

BRUNSWICK RECREATION COMMISSION

Wednesday, September 16, 2020 TOWN HALL WITH COMMISSIONERS VIA ZOOM
7:00p.m. 85 UNION STREET

AGENDA

1. Minutes of August 18, 2020.
2. Citizens input/correspondence:
3. Adjustments to the agenda
4. Recreation Program Report – Troy Smith, Deputy Director
 - Day Care Program Update
5. **OLD BUSINESS**
 - a. Follow-up on Rivers & Coastal Waters Commission and Recreation Commission Leadership September 10, 2020 Meeting via Zoom – Commissioner Wilkoff & Director Farrell
 - b. Veterans Plaza Construction - Update
 - c. Kate Furbish East & West Trail Work - Update
 - d. LC3 Meeting Update of September 3, 2020 Zoom Call with Town Staff and Diane Keith representing the National Park Service as its Program Manager for the Northeast Region Federal Lands to Parks Program – Chair Lyne
6. **NEW BUSINESS**
7. **OTHER BUSINESS**
8. Date for next meeting is October 21, 2020. Meeting will be held at the Brunswick Town Hall Located in Town Council Chambers with Commissioners Participating via Zoom beginning at 7:00pm.
9. Adjournment

BRUNSWICK RECREATION COMMISSION

DATE: August 19, 2020

TIME: 7:00 pm

**DIGITAL MEETING
VIA ZOOM MEETINGS**

MINUTES

Present: Chair Mike Lyne, Commissioners William Wilkoff, Brianne Smithson, Melissa Archbell and Eric Foushee.

Absent: None.

Also Present: Parks and Recreation Director, Tom Farrell; Deputy Director, Troy Smith; Parks and Facilities Manager, Dennis Wilson

Chair Lyne welcomed everyone to the Zoom meeting and then took a role call by calling on Commissioners and staff individually to introduce themselves.

1 **MINUTES**

1a **MINUTES OF JUNE 17, 2020**

These minutes requires re-approval

COMMISSIONER FOUSHEE MOVED TO APPROVE THE MINUTES; SECONDED BY COMMISSIONER SMITHSON; VOTE 5-0 UNANIMOUS OF THOSE PRESENT.

1b **MINUTES OF JULY 15, 2020**

Minutes up for consideration were included in packets disseminated to the Recreation Commission in advance of today's meeting.

COMMISSIONER WILKOFF MOVED TO APPROVE THE MINUTES; SECONDED BY COMMISSIONER SMITHSON; VOTE 5-0 UNANIMOUS OF THOSE PRESENT.

2 **CITIZENS INPUT AND CORRESPONDENCE**

None.

3 **ADJUSTMENTS TO THE AGENDA**

None.

4 **RECREATION PROGRAM REPORT**

Deputy Director Smith began his report by highlighting the various programs that the department was able to successfully run over the summer. Before mentioning specific programs, Smith noted that each participant signed a waiver that underlined the risks of signing up for a program during a pandemic. These programs, Smith noted, also included a health screening with temperatures taken at the start of each session. Smith emphasized that the Parks Department was successful in operating programming this summer without a single positive COVID-19 infection or probable infection. The programs underway

included:

Boys Summer Basketball- 36 Participants
Girls Summer Basketball- 15 Participants
Teen Dance Club- 12 Participants
Mad Science- Makers of the Future- 11 Participants
Mad Science- Mission: Code- 11 Participants
Soccer Day Camp- 69 Participants
Golf for Kids- 12 Participants

Next, Deputy Director Smith detailed the Parks Department's preparation for fall programming while following the present guidelines from the Maine CDC. Smith acknowledged that, like many other communities, the Brunswick Parks and Recreation Department is waiting to make a decision for fall programming based on what the K-12 schools determine for their program formatting. Smith noted that he has also been regularly following updates from the Maine DECD and the Maine Principals Association with regard to guidance about community sports, as well as following the planning process for the Brunswick Junior High School. Smith concluded that all of these entities are still actively planning their approach for the fall, making it challenging to know exactly what the fall will look like.

Deputy Director Smith informed viewers that all 2019 program participants were contacted and asked to participate in a fall programming survey via google. Smith noted that of the 380 emails sent there were 194 responses. Of those surveyed, Smith explained that 69.1% indicated that they are interested in the same fall programming they enrolled in for the previous year, but only 50% indicated they are looking for program formatting similar to previous years and 50% indicated that they are more comfortable with a skill and drill format. With that in mind, Smith continued, the Parks and Recreation Department is trying to prepare as many offerings that present the least amount of risk as possible, but it will be up to the consumer to decide whether or not to participate.

Additionally, Smith noted that one of the major challenges will be volunteer coaches given that 20% of responders had volunteered in the past, but only 12% of those responders indicated that they would be interested in volunteering again this year. To that point, Smith recognized that this presents another problem that the Recreation Department will have to mitigate by either employing more instructors or contracting programming out to different community groups. Smith also highlighted the concerns that interested coaches and volunteers presented, like having to balance coaching, working and assisting in their children's distance learning.

Smith concluded that the Parks Department is looking to offer just as many, if not more, programs as in the past, but possibly in different formats. Smith noted that these programs will include the Brunswick Youth Soccer League (BYSL), Cross Country Running, Cross Country Trail Biking, Youth Field Hockey, Hip Hop Dance, Mad Science, Lego, which are all programs that are typically run by the Parks and Rec Department afterschool. Smith noted that the Department will be reaching out to the schools to determine what their plans

are as well and to inquire if those spaces will be available for use or if there will be restrictions associated. If utilization of those spaces is not allowed, Smith continued to note that the programs would likely be held at the Recreation Center if the program suits the available space in the building.

Smith then segued into discussing the end of fall events and noted that the season would not be the same without the typical Halloween-themed events like the Halloween Dance, Goblin Parade and Creepy Creature Party, and Halloween Window Painting, as well as the Annual Ski and Skate Sale. Smith acknowledged that many of these events are large scale and would be contrary to recommendations of maximum capacities for both indoor and outdoor events. Smith summarized that the Parks Department will continue to monitor the situation and try to think out of box to see if there are any alternatives that would allow these to be run and would fill the void in programming for this year.

Deputy Director Smith then began discussing the second phase in the tiered reopening of the Recreation Center from August 3rd to September 7th. Smith detailed the hours that the Recreation Center is open, highlighting that there is one hour of cleaning after every two hours the building is open. Smith also noted that the walking track is available throughout all of the open times of the day, one-on-one Pickleball is available in the mornings and basketball is available twice throughout the afternoon. Smith mentioned that staff will be working internally to determine if phase three will begin in September or if the same hours will continue for the entire month.

Smith explained that every member of the public that enters the building must fill out a waiver or have their guardian fill one out acknowledging the risks associated with using the building and they must check in and out with staff for contact tracing purposes. Smith continued to explain that additional mitigation efforts included spaced out chairs in the lobby, implementation of a water bottle filling machine rather than use of the water fountain, one way directionality into and out of the Recreation Center, restricting track use to walking only, and ample hand sanitizer available to patrons in multiple locations. Finally, Smith explained that the main goal of Rec Center staff is to inform patrons of these changes that they may not be used to.

Deputy Director Smith then introduced a new adult fitness offering at the Recreation Center. Smith explained that Zumba will be held outdoors from September 10th through the 28th on Monday and Thursday evenings from 5:45pm-6:45pm. Smith noted that the instructor, Jennifer Curit, had been a licensed Zumba instructor for three years, but she is new to teaching for the Parks and Rec Department. Smith concluded that this offering is available for registration for both residents and non-residents for \$30 and \$40 respectively. Smith further concluded that the Parks Department is very excited about this offering and it is expected to fill up rather quickly.

Deputy Director Smith segued once more to begin discussing the final Movies While You Park event, which is hosted by the Northwest Brunswick Neighborhood Association. Smith explained that with COVID-19 restrictions, the showings were moved from Nathaniel Davis Park to the Recreation Center parking lot. Smith continued to explain that the

formatting was also changed to a drive-in style showing and the Recreation Center invested in a very large movie screen for this purpose. Smith continued to explain that the final movie is a Disney film, called Onward, which is a PG rated movie. Smith mentioned that one of the sponsors, Portland Pie Company, will be providing pizza for all attendees, as well as Coastal Maine Pediatric Dentistry who is providing bottled water for all. Additionally, the Deputy Director noted that concessions will be sold by the Parks and Recreation Department. Smith concluded by reminding viewers that this event is free to the public and that the event begins at 8pm.

Finally, Deputy Director Smith began discussing the implications and impact that both COVID-19 and the new Brunswick School System Public Pre-Kindergarten Program have had on preparations for the Brunswick Parks and Rec Department Preschool program. Smith noted that prior to COVID-19 pandemic, the Department had been monitoring developments with the new Kate Furbish School and their public Pre-K offering because of the predicted impacts it might have had on the Preschool program. Since the advent of the pandemic, Smith noted that the Parks Department made the tough decision to cancel the preschool program for the 2020-2021 school year. Smith explained that the Department will continue to actively monitor the situation here in Brunswick, but Preschool will not be offered for the entire school year. Smith then looked to Director Farrell to provide additional remarks.

Director Farrell recognized that this decision is very significant in that the Parks and Recreation Department has been operating a Preschool program since 1950, making this the first time that the program will not be offered in the community in 70 years. Farrell acknowledged that this was the likely result given the elementary school but, until the beginning of July it was unclear what the school department was going to do in terms of children returning to school during the pandemic. Farrell explained, for those who may not have followed the discussions, that it took multiple schoolboard meetings and a lot of dialogue about the different schooling models in order to come up with the decision to welcome children back into the schools. To that point, Farrell summarized that it was unclear whether or not the 4 year olds were going to be served in the original numbers proposed or if they would reduce those numbers to spread out the number of children in the school as a means of reducing the risk of transmission.

Farrell concluded that, for this reason, it took the department so long to make a final decision about the program. Farrell noted that only 6 families had paid the registration fee for the schoolyear, making it already unlikely that the schoolyear would have moved forward anyway. Farrell hypothesized that if the school department had announced that they would only serve half of the 120-130 children they had originally proposed, there would have been an immediate demand and the program likely would offered.

