

**Approved**  
**BRUNSWICK TOWN COUNCIL**  
**Minutes**  
**June 15, 2020**  
**Regular Meeting - 6:30 P.M.**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

**All Votes to be Taken Via Roll Call**

**Councilors Present:** W. David Watson, Stephen S. Walker, Dan Jenkins, Christopher Watkinson, John M. Perreault, Toby McGrath, James Mason, Kathy Wilson, and Dan Ankeles

**Councilors Absent:** None

**Town Staff Present:** John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Ken Brilliant, Fire Chief; Julia Henze, Finance Director; Tom Farrell, Parks and Recreation Director ; Sally Costello, Economic Development Director, Ryan Barnes, Town Engineer; and TV video crew

Chair John Perreault opened the meeting.

**Adjustments to Agenda:**

There was an executive session added at the end of the meeting regarding a personnel matter.

**PUBLIC HEARING**

**81. The Town Council will hear public comments on an initial liquor license application, and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 6:34 p.m.\)\*](#)**

**Full-Time Spirituous, Vinous & Malt**

**Whiskey Ginger, LLC**  
**D/B/A: Bench**  
**212 Maine Street**

**Jonathan Snell**

Chair Perreault opened the public hearing.

Fran Smith, Town Clerk, introduced this item.

James Jerome, one of the business owners, spoke regarding this item.

Councilor Watkinson spoke regarding this item.

Chair Perreault closed the public hearing.

**Chair Perreault moved, Councilor Wilson seconded, to approve a liquor license for Bench, 212 Maine Street. The motion carried with nine (9) yeas.**

**NEW BUSINESS**

**82. The Town Council will vote on one of two options for adoption of a text amendment to increase the maximum square foot building footprint established for Growth Mixed-Use 5 (GM5) Zoning District for corner lots, or to exempt the building footprint in GM5 for public safety facilities, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 6:40 p.m.\)](#)**

Manager Eldridge introduced this item.

Councilor Watkinson, Councilor Wilson, Councilor Walker, and Councilor Mason spoke regarding this item.

**Councilor Mason moved, Councilor Watson seconded, to adopt the public safety building use with a footprint of 30,000 square feet in in the Growth Mixed-Use (GMU5) Zoning District. The motion carried with nine (9) yeas.**

*(A copy of the adopted amendment will be attached to the official minutes.)*

**83. The Town Council will consider adopting the 2020-2021 School Budget Articles, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 6:55 p.m.\)](#)**

**REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT EDUCATION BUDGET ARTICLES**

**ARTICLE 1. Region Ten Technical High School Budget.**

**Chair Perreault moved, Councilor Wilson seconded, to approve the Region Ten Technical High School budget as proposed by the Cooperative Board of Region Ten in an amount not to exceed \$3,016,625 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$156,210 for operating expenditures and \$0 for debt service expenditures. The motion carried with nine (9) yeas.**

**ARTICLE 2. Region Ten Technical High School Capital Reserve Establishment.**

**Chair Perreault moved, Councilor Wilson seconded, to authorize the Cooperative Board of Maine Region 10 Technical High School ("Region 10") to transfer up to \$200,000 from undesignated fund balances to its Capital Reserve Fund and delegate authority to the Cooperative Board to expend that sum with other balances accumulated in that Fund from time to time on such specific items or types of capital improvements or equipment as the Cooperative Board has determined to be needed by Region 10. The motion carried with nine (9) yeas.**

**ARTICLE 3. Merrymeeting Adult Education Budget.**

**Chair Perreault moved, Councilor Wilson seconded, to approve the Merrymeeting Adult Education budget in an amount not to exceed \$987,802 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$122,533. The motion carried with nine (9) yeas.**

**PreK-12 ARTICLES**

**ARTICLE 4. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.**

**Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department, to appropriate the sum of \$30,822,296 toward the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$30,822,296 to raise the sum of \$18,422,314 as the Town's contribution toward the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$30,822,296 to accept state subsidy anticipated in the amount of \$12,399,982. The motion carried with nine (9) yeas.**

**ARTICLE 5. Non-State-Funded Debt Service.**

**Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department, to raise and appropriate the sum of \$1,613,221 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12. The motion carried with nine (9) yeas.**

