

**DAVIS FUND COMMITTEE**  
**Organizational Meeting**  
**Monday, December 13, 2021, 3:30 PM**  
*(Snow Date: Wednesday, December 15, 1:30 PM)*  
**Brunswick Town Hall, Room 206**

**AGENDA**

1. Welcome and introductions
2. Adjustments to the agenda
3. Proposed 2022 Schedule
  - a. Mon, Dec 13, 3:30 pm – Organizational meeting
  - b. Jan/Feb *(dates determined by Deb)*:
    - i. Application forms with instructions available
    - ii. Noticed on Town website
    - iii. Advertised in *Times Record*
  - c. April 1-15 – Follow-up calls to 2021 grantees
    - i. “How’s it going...?”
    - ii. Report & application deadline reminder *(both April 22)*
  - d. Friday, April 22, 3:00 PM – Application deadline
  - e. Monday, April 25 – Packets available for pick-up at Town Hall
  - f. Wednesday, May 6 – Grants meeting
    - i. 6:00 PM – Business meeting
    - ii. 6:30 PM – Applicant interviews *(10 minutes each)*
    - iii. ??? PM – Recommendations to Town Council
  - g. Monday, May 16 – Town Council action on recommendations *(tentative)*  
*(Letters and checks to grantees sent shortly after Town Council meets)*
4. Review and update of 2021 materials
  - a. Application form with instructions
  - b. Advertisement
  - c. Award letter
5. Assignments for 2021 grantee follow-up in April
  - a. Arts Are Elementary *(5<sup>th</sup> grade artist residency)*
  - b. Pejepscot History Center *(“Taking Wing” exhibit)*
  - c. Brunswick Downtown Association *(Community BBQ)*
  - d. Northwest Brunswick Neighborhood Association *(Movies in the Park)*
  - e. Growing to Give *(Farmyard Jam)*
  - f. People Plus *(Senior Center)*
  - g. Brunswick Public Art *(Welcome Center art)*
  - h. People Plus *(Teen Center)*
6. Other Business