem, and the right pole holds the United States flag. Behind the flagpoles, several grey, rectangular stone monuments of varying heights are arranged. In the background, there are large green trees and a clear blue sky. Several stylized human figures are scattered throughout the scene, some walking and some standing near the monuments. The overall style is a clean, illustrative architectural drawing.

VETERANS PLAZA
“Long Overdue”

Groundbreaking
Ceremony

August 17, 2020
11:00 a.m.

Groundbreaking Program

Welcome and Opening Remarks

W. David Watson, Commander, American Legion Post 20 & Brunswick Town Councilor

Presentation of the Colors

Brunswick Police Department

Musical Interlude—Star Spangled Banner—Performed by Members of the Volunteers Jazz Band

Invocation

Pastor Mark Rockwood, Berean Baptist Church & Brunswick Downtown Association Board Member

Introduction of Special Guests and Dignitaries

W. David Watson, Commander, American Legion Post 20 & Brunswick Town Councilor

Remarks on Behalf of the Honorable Angus S. King Jr., United States Senator

Gail V. Kezer, Regional Representative, Cumberland County

The Plaza Design

Todd Richardson, Principal, FASLA, Richardson & Associates, Landscape Architects

The Location Chosen—Brunswick's Lower Mall

John Perreault, Brunswick Town Council Chair

What the Plaza Means to Veterans & Their Families

Debra Couture, 1st Vice Commander of the Department of Maine American Legion

Musical Interlude—America the Beautiful—Performed by Members of the Volunteers Jazz Band

Gold Star Family Members Recognized

W. David Watson, Commander, American Legion Post 20 & Brunswick Town Councilor

Introduction of Representatives Participating in the Unveiling of the Veterans Plaza Project Sign

W. David Watson, Commander, American Legion Post 20 & Brunswick Town Councilor

Chet Garrison, Gold Star Family Member

Peter Lavalley, Gold Star Family Member

Joseph Donahue, District 8 Commander, American Legion

Richard Pelley, Senior Vice Commander, Veterans of Foreign Wars, Post 2197

Richard Mears, Director, Mid-Coast Veterans Resource Center

Greg Lozier, Sergeant of Arms, Patriot Riders, Maine Chapter 2

Introductions of Representatives Participating in the Ceremonial Groundbreaking

Roger Stevens, District 7 Commander, Department of Maine, Veterans of Foreign Wars

Todd Richardson, Principal, FASLA, Richardson & Associates Landscape Architects

David Knight, Veterans Plaza Committee Member

Richard Wakinekowa, Lemonade Stand Proceeds Donor

Ann Young, Representing All Honor Block Families

Linda Piper, Representing Linda Piper & Virginia Caruso Project Donors

Jim Howard, Representing Priority Realty Group & the Howard Family Project Donors

Debra Couture, 1st Vice Commander, State of Maine American Legion

Jennifer Lane, Department of Maine Veterans of Foreign Wars, State Junior Vice Commander

John S. Eldridge, Town Manager, Town of Brunswick

Mark Rockwood, Pastor, Berean Baptist Church & Brunswick Downtown Association Board Member

W. David Watson, Commander, American Legion Post 20 & Brunswick Town Councilor

David Patch, Mid-Coast Veterans Council Commander & Commander of American Legion Post 36

Musical Interlude—Amazing Grace & Stand By Me—Performed by Members of the Volunteers Jazz Band

Announcement of Dedication Ceremony & Closing Comments

Roger Stevens, District 7 Commander, Department of Maine, Veterans of Foreign Wars

Benediction

Read Rich, Chaplain, American Legion Post 20 & Assistant Director, Mid-Coast Veterans Resource Center

Musical Conclusion to the Ceremony—Stars & Stripes Forever—Amplified Sound

THE CAMPAIGN TO BUILD THE VETERANS PLAZA

Approaches honoring our nation's veterans vary considerably. Many memorials focus on specific conflicts, even specific battles. They honor veterans by their race, their gender, while others focus on specific military branches. Many appropriately emphasize honoring those who sacrificed their lives, or are disabled, or are MIA/POWs.

However, there are few that honor ALL veterans, of ALL military branches including the Merchant Marine, all of whom served in a huge variety of capacities that contributed to preserving the freedoms all of us enjoy, and even take for granted. **This Plaza will provide a major expansion** of the efforts to include and honor these millions of overlooked veterans. This effort is *long overdue*. Full information is available on the project's website veteransplaza.info.

The Veterans Plaza will be built in the very center of the downtown of Brunswick, Maine. This location was chosen because Brunswick is a community with a rich and deep connection to the military and shipbuilding industry. As a result, many in the community are veterans, and many are employed at Bath Iron Works, one of the largest military ship builders in the nation. Further, Brunswick attracts tens of thousands of visitors statewide, nationally and internationally.

