

# Brunswick Parks & Recreation

Summer Vacation Care  
2020



We have developed the current camp format based on the best information we have currently from the governor's office. With this in mind, camp will have a significantly different look for 2020.

### Maine's Day Camps and Summer Recreation Programs Guidelines

Camp will be small group ratios. We will have a 7 to 1 ratio of counselors to child ratio, with each location limited to 42 children we will have 3 groups of 14 at each site.

In the big picture, we are going back to the basics. Each group will have structured activity periods to include games, crafts, yoga, nature lessons, water STEM projects, water activities, special events, non-contact sports/field games and much more.

We will be taking each session on a week to week basis and will be communicating with an electronic newsletter to outline the specific week's schedule of activities.

# Health Checks

Drop-off/Check-in and Pick-up will be located at the entrance of each respective location. At all locations, staff and kids will follow a checklist of healthy hygiene practices.

- x Parents/Guardians will be required to wear a mask at check in/out and encouraged to stay in their vehicles.



# Locations & Numbers

The plan is to have no more than 42 children per campsite to allow for staff, cleaning, deliveries, and other people who need to access a facility. For staffing and procedure protocols we will be having extended day camp at Harriet Beecher Stowe School, those utilizing the traditional care day of 9am-4pm will be at Brunswick Jr. High School. Once filled we will look at utilizing Brunswick High School.

**Harriet Beecher  
Stowe School**

Extended Day  
location 7:30am  
to 5:30pm

**Brunswick Jr High  
Middle School**

Drop Off starts  
at 8:45am and  
last pick- up by  
4:15pm

**Brunswick High  
School**

( if needed)  
Drop Off starts  
at 8:45am and  
last pick- up by  
4:15pm



# Parent Drop-off/Check-in

Parents will check their child in/out wearing a mask and using your own pen to sign.

All drop-off locations will be outdoors when possible.

Touchless temperature check will be taken and recorded upon arrival.

Child will be asked to sanitize their hands.

You will be asked to confirm that the child does not have a fever, shortness of breath, cough, loss of taste or smell.

Staff will make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing, difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.

- Staff member at check in will be wearing a mask.
- Please put sunscreen on your child before coming to camp.
- A masked counselor will escort your child to their designated area.
- If your child registers a temperature during the day, please be prepared to be able to arrange pick up within 30 minutes of being contacted.



Due to the new procedures, drop-off/check-in and pick-up may take a bit longer than in the past.

Please give yourself plenty of time. We have to follow all protocols to ensure everyone's safety.



- × Staff will be required to follow the same protocols as the campers for monitoring symptoms, temperatures, and cleaning of hands.
- × Any camper or staff member with temperatures over 100.4 °F will not be allowed at camp and sent home.
- × Anyone who is showing symptoms of illness will be asked to stay home until symptoms have subsided for 72 hours.



# Promoting Personal Hygiene

- × Staff will teach and model how to properly wash hands and covering coughs/sneezes to campers.
- × Signs will be posted on how to properly wash hands, promote everyday protective measures, and how to properly wear a face covering.



# Health Checks & Hand Washing During the Day

## Hand Washing

Hand washing will be the preferred method of sanitizing hands; however, hand sanitizers will be available and used multiple times throughout the day.

## Mandatory Hand Washing Times:

- × Before and after AM Snack
- × Before and after Lunch
- × Before and after PM Snack
- × After using the restroom.

## Health Check

At lunch time, a staff member will check and ask how camper is feeling and take Temperature if needed



# Personal Belongings



**It is important that any item that a child brings to camp is labeled with the child's initials and/or name.**

**This is an important step towards limiting the number of items brought to camp and limiting the number of items brought between camp and home.**

# What to Bring...

Please sanitize camper's (labeled) personal belongings daily, such as :

- × Change of clothes
- × Backpack
- × Face Mask with Labeled Ziplock Bag
- × Water bottle
- × Lunch box
- × Sunscreen Bottles
- × Any medication (that isn't kept onsite for the duration of the summer)



# Water Bottles



Campers will be required to have a labeled water bottle every day.

Water fountain use will be limited to filling a bottle.

Water bottles will not be provided and should be cleaned daily.



# Personal Belongings

Campers and staff member's belongings will be kept separate from others' in an individually labeled space/bin.

- × All personal items must be labeled with owner's name.
- × Campers will not sharing electronic devices, toys, books, and other games brought from home.
- × Please minimize what your camper brings from home.

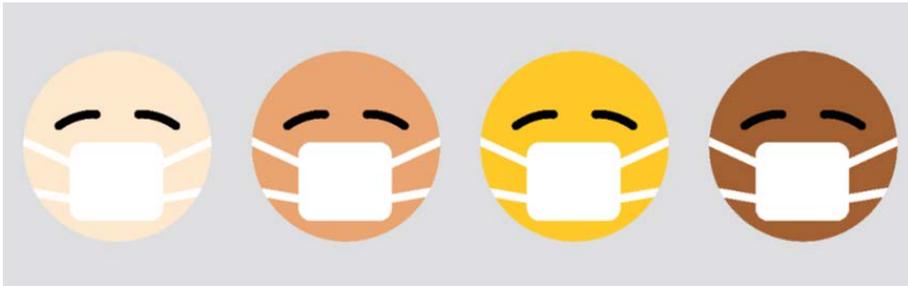


# Personal Protective Equipment



All staff will be required to follow State guidelines of wearing a cloth mask while at camp when social distancing cannot be guaranteed.

