

**Approved**  
**BRUNSWICK TOWN COUNCIL**  
**Minutes**  
**February 3, 2020**  
**Executive Session - 6:15 P.M.**  
**Regular Meeting - 6:30 P.M.**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

**Councilors Present:** W. David Watson, Stephen S. Walker, Dan Jenkins, John M. Perreault, Christopher Watkinson, Toby McGrath, James Mason, Kathy Wilson, and Dan Ankeles

**Councilors Absent:** None

**Town Staff Present:** John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Ryan Leighton, Assistant Town Manager; Matt Panfil, Director of Planning and Development; Tom Farrell, Director of Parks and Recreation; Jay Astle, Public Works Director; Dennis Wilson, Parks and Recreation Facilities Manager, and TV video crew

Chair John Perreault called the meeting to order and asked for roll call.

**Executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C)**

**Councilor Watson moved, Councilor Walker seconded, to go into executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C). The motion carried with six (6) yeas. Councilor Watkinson, Councilor Jenkins, and Councilor Mason arrived after the vote.**

Meeting Resumed:

Chair John Perreault led the Pledge of Allegiance.

**Adjustments to Agenda:**

**Councilor Ankeles moved, Councilor Mason seconded, to add Item 19 to send a letter of support for LD 2045, An Act Relating to the Valuation of Certain Retail Property. The motion carried with nine (9) yeas.**

**Public Comments/Announcements:** [\*\(This item was discussed at 6:35 p.m.\)\*](#)

**Lauren Washburn**, 333 Casco Road, recruiter for U.S. Census, made a pitch for census positions that need to be filled in Brunswick

**Leif Maynard**, Bowdoin Sunrise, reaffirmed their commitment to Climate Change and developing a Climate Action Plan.

Chair Perreault, Councilor Watkinson, and Councilor Walker responded to Mr. Maynard's comments.

**MANAGER'S REPORT** (*[This item was discussed at 6:43 p.m.](#)*)

**a) Budget schedule**

Manager Eldridge provided information on this item.

**b) Mere Creek Golf Course**

Manager Eldridge provided information on this item.

**c) Asylum Seekers – Transportation**

Manager Eldridge provided information on this item.

**d) Downtown Streetscape Project**

Manager Eldridge provided information on this item.

**e) Village Review Guidelines**

Manager Eldridge provided information on this item.

**NEW BUSINESS**

- 13. The Town Council will consider the relocation of the Farmer's Market, possible changes to fees, and setting a public hearing for the proposed parking ordinance changes, and will take any appropriate action. (Town Manager Eldridge) (*[This item was discussed at 6:51 p.m.](#)*)**

Manager Eldridge introduced this item.

Ryan Leighton, Assistant Town Manager, and Tom Farrell, Parks and Recreation Director, presented information on this item.

**Abby Sadauckas**, President of Brunswick Farmer's Market, and Mr. Farrell, responded to questions from Councilor Walker.

Councilor Wilson, Councilor McGrath, Councilor Ankeles, Councilor Watson, and Councilor Watkinson spoke regarding this item.

Jay Astle, Public Works Director, spoke regarding this item.

**Richard Fisco**, 2 Lincoln Street, spoke regarding this item.

Barbara Kanter, 72 Rossmore Road, spoke regarding this item.

A Council discussion took place with the following Councilors commenting: Chair Perreault, Councilor Ankeles, Councilor Watkinson, Councilor Wilson, Councilor Watson, Councilor Walker, and Councilor Jenkins.

Manager Eldridge and Mr. Astle responded to Councilors' questions.

**Councilor Watkinson moved, Councilor McGrath seconded, to relocate the Farmer's Market along existing sidewalks bisecting the Mall, as proposed. The motion carried with nine (9) yeas.**

**Councilor Mason moved, Councilor Wilson seconded, to set a public hearing for February 18, 2020, for amendments to portions of the Municipal Code of Ordinances, Chapter 15 – Traffic and Vehicles, to add farmer's market and food vendor permits and restricted on-street parking areas on Park Row. The motion carried with nine (9) yeas.**

**Councilor Ankeles moved, Councilor Watkinson seconded, to increase the fee for the Farmers' Market in the Master Schedule of Revenues, Charges, Fees and Fines, Appendix B, from \$3,500.00 to \$5,000. The motion carried with nine (9) yeas.**

*(A copy of the adopted fee and the memo and supporting materials regarding the new location will be attached to the official minutes.)*

14. **The Town Council will consider appointing a representative to the Metro Board, and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 8:03 p.m.\)\*](#)**

Manager Eldridge introduced this item.