Separately, Farrell identified that one additional challenge is related to inquiries he and the Town Manager have been receiving from Midcoast Hospital related to COVID-19. Farrell continued on to explain that he gave a tour of a preschool space to an official from the hospital because they are seeking an off-site location to utilize for flu shot vaccine administration in September. Farrell noted that these would be delivered on an appointment

only basis and patients would be screened outside of the building prior to entry. Farrell added that this will be much different than the typical community offerings where there are large numbers of people in a short amount of time and where anyone to receive a flu vaccine. To that point, Farrell explained that this initiative's objective is to reduce the number of people at any one time and to limit the possible spread of illness.

Director Farrell then began discussing the COVID-19 vaccine and noted that the hospital would be looking to administer COVID-19 vaccines in this space once it becomes available as well. Given that the Town of Brunswick tries its best to serve the community when a need like this is presented, Farrell established that the Town Manager had requested that they be allowed to tour the space. Farrell concluded that the Preschool facility is still being considered, along with two or three other sites, to determine which site would be best for the vaccine program. Farrell further concluded that the Town Manager will likely speak with the Town Council about the use of the space if they decide they would like to utilize it so that they can weigh in and make a final decision on the use of the space given that it will be an extended amount of time that could stretch until Spring of 2021.

Director Farrell then segued to discussing a recent inquiry from the Town of Brunswick Cultural Broker who has requested to begin reoccupation of the Welcome Center which is housed in the same wing of the Preschool facility and which has been closed since March due to the COVID-19 Pandemic. Farrell explained that the request is for the reopening of the Welcome Center on an appointment only basis for the Asylee families to meet with social services representatives or their attorneys as needed for the Asylum process. Farrell continued to explain that internal discussions have been occurring with regard to the need for health screenings of all individuals who would enter that space and how they will be administered, whether by the Cultural Broker himself, Parks and Recreation Staff, or by volunteers.

Director Farrell established that there is yet another piece to this puzzle and that is the high level of need for Brunswick families to have childcare on the days and times that their children are not receiving in-person instruction. To that point, Farrell explained that the space is being considered for a day care space if the hospital does not elect to use the space for vaccinations. Farrell explained that the Department is currently licensed as a day care and a nursery school, but the license expires at the end of August. Farrell continued to explain that he is not concerned that the Department will not be able to renew the license, but it has not been renewed as of yet given the lack of clarity surrounding the care model that the Department would pursue moving forward.

Director Farrell then mentioned that he has not been able to have a conversation with Maine DHHS but, that the Welcome Center would not be able to be in operation at the same time as the care facility no matter whether the care is in the form of daycare or preschool. Farrell then recalled the previous year when the Welcome Center opened at 1pm after the end of the preschool day at 12:00pm, but Farrell acknowledged that the daycare hours will likely extend beyond 1pm so there would be a need for those two spaces to be used concurrently. Farrell then noted, however, that he is unaware of whether or not the State of Maine would approve this concurrent use of the space. Farrell also noted that the

State of Maine has relaxed a number of different childcare guidelines because of COVID-19 but, it is unclear how those relaxed guidelines would relate to the Parks and Recreation Department specifically.

Director Farrell concluded by recognizing that the daycare model would likely generate very positive response from the community if the Department were to make it available. Farrell stated that some inquiries have come into the Recreation Department about this type of offering and other social service agencies, like Family Focus and the Y, are offering it currently, but the community need may extend beyond their capacities. Farrell further concluded that the Recreation Department is grappling with how to determine the best solution to all of these competing priorities.

Director Farrell then welcomed remarks from Deputy Director Smith who noted that Farrell provided an in depth summary already. Smith reiterated Farrell's conclusion that the Department is trying to determine the best use for the space considering all of the different factors that are present in the three different scenarios. Farrell then welcomed any questions or feedback from Commissioners with respect to the initiative that they felt would be more beneficial to the community. Farrell added that he sees merit in all three initiatives, but highlighted that childcare is what the Parks Department does best and is the Department is best suited to serve that level of need. Farrell recognized that the use the hospital is seeking is also for a very important purpose and expressed that the Town Manager has asked the Department to assist if it will help. Farrell reiterated that the Parks Department has not made a decision, which he acknowledged does not help anyone at this point, before once again seeking feedback from Recreation Commissioners.

Commissioner Archbell recalled the presentation Deputy Director Smith delivered with regard to the Summer Vacation Camp and more specifically recalled the months of effort paid to preparing a program that ultimately did not garner enough interest in order to effectively operate for the season. Commissioner Archbell inquired if Parks and Recreation Staff were worried that there was a chance that this same outcome could be the reality for the childcare program. Director Farrell replied by stating that it is a possibility, but Farrell also highlighted that he finds most interesting what happened throughout the summer in the Brunswick Community. Farrell explained that, while the department took time to complete a thoughtful analysis of a program that the Department thought could be offered while truly meeting all of the requirements, there were other communities programs that were clearly not addressing the requirements that the Parks Department had. Farrell continued on to explain that he felt the issue was that people had already enrolled in program openings long before the Rec Department released the program. Farrell theorized that families might not have been as concerned about the virus at that time given what we knew about it.

Director Farrell, speaking to the thoughtful processes undertaken with the Summer Vacation Care program, established that parents seeking safe outlets for their childcare would likely look favorably on the Recreation Department program. Farrell then expressed his confidence in the processes were undertaken as they included input from medical professionals in the community. Farrell then circled back to Commissioner Archbell's question and acknowledged that he could not say with any amount of certainty that the

Department would garner enough community interest if a program were offered. Farrell highlighted though that he anticipates that there is some level of need because the Rec Department has been receiving inquiries of this nature.

Chair Lyne then followed up these remarks by addressing staffing and asked if there was a willing staff available, like the existing preschool teachers, to support the program. Lyne also inquired if the Department would have to advertise to staff the facility in the case that they were unwilling and given that there would have to be different protocols. Director Farrell replied by first noting that there were two recent retirements by long-standing preschool staffers. Farrell added that this was a result of multiple factors and likely included the uncertainty surrounding the Pre-K for all initiative. Director Farrell continued speaking about the other staff members, expressing that the hybrid learning model this year resulting in one staff withdrawal. Farrell summarized that, as a result, the Department would have to hire an all new staff. Farrell continued to summarize that the current preschool staff has a higher level of required credentials so the requirements would be lower for daycare staff given that they are school-aged children.

Commissioner Foushee, considering his own involvement in college re-opening planning and seeing the work being done by the School Board with regard to re-opening, asked if this operation is being considered for full time, Monday-Friday program or if this would also be a hybrid model. Farrell established that he anticipated the first step to be a conversation with the school department in order to determine what the greatest level of need in the community is. To that point Farrell stated that he and Deputy Director Smith are unclear what the daily enrollment numbers and daily capacities would be in the program, as well as what days and hours of operation are of greatest need. Farrell definitively stated, however, that he is aware that some families are looking for care due to the challenges of hybrid learning.

Deputy Director Smith expressed that he is aware of other Recreation Departments that are trying to support communities by providing care on the days that children are not in school, but that there are limits to the ability to have a 5 day program because with most schools having two days in person and two days online, it leaves one day per week that all those children need care. To that point, Smith noted that some Rec Departments have implemented a lottery system for the 5th day of care. Farrell added to Smith's remarks by noting that not all communities have multiple care providers in their communities, like a YMCA or Family Focus. Farrell also added that he was recently involved in a ZOOM meeting with Hannah Pingree who, from a legislative standpoint, is trying to assist communities in addressing this need state-wide as a result of the implications of COVID and school. Farrell recognized that the high number of providers in the Brunswick area is yet another factor that will impact the number of people who register for the program, which Farrell said speaks to the importance of figuring out what number of children will be requiring care on certain days of the week and what the age breakdown is. Farrell established that the level of need in the community is most important because it will determine whether or not the program would be helpful.

Chair Lyne, noting the challenges of launching a program of this nature given existing

initiatives on the part of the Recreation Department, inquired if there is the potential to offer an already existing provider the space to use for expanding their program. Farrell replied to Chair Lyne by establishing that it is a possibility, but it includes a number of requirements. Farrell noted that he is encouraging the hospital to make a final decision because the Town Manager and the Town Council would like the Rec Department to help the community along the lines of public health. Farrell then recognized that the department is certainly well suited to offer a program. In terms of renting or leasing the space, however, Farrell expressed that this could not happen overnight because this type of concessionaire agreement has never been executed before. Lyne expressed his understanding of Farrell's reply and acknowledged that this option is too prohibitive an endeavor. Lyne also acknowledged that while childcare is a public health emergency; immunizations present a greater level of need currently.

Director Farrell, speaking directly to Commissioner Wilkoff, a former pediatrician, asked Wilkoff what his position is regarding the importance of the town providing a service and a space for immunizations. Commissioner Wilkoff expressed that he would need to know more about the other spaces that are up for consideration. Wilkoff continued to explain that he feels there must be other creative spaces in town to consider and that his gut says that space should continue to be used in the capacity it was intended for. Wilkoff recognized that the immunization space is certainly an important initiative that should be supported but, felt that the Recreation Department is not necessarily the entity or the space that should be supporting the initiative. Commissioner Wilkoff expressed that as a clinician who was also practicing during the 1970's swine flu debacle, which the COVID Pandemic is reminiscent of, he felt that the space is not as important as strong planning, staffing and organization. Wilkoff concluded by expressing once more that he would be able to better answer Farrell's question if he knew which other spaces are being considered and how many other spaces had been sought out. Director Farrell responded by highlighting that one of the over-arching necessities the stakeholders have been looking for in a potential space is ventilation. To that point Farrell established that the Preschool facility has strong ventilation which speaks to why it is being sought out.

Commissioner Smithson asked if additional programming options would be helpful for families who are not looking for traditional childcare but, would benefit from shorter programs. Smithson acknowledged that staffing can be an issue but, also highlighted that the Department is already really good at offering programming and could potentially benefit from a number of college students who are without work. Deputy Director Smith replied by noting that he has been considering those students who are going with the completely remote with their learning and their well-being with regard to physical activity and socialization. Smith continued on to explain that he has been searching for individuals who would be interested in filling that void and would feel comfortable working in this capacity to offer a physical activity program that could include things like laps around the track or playing basketball. Smith summarized that he has yet to find someone who would be able to serve in that role, but Smith ultimately agreed with Smithson about the importance and the possibility of supporting in this manner. To that point, Smithson stated that there are a number of Bowdoin College students on campus presently who could be a resource. Smith committed to connecting with Smithson outside of the meeting to discuss the potential

programs and open employment positions, as well as those prospective student staffers and how best to utilize them.