**ARTICLE 6. Additional Local Funds.**

**Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department, to raise and appropriate the sum of \$7,991,791 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$7,991,791. The motion carried with nine (9) yeas.**

**ARTICLE 7. Other Funds.**

**Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department, to accept funds from other sources as estimated below and to appropriate the amount of \$335,430. The motion carried with nine (9) yeas.**

<b><u>Tuition and other charges</u></b>	<b><u>\$ 208,494</u></b>
<b><u>Miscellaneous</u></b>	<b><u>\$ 126,936</u></b>
	<b><u>\$ 335,430</u></b>

**ARTICLE 8. Unexpended Balances.**

Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department, to appropriate \$1,811,364 from the existing, or estimated, unexpended balances of the Brunswick School Department. Total to appropriate \$1,811,364. The motion carried with nine (9) yeas.

**ARTICLE 9. Pre-kindergarten to Grade 12 total Budget.**

Chair Perreault moved, Councilor Watkinson seconded, to authorize the Brunswick School Department to expend \$42,625,522 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. The motion carried with nine (9) yeas.

**ADULT EDUCATION AND SCHOOL NUTRITION**

**ARTICLE 10. Adult Education.**

Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate \$122,533 for adult education; with authorization to expend the herein appropriated \$122,533 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. The motion carried with nine (9) yeas.

**ARTICLE 11. School Nutrition.**

Chair Perreault moved, Councilor Wilson seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$51,420 in support of the Brunswick School Nutrition Program. The motion carried with nine (9) yeas.

**ARTICLE 12. Cost Center Allocation.**

Chair Perreault moved, Councilor Wilson seconded, pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$42,748,055 to the various cost centers as recommended by the Brunswick School Board June 10, 2020 as follows:

<u>Cost Center Summary</u>	<u>Amount Recommended by</u>
<u>Budget Category</u>	<u>School Board</u>
<u>Regular Instruction</u>	<u>\$ 18,353,823</u>
<u>Special Education</u>	<u>\$ 6,256,138</u>
<u>Career and Technical Education</u>	<u>\$ 156,210</u>
<u>Other Instruction</u>	<u>\$ 849,993</u>
<u>Student and staff support</u>	<u>\$ 3,801,356</u>
<u>System Administration</u>	<u>\$ 1,150,583</u>
<u>School Administration</u>	<u>\$ 1,865,197</u>
<u>Transportation and Buses</u>	<u>\$ 2,251,943</u>

<u>Facilities Maintenance</u>	<u>\$</u>	<u>5,036,435</u>	<u></u>
<u>Debt Service and Other Commitments</u>	<u>\$</u>	<u>2,852,424</u>	<u></u>
<u>Other- School Nutrition</u>	<u>\$</u>	<u>51,420</u>	<u></u>
<u>Total to July 14 Public Referendum</u>	<u>\$</u>	<u>42,625,522</u>	<u></u>

Adult Education \$ 122,533 \$

Summary of Total Expenditures voted  
By School Board June 10, 2020 \$ 42,748,055 \$  
The motion carried with nine (9) yeas.

### GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE

#### ARTICLE 13. Grants, Donations, and other revenues.

Chair Perreault moved, Councilor Wilson seconded, to authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received. The motion carried with nine (9) yeas.

### ADDITIONAL TRANSFER AUTHORITY

#### ARTICLE 14. Authority to Transfer between Articles.

Chair Perreault moved, Councilor Wilson seconded, to authorize the Brunswick School Board to transfer amounts exceeding 5% of the total appropriation for any cost center to another cost center or among cost centers for the 2020-2021 fiscal year, provided that transfers shall not be permitted to increase the authorized total school budget. The motion carried with nine (9) yeas.

*(A copy of the articles will be attached to the official minutes.)*

**84. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on July 14, 2020, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:23 p.m.\)](#)**

**Chair Perreault moved, Councilor Wilson seconded, to approve the warrant for the School Budget Validation Referendum to be held on July 14, 2020.**

*(A copy of the warrant will be attached to the official minutes.)*

**85. The Town Council will consider adopting the “Resolution for the Capital Improvement Program For the Fiscal Years Ending June 30, 2021 – 2025,” and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:26 p.m.\)](#)**

**Chair Perreault moved, Councilor Watkinson seconded, to adopt the “Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2021 – 2025.” The motion carried with nine (9) yeas.**

*(A copy of the articles will be attached to the official minutes.)*

- 86. The Town Council will consider adopting the “Budget Resolution for the July 1, 2020 – June 30, 2021 Fiscal Year,” and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:28 p.m.\)](#)**

Manager Eldridge introduced this item.

