

Approved
BRUNSWICK TOWN COUNCIL
Minutes
October 4, 2021
Regular Meeting - 6:30 P.M.
Council Chambers
Town Hall
85 Union Street

MEETING VIA ELECTRONIC DEVICES

Councilors Present: W. David Watson, Stephen S. Walker, Dan Jenkins, John M. Perreault, Christopher Watkinson, Kate Foye James Mason, Kathy Wilson and Dan Ankeles.

Councilors Absent: None

Town Staff Present: John S. Eldridge, III, Town Manager; Fran Smith, Town Clerk; Julie Henze, Finance Director; Ryan Leighton, Assistant Town Manager; Jay Astle, Public Works Director; Matt Panfil, Director of Planning and Development; Ryan Barnes, Town Engineer; Tom Farrell, Director of Parks and Recreation; Matt Panfil, Director of Planning and Development; Sally Costello, Director of Economic Development; and TV video crew.

Chair Perreault opened the meeting and acknowledged the meeting had been properly noticed.

Adjustments to Agenda

To add an executive session personal matter at end of meeting and no action will be taken.

Public Comments/Announcements (for items not on the agenda) [*\(This item was discussed 6:32 p.m.\)*](#)

None

MANAGER'S REPORT [*\(This item was discussed 6:35 p.m.\)*](#)

a) Absentee Ballots

Fran Smith, Town Clerk, spoke regarding this item.

b) Project Updates

Manager Eldridge spoke regarding this item.

c) Traffic Alerts for the Week of October 4th

Manager Eldridge spoke regarding this item.

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- d) (ADDED) Recognizing of Tom Farrell for 40 years of service to the Town.

Manager Eldridge spoke regarding this item.

PUBLIC HEARING

145. The Town Council will hear public comments on the following Junkyard and Automobile Graveyard application, and will take any appropriate action. (Town Manager Eldridge) *(This item was discussed 6:42 p.m.)*

**Junkyard and Automobile Graveyard
D/B/A: Brunswick Auto Recycling, LLC
117 Bath Road**

Shawn Letourneau

Chair Perreault opened the public hearing.

Fran Smith, Town Clerk, introduced this item.

Chair Perreault closed the public hearing.

Councilor Watkinson moved, Councilor Watson seconded, to approve an Automobile Graveyard and Junkyard application for Brunswick Auto Recycling, LLC, 117 Bath Road. The motion carried with nine (9) yeas.

146. The Town Council will hear public comments regarding an amendment to section 15-74 of the Municipal Code of Ordinances that would add a “No Parking” restriction on the north side of Pleasant Street between Mill Street and Interstate 295, and will take any appropriate action. (Councilor Kathy Wilson) *(This item was discussed 6:45 p.m.)*

Chair Perreault opened the public hearing.

Manager Eldridge introduced this item.

Councilor Wilson and Councilor Foye spoke regarding this item.

Chair Perreault closed the public hearing.

The Council agreed to suspend their rules to allow a vote at this meeting.

Councilor Wilson moved, Councilor Foye seconded, to adopt an amendment to section 15-74 of the Municipal Code of Ordinances that would add a “No Parking” restriction to

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the north side of Pleasant Street between Mill Street and Interstate 295. The motion carried with nine (9) yeas.

(A copy of the adopted amendments will be attached to the official minutes.)

- 147. The Town Council will hear public comments and consider an adjustment to the Master Schedule of Revenues, Charges, Fees and Fines regarding fees charged at the Graham Road Processing Facility, and will take any appropriate action. (Finance Committee) [*\(This item was discussed 6:50 p.m.\)*](#)**

Chair Perreault opened the public hearing.

Councilor Ankeles introduced and responded to questions from Councilor Watson and Councilor Watkinson.

Chair Perreault closed the public hearing.

The Council agreed to suspend their rules to allow a vote at this meeting.

Councilor Ankeles moved, Councilor Watkinson seconded, to adopt a proposed amendment regarding lowering residential brush fees to the Master Schedule of Revenues, Charges, Fees and Fines. The motion carried with nine (9) yeas.

(A copy of the adopted amendments will be attached to the official minutes.)

NEW BUSINESS

- 148. The Town Council will consider reducing the hours at the Graham Road Processing Facility to Saturdays only, from 8:00 am until 3:30 pm, on a recommendation from the Finance Committee, and will take any appropriate action. (Finance Committee) [*\(This item was discussed 7:00 p.m.\)*](#)**

Councilor Ankeles introduced this item

Councilor Watson and Chair Perreault asked questions, to which Manager Eldridge and Jay Astle, Public Works Director responded.