The project's organizers, with the help of the town government, quickly achieved several major milestones: 1.) **Richardson and Associates** (the architects of Brunswick's statue and memorial to Civil War General Joshua Chamberlain) prepared a conceptual design (2.) The project received the full endorsement of the **Brunswick Town Council**, 3.) the **Brunswick Village Review Board** approved the final design and location of the Plaza which represents a major expansion of the current ground that includes a current and underappreciated veterans WWII monument.

American Legion George T. Files Post 20 and key area volunteers are completing a campaign to raise the \$500,000 needed to build, maintain, and dedicate the Plaza. As of August 15, 2020, we have generated \$476,000 or 95% toward goal.

The date for the **official Dedication Ceremony is Veterans Day, November 11, 2020 at 11:00 a.m.**

To veterans and non-veterans alike, the Veterans Plaza will convey the characteristics of those who have served such as integrity, courage, respect, loyalty, valor, duty, honor, selfless service and pride.

Most importantly, to veterans, the Plaza will invoke a strong sense of pride in the service each gave when called upon to do so.

THE DESIGN

Fewer and fewer people have any first hand connection or recollection of many of the past conflicts/wars in which our country has been involved, not to mention the many who served in these engagements. **To remedy this, the Veterans Plaza will:**

Feature the caption that will read **"In the Heart of our Downtown in our Most Valued Public Space."**

Identify through a continuum of twelve (12) unique granite sentinel posts each representing a major conflict or war in which the United States has been involved as defined by the U.S. Department of Veteran Affairs.

Place atop each sentinel post a specific U.S. Medallion associated with each conflict/war noting the dates associated with each engagement.

Acknowledge that all veterans beyond those who served in the twelve (12) major conflicts took the same oath of allegiance to defend their country, and were often called upon to engage in smaller conflicts.

Honor the names of particular veterans who served, displayed on a series of 445 granite Honor Blocks radiating out from the center of the Plaza with the graphic of an American Eagle over an image of the stars and stripes. All of the Honor Blocks have been sponsored by friends and family members of veterans. Each will have an engraved name of a veteran, chosen by the donor, along with the service branch, and noting a specific conflict, **or** the years of service as a permanent tribute to that soldier or sailor.

Pay particular respect to those who earned the *Purple Heart Medal* for death or wounds received in action against an enemy or as a direct result of an act of the enemy.

Fly the flags honoring the POW/MIA, State of Maine, and United States atop three prominently located poles.

Ground level lighting will extend into the evening hours the opportunity for the public to experience the Plaza.

American Legion Post 20 is serving as the fiscal agent for the project as it fits well within the mission of the American Legion.

BACKGROUND ON THE PROJECT

Nearly 11 years ago, the late Korean War Veteran and Purple Heart Recipient, *Gilbert (Gil) Ormsby*, had a dream to see a Purple Heart Monument area that would be readily accessible to the public without cost or inconvenience.

The idea remained just an idea until Memorial Day, 2016. Gil and the late *William "Chick" Ciciotte*, then both active members of the American Legion, approached W. David Watson, Vice Commander of George T. Files Brunswick American Legion Post 20, and a Town Councillor. All three felt strongly it was *long overdue* to make this vision a reality. Post 20 immediately embraced the value of this project and expanded on it from a Purple Heart monument to creating a special public space on the downtown Mall that **would honor all the sacrifices made by all veterans of all military branches including those who served as merchant marines.**



VETERANS PLAZA ORGANIZING COMMITTEE

W. David Watson, Chair

Bryan Cobb

Kathryn Cobb

Barbara Desmarais

Joe Donahue

Tom Farrell

Chet Garrison

Davielle Hawks

Nancy Hory

David Knight

Sue LaPlante

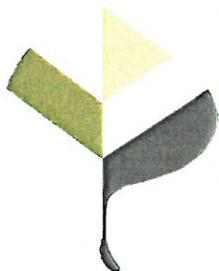
Peter Lavallee

Greg Lozier

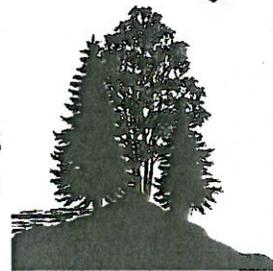
Jim Nelon

Jim Oikle

PROJECT TEAM



Richardson
& Associates
LANDSCAPE ARCHITECTS



ATLANTIC

COVID-19 RESPONSE

Financial Assistance for Maine Municipalities

Brunswick Parks and Recreation Department

Anticipated Costs Incurred for time period August 1st through October 31st, 2020

Park signs for the town's 50 parks and public spaces

(50) 18"x 24" signs updated as necessary consistent with the State of Maine COVID-19 guidelines and restrictions for size of gatherings and social distancing protocols. Signs anticipated to change based on various phases of reopening between the timeframe of August 1st through October 31st. Estimate the need to change and update the signs at least twice after installation of initial set of signs being installed on August 1st.