Chair Lyne recommended speaking with the Physical Educators in the schools to identify what their curriculum looks like this year and to identify if there are any potential opportunities to collaborate with the schools for programming. Smith mentioned that he has been in touch with P.E. Teacher Tracey Peak-Moad who may be teaching a class or two at the Harriet Beecher Stowe School, but noted that the guidelines for youth sports are creating a roadblock to planning. Smith expressed that the Department strives to stay within these guidelines, while also trying to offer safe, alternative programming that will keep kids active and moving.

Director Farrell then segued to mention the challenge that travel team sports have had to cope with this year, which is the restriction prohibiting travel teams from hosting outside communities on Brunswick fields. Farrell mentioned that larger sports organizations like Cal Ripken Baseball and Babe Ruth Baseball were permitted to use Brunswick fields for practice and scrimmage if they signed an indemnity waiver, but both this restriction to Brunswick only teams and expectation for an indemnification will still be in place throughout the fall. Farrell then mentioned fall travel soccer specifically and noted that these guidelines hamper their ability to operate a program, but the Town is airing on the side of public health using best practices from the Maine DECD guidelines which discourage inter-community play and encourage community cohort play within the confines of the town. Farrell acknowledged that Commissioners may hear or may have heard frustrations from community members about this stance throughout the summer, but the Department's stance has not changed with regard to this matter because the guidelines have not changed.

Chair Lyne welcomed additional questions and comments from Commissioner, but ultimately decided to move on to old business because no feedback was offered. Lyne concluded this section of the meeting by thanking Recreation Department staff for their summary and emphasized that it is very clear that the space will serve a valuable need even if that need hasn't been determined yet. Director Farrell affirmed that by the time the next Commission meeting occurs there will likely be a decision and the Department will be moving in a specific direction to support it. Lyne replied by acknowledging that there are obvious constraints to the space but, identified that it would be great if two of the three specific needs there could somehow be met.

5 **OLD BUSINESS**

5a **FOLLOW UP TO DOGS AT SIMPSONS POINT DISCUSSION FROM THE COMMISSION'S JULY 2020 MEETING**

Chair Lyne recalled the previous Commission Meeting where a discussion was had about dogs at Simpson's Point as a result of a Brunswick citizen's correspondence. Lyne noted that the conversation ended with Recreation Staff committing to researching community standards as they relate to outside swimming facilities and what they do with regard to dogs at those facilities throughout the day or year. Farrell replied by directing Commissioners' attention to their digital packets which included an email he received from the original

sender, Sue Stableford, the day following the last Recreation Commission meeting. That email, Farrell summarized, thanked the Commission for their time and included an overview of the regulations pertaining to dogs at certain locations. Additionally, Farrell noted that Parks and Rec Administrative Assistant, Madeleine Hicks, also completed a comprehensive review of more locations than had been included in Stableford's email and those results were included as well.

To summarize the findings, Farrell highlighted that it is clear that at high use locations there is a seasonal restriction on dogs where they may not be permitted at all between a certain periods of time from Memorial Day to Labor Day. Farrell continued to highlight that the restrictions vary from no dogs at all to dogs being allowed only during certain hours of the day and also vary in their leash restrictions. Farrell concluded that the one thing they have in common is that dogs are not permitted at any of these facilities during the peak swimming times during the summer months.

Farrell explained that he is seeking feedback from Commissioners about their interest in implementing some of the normal time restrictions that are in place around the state. Farrell added that the day after the previous meeting 5 signs were erected at Simpson's Point and those signs were also included in Commissioners' packets as well. Farrell noted that there haven't been any additional calls since the last meeting from citizens complaining about the number of dogs or their interactions with dogs there but, also noted that this does not necessarily suggest that it isn't an issue.

Director Farrell then expressed that he is unsure of what to advise in this case, but proposed that this issue may be best solved if there was a joint discussion with the Rivers and Coastal Waters Commission because they share responsibilities in many of the same locations as the Recreation Department. Farrell added that Stableford, who sent the initial email, is also the Vice Chair of that commission. Farrell explained that he does not feel this issue needs to go to the Town Council as only two people have expressed concerns and it does not warrant action. Farrell then asked Commissioner Wilkoff if this topic has been prevalent in the Rivers and Coastal Waters Commission meetings and Wilkoff responded that this issue has been discussed in detail. Wilkoff summarized that one concern presented at the meeting is that swimming is not actually permitted at the Simpson's Point location so Rivers and Coastal Waters Commissioners didn't feel comfortable comparing Simpson's Point to one of these established swimming areas. To that point, Wilkoff highlighted that a joint discussion might lead to a much broader discussion than anticipated and might result in folks questioning what the issue is with dogs since swimming shouldn't be happening there anyway. Commissioner Wilkoff recommended that the Department be more aggressive with signage and enforcement before taking a different approach with the Rivers and Coastal Waters Commission.

Commissioner Foushee recalled his experience at the Bowdoin College fields and noted that the COVID-19 pandemic has resulted in restrictions at those facilities as well. Farrell replied by establishing that the Town Leash Ordinance is in effect at all of Town of Brunswick owned and operated locations. Farrell noted that the leash issue is one that is addressed constantly at the Bike Path specifically. Farrell hypothesized that there must be a

sense on the part of some dog owners that the leash law is not as important in some locations like the Preserve and Town Commons where there aren't large numbers of users. Farrell noted however that there are some users who have an aversion to dogs and it regularly results in interactions that don't go well, which Farrell based on conversations the Department regularly has with the Animal Control Officer. To that point, Farrell expressed that no one has been injured, but they are upset that dog owners are not following the rules. Farrell then affirmed that it is true that dogs are required to be on leash due to COVID-19 however, Farrell clarified that it is not always dogs off leash that are the problem given that some leashes have very long leads and some dogs are barking while interacting with one another making it an uncomfortable experience.

Farrell reaffirmed that Wilkoff is correct in his statement that swimming is not permitted at Simpson's Point. Farrell concluded that this is a bigger issue and, if pursued with Rivers and Coastal Waters Commission, it will likely result in larger conversation. Farrell highlighted that Simpson's Point is a very desirable place, it is beautiful, and, at the right tide, is a wonderful place to go swimming. Farrell further concluded that this issue begs the question of whether or not the Town of Brunswick should allow swimming there given that the other motorized boat launches would never be opened up for public swimming. Director Farrell detailed that the swimming restriction is a left over regulation from when Simpson's Point was an active boat launch for motorized vessels.

Director Farrell once again reaffirmed Wilkoff statement and emphasized that opening up this conversation will likely cause ramifications beyond the initial intent to respond to dogs at Simpson's Point. Farrell clarified that he does not suggest the conversation be avoided, but there is now a responsibility to address as there is now a use that is in conflict with the regulation. Farrell proposed reaching out to Mark Worthing, Chair of the Rivers and Coastal Waters Commission and Dan Sylvain, Harbor Master, prior to the next Recreation Commission meeting to discuss a common time for the two Commissions to talk about the issue.

Chair Lyne agreed with Farrell and thanked both Sue Stableford, as well as Recreation Center staff, for compiling the information. Lyne asserted his belief that Simpson's point is unique and not quite like the rest of the comparable outdoor spaces compiled. Lyne expressed his hesitation with regard to limiting dogs between 9am and 5pm because high tide could come after 5pm and there would still be a conflict and there are many dog owners who share Simpson's Point responsibly when they visit. Lyne confirmed that he would be willing to be part of that discussion. Director Farrell also asked Wilkoff to be present in that discussion and Wilkoff affirmed his willingness to participate.

Commissioner Archbell communicated that she not on board with the effort to regulate dogs at Simpson's Point and feels that the issue does not need to be pursued any further because this is a public space that law-abiding citizens can go to play with their dogs. Archbell explained that there is already an ordinance, signage has been increased, and the remaining issue is more related to common decency and sharing the space kindly with swimmers. Commissioner Smithson agreed with Archbell, as well as Chair Lyne. Chair Lyne noted that he visits Simpson's Point frequently and has not had any type of negative

interaction, but Lyne also said that increased enforcement could help folks to better share the space. Lyne recalled the previous Recreation Commission meeting where engaging the Animal Control Officer was one of the suggestions. Lyne specifically mentioned that there is a 4 hour window around high tide that makes it easier to get into the water and this may help to pinpoint times when it could be more regularly monitored. Commissioner Wilkoff agreed with Commissioner Archbell as well and expressed his hesitation to enter into a conversation about swimming and instead work on the education and enforcement of dog related regulations. Commissioner Smithson added that COVID-19 had caused tempers to flare in other areas of life and questioned whether or not this issue would be less prevalent as time passes and as pressure subsides.

Director Farrell then questioned Commissioners about their interest in pursuing the initial meeting with leadership as he sought clarification with regard to their interest in pursuing the issue or tabling the issue until a problem arises. Farrell noted that he is seeking clarification due to Commissioners Archbell, Smithson, and Wilkoff expressing their disinterest in taking action prior to educating people to better understand one another's concerns and share the space equally. Farrell specifically asked if this stance should be expressed at the proposed discussion or if Commissioners feel the discussion should not be engaged in all-together. Chair Lyne expressed that having the discussion would be good and he plans to go into the meeting ready to share his fellow Commissioners' input. Lyne determined that the general consensus of the Commission is to educate, rather than overreact to the issue and this should be expressed at the meeting. All Recreation Commissioners agreed with Lyne's proposal to have a discussion and with Farrell assertion that there is a responsibility to respond to the issue presented by Stableford.