Councilor Ankeles moved, Councilor Wilson seconded, to amend the operating hours of the Graham Road Processing Facility to Saturdays only beginning in thirty days. The motion carried with nine (9) yeas.

- 149. The Town Council will consider adopting “A Resolution Endorsing Segment A of a Multi-Use Pathway along the Androscoggin River from the Swinging Bridge to the Frank J. Wood Bridge”, and will take any appropriate action. (Town Manager Eldridge) [*\(This item was discussed 7:07 p.m.\)*](#)**

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Manager Eldridge introduced this item.

Ryan Barnes, Town Engineer, spoke regarding this item.

Rick Wilcox, Riverwalk Advisory Committee member, spoke regarding this item.

Councilor Ankeles spoke regarding this item.

Donald Gower 23 Front Street, Topsham and Riverwalk Advisory Committee member, spoke regarding this item.

Tom Farrell, Parks and Recreation Director, spoke regarding this item.

Councilor Watson spoke regarding this item.

Councilor Wilson moved, Councilor Walker seconded, to adopt “A Resolution Endorsing Segment A of a Multi-Use Pathway along the Androscoggin River from the Swinging Bridge to Bow and Cabot Streets”. The motion carried with nine (9) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

- 150. The Town Council will consider a request from the Midcoast Regional Redevelopment Authority (MRRA) for Tax-Increment Financing (TIF) funds in the amount of \$784,600, and will take any appropriate action. (TIF Committee)**
(This item was discussed 7:25 p.m.)

Councilor Watkinson introduced this item

Steve Levesque, MRRA Executive Director, spoke and responded to questions from Councilor Ankeles.

Councilor Watkinson and Councilor Foye spoke regarding this item

Shaun Hogan, Safari Drive, spoke regarding this item.

Councilor Watkinson moved, Councilor Foye seconded, to adopt “A Resolution Authorizing an Appropriation and Grant of Available Tax Increment Financing Proceeds to the Midcoast Regional Redevelopment Authority”. The motion carried with nine (9) yeas..

(A copy of the adopted resolution will be attached to the official minutes.)

- 151. The Town Council will consider setting a public hearing for October 18, 2021 regarding a proposed agreement with MaineDOT to proceed with the concept**

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design for improvement strategies contained in the Pleasant Street Corridor Study, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed 7:46 p.m.\)](#)

Manager Eldridge and Mr. Barnes introduced this item.

Councilor Wilson and Councilor Walker asked questions, to which Manager Eldridge responded.

Chair Perreault and Councilor Watson spoke regarding this item.

Chair Perreault moved, Councilor Wilson seconded, to set a public hearing for October 18, 2021 to consider sending a letter of commitment and a resolution to MaineDOT indicating that the Town will proceed with the design as shown conceptually in the Pleasant Street Corridor Study. The motion carried with nine (9) yeas.

152. The Town Council will consider setting a public hearing for October 18, 2021, to consider amendments to the General Assistance Maximums, and will take any appropriate action. (Town Manager Eldridge) [\(This item was discussed 8:04 p.m.\)](#)

Manager Eldridge introduced this item

Chair Perreault moved, Councilor Wilson seconded, to set a public hearing for October 18, 2021, to consider new General Assistance Maximums. The motion carried with nine (9) yeas.

153. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee) [\(This item was discussed 8:09 p.m.\)](#)

Councilor Ankeles made the following nomination and the Council supported it unanimously.

- Emilie Schmidt appointed to the Recreation Commission with a term to expire on 07/01/2023.

CORRESPONDENCE: [\(This item was discussed 8:11 p.m.\)](#)

Councilor Wilson discussed citizen concerns with the intersection on Maquoit Road and Maine Streets that people are not properly stopping and it is a dangerous.

CONSENT AGENDA [\(This item was discussed 8:12 p.m.\)](#)

- a) Approval of minutes of September 20, 2021**
- b) Appointment of Fran Smith as Warden and Susan Karnes, Sara King and Joe Zrioka as Deputy Wardens for the November**

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- c) Approval of the Election Warrant for November
- d) Approval of a Utility Location Permit (ULP) requested by Maine Natural Gas

Jon moved, Councilor Watson seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(ADDED) Executive session to discuss a Personnel Matter per 1 M.R.S.A. §405(6)(A).

Chair Perreault moved, Councilor Watkinson seconded, to go into executive session to discuss a Personnel Matter per 1 M.R.S.A. §405(6)(A) and to adjourn after. The motion carried with nine (9) yeas.

[The regular meeting ended at 8:15 p.m.](#)

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances M. Smith

Town Clerk

October 6, 2021

October 18, 2021

Date of Approval

Council Chair