

## TOWN OF BRUNSWICK, MAINE

### Supplemental Budget Resolution Appropriating \$625,000 from Available Unassigned Balance of the General Fund to Fund Capital Projects

**WHEREAS**, the Town of Brunswick (the “Town”) has prepared a Capital Improvements Program for the fiscal years ending June 30, 2023 - 2027 (the “CIP”); and

**WHEREAS**, the CIP proposes certain projects in year one of the CIP (2022-23) to be by an appropriation from the unassigned balance of the Town’s General Fund; and

**WHEREAS**, the Town Council has reviewed year one of the CIP and wants to authorize and fund certain acquisitions and projects;

#### **NOW THEREFORE THE FOLLOWING RESOLUTION IS ADOPTED:**

**Section 1.** The sum of \$625,000 is appropriated from the Town’s unassigned General Fund Balance for the following acquisitions and projects as further defined in the CIP:

- a. Public Works Facility planning, \$120,000 – This project funds a needs analysis, planning and initial design for improvement and/or replacement of the current Public Works Facility on Industry Road.
- b. Simpson’s Point Access, \$175,000 – This funding is the required 50% match of a Maine Department of Transportation (Maine DOT) Small Harbor Improvement Program grant to replace the boat launch and improve water access at Simpson’s Point.
- c. Frank J. Wood Bridge Amenities – Anniversary Park, \$330,000 – This funding is for the Town of Brunswick’s share of the cost for certain amenities associated with the replacement of the Frank J. Wood Bridge by Maine DOT.

**Section 2.** In conjunction with item 1c, the Town Manager is authorized to sign agreements with Maine DOT and the Town of Topsham, establishing roles, responsibilities and cost-sharing parameters of the Frank J. Wood Bridge Replacement Project, as well as the financial and ongoing maintenance obligations of each entity after construction.

**Section 3.** The appropriation in section 1 is in total and the costs cited are estimates. The Town Manager is authorized to allocate more or less funding to the various projects as the Town Manager determines to be in the best interest of the Town. The Town Manager is further authorized to abandon or discontinue any project, either prior to, or at any point in the life of the project.

**Section 4.** The Town is authorized to establish a capital project fund to account for these acquisitions and projects. No interest shall accrue to this fund. Upon a determination by the Finance Director that the acquisitions or projects are complete or abandoned, any remaining balance in the capital projects fund shall be transferred to the Town’s General Fund. Fund balances will roll forward from year to year.

**Section 5.** Acquisition and project costs for each individual project described in Section 1 shall include any, and all, costs determined by the Town’s Finance Director to be acquisition and project costs.

**Section 6.** The Town Manager or the Town Manager’s designee is authorized to execute contracts and take any other steps they deem necessary in order to proceed with the acquisitions and projects. Any action taken by the Town of Brunswick relating to these acquisition and projects, including the solicitation of proposals, or participation in any process that solicited proposals, as well as any subsequent negotiations or contracts with vendors, are hereby ratified, confirmed, and approved.

**Section 7.** In the event that as of June 30, 2022, unassigned General Fund Balance is not above the target defined in the Town's Fund Balance Policy, the Treasurer is authorized the discretion to reduce the appropriation in section 1.

Proposed to Town Council: April 11, 2022

Public Hearing: May 2, 2022

Adopted by Town Council: