

Approved
BRUNSWICK TOWN COUNCIL MINUTES
September 20, 2021
Executive Session-6:15 P.M.
Regular Meeting- 6:30 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: W. David Watson, Stephen S. Walker, Dan Jenkins, John M. Perreault, Christopher Watkinson, Kate Foye, Kathy Wilson and Dan Ankeles.

Councilors Absent: James Mason

Town Staff Present: John S. Eldridge, III, Town Manager; Susan Karnes, Deputy Town Clerk; Julie Henze, Finance Director; Jay Astle, Public Works Director; Matt Panfil, Director of Planning and Development; Sally Costello, Economic Development; Phil Potenziano, Brunswick Superintendent of Schools; and TV video crew.

Chair Perreault opened the meeting and acknowledged the meeting had been properly noticed.

Executive session to discuss a Personnel Matter per 1 M.R.S.A. §405(6)(A).

Chair Perreault moved, Councilor Watson seconded, to go into executive session to discuss a Personnel Matter per 1 M.R.S.A. §405(6)(A). The motion carried with eight (8) yeas.

Chair Perreault resumed the meeting and lead the Pledge of Allegiance.

Adjustments to Agenda: (ADDED) Item #145 To discuss a pay adjustment for Town Manager.

Public Comments/Announcements (for items not on the agenda) [*\(This item was discussed 6:35 p.m.\)*](#)

Darren Wallach, 13 Intrepid St. (Circle),
Denise Lynch, 12 Intrepid St. (Circle),
Susan Vertrees, 14 Intrepid St. (Circle)
Mark Sturgeon, 19 Intrepid St. (Circle)

All spoke about a proposed housing development on Brunswick Landing. Chair Perreault, Councilor Watkinson, Councilor Ankeles, Councilor Wilson, Mr. Panfil and Mr. Eldridge spoke in response. Mr. Panfil encouraged any interested parties to email comments to him by October 6, 2021, in order to publish in packet for the October 12, 2021 Planning Board meeting. He also informed all that this is a public meeting for anyone to attend (virtually or in person).

MANAGER'S REPORT *(These items were discussed 7:15 p.m.)*

- a) Financial update
- b) Airboat Noise
- c) Traffic Alerts
- d) Project Updates

Manager Eldridge provided these updates.

NEW BUSINESS

- 139. The Town Council will be provided with an update on a school facilities plan by Phil Potenziano, the Brunswick Superintendent of Schools, and will take any appropriate action. (Brunswick School Department) *(This item was discussed 7:17 p.m.)***

Mr. Potenziano introduced this item along with Sarah Singer (School Board Member) and Kathy Cogan (CHA Architecture).

Councilor Ankeles asked a question, to which Ms. Singer and Mr. Potenziano responded.

Councilor Watkinson, Manager Eldridge, Councilor Wilson, Councilor Watson, and Councilor Ankeles spoke and asked questions regarding this item, to which Mr. Potenziano, Ms. Singer and Ms. Cogan responded.

- 140. The Town Council will consider an amendment to the “Emergency Ordinance to Address the Public Health Emergency Resulting from COVID-19”, and will take any appropriate action. (Councilor Kathy Wilson) *(This item was discussed 7:45 p.m.)***

Councilor Wilson introduced this item.

Councilor Foye asked questions, to which Councilor Wilson and Chair Perreault responded.

Councilor Watkinson and Chair Perreault spoke regarding this item.

Councilor Wilson moved, Chair Perreault seconded to the Motion to adopt the proposed amendment to the “Emergency Ordinance to Address the Public Health Emergency Resulting from COVID-19” on an emergency basis. The motion failed with five (5) nays. Councilors Watson, Walker, Jenkins, Watkinson, Foye, were opposed.

- 141. The Town Council will consider a request from the Maine Coast Rowing Association (MCRA) to enter a lease to allow the Association to construct a dock at the Water Street Boat Launch parking lot, and will take any appropriate action. (Town Manager Eldridge) *(This item was discussed 8:16 p.m.)***

Manager Eldridge introduced this item.