5b **VETERANS PLAZA GROUNDBREAKING UPDATE**

Director Farrell informed listeners that there was a wonderful groundbreaking ceremony on Monday August, 17th. Farrell estimated that there were between 130-150 people in attendance. Farrell noted that a lot of hard work went in to prepping the space so that the event could occur within the guidelines that allow for spectator events to reach 200 attendees with no more than 50 people in a delineated area. Farrell continued to notes that there were 3 delineated areas with 50 chairs in each and all three zones were about 2/3 of the way full throughout the event. Additionally, Farrell explained that Park Row was closed off as an overflow area and there were about 40 people in that area. Farrell added that those attendees on Park Row had come to the event without an RSVP and all were masked. Farrell noted that masks were provided in case anyone required one and a pre-recorded message was aired frequently throughout the event asking folks to comply with the mask requirement. Farrell summarized that it was a beautiful day.

Director Farrell then detailed how the Plaza Committee met on the Sunday prior to the event in order to have a walk through which was helpful. Farrell added that Jim Nelon, who is a member of the committee that helped with the filming of video advertisements produced to date, conducted a series of interviews prior to the event. Farrell noted that he interviewed the Town Manager, Chair of the Council, major donors, representatives from various military organizations and those interviews, as well as the entire event, were live streamed online. Farrell directed those who are interest, but missed the event to visit the

Veteran Plaza Facebook page in order to watch the interviews and full ceremony.

Farrell further detailed that there were 12 individuals who were using shovels during the ceremony and that is based on the 12 major conflicts that are highlighted as part of this project and each have a sentinel post dedicated to them. The committee, Farrell explained, selected a diverse group of individuals to handle the shovels and that was the one aspect that garnered the most response from attendees who were impressed. Farrell continued to explain that the group was comprised of Veterans, Town Officials, major donors, a representative from honor block families, a young child who raised proceeds from a lemonade stand. Additionally, Farrell noted that the sign for the plaza construction site, which depicts a rendering of what the plaza will look like, was unveiled. Farrell stated that a large number of photos were taken during the event and he expressed his amazement that so many Veterans who were in attendance came up to have their picture taken in front of the sign.

Director Farrell established that the fundraising effort has reached nearly \$500,000 in the two years since the project began taking donations and construction will occur over a 10 week period. Farrell expressed the committee's hope that the COVID-19 situation will have improved by November so that even more people could be in attendance at the dedication on Veterans Day, November 11th, at 11am. Farrell strongly recommended that those who weren't in attendance visit the Facebook page to watch the event online. Farrell noted that viewers would not be required to join Facebook in order to watch the videos on the Veteran Plaza Facebook page.

Chair Lyne asked if there is information on the website that includes the background on initiative, the project design and progress photos in case people are not comfortable with Facebook. Farrell confirmed that there is a website and stated the web address for the project which is Veteransplaza.info. Farrell highlighted that this website includes the story behind the project, materials from the Village Review Board, interviews that have been conducted, and various videos that have been created since then. Farrell explained that he could not confirm if the footage from Facebook is located on the website, but Farrell confirmed that it will be in the near future.

5c **KATE FURBISH EAST AND WEST TRAIL UPDATE**

Farrell began by updating viewers on the 30 car parking lot Brunswick is trying to build on the Town-owned parcel of land off of route 123 and Merriconeag Road. Farrell explained that Stantec Engineers have completed wetland delineation work on the property and there are 3 sites up for consideration which all have some significant hurdles associated with them. The most favorable of the sites, Farrell noted, is the one across from the existing trailhead, but there are some significant wetland challenges. Farrell asserted that these challenges could be overcome but, it is unlikely that the necessary permit approvals could be obtained if the Town proceeds with that location before the end of the current construction season. To that point, Farrell noted that the Army Corps of Engineers will likely take the full 90 days to review the application and there is some mitigation that would need to happen to address the impacts on the wetlands. Farrell established that the Town could also reclaim a wetland that was already filled in but that would add to the

project cost.

Director Farrell then began discussing the other two locations to choose from. Farrell detailed that one of the locations with frontage on Route 123 is too close to the intersection of Middle Bay and Merriconeag Roads, which would cause a challenge from a traffic standpoint. Additionally, Farrell noted that there would be challenges to accessing the trailhead if the parking lot were located too close to the road. Farrell added that a small trail from the parking lot to the trailhead has been considered, but it would have to travel through or over a pond, stream and wetlands. Farrell expressed, however, that many people might chose to just walk down Merriconeag Road, rather than along the path, which the Town of Brunswick would not want to encourage from a safety standpoint.

Farrell concluded that original location seems to be the focus and the goal is to find out what the implications are in terms of cost and remediation impacts that the Army Corps and DEP would require of the Town. Farrell further concluded that the project will likely begin there in 2021 and, in the meantime, the Town would approach the golf course about an agreement to utilize their parking lot just this winter. Finally, Farrell acknowledged that none of these details are set in stone, however Farrell noted that there is an upcoming meeting with the Town Manager, Town Engineer and Public Works Director to address these options. Farrell asserted that the Town staffers are all in agreement that the implications should be considered in order to see if the challenges can be overcome because the space is the safest in terms of people using the parking lot and accessing the trails.

Director Farrell then segued to discussing the fence installation and the response from the public about plantings that have yet to be completed. Farrell explained that the fence had to be installed first and it is not possible to install plantings during a drought season. Farrell continued to explain that these plantings will begin after September 15th. Additionally, Farrell noted that all of the stumps have been ground for the trees that were removed and the access point behind the fence is not complete, but people are going there frequently to hike and take fat bike rides. Farrell continued on to detail that the alignment has been cut and the stumps taken out so that West Furbish will be fully cleared and usable for the coming winter.

Director Farrell then segued once more to discuss the East Furbish location and noted that gravel delivery has begun for the Eastern Perimeter Road. Farrell explained that work is set to begin on the failed culverts and that work will be conducted by the Public Works Department through September and October so that the East Furbish location is fully usable by the coming winter season. Farrell noted that the Town of Brunswick recently purchased an ATV and a new groomer, which Farrell expressed might be of particular interest to Commissioner Wilkoff and the Brunswick-Topsham Friends of Cross Country Skiing (BT FOXCS). Farrell detailed that this ATV runs on treads and the groomer will be utilized on that trail system this coming winter.

Commissioner Archbell inquired if the trail maps for the Furbish Preserve are still accessible online. Director Farrell confirmed that those maps are still online, however the

page with the ski conditions is not active presently. To that point, Farrell explained that a lot of advertising has not been done because the Department did not want to encourage summer use on the East Preserve given the unfinished conditions there. Archbell suggested that the Furbish Preserve be added to the search tool that helps users find parks with trails.

5d **LANDING COMMUNITY CENTER COMMITTEE (LC3) UPDATE**

Chair Lyne reminded viewers that the committee is meeting to contemplate the repurposing of 10 acres of land adjacent to the existing Recreation Center when the Town gets official possession of the land from the U.S. Navy from the Department of the Interior. Lyne noted that this committee has once again started meeting about once per month via ZOOM meetings. Lyne explained that constructive possession of the acreage next to the Rec Center, as well as the land that the Rec Center and parking lots occupy will be in place by the end of the month. Lyne expressed that the constructive possession means that the Town has the right to begin planning for its use and has a responsibility to maintain the land. Lyne noted that the deed or title transfer is still about a month or two away. Farrell affirmed that constructive possession has been transferred to the Town as of Monday August 17th.

Chair Lyne highlighted that there are conditions related to the land including environmental conditions and reuse conditions that are specifically related to the environment there. Lyne highlighted that there are also operational and programming conditions related to the parcel as well. Lyne added that the Town has to use this land for Recreation in perpetuity and would have to enter into a concessionaire agreement and that agreement would have to be approved by the Parks Service in order for that use to be allowed. Lyne mentioned that he recently met with Diane Keith, the newly appointed representative of the land and a 30 year veteran of the Parks Service. Lyne expressed that she was very excited about the different proposed uses for the land, but she is also just now getting up to speed with regard to the intent of the Town and she will need to look back to Program of Utilization which was compiled during the Base Realignment and Closure (BRAC) process in 2005. Once acquainted with the Town, Lyne added, she plans to look around nationally at other communities of precedence who have been conveyed property from the Navy and have used the land for recreation purposes. Specifically, Lyne noted, organization is a big piece as the big push in this community is for a complex that includes grass fields, turf fields, a pool and a rink.

Lyne concluded that this is going to be a long process and the Town Council will not be able to bond the whole fundraising initiative so private fundraising will be a major part of the effort. Circling back to his meeting with Diane Keith, Lyne emphasized that a number of questions were asked of Diane like how the different stakeholders can organize, how the property can be utilized and how ownership of the property and transfer of use would look if enough assets were raised to build this facility. Lyne further concluded that getting site control and having a new connection with the Parks Service is a great step in the process, but the stakeholders are focused on understanding how to organize and how to organize an appeal just to get funds raised for the planning effort.

Director Farrell added that he is attempting to set up a meeting with Sally Costello,

Brunswick's Economic Development Director, Town Manager John Eldridge, and Diane Keith from the National Parks Service. Farrell noted that Diane had asked a number of times throughout the call about partnerships and emphasized that it is the Town of Brunswick who responsible as it pertains to the conveyance agreement from the Navy. Farrell added that she also asked how committed the Town of Brunswick is to the partnership. Farrell noted that he sent the MOU to Keith, but also felt it would be important to have a meeting with Town Manager and Diane Keith so that he can express in his own words that the Town of Brunswick is fully committed to this effort.

Director Farrell expressed that he is still concerned that Diane has not responded to the sample agreements that were sent to her. Farrell stated that he was hopeful that she would have sent something back, but he planned to follow up with her about the concessionaire agreements. Farrell emphasized that she was very impressed when she saw who different stakeholders were and the types of questions that were asked. Farrell summarized that everyone had good input to offer and asked good questions, which Farrell noted resulted in Keith seeming very energized that this group is ready to move forward with the project and can make things happen, rather than this just being an idea someone had. Farrell reiterated that he felt that she was more energized after seeing all the players than she had been in initial conversations and Farrell assumed that she must have been responding positively given that the group can really make things happen.