- × When traveling in groups.
- × When interacting with others and a 6ft distance between people isn't guaranteed.
- × When in large groups.
- × When in common areas of the school building.



# Camper PPE

All campers will be required to have a cloth mask which will be worn at camp at specified times based on rules and circumstances such as when physical distancing isn't possible.



- × Brunswick Parks & Recreation Department will provide 2 masks to each camper which should be washed/cleaned daily.
- × Campers will be required to follow the Health Checklist for cleaning of hands and will be encouraged to wash hands/use hand sanitizer as much as possible throughout the day.



# Cleaning



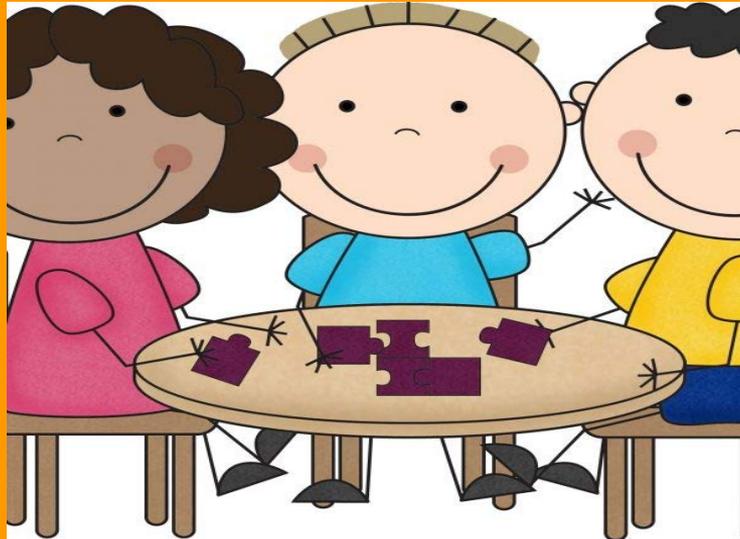
Staff will perform daily cleaning with approved disinfectants/wipes on all major touch points in addition to normal daily cleaning routines (trash, re-stocking paper goods, sweeping/cleaning of the floors, etc.) Staff will be required to use gloves while cleaning.

All efforts will be made to eliminate shared equipment such as basketballs, hula hoops, etc. with the whole camp.



# Grouping

We will do our best to create groups that are the right fit. These groups will remain the same and as consistent as possible thru the 7 weeks. This is the reason we require families to sign up for the whole 7 week session.



Having a camp routine, specific daily schedule, designated individual space, designated group areas, personal & group equipment, and planning for potential interactions will be extremely helpful to trace the path of the potential spreads.

The camp will adhere to gathering size limits established by the Governor's executive order. When gathering size limits are raised, the smallest practical group size will still be utilized.

Mixing between groups will be discouraged, when larger groups gather as a collection of smaller groups, physical distancing will be used between groups. If physical distancing is not possible, face coverings will be used.



# Cross Contamination

All efforts will be made to keep groups confined to contact within their own groups. Each group will be assigned their own location/area for everyday storage, play, and lunch.

The hope is that if a case is confirmed the contact can be limited to one group and there will be an already identified path of potential travel for the virus.

Normal activities have been adjusted to eliminate the amount of interaction and physical contact within groups.

For example: less tag and more relay races, shadow tag, or flag football.



# Activities & Equipment



EQUIPMENT: Each Camp will be broken down into smaller groups following camper to counselor ratios (around 1:7). Each school building location will be given their own activity equipment such as basketballs, hula hoops, volleyball, arts & crafts materials, etc.

LUNCH/SNACKS: Food will be eaten outside as much as possible with designated group areas and each camper maintaining 6 feet from anyone. This will allow for their masks to be removed while practicing social distancing. If inside for eating snacks/lunch, groups will be in separate areas and campers will be assigned an area that is 6 feet from each other.



BATHROOMS: Each group will be assigned a designated stall to avoid cross contamination as much as possible and will be escorted to restrooms by staff.

Knowing kids can be very unpredictable with bathroom use, we will be cleaning heavily used/touch areas regularly thru the day.

Hand sanitizer will be placed at bathroom entrances to be used before entering.



# In Case of Illness

The following slides go over procedures for illness.



If any staff member is sick, they are required to stay home.

Parents are required to keep sick campers home.

Anyone who is exposed to a person with COVID-19 should stay home and self-monitor for symptoms, and follow CDC guidelines if symptoms develop.



# Plan for when staff/camper/ visitor becomes sick.

- × The camp spaces will have an isolated area to separate anyone who exhibits COVID- like symptoms. Standard precautions will be used when caring for sick people.
- × Steps will be made to transport anyone sick home ( parents called to pick up) or to a healthcare facility (if necessary).
- × Any areas that have been used by someone who has been tested positive for COVID- 19 will immediately be closed off and will not be used until it has been properly cleaned and disinfected and campers may be sent home and camp closed for a portion of time.
- × Any sick staff members and camper families may not return until they have met the CDC criteria to discontinue home isolation. Campers and staff should be evaluated by a medical provider and prior to returning, obtain a physician's note saying they are safe to return to camp.
- × Local and state health officials will be notified immediately of a possible case and we will be working with them to appropriately communicate with families while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
- × We will always lean to the side of over caution when dealing with the health of your child or our staff.



# Thanks!

## Any questions?

You can contact us at the Brunswick  
Recreation Center

- × 207- 725- 6656
- × [tsmith@brunswickme.org](mailto:tsmith@brunswickme.org)