Cost estimate from Vista Print of \$513.89 per 50 count X 3 sets of signs ----- 1,541.67

Cost estimate from Vista Print of \$513.89 per 50 count of National Recreation and Park Association signs depicting proper social distancing and protective measures when using parks and public spaces ----- 513.89

Staffing

Recreation Program Assistant

August 1 through October 31st (1) staff member to oversee all of the parks and recreation department COVID-19 response plans and associated staff as they pertain to the various recreation and fitness programming offered during this time period. In addition, to researching DECD guidelines for various activities this individual will ensure that all programs offered meet the appropriate guidelines, will see that all program marketing materials reflect COVID-19 precautionary measures for the particular activity and will be responsible for overseeing all the staff working in these programs to ensure compliance is being achieved. This staff member would be paid \$29.28 per hour for a total wage of \$16,397 for the time span August 1, 2020 to October 31st, 2020 including the following benefits; Social Security & Medicare @ \$1,254, Maine State Retirement @ \$1,656 and Workers Compensation Insurance @ \$367.00 for a total wage and benefits of -----\$19,674.00

Lower Mall Ambassador

August 1st through October 31st (1) staff member at 92 days at 8 hours per day. Staff will be assigned to the downtown public Mall to interact with the public to encourage people to comply with social distancing requirements and protocols. Staff would be present at the farmers market, on site food vendor carts and during scheduled events and activities taking place on the Lower Mall daily. Staff would be paid a wage of \$13.25 per hour plus and additional \$1.47 per hour for benefits (workers compensation/medicare /FICA) for a total cost of \$14.71 per hour.

1 employee x 8 hours per day x 92 days @\$14.71 per hour -----10,826.56

Athletic Field Supervisors

September 12th through October 24th (3) staff members to be assigned to Edwards, Lishness and Stowe School athletic complexes on 7 consecutive Saturdays. Employees will ensure that the recreational youth athletic programs taking place at each location is in compliance with State of Maine DECD and Aspen Institute guidelines for the particular sports being conducted at each site.

3 employees x 8 hours per day x 7 days @ \$14.71 per hour -----2,471.28

Recreation Center Health Screening Staff

August 1st through October 31st (1) staff member assigned to the Recreation Center at 220 Neptune Drive. Staff member to check in users of the Recreation Center daily to secure written COVID-19 waivers from members of the public seeking to use the basketball & pickleball courts, indoor track and exercise area. Staff member to greet users upon their entering the facility, recording their arrival and departure times as well as names, addresses and contact information for contact tracing purposes. In addition, staff will perform temperature checks of all users prior to their entering the field house and ask each user to respond to the standard COVID-19 questionnaire to ensure it is safe for them to use the facility.

1 employee x 8 hours per day x 92 days @ \$14.71 per hour -----10,826.56

Custodial Staff

August 1st through October 31st (2) part time custodial staff to perform daily ventilation of the field house and cleaning all surfaces, equipment, restrooms, lobby and all public spaces within the building. The facility is closed for one hour twice daily for cleaning, ventilation and disinfection. Work is performed by two maintenance personnel

2 employees x 2 hours daily x 92 days at \$14.71 per hour ----- 5,413.28

Cleaning/Disinfectant Materials and Supplies

Office hand sanitizer (pump bottle) \$15.00 per bottle x (6) bottles ----- 90.00

Hand sanitizer concentrate-\$62.25/gallon x (13) gallons----- 809.25

Adult Face masks-\$22.10/box x (13) boxes ----- 237.30

Child Face masks-\$33.00/box x (7) boxes----- 231.00

Disinfectant wipes-\$52.50/role x (8) roles ----- 420.00

Disinfectant spray-\$3.00/20ounce bottle x (72) Bottles ----- 216.00

Nitrile Gloves \$94.00/case x (1) Case ----- 94.00

Floor Cleaner-\$36.00/gallon x (12) gallons ----- 432.00

Bleach/bathroom cleaner-\$8.80/gallon x (18) gallons ----- 158.40

Glass cleaner-\$27.66/gallon x (6) gallons -----165.96

TOTAL ANTICIPATED COSTS ----- \$54,121.15