6 **NEW BUSINESS**

6a **KEEP MAINE HEALTHY GRANT**

Farrell began his remarks by noting that he included this in Commissioners' packets tonight because he felt it important to note that there are various funding packages that are available for COVID-19 relief. Farrell explained that the Town of Brunswick applied for some money to assist in the effort to implement precautionary measures and deal with COVID-19 as an agency. Farrell directed Commissioners' attention to the packet which specifically included a budget with anticipated costs of \$54,000 from August to November that the Town will incur due to the requirements associated with COVID-19 like increased staffing, signage, and supplies. Farrell mentioned that the Town of Brunswick was approved for the full amount of the grant.

Director Farrell explained that part of that funding is specifically for the Program Assistant whose responsibility has now been devoted to screening individuals as they enter the building and are meeting requirements throughout. Farrell noted that some of the time this work is being conducted by part-time staff, but it is primarily the role of the Program Assistant. Farrell added that he has also been important with regard to planning for programs given the pandemic guidelines. Director Farrell then commended Deputy Director Smith and his staff for the time and effort that has gone into preparing for these program offerings and for creating safe, desirable programs that operate within the guidelines. Farrell summarized that the total grant was for about \$54,000 and the salary of the Program Assistant will be covered by that grant through November.

7 **OTHER BUSINESS**

8 The date for the next meeting is Wednesday, September 16th at 7:00pm via Zoom Meetings.

9 **ADJOURNMENT**

COMMISSIONER ARCHBELL MOVED TO ADJOURN THE MEETING; SECONDED BY COMMISSIONER FOUSHEE; VOTE 5-0 UNANIMOUS OF THOSE PRESENT.

The meeting was adjourned at 8:38 pm.

DRAFT

Program Report

CURRENT OR RECENTLY COMPLETED

Adult Zumba- 11 Participants

UPCOMING FALL PROGRAMMING OFFERINGS

❑ **Cross Country Running Club**

Grades 1-5 as of fall 2020. This program includes instruction at weekly practices. Program begins Wednesday, September 23rd and goes until October 21st. Practices are from 4:00 - 5:00pm outside at the Recreation Center. Fee: \$39-- Program is limited to Brunswick residents.

❑ **Brunswick Youth Soccer League (BYSL)**

Grades K-8 as of fall 2020. Participants learn soccer skills in an environment that fosters both player growth and builds self-esteem. Program runs from September 21st to late October with varied practice and game times determined based on grade. Located at various fields throughout Brunswick. Fee: \$30--Program is limited to Brunswick residents.

❑ **Seacoast Soccer Clinic**

Grades K-5. This soccer clinic, run in conjunction with Seacoast Soccer, runs Wednesdays from September 16th- October 14th at Edwards Field. K-2 graders practice from 1-2pm and 3rd-5th graders practice from 2:30-3:30pm. The fee is \$45 and is limited to Brunswick Residents. The focus will mainly be individual skill development. As individuals in their group they will play fun games and exercises which promote confidence with the ball.

❑ **Cross Country Trail Biking --FULL**

Grades 2-7 as of fall 2020. Participants in this 6 week program will develop skill and comfort on different trail conditions while also developing a positive attitude about themselves and others! Lead by knowledgeable and enthusiastic staff, riders will receive instruction in bike safety and terrain awareness while riding on area trails. Program is held Tuesdays, from September 22nd through October 27th, from 4:15pm-5:30pm and includes a destination ride on October 27th. Located at the Brunswick Town Commons and Neptune Woods. Fee: \$35 Residents only

❑ **Youth Field Hockey**

Grades 3-5 as of fall 2020. Participants learn field hockey fundamentals and build essential skills through fun games and scrimmaging! Program is held Fridays, from September 18th through October 23rd, from 3:45pm-4:45pm. Crimmins Field Fee: \$40 Residents only

❑ **Jr High Field Hockey**

Grades 6-8 as of fall 2020. Lead by long-time coaches, field Hockey enthusiasts and first-time players alike will receive targeted instruction in order to become more comfortable with the game. Program is held Fridays, from September 18th through October 23rd, from 4:30-5:45pm. Crimmins Field Fee: \$40 Residents only

❑ **Hip Hop Dance Club- TWO SESSIONS!**

Grades 2-9 as of fall 2020. Learn hip-hop choreography and technique while also developing an understanding of rhythm, body awareness, and self-expression! Program is held Mondays, from September 21st to November 4th and November 9th-December 14th. Located at Brunswick Recreation Center. Instructor will be Kate Andreu who has years of experience in dance and youth outreach!

Grades 2-5: 4:30pm-5:30pm. Hip Hop Dance Fee: \$75Residents/ \$99 Non-Residents

Grades 6-8: 3:15pm – 4:15pm. Contemporary, Hip- Hop and Jazz Fee: \$75 Residents/ \$99 Non-Residents

PROGRAMS UP FOR CONSIDERATION

Mad Science Programming

Goblins Parade and Creepy Creature Party on Saturday, October 31st (alternative options being looked at)

Halloween Window Painting (date to be determined)

Annual Ski and Skate Sale on Sunday, November 1st

REOPENING OF THE RECREATION CENTER

PHASE 2-Still

Week of September 8th- October 4th

8:30am-10:30am- Track Use (walking only) & 1 VS 1Pickleball

10:30am-11:30am- Cleaning and Ventilation

11:30pm-1:30pm- Track Use (walking only) & Basketball Shooting (2 shooter max, 1hr max)

1:30pm-2:30pm- Cleaning and Ventilation

2:30pm-4:30pm- Track Use (walking only) & Basketball Shooting (2 shooter max, 1hr max)

RECREATION CENTER GUIDELINES FOR USE:

- Users will need to wear face coverings when 6 feet of physical distancing cannot be maintained and upon entering/exiting/registering the recreation center (Face coverings do not need to be worn during exercise).
- Check in will be required for all users.
- A facility use waiver will need to be completed on your first visit for use of the Recreation Center. Minors will need a signed waiver by parent/guardian.
- The lobby chairs are spread out for quick breaks or shoe changing
- Please bring a water bottle or drink, water fountains will be unavailable
- Basketball Hoops will be limited to two shooters per hoop. (1 hr. max use). No contact games allowed.
- Track will be for walking only. Inner lane will be for slower traffic.
- One way directional entry and exits into the Recreation Center.
- Hand Sanitizer will be available.
- Users not following use guidelines will be asked to leave the Recreation Center.

Tom Farrell

From: Tom Farrell
Sent: Thursday, September 10, 2020 7:02 PM
To: Marko Melendy (mmelendy@bowdoin.edu); Cory Theberge (ctheberge@une.edu); Daniel Devereaux; William Wilkoff (wwilkoff@gwi.net)
Cc: Mike Lyne (mdlyne@gmail.com)
Subject: RE: Zoom Call Notes from Today's Recreation Commission and Rivers & Coastal Waters Commission Leadership Discussion

Hi again everyone,

Will emailed me and noted that the joint Commissions meeting would take place on October 28th and not the 29th as I indicated in my previous email. I know we discussed holding the joint meeting on the RCWC regular meeting date so please know that my previous email noted an incorrect date for the joint meeting and that it will take place on the 28th of October and not the 29th.

Thanks,
Tom

*Thomas M. Farrell, Director
Parks and Recreation Department
220 Neptune Drive
Brunswick, Maine 04011
Tel# (207) 725-6656
Fax# (207) 725-0148*

From: Tom Farrell
Sent: Thursday, September 10, 2020 6:44 PM
To: Marko Melendy (mmelendy@bowdoin.edu); Cory Theberge (ctheberge@une.edu); Daniel Devereaux; William Wilkoff (wwilkoff@gwi.net)
Cc: Mike Lyne (mdlyne@gmail.com)
Subject: Zoom Call Notes from Today's Recreation Commission and Rivers & Coastal Waters Commission Leadership Discussion

Thanks to everyone for your time this morning to work through the list of items that we agreed each Commission should discuss at their respective September meetings with the goal of holding a subsequent joint meeting of the two Commissions on October 29th to discuss the list as one larger group. Hopefully through this process we will arrive at mutually agreeable priorities for the coming year as it relates to our water access sites.

As promised my list of items that we discussed this morning includes the following:

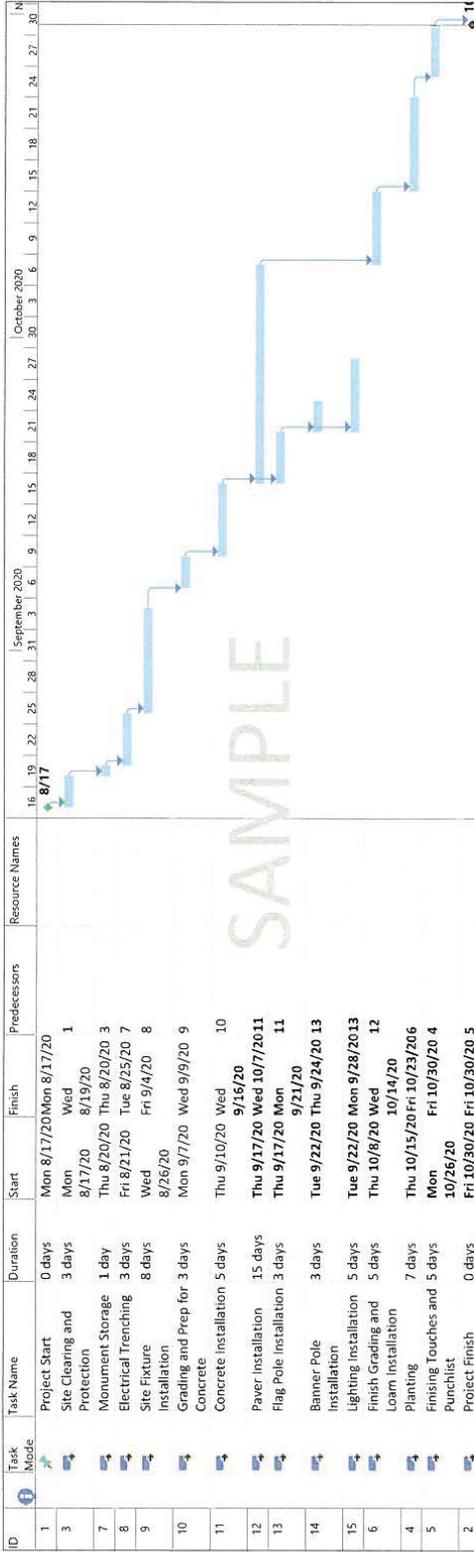
- **Simpsons Point**
 1. Launch Repairs
 2. Parking
 3. Dogs
 4. Swimming
 5. Bank Fishermen

- **Barnes Landing**
 - 1) Need for Access Upgrade
- **Lower Androscoggin**
 - 1) Kayak Launch Facility
 - 2) Water Street #1 Master Plan
- **All Landings**
 - 1) Water Access Guide Availability
- **Mere Point Boat Launch**
 - 1) Capacity Concerns During Peak Use & Need for Additional Parking
- **Wharton Point**
 - 1) Ongoing Erosion Issues
- **Park Rangers**
 1. Valuable Asset to Minimize User Conflicts at Peak Use Times
 2. Need to Restore these Seasonal Positions.