**Chair Perreault moved, Councilor Wilson seconded, to adopt the “Budget Resolution for the July 1, 2020 – June 30, 2021 Fiscal Year.” The motion carried with nine (9) yeas.**

*(A copy of the resolution will be attached to the official minutes.)*

- 87. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating \$641,000 from the Unassigned Balance of the General Fund to Fund Capital Projects”, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:32 p.m.\)](#)**

Manager Eldridge introduced this item.

**Chair Perreault moved, Councilor Watkinson seconded, the “Supplemental Budget Resolution Appropriating \$641,000 from the Unassigned Balance of the General Fund to Fund Capital Projects” The motion carried with nine (9) yeas.**

*(A copy of the resolution will be attached to the official minutes.)*

- 88. The Town Council will consider adopting the “Supplemental Budget Resolution Appropriating Available Tax Increment Financing Revenues for the Purpose of Funding Qualified Capital Projects and Acquisitions”, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:35 p.m.\)](#)**

Manager Eldridge introduced this item.

**Councilor Watkinson moved, Councilor Mason seconded, to adopt the “Supplemental Budget Resolution Appropriating Available Tax Increment Financing Revenues for the Purpose of Funding Qualified Capital Projects and Acquisitions.” The motion carried with nine (9) yeas.**

*(A copy of the resolution will be attached to the official minutes.)*

- 89. The Town Council will consider any other matters related to the adoption of the 2020-2021 Budget, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:41 p.m.\)](#)**

None

**90. The Town Council will consider “A Resolution Authorizing an Emergency Appropriation and Expenditure of up to \$75,000 from Available Unassigned General Fund Revenues in Order to Replace a Catch Basin on Mill Street, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 7:42 p.m.\)](#)”**

Manager Eldridge and Jay Astle, Public Works Director, introduced this item.

Ryan Barnes, Town Engineer, responded to a question from Councilor Walker.

**Chair Perreault moved, Councilor Watson seconded, to approve “A Resolution Authorizing an Emergency Appropriation and Expenditure of up to \$75,000 from Available Unassigned General Fund Revenues in Order to Replace a Catch Basin on Mill Street”. The motion carried with nine (9) yeas.**

*(A copy of the resolution will be attached to the official minutes.)*

**91. The Town Council will consider adopting a Statement on Criminal Justice and Policing, and will take any appropriate action. (Chair Perreault and Councilor Mason) [\(This item was discussed at 7:50 p.m.\)](#)”**

Chair Perreault and Councilor Mason introduced this item.

Councilor Wilson, Councilor Walker, Councilor Jenkins, Councilor Ankeles, Councilor McGrath, Councilor Watkinson, Councilor Watson, Councilor Walker, and Councilor Mason spoke regarding this item.

**Councilor Mason moved, Councilor Jenkins seconded, to adopt the Brunswick Town Council Statement on Criminal Justice and Policing. The motion carried with seven (7) yeas. Councilor Watson and Councilor Wilson were opposed.**

*(A copy of the statement will be attached to the official minutes.)*

**CONSENT AGENDA [\(This item was discussed at 10:22 p.m.\)](#)**

- a) Approval of minutes from April 21, 2020, and June 1, 2020
- b) Annual tax abatement approval

**Councilor Watson moved, Chair Perreault seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.**

**Executive session – To Discuss a Personnel Matter per 1 M.R.S.A. §405(6)(A).**

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**Chair Watson moved, Councilor Perreault seconded, to go into executive session to discuss a personnel matter per 1 M.R.S.A. §405(6)(A) and to adjourn after its completion. The motion carried with nine (9) yeas.**

[The meeting adjourned at 10:23 p.m.](#)

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.**

*Frances M. Smith*

*Town Clerk*

*June 20, 2020*

July 6, 2020

*Date of Approval*

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Council Chair