



Town of Brunswick

Position Description

POSITION:	Firefighter/EMT	DATE:	July, 2021
DEPARTMENT:	Fire Department	FLSA STATUS:	Non-Exempt
SUPERVISOR:	Deputy Chief(s), Fire Chief	UNION:	BPFA
JOB TITLES SUPERVISED:	None		

GENERAL SUMMARY

This is skilled firefighting work in combating, extinguishing, and preventing fires, in answering emergency calls, and in the operation and maintenance of fire department equipment, apparatus and quarters.

Work involves training for and participating in duties of protecting life and property by firefighting and rescue activities. Employees of this class are required to learn and participate in the operation of apparatus and the performance of hazardous tasks under emergency conditions, which may require strenuous exertion under such handicaps as smoke and dangerous surroundings. Although firefighting and rescue work are the most difficult and responsible areas of activity, the major portion of time is spent drilling and studying methods, techniques and organization, and in routine duties in the care and maintenance of fire department property and equipment. Specific orders and directions are given by thorough individual understanding of firefighting methods.

In addition to firefighting, a part of the work shall consist of duties related to the ambulance service. This work consists of emergency treatment and transportation, of the physically and mentally ill and injured.

A sufficient amount of ambulance related training and education shall be acquired in order to maintain a State of Maine Advance Emergency Medical Technicians license.

ESSENTIAL JOB FUNCTIONS*

- Attends training courses: reads and studies assigned materials related to firefighting and prevention and emergency medical techniques.
- Responds to fire alarms, drives equipment to fires; operates pumps and auxiliary equipment; lays and connects hose; holds nozzle and directs fog or water streams; raises and climbs ladders; uses chemical extinguishers, power saws and other specialized equipment.
- Enters hazardous environments for detection, suppression, and rescue of victims.
- Ventilates burning buildings by opening windows and skylights or by chopping holes in roofs and floors; removes persons from danger; administers first aid to injured persons; performs salvage operations such as placing salvage covers, sweeping water, and removing debris.
- Participates in fire drills and attends classes in firefighting and emergency medicine.
- Performs general maintenance work in the upkeep of fire department property; cleans and washes walls and floors; makes repairs to property and equipment; washes, hangs, and dries hoses; washes, cleans, polishes, and tests apparatus.
- Relays instructions, orders, and information and gives location of alarms received from dispatcher.
- May perform assigned fire inspections, checking fire escapes, building exits and related structures and appurtenances for compliance with fire prevention ordinances.
- Performs telephone and dispatching duties as assigned.
- Knowledge of the street system and physical layout of the Town.
- Receives training related to ambulance work; cardiopulmonary resuscitation, splinting of fractures, oxygen therapy and advance life support techniques.
- At times works closely with nurses and doctors and some emergency room work.
- Ability to carry injured people from houses, cars, etc.

- Ability to climb ladders and work at considerable heights
- Ability to see and hear well enough to do the functions of the job.
- Ability to enter dwelling through windows during emergencies requiring the protection of life and property.
- Ability to operate all fire and ambulance apparatus.
- Ability to carry equipment including self-contained breathing apparatus equipment.
- Ability to read, write, speak English, and understand and follow oral and written instructions.
- Ability to learn a wide variety of firefighting duties and methods within a reasonable working test period.
- Ability to establish and maintain effective working relationships with other employees and the general public.
- Skill in operating emergency vehicles.
- Ability to learn a wide variety of emergency medical techniques.
- Ability to use personal computers.
- Ability to maintain composure during extremely demanding periods.
- Ability to react quickly and calmly in emergencies.
- Ability to learn quickly principles and practices of firefighting and rescue.
- Skill in use, operation, and care of firefighting equipment.
- Performs related work as may be required.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

SKILLS/EXPERIENCE/TRAINING REQUIRED

- Graduation from a standard high school or vocational school.
- Successful completion of the Firefighter I & II within two years of hire.
- Physical strength and agility and freedom from disabling defects; and the ability to meet such specific physical requirements as may be established by the Personnel Board and Fire Department Rules and Regulations.
- Must have current EMT- Advanced or Paramedic License
- Valid driver's license.

WORKING CONDITIONS/PHYSICAL DEMANDS

The working conditions/physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Working Conditions - While performing the duties of this class, the incumbent is regularly required to use written and oral communication skills; observe and interpret situations; read and interpret data, information and documents; analyze and solve complex problems; use math and mathematical reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions; and interact with officials and the public.

Physical Demands - While performing the duties of this job, the employee is regularly required to sit; talk and hear, both in person and by telephone; use hands to finger, handle, feel or operate standard office equipment; and reach with hands and arms. Specific vision abilities required by this job include close vision, color vision and the ability to adjust focus. Firefighting and EMS work can be very physical. Must be able to carry injured people from houses, cars etc. Must be able to carry

and climb heavy aluminum ladders and work at considerable heights. Must be able to operate fire apparatus and ambulances. Must be able to work in confined spaces under little to no vision while wearing self-contained breathing apparatus. Must be able to carry and operate gas powered saws and other portable lifesaving equipment.

The Town of Brunswick considers applicants for all positions without regard to race, color, religion, creed, sex, ancestry or national origin, age, physical or mental handicaps, marital or veteran status, sexual orientation, or any other legally protected status.

**** External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.***

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me.

Employee Signature

Date