

**Approved**  
**BRUNSWICK TOWN COUNCIL**  
**Minutes**  
**September 8, 2020**  
**Executive Session 6:00 P.M.**  
**6:30 P.M. – Regular Meeting**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

**Councilors Present:** W. David Watson, Stephen S. Walker, Dan Jenkins, Christopher Watkinson, John M. Perreault, James Mason, Kathy Wilson, and Dan Ankeles.

**Councilors Absent:** Councilor Tody McGrath.

**Town Staff Present:** John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Sally Costello, Economic Development Director; Tom Farrell, Parks and Recreation Director; Matt Panfil, Director of Planning and Development; and TV video crew.

Chair John Perreault opened the meeting.

**EXECUTIVE SESSION**

**Chair Perreault moved, Councilor Watson seconded, to go into executive session to discuss acquisition of real property per 1 M.R.S.A. §405(6)(C). The motion carried with eight (8) yeas.**

The meeting resumed at 6:30 p.m.

**Adjustments to Agenda:** None

**Public Comments/Announcements:** None

**PUBLIC HEARING**

**116. Public hearing continued from August 17, 2020 - The Town Council will hear public comments on proposed amendments to the Town Charter, and will take any appropriate action. (Town Manager Eldridge) ([\*This item was discussed at 6:32 p.m.\*](#))**

Chair Perreault continued the public hearing from the last meeting.

Manager Eldridge introduced this item.

Stephen Langsdorf, Town Attorney, spoke regarding this item.

Chair Perreault closed the public hearing.

**Chair Perreault moved, Councilor Mason seconded, to place three (3) Town of Brunswick Charter amendments and their summaries on the ballot for the November 3, 2020 election by adopting this order. The motion carried with eight (8) yeas.**

*(A copy of order with the questions will be attached to the official minutes.)*

- 123. The Town Council will hear public comments regarding the acceptance of an Economic Development/Business Assistance CDBG Grant for Natural Selections, Inc., (Wild Oats), and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 6:41 p.m.\)\*](#)**

Chair Perreault opened the public hearing.

Sally Costello, Director of Economic Development, read a memo with information on this grant.

Councilor Wilson spoke regarding this item.

Ms. Costello responded to questions from Councilor Wilson, Councilor Watson, and Councilor Ankeles.

**Rick Wilson**, 171 Brackett Road and Brunswick teacher, spoke regarding this item.

Chair Perreault spoke regarding this item.

Manager Eldridge indicated that the Council received email from Dan Lord, 22 Columbia Avenue. It will be entered as part of the record.

**Becky Shepherd**, owner of Wild Oats, spoke regarding this item and responded to questions from Chair Perreault.

Councilor Wilson, Councilor Ankeles, Councilor Watkinson, and Councilor Watson spoke regarding this item.

Chair Perreault closed the public hearing.

**Chair Perreault moved, Councilor Watkinson seconded, to approve moving forward with the CDBG grant process. The motion carried with eight (8) yeas.**

*(A copy of the memo from Sally Costello, Economic Development Director, the email from Mr. Lord, and the adopted order will be attached to the official minutes.)*

#### **NEW BUSINESS**

- 124. The Town Council will hear a presentation from Bowdoin College administrators detailing their plans for opening the college campus to a portion of its students in light of the COVID-19 pandemic, and will take any appropriate action. (Town Manager Eldridge) [\*\(This item was discussed at 7:04 p.m.\)\*](#)**

Manager Eldridge introduced this item.

**Clayton Rose**, President of Bowdoin College, spoke regarding this item and responded to questions from Councilor Ankeles, Councilor Walker, Chair Perreault, and Councilor Watkinson.

Councilor Watkinson and Councilor Wilson spoke regarding this item.

**Matt Orlando**, Senior Vice President for Bowdoin, spoke regarding this item.

**Mike Ranen**, Director of Resident Life for Bowdoin, spoke regarding this item.

**Janet Lohmann**, Dean of Student Affairs for Bowdoin College, spoke regarding this item.

Bowdoin staff answered questions for Councilor Watkinson and Chair Perreault.,

**125. The Town Council will consider adopting “May We Never Forget”, a resolution regarding the remembrance of the September 11, 2001 terror attacks, and will take any appropriate action. (Councilor David Watson) ([This item was discussed at 7:45 p.m.](#))**

Councilor Watson introduced this item and read the proclamation.