Scott Bailey, Maine Coast Rowing Association member, spoke regarding this item.

Councilor Walker, Councilor Watson, Councilor Wilson, and Chair Perreault asked questions, to which Mr. Bailey and Manager Eldridge responded.

Councilor Foye And Councilor Ankeles spoke regarding this topic.

Chair Perreault moved, Councilor Watkinson seconded, motion to enter into a lease with and authorize the Maine Coast Rowing Association (MCRA) to construct a separate dock at the Water Street Boat Launch, and for MCRA to accept responsibility for all costs associated with the designing, permitting and construction of the dock. The motion carried with eight (8) yeas.

142. The Town Council will consider setting a public hearing for October 4, 2021, regarding an amendment to section 15-74 of the Municipal Code of Ordinances that would add a “No Parking” restriction on the north side of Pleasant Street between Mill Street and Interstate 295, and will take any appropriate action. (Councilor Kathy Wilson) ([*This item was discussed 8:31 p.m.*](#))

Councilor Wilson introduced this item.

Councilor Wilson moved, Councilor Jenkins seconded, to set a public hearing for October 4, 2021 regarding an amendment to section 15-74 of the Municipal Code of Ordinances that would add a “No Parking” restriction to the north side of Pleasant Street between Mill Street and Interstate 295. The motion carried with eight (8) yeas.

143. The Town Council will consider the Finance Committee’s recommendation to adopt an amendment to the Town’s Investment Policy, and will take any appropriate action. (Finance Committee) ([*This item was discussed 8:36 p.m.*](#))

Councilor Ankeles introduced this item.

Ms. Henze spoke regarding this item.

Councilor Ankeles moved, Councilor Foye seconded the motion to adopt the proposed amendment from the Finance Committee to the Investment Policy. The motion carried with eight (8) yeas

(A copy of the adopted policy will be attached to the official minutes.)

144. **The Town Council will receive recommendations from the Finance Committee regarding the Graham Road Processing Facility's hours of operation and fees and consider setting a public hearing for October 4, 2021 to adjust the fees charged at the Processing Facility, and will take any appropriate action. (Finance Committee)** [*\(This item was discussed 8:40 p.m.\)*](#)

Councilor Ankeles introduced this item.

Chair Perreault asked a question, to which Councilor Ankeles and Director Astle responded.

Director Astle, Ms. Henze, Chair Perreault, Councilor Ankeles, and Manager Eldridge spoke regarding this item.

Councilor Walker pointed out a typo in the fee schedule in the packet.

Councilor Ankeles moved, Councilor Wilson seconded, to set a public hearing for October 4, 2021 for a proposed amendment to Master Schedule of Revenues, Charges, Fees and Fines regarding a reduction to the residential brush fee, with a discussion and perhaps action regarding the operating hours of the processing facility. The motion carried with eight (8) yeas.

145. **The Town Council will consider a five percent (5%) pay adjustment for Town Manager (Chair Perreault)** [*\(This item was discussed 8:48 p.m.\)*](#)

Chair Perreault introduced this item.

Chair Perreault moved, Councilor Walker seconded, to give the Town Manager a pay raise of 5%, retroactively to January 1, 2021. The motion carried with eight (8) yeas.

CONSENT AGENDA [*\(This item was discussed 8:50 p.m.\)*](#)

a) Approval of the minutes of September 9, 2021

Chair Perreault moved, Councilor Watkinson seconded, to approve the Consent Agenda. The motion carried with eight (8) yeas.

Councilor Watson moved, Councilor Walker seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

[The meeting adjourned at 8:51 p.m.](#)

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Town Council Minutes
September 20, 2021
Page 5

Susan Karnes
Deputy Town Clerk
September 27, 2021

October 4, 2021
Date of Approval

Council Chair

DRAFT