That completes my notes of the issues we discussed today. Please feel free to edit as you see fit or to add anything I missed. Again, thanks to all for your time today and for helping to talk through the issues as a starting point for a prioritization process to inform our work plan for the coming year.

Best regards,
Tom

***Thomas M. Farrell, Director
Parks and Recreation Department
220 Neptune Drive
Brunswick, Maine 04011
Tel# (207) 725-6656
Fax# (207) 725-0148***



Project: Sample Schedule
Date: Thu 1/16/20

Task Mode: Project Summary, Inactive Task, Inactive Milestone, Inactive Summary

Task: Task, Split, Milestone, Summary

Manual Task: Manual Task, Duration only, Manual Summary Rollup, Manual Summary

Start-only: Start-only, Finish-only, External Tasks, External Milestone

Deadline: Deadline, Progress, Manual Progress

Page 1

Veterans Plaza

Construction Schedule and Progress to Date
September 16, 2020



Crane Preparing to Move Existing Monument



Moving Monument & Foundation

Veterans Plaza

Construction Schedule and Progress to Date

September 16, 2020



Trenching for Electrical Service



One of the Bronze Plaques to be Displayed at the Veterans Plaza

Veterans Plaza

Construction Schedule and Progress to Date

September 16, 2020



Veterans Honor Blocks in Production



Service Branch Blocks in Production

Veterans Plaza

Construction Schedule and Progress to Date

September 16, 2020



Radial Granite Section to Surround Center Bronze Eagle



Veteran Honor Blocks Being Prepared for Shipment to Project Site

Veterans Plaza

Construction Schedule and Progress to Date

September 16, 2020



Granite Sentinel Posts Ready for Engraving



Sentinel Posts Being Stenciled Prior to the Engraving Process

Veterans Plaza

Construction Schedule and Progress to Date

September 16, 2020



Granite Benches Ready for Transport from the Quarry to Project Site



Committee Members Review Concrete Mockups at the Site with Landscape Architect



Location B- 9,400sqft

Gate

Location A= 14,200 sqft

*Remove 4"-6" of organic material
install gravel overlay*

Road

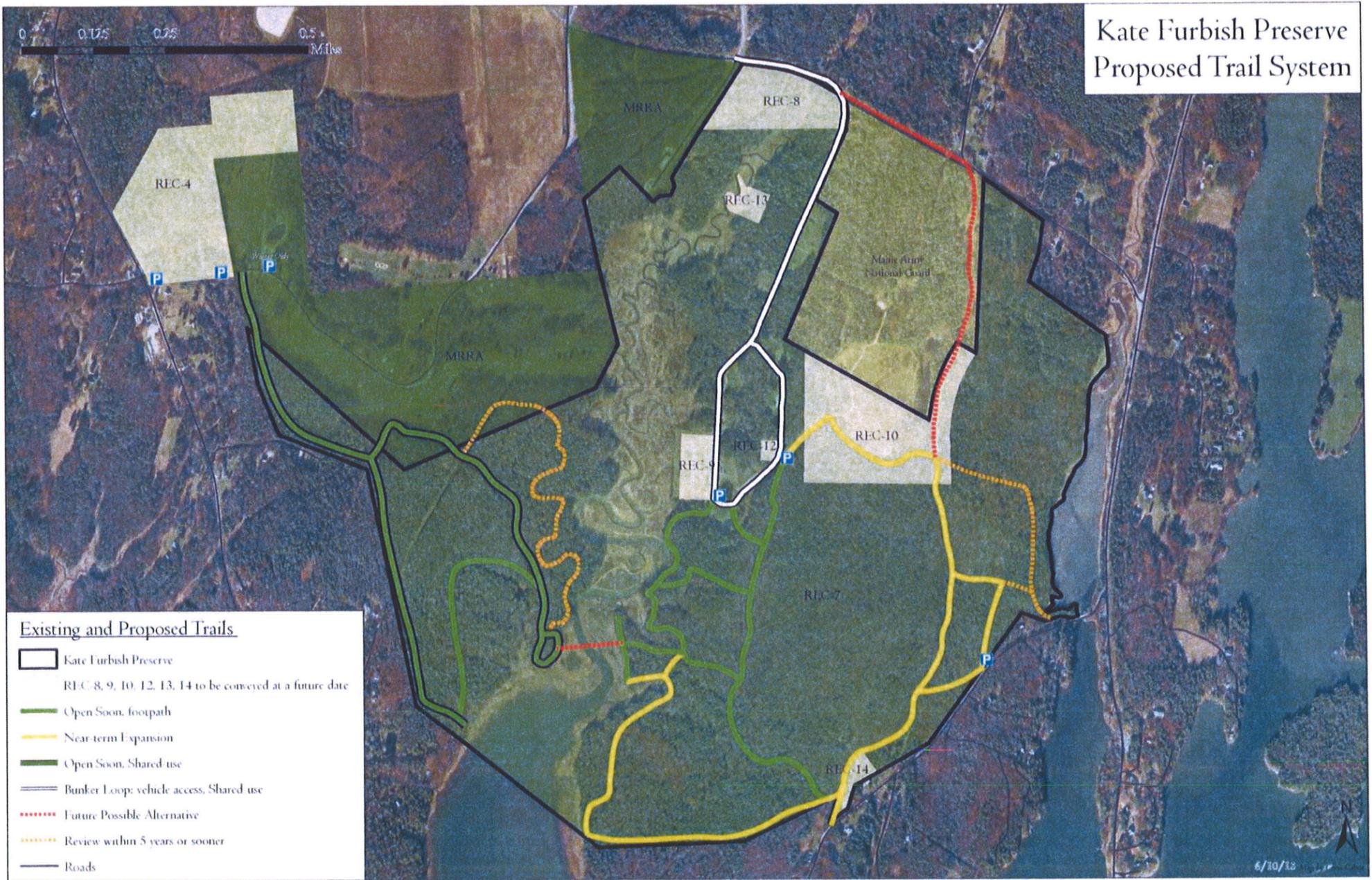
Trail

Culvert = 12" X 20'

*7 Sections of fence
Temporarily removed*

Material holding area

200.9



June 17, 2013



MEMORANDUM OF UNDERSTANDING

Landing Community Center

This nonbinding Memorandum of Understanding (MOU) is made by and among the Town of Brunswick, the Bath Area Family YMCA (YMCA), the ^{Mid-Coast} ~~Mid-Coast~~ Regional Redevelopment Authority (MRRRA), and Mid Coast Youth Hockey league (MYHL). Representatives of these parties who have been meeting to discuss the feasibility of a recreation area, as well as other at large representatives are listed in Exhibit A, and form the beginnings of the Landing Community Center Committee (LC3).

The purpose of this MOU is to permit the parties to define their respective tasks and responsibilities in order to plan for the development of a community recreation facility to be located on property adjacent to the Recreation Center located at 220 Neptune Drive, Brunswick, Maine. The following list is representative of the tasks the Committee envisions pursuing.

Tasks and Responsibilities

1. Research and apply for planning resources to accomplish the following tasks.
2. Hire/appoint a Project Manager to organize the committee, organize fundraising efforts for planning, and facilitate the execution of the tasks in this MOU.
3. Develop a master plan for the property that could potentially include an indoor ice rink, an outdoor seasonal pool, up to two field turf fields, and or other recreational facilities identified with public input. The plan shall include cost estimates for each potential component of the facility.
4. Conduct fund raising efforts for planning and feasibility study, which includes hiring of consultants as needed.
5. Conduct a feasibility study to determine fundraising capacity of the community for this project.
6. Develop a plan for ownership of the property and the facility. Ownership plan shall include construction of the facility, and funding for capital improvements.
7. Develop an operating plan for the facilities, including long term maintenance and capital needs. The operating plan shall include maintenance of the facility, staffing...
8. Facilitate the transfer of the property from the U.S. Navy to the Department of the Interior and then to the Town of Brunswick.
9. Conduct fundraising for construction of the facility.
10. Construction of the Facility

Timeline

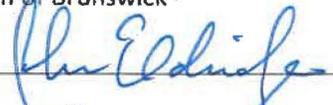
- The town of Brunswick expects to take possession of the approximate 8-acre cleared site no later than 2020.
- Construction of the facilities could begin as early as 2021.
- Further build out will progress with additional fundraising and completion of all facilities is expected continue through 2026.

Amendment and Termination

This MOU may be amended by mutual agreement of the parties, and any party may terminate its responsibilities under this MOU at any time with thirty days prior written notice to the other parties.

Dated:

Town of Brunswick -

By: 

Name: John Eldridge 7/13/2020
Town MGR

Greater Bath Area Family YMCA

By: CR Davis Chair Bath Area Family YMCA
1/8/2020

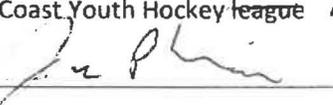
Name:

Mid ~~Coast~~ ^{FEZT} Redevelopment Authority

By: Steve H. Levesque

Name: Steve H. Levesque, its Exec Director

Mid Coast Youth Hockey League Association

By: 

Name: Jeffrey P. Wilson, President - Midcoast Youth Hockey Association

ALERT: Stay up to date on [Maine's COVID-19 Response](#)

COVID19 Prevention Checklist Industry Guidance

Last updated: *Sep 10, 2020*

The State of Maine has adopted a staged approach, supported by science, public health expertise, and industry collaboration, to allow Maine organizations to safely open when the time is right. The plan is available at www.maine.gov/covid19/restartingmaine (<http://www.maine.gov/covid19/restartingmaine>).

