

**TOWN OF BRUNSWICK, MAINE
MUNICIPAL CODE OF ORDINANCES
CHAPTER 14
Article II
STREETS**

Section 14-28. - Assessor Assigns Street Addresses.

- (a) The town assessor shall be responsible for assigning street addresses.
- (b) All streets accepted by the town [shall] be assigned a street number and the accepted street name.
- (c) All subdivisions shall have street names approved by the town assessor, fire chief and police chief prior to planning board approval. The approved street names shall appear on the final approved plan.
- (d) All private rights-of-way with two (2) or more detached dwellings shall be assigned a street name by the town assessor. The town assessor shall contact abutting property owners of their name recommendation prior to assigning a name. The police chief and fire chief shall review all names of private rights-of-way for possible conflict from a public safety perspective.
- (e) The town assessor shall notify the property owner, post office and all pertinent town departments of new street addresses or address changes.
- (f) The property owner may appeal the town assessor's name selection for private rights-of-way within sixty (60) days of notice to the town council. The town council will hold a public hearing to receive testimony and then either confirm the town assessor's choice of name or approve a different name. All names approved by the town council must be reviewed by the police chief and fire chief for possible conflict from a public safety perspective.

(Ord. of 5-17-93)

Section 14-29. - Numbering System.

The following criteria shall govern the numbering system:

- (a) Numbers shall be assigned every fifty (50) feet along both sides of the road, with even numbers appearing on the right side of the road and odd numbers appearing on the left side of the road, as the numbers ascend. A 25-foot or less interval may be applied in more densely structured areas.
- (b) All number origins shall begin from the center of town or that end of a road closest to the designated origin. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
- (c) The number assigned to each structure shall be that of the numbered interval falling closest to the front door or the driveway of said structure if the front door cannot be seen from the main road.
- (d) Every structure shall have a separate number, apartments will have one road number with an apartment number, such as 235 Maple Road, Apt 2.

(Ord. of 5-21-01)

Section 14-30. - Compliance.

- (a) All owners of structures shall, within ninety (90) days following the effective date of this ordinance, display and maintain in a conspicuous place on said structure, assigned numbers in accordance with section 14-30 (b) through (e).
- (b) Number on the structure or residence. Where the residence or structure is within fifty (50) feet of the edge of the road right-of-way, the assigned number shall be displayed on the front of the residence or structure in the vicinity of the front door or entry.
- (c) Number at the road line. Where the residence or structure is over fifty (50) feet from the edge of the road right-of-way or is otherwise not visible from the road right-of-way, the assigned number shall be displayed on a post, fence, wall, the mail box, or on some structure at the property line adjacent to the walk or access drive to the residence or structure.
- (d) Size, color, and location of number. Numbers shall be of a color that contrasts with their background color and shall be a minimum of four (4) inches in height. Numbers shall be located to be visible from the road in any direction of travel at all times of the year.
- (e) Proper number. Every person whose duty it is to display an assigned number shall remove any different number which might be mistaken for, or confused with, the number assigned in conformance with this ordinance.
- (f) Interior location. All residents and other occupants shall post their assigned number and road name adjacent to their telephone for emergency reference.

(Ord. of 5-21-01)

Section 14-31. - New construction.

- (a) All new construction shall be named and numbered in accordance with the provisions of this ordinance and as follows.
- (b) New construction. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to obtain an assigned number from the town assessor. This shall be done prior to the issuance of the Certificate of Occupancy.
- (c) On new structures, numbering in accordance with section 14-30 (b)—(f) will be installed prior to the issuance of a Certificate of Occupancy.

(Ord. of 5-21-01)

Section 14-32. - Penalties.

The Code Enforcement Officer shall give a property owner who violates any of the provisions of this code a written notice of violation, which shall include the action necessary to correct the violation, and allow two weeks for correction before enforcement under this section.

A person who violates any of the provisions of this code shall be punished by a civil penalty of not less than twenty-five dollars (\$25.00) and not more than one hundred dollars (\$100.00).

This code shall be enforced by the Code Enforcement Officer.

(Ord. of 5-21-01)