

Approved
BRUNSWICK TOWN COUNCIL
Minutes
March 16, 2020
Regular Meeting – 6:30 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Dan Jenkins, Christopher Watkinson
John M. Perreault, Toby McGrath, James Mason, Kathy Wilson, and Dan
Ankeles

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Ryan
Leighton, Assistant Town Manager; Ken Brilliant, Fire Chief; Jay Astle,
Public Works Director; Tom Farrell, Director of Parks and Recreation;
Julia Henze, Finance Director; Jeff Emerson, Deputy Fire Chief; and TV
video crew

Chair John Perreault called the meeting to order and asked for roll call.

Adjustments to Agenda:

To table items 38 and 40

Public Comments/Announcements (for items not on the agenda)

None

TOWN MANAGER'S REPORT *(This item was discussed at 6:32 p.m.)*

a) Financial update

Manager Eldridge provided this update.

b) Cedar Street Parking

Manager Eldridge provided this update.

c) Mere Creek Golf Club

Manager Eldridge provided this update.

d) 2020-21 Budget

Manager Eldridge provided this update.

PUBLIC HEARING

37. **The Town Council will hear comments regarding a proposed Impact Fee ordinance, and will take any appropriate action. (Town Manager Eldridge) ([*This item was discussed at 6:32 p.m.*](#))**

Chair Perreault opened the public hearing.

Manager Eldridge introduced this item.

Chair Perreault closed the public hearing.

The Council had no objection to voting on this item at this meeting

Chair Perreault moved, Councilor Mason seconded, to adopt the proposed Impact Fee Ordinance. The motion carried with nine (9) yeas.

(A copy of the adopted ordinance will be attached to the official minutes.)

NEW BUSINESS

38. **The Town Council will consider setting a public hearing for April 6, 2020 regarding establishing a 4-way stop at the intersection of Weymouth and Armory Streets, in Chapter 15 – Traffic and Vehicles, Article III, Sec. 15-49 – Four-way stop signs, and will take any appropriate action. (Councilor Toby McGrath)**

This item was tabled.

39. **The Town Council is asked to approve the Trust Fund Advisory Committee's recommendation for a current fiscal year disbursement of 4% of the 20-quarter average balance of each trust, and will take any appropriate action. (Town Manager Eldridge) ([*This item was discussed at 6:35 p.m.*](#))**

Manager Eldridge and Councilor Mason introduced this item.

Councilor Mason moved, Councilor Watson seconded, to approve the Trust Fund Advisory Committee's recommended disbursement of Town of Brunswick Trusts. The motion carried with nine (9) yeas.

(A copy of the memo from Julia Henze, Finance Director, as well as a list of Trusts and their recommended disbursements, will be attached to the official minutes.)

40. **The Town Council will consider setting a public hearing for April 6, 2020 for a proposed Shoreland Protection Overlay map amendment regarding a change in the**

mapped wetland boundary, and will take any appropriate action. (Planning Board)

This item was tabled.

41. **The Town Council will consider sending to the Planning Board for its consideration and recommendation, proposed options for zoning ordinance amendments that would accommodate construction of a fire station exceeding the maximum building footprint, and will take any appropriate action. (Town Manager Eldridge) *(This item was discussed at 6:38 p.m.)***

Manager Eldridge introduced this item and responded to questions from Councilor Walker, Councilor Watkinson, Councilor Watson, Councilor McGrath, and Councilor Ankeles.

Councilor Wilson, Councilor Watson, Councilor McGrath, Chair Perreault, Councilor Watkinson, and Councilor Ankeles spoke regarding this item.

Councilor Ankeles moved, Councilor Wilson seconded, to forward options to develop potential zoning ordinance amendments that would allow construction of a fire station exceeding 20,000 square feet within the Growth Mixed-Use 5 (GM5) Zoning District to the Planning Board for consideration and recommendation and to hold a public hearing to work with Planning Board at date to be determined by leadership of both boards. The motion carried with six (6) yeas. Councilor Walker, Councilor Watkinson, and Chair Perreault were opposed.

42. **The Town Council will consider an amendment to Chapter 11 – Marine Activities, Structures and Ways relative to student licensing definitions, to be enacted on a regular and emergency basis and to authorize the Town Clerk to modify the licensing process for Shellfish, and will take any appropriate action. (Town Clerk) *(This item was discussed at 7:05 p.m.)***

Fran Smith, Town Clerk, introduced this item and responded to questions from Councilors.

Councilor McGrath moved, Councilor Mason seconded, to enact the proposed amendment to Chapter 11 – Marine Activities, Structures and Ways regarding student licenses on an emergency basis. The motion carried with nine (9) yeas.

(A copy of the adopted emergency ordinance will be attached to the official minutes.)

Councilor Mason moved, Councilor Wilson Motion seconded, to set a public hearing for May 4, 2020, or at discretion of Chair regarding a proposed amendment to Chapter 11 – Marine Activities, Structures and Ways regarding student licenses for emergency and regular. The motion carried with nine (9) yeas.

Councilor Watkinson moved, Councilor Mason seconded, for 2020-21 licensing year, to authorize the Town Clerk to implement measures to allow for shellfish harvesters to apply

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for and/or pick up licenses in methods other than in person if the Town Clerk and Town Manager deem this to be the best for public safety and if town hall were to be closed to the public, to be enacted on an emergency basis, and to set a public hearing for May 4, 2020, to adopt an additional emergency time period. The motion carried with nine (9) yeas.

43. **The Town Council will discuss the Town's contingency plans for operations due to the coronavirus pandemic, and will take any appropriate action. (Chair Perreault) *(This item was discussed at 7:18 p.m.)***

Manager Eldridge introduced this item.

Councilor Ankeles, Councilor Mason, Councilor Wilson, Councilor McGrath, Councilor Watkinson, Manager Eldridge, Councilor Walker, Councilor Jenkins, and Councilor Watson spoke regarding this item.

CORRESPONDENCE/COMMITTEE REPORTS *(This item was discussed at 8:13 p.m.)*

Councilor Ankeles brought up some citizens' concerns surrounding the coronavirus pandemic.

CONSENT AGENDA *(This item was discussed at 8:14 p.m.)*

- a) Approval of the minutes of March 2, 2020
- b) Approval of Roth IRA option for employees

Councilor Watson moved, Councilor Mason seconded, to approve the consent agenda. The motion carried with nine (9) yeas.

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

[The meeting adjourned at 8:17 p.m.](#)

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances M. Smith
Town Clerk
April 1, 2020*

*April 21, 2020
Date of Approval*

Council Chair