This is one of many guidance documents the State is preparing for organizations so they can be prepared to meet health guidelines and reopen safely. Please make sure you pair this document with the general guidance document that applies to all sectors, which is available on [maine.gov/decd](https://www.maine.gov/decd). (<https://www.maine.gov/decd>)

Please note: This document may be updated as additional information and resources become available.

Phase 2: Community Sports

General Guidance for Community Sports Activities (Updated 9/1/20)

Community sports activities for both youth and adults require careful consideration during the COVID-19 pandemic. Health experts recognize the role of outdoor recreation and exercise in promoting mental health, physical fitness, and cognitive development. Reducing exposure to respiratory droplets through physical distancing and face coverings, as well as increased hand hygiene and avoidance of shared and common touch items, remain the primary tools to mitigate the spread of COVID-19. Because of the increased possibility of infection through droplets, vigorous exercise in closely confined spaces should be avoided.

At this time, outdoor training with physical distancing may be prudent. These guidelines focus on maximizing opportunities for physical distancing and keeping small, stable cohorts of participants whenever possible. This guidance includes best practices recommended by the U.S. Centers for Disease Control and Prevention, Aspen Institute, and guidance documents from several states.

Students attending school and students participating in any group sporting activity (club, community or school-based) represent the mixing of cohorts that schools are attempting to use for their public health protection measures. This increased mixing creates a high risk for potential spread both within schools and between schools and therefore this guidance must be diligently followed.

Sports activities present multiple challenges in the effective use of primary prevention strategies. These challenges include:

- Risk of exposure to the virus due to close physical proximity during sports activities through participation in the sport activity itself, group seating, and group travel.
- Increased risk during intense and sustained physical contact whether purposeful or accidental.
- Increased projection of respiratory particles during cardiovascular activities, yelling or shouting as part of play, or common sneezing or coughing. This increase in projection of droplets can be up to 14 feet, well exceeding the typical physical distancing recommendation of 6 feet between individuals.
- While face coverings are recommended to reduce the risk of viral transmission between individuals, face coverings may not be compatible with some activities. Face coverings are not currently required for players during vigorous exercise during practice or competition. Face coverings should be used when not engaged in vigorous exercise (e.g. during low to moderate intensity exercise, during coaching strategy sessions, in bench area).

Framework for Assessing the Risk of Sports and Recreation Activities (Updated 9/1/20)

The risk of participating in sports and recreation activities is determined by a combination of (1) risk of transmission of COVID-19 inherent to each sport in terms of duration and proximity of contact (e.g. golf versus rugby) and (2) risk associated with the type of play (e.g. skill-building drills, within-team competition, competition between teams from different geographic areas).

Type of Play

The following types of play are defined by level from least to greatest risk. Across all types of play, keep players together in small, stable groups (i.e. cohorts) with dedicated coaches or staff. Ideally, these cohorts should include fewer than 30 individuals.

- Level 1: Performing skill-building drills or conditioning at home, alone or with household members
- Level 2: Team-based practice with physically distanced group activities
- Level 3: Within-team competition (e.g. intra-squad scrimmages). This level of play involves one cohort of participants.
- Level 4: Competition between teams from the same geographic area (e.g. the same county and in some cases adjacent counties). This level of play involves two cohorts of participants.
- Level 5: Competition between teams from different geographic areas within Maine
- Level 6: Competition between teams from different states

Note: Individuals traveling or returning to Maine must follow the executive order on travel and rules explained in the [Keep Maine Healthy](https://www.maine.gov/covid19/restartingmaine/keepmainehealthy) (<https://www.maine.gov/covid19/restartingmaine/keepmainehealthy>) plan. This includes a requirement that all out-of-state travelers coming into Maine, as well as Maine residents returning to Maine, complete a 14-day quarantine upon arrival or have a negative COVID-19 PCR test no longer than 72 hours of arrival with quarantine while waiting for the result (unless that travel is to or from an exempted state). Check the [website of the Maine Centers for Disease Control](https://www.maine.gov/dhhs/mecdc/infectious-disease/epi/airborne/coronavirus/travel.shtml) (<https://www.maine.gov/dhhs/mecdc/infectious-disease/epi/airborne/coronavirus/travel.shtml>) for updated information on exemptions to this requirement. Please note that competition between teams from different states is not recommended at this time.

Type of play allowed, based on risk level of sport or activity

At this time, sports are restricted to the types of play presented in the table below based on the level of risk associated with the sport or activity. During all activities, the public health measures in this guidance must be followed (e.g., hand hygiene, cleaning and disinfecting, face coverings, etc.) These recommendations will be updated as conditions change. Moreover, if transmission rates increase the county where sports teams have planned competitions, these competitions between teams should be cancelled.

(Updated 9/10/20)

Risk level characteristics	Examples	Levels of Play Allowed
<p>Lower Risk</p> <ul style="list-style-type: none"> • Sports and activities that can be done with physical distancing and no physical contact • Sports and activities that can be done individually 	<p><i>Examples:</i> Batting cages, tennis, pickleball, individual swimming, catch, disc golf, golf, individual biking, surfing, horseback riding, crew/sailing, fishing, hunting, motor sports, gymnastics, weightlifting, single sculling, throwing events (javelin, shot put, discus, hammer), jumping events (high jump, pole vault, long jump, triple jump), skiing, cross country events where physical distance can be maintained</p>	<p>Levels 1-5 (indoor or outdoor)</p>
<p>Moderate Risk</p> <ul style="list-style-type: none"> • Sports and activities that involve intermittent close proximity or limited, incidental contact, but with protective equipment or mitigating measures in place that may reduce the likelihood of respiratory particle transmission between participants (e.g., wearing masks, modifying play to maintain 6 feet of physical distance, cleaning and disinfecting) 	<p><i>Examples:</i> Baseball, softball, team swimming, fencing, soccer, basketball, lacrosse, ice hockey, competitive and sideline cheer, martial arts, ultimate frisbee, running events where physical distance cannot be maintained, field hockey, pair figure skating, volleyball, 7 vs. 7 flag (touch) football</p>	<p>Levels 1-3 (indoor or outdoor)</p> <p>Level 4 (outdoor only)</p>
<p>Higher Risk</p> <ul style="list-style-type: none"> • Sports and activities that involve sustained close contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants 	<p><i>Examples:</i> Football, wrestling, rugby, boxing</p>	<p>Levels 1-3 (indoor or outdoor)</p>

High-Risk Populations

1. Vulnerable or high-risk populations require special consideration for sporting activities.
2. Individuals should discuss the risk of COVID-19 with their primary care provider to determine if sports activities are a safe option for them or their child, with consideration for individuals at higher risk with whom they or a member of their household group may be living or interacting with. (Updated 9/1/20)

3. The following populations are at higher risk. Higher risk should be considered in regard to participation in sporting activities as a player or a coach (and in some settings, as a spectator):
 1. People 65 or older
 2. People who live in a nursing home or long-term care facility
 3. People of all ages with underlying medical conditions, particularly if not well controlled including:
 1. People with chronic lung disease or moderate to severe asthma
 2. People who have serious heart conditions
 3. People who are immunocompromised: Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
 4. People with severe obesity (body mass index [BMI] of 40 or higher)
 5. People with diabetes
 6. People with chronic kidney disease undergoing dialysis
 7. People with liver disease
4. Consider offering options for individuals at higher risk of severe illness from COVID-19, such as virtual coaching and in-home drills that limit their exposure risk.

General Guidance

1. Organizers of community sports activities are responsible for limiting the number of individuals that can gather in a shared space, in accordance with the [Governor's Executive Order \(https://www.maine.gov/governor/mills/official_documents\)](https://www.maine.gov/governor/mills/official_documents) on gathering size limits, currently set at 50 people indoors and 100 people outdoors, or fewer if distancing rules cannot be accommodated. (Updated 9/1/20)
 1. Players, coaches, volunteers, officials, and spectators count toward the gathering limit. (Updated 9/10/20)
 2. If a space cannot accommodate the gathering limit without complying with the six-foot distancing requirement, occupancy in that space must be limited to allow for such compliance.
2. Require individuals to wear a face covering when physical distancing is difficult to maintain, per CDC recommendations and pertinent Executive Orders from the Office of the Governor.
 1. Face coverings are not currently required for players during vigorous activity during practice or competition, although athletes may wear face coverings during vigorous activity if they chose to do so. Face coverings should be used when not engaged in vigorous activity (e.g. during low to moderate intensity exercise, during coaching strategy sessions, in bench area). (Updated 9/1/20)
 2. Unless the governing body for your sport has a specific recommendation regarding plastic face shields, do not wear them in place of a face covering given potential safety risks.
 3. Face coverings should be worn by coaches, staff, officials, and spectators as much as possible.
 4. To facilitate the use of a face covering, coaches and officials should consider using an artificial noisemaker such as an air horn in place of a whistle.
3. Require individuals to maintain 6 feet of physical distance from individuals who are not part of their household group whenever possible.
 1. Organizers should identify staff members or volunteers to help maintain physical distancing among players, coaches, umpires/referees, and spectators.
 2. Space players at least 6 feet apart whenever possible (e.g., during warmup, skill building activities, simulation drills, when explaining drills or the rules of the game).
 3. Spectators must maintain 6 feet of physical distance between themselves and other spectators as well as players.
 4. Discourage unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs.

Communicating COVID-19 Policies

1. Inform participants and spectators of your COVID-19 policies and procedures in advance, if possible, via website, newsletters, social media channels, etc.
 1. Coaches are encouraged to send a welcome email or call players and/or parents to inform them about actions that the program will take to protect players. During these calls, coaches should remind them to stay home if they are sick or have been around someone who is sick.
2. Place signage at entrances and throughout the venue alerting individuals to required gathering limits, physical distancing requirements, face covering policies, symptoms of COVID-19, and other health and hygiene reminders. The federal CDC has developed free, printable posters on these topics (see: [Print Resources \(https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc\)](https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc); For communications resources specific to sporting activities see: [Considerations for Youth Sports \(https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html\)](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html)).