**Councilor Watson moved, Councilor Wilson seconded, to adopt “May We Never Forget”, a resolution regarding the September 11, 2001 terror attacks on our country. The motion carried with eight (8) yeas.**

*(A copy the adopted resolution will be attached to the official minutes.)*

**126. The Town Council will consider a Use Agreement between the Town and Central Maine Power that allows the Town to install and maintain certain structures located within CMP’s existing transmission line easement, and will take any appropriate action. (Town Manager Eldridge) ([This item was discussed at 7:49 p.m.](#))**

Manager Eldridge introduced this item.

Manager Eldridge and Tom Farrell spoke regarding this item and answered questions from Chair Perreault, Councilor Ankeles, Councilor Walker, Councilor Wilson, Councilor Jenkins and Councilor Watson.

Councilor Watkinson, Councilor Jenkins, Councilor Mason, Councilor Watson, and Chair Perreault spoke regarding this issue.

**Chair Perreault moved, Councilor Watkinson seconded, to approve the Use Agreement with Central Maine Power with the conditions as listed in the agreement. The motion carried with seven (7) yeas. Councilor Ankeles was opposed.**

*(A copy the use agreement will be attached to the official minute.)*

127. **The Town Council will consider adopting “A Resolution Authorizing the Creation of an Economic Development Specialist/Grant Writer Position, and Appropriating \$63,000 from Cook’s Corner Tax Increment Financing (TIF) Revenues for the Purpose of Funding the Position Beginning November 1, 2020, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 8:18 p.m.\)](#)**

Manager Eldridge introduced this item.

Councilor Watkinson spoke regarding this item.

Councilor Walker and Councilor Watkinson asked questions to which Ms. Costello and Manager Eldridge responded.

**Chair Perreault moved, Councilor Watkinson seconded, to adopt a “Resolution Authorizing the Creation of an Economic Development Specialist/Grant Writer Position, and Appropriating \$63,000 from Cook’s Corner Tax Increment Financing (TIF) Revenues for the Purpose of Funding the Position Beginning November 1, 2020”. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

128. **The Town Council will consider adopting “A Resolution Authorizing an Emergency Appropriation and Expenditure of up to \$300,000 from Available Unassigned General Fund Revenues to Fund Unanticipated Expenditures to Replace Three Rooftop HVAC Units on Town Hall”, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed at 8:25 p.m.\)](#)**

Manager Eldridge introduced them and responded to questions from Councilor Walker.

**Chair Perreault moved, Councilor Mason seconded, to adopt “A Resolution Authorizing an Emergency Appropriation and Expenditure of up to \$300,000 from Available Unassigned General Fund Revenues to Fund Unanticipated Expenditures to Replace Three Rooftop HVAC Units on Town Hall”. The motion carried with eight (8) yeas.**

*(A copy of the adopted resolution will be attached to the official minutes.)*

129. **The Town Council will consider changing the language ordinance to the Planning fee schedule to reflect a per unit fee as well as the per lot fee, and will take any appropriate action. (Planning and Development Department) [\(This item was discussed at 8:31: p.m.\)](#)**

Manager Eldridge introduced this item

**Chair Perreault moved, Councilor Wilson seconded, to set a public hearing for September 21, 2020, for amendments to Appendix B: Master Schedule of Revenues, Charges, Fees and Fines regarding adding a “per unit” fee under Subdivision application fees. The motion carried with eight (8) yeas.**

**130. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee) *(This item was discussed at 8:33 p.m.)***

Councilor Ankeles made the following nominations

- Cory Theberge for reappointment to the Rivers and Coastal Waters Commission for a term to expire on 05/01/2023
- William Steinbock for reappointment to the Village Review Board for a term that expire 10/20/22.

The Council supported the nominations with eight (8) yeas.

**CORRESPONDENCE/COMMITTEE REPORTS *(This item was discussed at 8:34: p.m.)***

Recycling & Sustainability Committee provided a vision statement for the Council to read.

*(A copy of the vision statement will be attached to the official minutes.)*

**Councilor Watson moved, Councilor Ankeles seconded, to adjourn the meeting. The motion carried with eight (8) yeas.**

[The meeting adjourned at 8:35 p.m.](#)

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.**

*Frances M. Smith  
Town Clerk  
September 9, 2020*

September 21, 2020  
*Date of Approval*

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**Council Chair**