**Chair Perreault moved, Councilor Watson seconded, to appoint the Town Manager/designee to be Brunswick's representative on the Greater Portland Transit District Board. The motion carried with nine (9) yeas.**

15. **The Town Council will consider setting a public hearing for March 2, 2020 regarding proposed text amendments relative to street standards to Chapters 14 and 15 of the Municipal Ordinance, and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 8:04 p.m.\)\*](#)**

Manager Eldridge and Mr. Leighton introduced this item.

**Chair Perreault moved, Councilor Watkinson seconded, to set a public hearing for March 2, 2020, regarding proposed Municipal Ordinance text amendments pertaining to Chapters 14 and 15. The motion carried with nine (9) yeas.**

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- 16. The Town Council will consider setting a public hearing for February 18, 2020 regarding proposed zoning ordinance text amendments to define and allow Environmental Resource Center as a conditional use in the Growth Outdoor (GO) Zoning District, and will take any appropriate action. (Planning Board) [\*\(This item was discussed at 8:08 p.m.\)\*](#)**

Matt Panfil, Director of Planning and Development, introduced this item, and responded to questions from Councilor Walker, Councilor Ankeles, Councilor Watkinson, Councilor Wilson, and Chair Perreault.

Chair Perreault and Councilor Ankeles spoke regarding this item.

**Councilor Ankeles moved, Councilor Mason seconded, to table this item until further notice. The motion carried with eight (8) yeas. Councilor Watkinson was opposed.**

- 17. The Town Council will receive a report from the Planning Board detailing proposed text amendments to the Zoning Ordinance regarding outdoor lighting, and will take any appropriate action. (Planning Board) [\*\(This item was discussed at 8:22 p.m.\)\*](#)**

Mr. Panfil introduced this item and responded to questions from Councilor Walker, Chair Perreault, Councilor Watson, Councilor Watkinson, Councilor Wilson, Councilor Ankeles, and Councilor Mason

No action was taken on this item.

- 18. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee) [\*\(This item was discussed at 8:43 p.m.\)\*](#)**

Councilor Ankeles made the following nominations:

**Conservation Commission**

- William Almeida for a balance of a 3-year term to begin now and expire on May 1, 2022

**Planning Board**

- Sande Updegraph (reappointment) for a 3-year term to begin February 24, 2020, and expire on February 23, 2023

**Village Review Board**

- Robert Jarratt for a balance of a 3-year term to begin now and expire on October 20, 2022

**Zoning Board of Appeals**

- Leland Gould as full member for a balance of a 3-year term to begin now and expire on November 20, 2022

The Council unanimously supported the slate.

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- 19. (ADDED) The Council will consider sending a letter of support regarding LD 2045, An Act Relating to the Valuation of Certain Retail Property, and take any appropriate action.)** ([\*This item was discussed at 8:45 p.m.\*](#))

Councilor Ankeles, Chair Perreault, Councilor Mason, and Councilor Jenkins spoke regarding this item.

**Councilor Ankeles moved, Councilor Mason seconded, to send a letter of support regarding LD 2045, An Act Relating to the Valuation of Certain Retail Property, in time for Thursday's hearing. The motion carried with nine (9) yeas.**

**CORRESPONDENCE/COMMITTEE REPORTS** ([\*This item was discussed at 8:51 p.m.\*](#))

Reports were given for the following committees: Recycling and Sustainability, Rivers and Coastal Waters Commission, Finance Committee, and Cable TV Advisory Committee.

Councilor Jenkins spoke about complaints on trash removal noise at the train layover facility.

**CONSENT AGENDA** ([\*This item was discussed at 8:56 p.m.\*](#))

- a) Approval of the minutes of January 21, 2019
- b) Appointment of Fran Smith as Warden and Susan Karnes, Sara King and Joe Zrioka as Deputy Wardens for the March 3, 2020 Election

**Councilor Watkinson moved, Councilor Watson seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.**

**Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas**

[The meeting adjourned at 8:57 p.m.](#)

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.**

*Frances M. Smith  
Town Clerk  
February 11, 2020*

February 3, 2020  
*Date of Approval*

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Council Chair