3. It is strongly recommended that program organizers and coaches remind players, spectators, and staff that if they are ill (e.g. have a fever or cough) they should not visit, train, or play. Signage reminding individuals of the signs and symptoms of COVID-19 is highly recommended.
4. Consider using announcements and/or recorded messages to communicate COVID-19 policies to individuals during their time at the venue, if applicable.

Operational Considerations

1. Risk of virus transmission decreases in outside environments. Indoor sports activities significantly increase exposure to respiratory droplets in the shared air space. Prioritize outdoor, as opposed to indoor, practice and play as much as possible. Vigorous exercise amongst team members from different households in closely confined spaces should be avoided, even if masked and physically distanced.
2. Provide training to coaches, officials, and staff on:
 1. hand hygiene
 2. physical distancing guidelines and expectations
 3. monitoring personal health
 4. proper wear, removal, and disposal of Personal Protective Equipment (PPE)
 5. laundering of face coverings and uniforms: [Cleaning and Disinfecting Your Facility, How to Disinfect: Laundry \(CDC\)](https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html) (<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>)
 6. cleaning protocols, including how to safely and effectively use cleaning supplies: [Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools and Homes](https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html) (<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>) (CDC)
3. Conduct training virtually or ensure that physical distancing is maintained during training.
4. Youth activities require adult supervision to ensure careful attention to mitigation strategies.
5. Coaches, volunteers, and athletes must stay home if they are feeling ill or have any symptoms of COVID-19. Organizers/coaches should ask all staff and players (or guardians of players, if appropriate) to self-screen for COVID-19 symptoms prior to practice or competition using either of the following approaches:
 1. Use an electronic or app-based self-screening form, such as the Coronavirus Self-Checker available on the [federal CDC's homepage](https://www.cdc.gov/coronavirus/2019-ncov/index.html) (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>).
 2. Self-screen using the following questions:
 1. Do you feel ill or have you been caring for someone who is ill?
 2. In the past two weeks, have you been exposed to anyone who tested positive for COVID-19?
6. Promote frequent handwashing or hand sanitizing with all participants engaged in sports activities. If soap and water are not readily available, use hand sanitizers with a minimum of 60% alcohol content. Handwashing and/or sanitizing should occur before and after the sport activities, and more often if the activity involves the use of shared objects.
 1. Providing a method to rinse hands before applying hand sanitizer is recommended for situations where participants may become dirty or dusty.
 2. Encourage visitors to be prepared to bring their own hand sanitizer with at least 60% alcohol for use in facilities where soap and water are not readily available.
7. Educate players about covering coughs and sneezes with a tissue or their elbow. Discourage spitting.
8. For contact tracing purposes, to the extent practicable, organizers should maintain a record including contact information for athletes and coaches who have direct prolonged interaction.
 1. Based on current knowledge, a close contact is someone who was within 6 feet of an infected person for at least 15 minutes starting from 48 hours before illness onset until the time the patient is isolated. Close contacts should stay home, maintain physical distancing, and self-monitor until 14 days from the last date of exposure.
9. Encourage players to wait in their cars until just before the beginning of a practice, warm-up, or game, instead of forming a group.
10. If practice or competition facilities must be shared, consider increasing the amount of time between practices and competitions to allow for one group to leave before another group enters the facility/venue. This will minimize interaction between individuals at points of ingress and egress and allow time for cleaning and disinfecting.
11. Prohibit activities and events such as off-site competitions or excursions (e.g., watching a professional team compete). (9/10/20)
12. Limit the number of players sitting in confined player seating areas (e.g., dugouts). Ensure 6 feet of physical distance by allowing players to spread out into spectator areas if more space is available.
13. Provide physical guides, such as signs and tape on floors or playing fields, to make sure that coaches and players remain at least 6 feet apart.

Facilities

1. Indoor sports activities significantly increase exposure to respiratory droplets in the shared air space. If indoor facilities are used, take steps to improve ventilation in the building.
 2. Increase the percentage of outdoor air (e.g., using economizer modes of HVAC operations) potentially as high as 100% (first verify compatibility with HVAC system capabilities for both temperature and humidity control as well as compatibility with outdoor/indoor air quality considerations).
 3. Increase total airflow supply to occupied spaces, if possible.
 4. Disable demand-control ventilation (DCV) controls that reduce air supply based on temperature or occupancy.
 5. Consider using natural ventilation (i.e., opening windows if possible and safe to do so) to increase outdoor air dilution of indoor air when environmental conditions and building requirements allow.
2. Take steps to ensure that all water systems and features (for example, drinking fountains) are safe to use after a prolonged facility shutdown to minimize the risk of disease. Further guidance is available from the CDC (see: [Guidance for Reopening Buildings After Prolonged Shutdown or Reduced Operation \(https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html\)](https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html)).
3. Consider restricting the use of water fountains to water bottle refill only with instruction for individuals to wash or sanitize hands after use.
4. Require any organizations that share or use the sports facilities to follow the considerations in this guidance.

Cleaning and Disinfection

1. Clean and disinfect frequently touched surfaces on the field, court, or play surface at least daily, or between uses as much as possible. Use of shared objects and equipment (e.g., balls, bats, gymnastics equipment) should be limited and objects should be cleaned between uses if possible.
2. Identify a staff member or volunteer to ensure proper cleaning and disinfection of objects and equipment, particularly for any shared equipment or frequently touched surfaces.
3. Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes.
4. Use gloves when removing garbage bags or handling and disposing of trash. [Wash hands after removing gloves \(https://www.cdc.gov/handwashing/when-how-handwashing.html\)](https://www.cdc.gov/handwashing/when-how-handwashing.html).
5. Refer to the following documents for guidance on general cleaning and disinfection:
 1. [COVID-19 Prevention Checklist General Guidance \(https://www.maine.gov/decd/sites/maine.gov/decd/files/inline-files/Restarting_Maines_Economy_GENERAL_GUIDANCE_CHECKLIST_4.29.20_2.pdf\)](https://www.maine.gov/decd/sites/maine.gov/decd/files/inline-files/Restarting_Maines_Economy_GENERAL_GUIDANCE_CHECKLIST_4.29.20_2.pdf) (State of Maine)
 2. [Cleaning and Disinfecting Your Facility \(https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html\)](https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html) (CDC)
 3. [Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools and Homes \(https://www.epa.gov/coronavirus/guidance-cleaning-and-disinfecting-public-spaces-workplaces-businesses-schools-and-homes\)](https://www.epa.gov/coronavirus/guidance-cleaning-and-disinfecting-public-spaces-workplaces-businesses-schools-and-homes) (CDC)

Shared Objects

1. Participants should bring and use their own equipment when possible, or have equipment designated and labeled for individual use by the organization.
2. Discourage sharing of items, especially those that are difficult to clean, sanitize, or disinfect. Do not let players share towels, clothing (e.g. uniforms, pinnies), or other items they use to wipe their faces or hands.
3. Make sure there are adequate supplies of shared items to minimize sharing of equipment to the extent possible (e.g., protective gear, balls, bats, water bottles); otherwise, limit use of supplies and equipment to one group of players at a time and clean and disinfect between use.
4. Keep each player's belongings separated from others' and in individually labeled containers, bags, or areas.
5. If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils.
6. Water bottles should be labeled to avoid cross-contamination.

Cohorting Players and Coaches

1. Keep players together in small, stable groups with dedicated coaches or staff, and make sure that each group of players and coach avoid mixing with other groups as much as possible.
2. Teams might consider having the same group of players stay with the same coach or having the same group of players rotate among coaches.
3. Consider staging within-team scrimmages instead of playing games with other teams to minimize exposure among players and teams.

Transportation

1. Transportation to and from sports activities require attention because of increased risk of close proximity and poor ventilation.
2. Limit the use of carpools or van pools. When riding in a vehicle to a sports event, encourage players to ride with persons living in their same household. Carpooling with individuals from different households is not recommended.
3. If carpooling with individuals outside one's household group is necessary, increase ventilation in the vehicle, and all riders must wear a facial covering, and use hand sanitizer.
4. If buses are used, spread individuals out to the extent possible, increase the airflow with open windows if weather permits, require use of face coverings, and provide hand sanitizer for use when entering and exiting the bus.

Swimming pools and other aquatic activities

1. Pools must continue to follow Governor's current Executive Order regarding gathering size.
2. Face coverings should not be worn in the pool.
3. Physical distancing must be maintained to the extent possible in the pool, on the pool deck, in diving board areas, and seating areas.
4. Free/open swim times are not recommended for indoor pools at this time.
5. Organized swimming programs must develop a plan to ensure physical distancing in the pool and on the pool deck and monitor adherence to the physical distancing plan.
 1. No more than three swimmers should be in a swim lane at a time.
 2. Consider strategies like having swimmers swim the length of the pool and exiting at the other end to minimize swimmers passing each other in the water.
6. Keep swimming pools properly cleaned and disinfected. Proper operation, maintenance, and disinfection (with chlorine or bromine) of swimming pools should kill the virus that causes COVID-19.
7. Common touch surfaces such as hand rails, ladders, and diving platforms, should be cleaned and disinfected frequently.
8. Swimming pool directors must plan for cleaning and disinfection of items that are typically shared between individuals.
9. Evaluate locker/personal storage arrangements. Close or rotate sections to allow for appropriate physical distancing. Consider positioning an employee in the locker/storage area to limit the number of people in the space at one time. Clean and disinfect locker areas frequently.
10. Swimming in the ocean, lakes and ponds is allowed. Physical distancing must be maintained on any beach areas.

Organized Racing Events

Group racing events are not recommended at this time. Commonly these events are known as: "road race", "5k" (3.1 miles), "10k" (6.2 miles), "half marathon" (13.1 miles), "marathon" (26.2 miles), "walk", and "century or half-century" (100 or 50 miles). Further guidance for safe practice of such events is forthcoming. (Updated 9/1/20)

COVID-19 Prevention Form

In order to open, businesses must commit to complying with requirements of these checklists by filling out this short online form (<https://appengine.egov.com/apps/me/covidpreventionform>) . Please note that religious organizations and licensed health care providers are not required to use this form.

If you have questions, please contact us at business.answers@maine.gov (<mailto:business.answers@maine.gov>) or [1-800-872-3838](tel:1-800-872-3838) (tel:1-800-872-3838).

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